Adding Child/Spouse to Your Patient Portal

Step 1

- You will need to receive an email from Madison Regional Health System. This will be obtained at your next appointment or calling 605-256-6551 and asking to register for the patient portal.
- Be sure to check your Spam or Junk folder if you do not see the email.

Hi Oliver,

You have been invited by your provider to register on the Patient Portal. To get started, simply register your new account by clicking the following link or copy the URL into your browser's address bar:

https://login-mycarecorner.cpsi.com/transferwelcome.aspx?packageid=CTDP-VFXW-QLAL-BCRX-WRNE

When prompted to enter your invitation code, please enter the following code:

CTDP-VFXW-QLAL-BCRX-WRNE

You will then be prompted to answer a verification question.

After you have entered all the required information, click the "Allow" button to complete the process. Once you receive the "Access Approved" notification on the screen, your registration is complete and you will have access to the following on the portal:

- View upcoming appointments
- Have 24/7 access to your portal health record
- View and send communications to your provider
- And much more

Please contact the facility if you need assistance or need a new invitation code.

Madison Community Hospital
605-256-6551

- Click on the link provided in the email.

Step 2

- The my portal webpage will display instructing you to complete your information transfer. Select Continue will display the invitation code that was included in your registration email.

- Click on Continue

Step 3

- If you selected the link from the email the code will automatically display in the code fields for you. Otherwise enter the invitation code from the registration email. Select submit to continue to register your portal account.

Complete your information transfer to Connected Health Base

Identity Code

Connected Health Base needs a special code to get your health information. Please enter the code you were provided.
Note: If you copy and paste the entire code into the first field, it will automatically fill in the other fields.

| CTDP | VFXW | QLAL | BCRX | WRNE |

Submit

- Click Submit

Madison
REGIONAL HEALTH SYSTEM

Step 4

- Sign into YOUR patient portal account.

Don't Have an Account Yet?

Signing up for an account is quick and easy! In just a few simple steps you will be on your way to better managing your health.

Create Account

Sign in to Your Account

Email

oliver.roth@gmail.com

Password

••••••••

Forgot Password?

Sign In

Step 5

- Answer the verification question that displays asking for additional information to confirm your identity.
- Make sure you put in the birthdate of the child/spouse you are adding.

Complete your information transfer to Connected Health Base

Please answer the verification question to confirm your identity.

Your question is:
What is your date of birth (MM/dd/yyyy)

Enter your answer below.

01/05/1965

Submit

- Click Submit

Step 6

- Click on Add Record on the far right side

Select the record that Evident Community Hospital will be able to access:

Oliver Roth   Add record

Visit the Terms of Use and Privacy Policy to learn how Server11231QA will collect and use your information, including where and how they may use, store, and transfer your information; what other information they may collect; and how you can review, edit, or remove the information they hold.

Allow   Cancel

- Fill out the Create New Record information with your child/spouse information.

Create New Record

Profile Image

Choose File   No file chosen

* First Name

Oliver

* Last Name

Roth

* Relationship

Son ▼

* Sex

○ Female   ● Male

* Date of Birth

01/05/1965   🗓

* Enter the characters you see

g Y d w 5 4   ↻

gYdw54

Create   Cancel
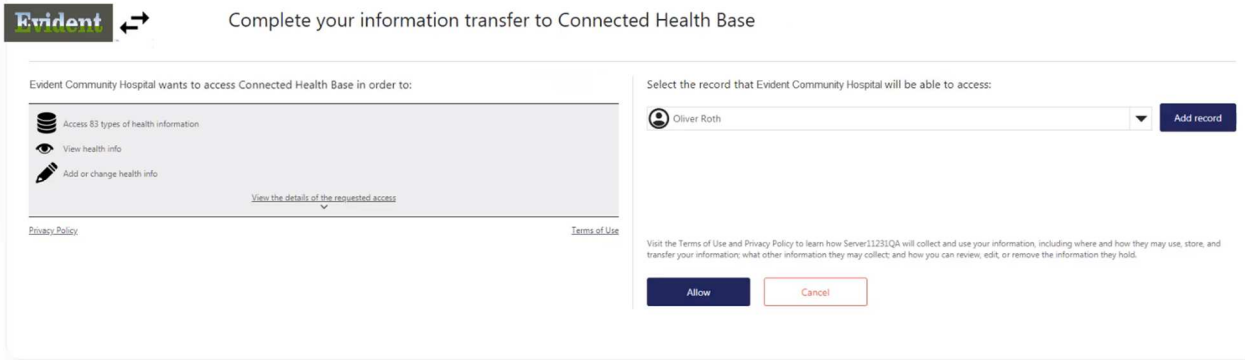
- Click Create

Step 8

- To complete the transfer of information, select your record and then select Allow.

Select the record that Evident Community Hospital will be able to access:

Oliver Roth ▼   Add record

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Allow   Cancel

- Click Allow

Step 9

- Access approval will display letting you know you completed the necessary steps to exchange information with your provider. Then select Home to access your health record.

Access approved

Congratulations! You have completed the steps necessary to exchange information with your provider. Depending on how your provider uses Connected Health Base, they might view information that you add to your Connected Health Base record, or add information to your Connected Health Base record for you to view. Please ask your provider if you have questions about what to do next. You may be able to use apps that work with Connected Health Base to create, view or use health data in your record.

Home

- Click Home

Step 10 (if needed)

- If you selected the Terms and Conditions box without viewing the Terms and Conditions they will display at this point. After reading the Terms you will need to recheck the box at the bottom of the page and then choose Accept.

☑ I agree to Terms and Conditions

Accept

- Click Accept

Your Patient Portal

- You will now be logged into your Madison Regional Health System patient portal.
- You will be seeing the home page of the child/spouse that was added.
- To change to your information, click on the colored circle initials at top right and choose what user you wish to see.

If there are any issues with adding a child or spouse to your patient portal, please contact Madison Regional Health System at 605-256-6551.