

YANKTON COUNTY HIGHWAY DEPARTMENT

3302 W City Limits Road • Yankton, SD 57078

Ph: 605-260-4473 • Fax: 605-260-4492

WINTER MAILBOX DAMAGE POLICY

The Yankton County Highway Department is responsible for clearing as much snow and ice as possible from the County and secondary roads in the County. This means we will plow as close to the shoulder as possible. The Highway Department takes great care not to damage any property within the county right-of-way, however, mailboxes occasionally get damaged.

Yankton County will reimburse for damaged standard mailbox and/or support post when the following three (3) criteria are met:

1. It is determined that the County plow operators damaged the mailbox.
2. The mailbox had been properly installed per USPS installation guidelines discussed below and maintained prior to the damage occurring.
3. Claims must be reported within 7 days after the incident occurrence.

If all the criteria noted above is met, Yankton County will reimburse you for your mailbox. The County of Yankton will reimburse you up to a maximum of \$25 (copies of receipts are required).

It is the responsibility of the mailbox owner to maintain a properly placed, serviceable mailbox. The post and mailbox must be capable of withstanding flying snow and slush from traffic and snowplows. Note: Any mailbox damaged by the weight of the plow windrow (snow exiting the end of the plow) will not be covered under this policy. If the mailbox is not placed the proper distance and height from the roadway, and is damaged by flying snow or slush, no compensation is authorized. **Please remember to shovel around your mailbox, accumulated snow and subsequent damage caused by snow build-up during plowing will NOT be reimbursed.**

MAILBOX INSTALLATION GUIDELINES ESTABLISHED PER USPS REGULATIONS

- Mailboxes MUST be 41" to 45" above the roadway surface.
- The face of the mailbox must be between 6" to 8" back from the edge of the roadway surface.

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Claim Form for Plow Damaged Mailboxes

This form must be completed by the resident claiming mailbox/post damage due to County plowing operations.

Name of Resident

Address

Home

Cell

Date of Alleged Damage

Specify items(s), location, nature, and cause of alleged damage:

Acceptance and Release: I agree to Acceptance of this offer releases Yankton County and its agents, officials, and servants from any further liability for the alleged damage and incident both at law and in equity.

Signature of Resident

Date Submitted