

## YANKTON COUNTY COMMISSION MEETING

March 1, 2016

The regular meeting of the Yankton County Commission was called to order by Chairman Todd Woods at 4:00 PM on Tuesday, March 1, 2016.

Roll call was taken with the following Commissioners present: Debra Bodenstedt, Donna Freng, Raymon Epp and Todd Woods; Absent: Don Kettering.

**Action 1671C:** A motion was made by Epp and seconded by Freng to approve the meeting agenda with the following additions: Executive session and Ditch meetings. All present voted aye; motion carried.

**Action 1672C:** A motion was made by Bodenstedt and seconded by Epp to approve the minutes of the February 16 and February 24, 2016 meetings. All present voted aye; motion carried.

**Action 1673C:** A motion was made by Freng and seconded by Bodenstedt to approve the following claims: **General Fund: Non-Departmental:** David Vogt (Refund-Ambulance) \$558.72; **Commissioners:** Vast Business (Utilities) \$43.35, Best Western Ramkota Hotel (Travel) \$120.99, River Rat Productions (Professional Services) \$657.50, Todd Woods (Travel) \$32.00; **Elections:** Kopetsky's Ace Hardware (Supplies) \$11.96; **Court:** Juror Fees (10 @ \$50.00) \$500.00, Juror Fees-MI (1 @ \$10.92) \$10.92, Juror Fees-MI (2 @ \$3.36) \$6.72, Juror Fees-MI (2 @ \$10.08) \$20.16, Juror Fees-MI (3 @ \$0.84) \$2.52, Juror Fees-MI (1@ \$4.20) \$4.20, Juror Fees-MI (1 @ \$1.68) \$1.68, Certified Languages International (Services) \$120.45, Tamara D. Lee (Legal Assistance) \$219.90, Lewis & Clark Specialty Hospital (Professional Services) \$1,121.00, Pollard Law Office (Legal Assistance) \$1,923.00; **Auditor:** Vast Business (Utilities) \$208.08, Leaf (Rentals) \$104.86, SDACES (Membership Dues) \$10.00; **Treasurer:** Vast Business (Utilities) \$283.37, SDACES (Membership Dues) \$10.00; **Data Processing:** Vast Business (Utilities) \$230.25; **States Attorney:** Executive Management Finance Office (Utilities) \$24.00, HyVee (Supplies) \$24.68; **Government Building:** Kopetsky's Ace Hardware (Supplies) \$66.21, Vast Business (Utilities) \$86.76, City of Yankton (Utilities) \$1,481.96, Cole Papers, Inc. (Supplies) \$362.43, Echo Electric Supply (Supplies) \$130.50, Flynn's Flowing Flags (Supplies) \$114.00, Johnson Controls, Inc. (Repairs & Maintenance) \$309.68, Larry's Heating & Cooling, Inc. (Repairs and Maintenance) \$159.00, Menards (Supplies) \$42.97, MidAmerican Energy (Utilities) \$849.91, Northwestern Energy (Utilities) \$2,031.10, Otis Elevator Company (Maintenance) \$743.49; **Director of Equalization:** B & H Photo-Video (Supplies) \$238.50, Vast Business (Utilities) \$300.82, Marshall & Swift (Maintenance) \$349.95, McLeod's Printing & Office Supplies (Supplies) \$66.87, SDACES (Membership Dues) \$10.00, Security

---

03-01-16

Shredding Service (Maintenance) \$35.00, One Office Solution (Supplies) \$86.69; **Register of Deeds:** Vast Business (Utilities) \$202.42, Executive Management Finance Office (Utilities) \$24.00, SDACES (Membership Dues) \$10.00; **VA:** Vast Business (Utilities) \$36.68; **Safety Center Building:** City of Yankton (Utilities) \$322.67, Cole Papers, Inc. (Supplies) \$373.02, Echo Electric Supply (Supplies) \$64.50, Larry's Heating & Cooling, Inc. (Maintenance) \$1,774.43, Menards (Supplies) \$76.32, MidAmerican Energy (Utilities) \$3,366.19, Northwestern Energy (Utilities) \$5,255.64, Olson's Pest Technicians (Maintenance) \$206.00, Overhead Door Company of Sioux City (Maintenance) \$100.00; **Sheriff:** First Dakota National Bank (Supplies) \$128.26, Hansen Locksmithing, Inc. (Maintenance) \$19.00, Pennington County Jail (Travel) \$413.70; **County Jail:** ICS Jail Supplies Inc. (Supplies) \$356.45, Restaurant Design Equipment (Minor Equipment) \$361.50, CBM Food Services (Food Services) \$6,365.12, Hansen Locksmithing, Inc. (Maintenance) \$27.50, JCL Solutions (Supplies) \$2,029.13, Lewis & Clark Family Medicine (Professional Services) \$720.00, Lewis & Clark Specialty Hospital (Professional Services) \$900.00, Menards (Security Maintenance) \$35.59; **Coroner:** Sanford Clinic (Professional Services) \$2,385.00; **Yankton Area Search & Rescue:** Cox Auto Supply, Inc. (Supplies) \$32.98, Hedahls, Inc. (Supplies) \$63.13; **Care of Poor:** Opsahl-Kostel Funeral Home (Professional Services) \$2,135.00; **Public Health Nurse:** Kopetsky's Ace Hardware (Supplies) \$7.98, Vast Business (Utilities) \$291.65; **Ambulance:** Sacred Heart Health Services (Professional Services) \$1,500.00, Boller Printing Co. (Supplies) \$480.00, Vast Business (Utilities) \$177.39, Change Healthcare (Professional Services) \$130.00, Yankton Auto Body (Repairs) \$647.00, City of Yankton (Utilities) \$89.91, Credit Collection Services (Professional Services) \$73.50, Echo Electric Supply (Supplies) \$272.25, Hansen Locksmithing, Inc. (Maintenance) \$169.00, MidAmerican Energy (Utilities) \$495.71, Master-Tech Auto Clinic (Maintenance) \$199.96, Northwestern Energy (Utilities) \$1,212.65, Northtown Automotive (Maintenance) \$320.97, Roger's Family Pharmacy (Supplies) \$69.50, Stitchin Corner & More (Supplies) \$82.00, Tire Muffler Alignment (Maintenance) \$31.42, One Office Solution (Supplies) \$135.42; **Mental Illness Board:** Blackburn & Stevens Prof LLC (Hearings) \$299.48, Mark Katterhagen (Hearings) \$15.00, Lewis & Clark Behavioral Health Services (Hearings) \$1,120.00, Lincoln County Treasurer (Hearings) \$441.27, Lucille M. Lewno (Hearings) \$241.49, Pollard Law Office (Hearings) \$705.00, Karen A. Swanda (Hearings) \$15.00; **Senior Citizens:** City of Yankton (2016 Final Disbursement) \$1,598.54; **County Extension:** Vast Business (Utilities) \$137.83, City of Yankton (Utilities) \$47.71, HyVee (4-H Supplies) \$8.97, J & H Cleaning Services (Maintenance) \$200.00, Leaf (Rentals) \$176.40, Stephanie Siebrandt (Travel) \$27.38, Stephanie Siebrandt (Other) \$32.59, One Office Solution (Supplies) \$265.94; **Weeds:** Midwest Striping (Supplies) \$390.78, One Office Solution (Supplies) \$30.00; **Planning & Zoning:** Vast Business (Utilities) \$93.97, 3-D Specialties, Inc. (E911 Signs) \$27.98, South Dakota Planners Associations (Membership Dues-2016) \$25.00; **Road and Bridge:** Bomgaars (Supplies) \$10.59, B-Y Water District (Utilities) \$54.50, Bierschbach

---

03-01-16

Equipment & Supply (Rentals) \$3,150.00, Building Sprinkler, Inc. (Supplies) \$202.60, Vast Business (Utilities) \$191.40, Zep Sales & Service (Supplies) \$6,327.20, Meridian Grain (Supplies) \$3,021.00, Direct Digital Control (Maintenance) \$340.00, Lincoln County Highway (Travel) \$411.95, City of Yankton (Utilities) \$99.23, Cox Auto Supply, Inc. (Supplies) \$538.86, Century Link (Utilities) \$46.97, D-P Tools (Supplies) \$316.99, Ehresmann Engineering, Inc. (Supplies) \$209.28, Farm & Home Publishers, LTD (Supplies) \$314.00, Fastenall Industrial & Construction Supply (Supplies) \$49.89, I State Truck Center (Maintenance) \$598.59, Johnson Engineering Co. (Professional Fees) \$4,441.00, Kellen and Streit, Inc. (Supplies) \$1,440.00, Menards (Supplies) \$6.04, MidAmerican Energy (Utilities) \$964.37, Newman Traffic Signs (Supplies) \$1,185.08, National Association of County Engineers (Travel) \$595.00, O'Reilly Auto Parts (Supplies) \$17.98, Overhead Door Company of Sioux City (Maintenance) \$299.75, Riverside Hydraulics & Labs (Supplies) \$6.60, SD Federal Property Agency (Auto Equipment) \$26,400.00, Stern Oil Company, Inc. (Hwy Fuel) \$2,260.38, Schenkel Demolition (Auto Equipment) \$18,000.00, SD Association of County Highway Superintendents (Travel) \$80.00, Truck Trailer Sales Service (Maintenance) \$15.00, Titan Machinery (Maintenance) \$1,119.10, One Office Solution (Supplies) \$30.00, Yankton Winnelson Company (Maintenance) \$18.70; **Emergency 911 Fund:** Century Link (Utilities) \$1,429.98; **Emergency Management:** Bomgaars (Supplies) \$69.98, Century Business Products (Rentals) \$1,479.20, Heiman Fire Equipment Co., Inc. (Supplies) \$364.64, MidAmerican Energy (Utilities) \$24.34, Racom Corporation (Utilities) \$32.63, Verizon (Utilities) \$1,384.04; **NAPPA Junction:** Stockwell Engineers, Inc. (Capitol Project) \$43,215.00; **Tower Fund:** Center for Municipal Solutions (Services) \$100.00; **Drainage Ditches:** Joint Ditch Meeting (9 @ \$25.00) \$225.00, Joint Ditch Meeting-MI (4 @ \$17.64) \$70.56, Joint Ditch Meeting-MI (5 @ \$5.04) \$25.20. Total General Fund \$53,877.54, Road & Bridge \$72,762.05, Emergency Management \$1,429.98. All present voted aye; motion carried.

**Action 1674S:** A motion was made by Bodenstedt and seconded by Freng to supplement the Sheriff's Budget due to unanticipated revenue in the amount of \$2,307.19 due to insurance claim. All present voted aye; motion carried.

**Action 1675C:** A motion was made by Freng and seconded by Epp to approve an abatement in the amount of \$315.86 due to partial tax exempt status for Sacred Heart Hospital. All present voted aye; motion carried.

**Action 1676C:** A motion was made by Bodenstedt and seconded by Freng to approve the Yankton County Annual Report for 2015, which was submitted to Department of Legislative Audit February 22, 2016. All present voted aye; motion carried.

**Action 1677C:** A motion was made by Freg and seconded by Bodenstedt to approve the February, 2016 gross payroll: **Commissioners:** \$5,257.57; **Auditor:** \$12,836.54; **Treasurer:** \$14,533.86; **States Attorney:** \$24,228.79; **Custodian:** \$4,801.14; **Director of Equalization:** \$21,645.06; **Register of Deeds:** \$13,133.30; **Veterans Service:** \$2,268.00; **Courthouse & Safety Center:** \$5,985.88; **Sheriff:** \$59,110.93; **County Jail:** \$59,275.35; **Coroner:** \$500.00; **Juvenile:** \$82.50; **Nurse:** \$3,124.37; **Ambulance:** \$51,084.49; **WIC :** \$1,349.31; **Extension:** \$6,592.65; **Soil Conservation:** \$2,697.26; **Weed:** \$760.32; **Planning & Zoning:** \$7,184.93; **Road & Bridge:** \$71,413.10; **E911:** \$183.75; **OEM:** \$5,160.79; **24-7 Program:** \$3,593.25. South Dakota Retirement System \$28,775.38 (Other Employees), South Dakota Retirement System \$17,546.90 (Sheriff/EDS), South Dakota Retirement System (Payroll Deduction-Spouse Opt) \$165.49, South Dakota Retirement System (Supplemental) \$3,175.00, American Family Life Assurance Company (AFLAC) \$3,733.09, Legalshield \$25.90, Office of Child Support \$903.00, Nationwide Retirement Solutions \$69.44, First Dakota National Bank \$35,253.79 (Withholding), First Dakota National Bank \$46,110.16 (FICA) First Dakota National Bank \$10,783.80 (Medicare), Boston Mutual Life Insurance \$503.09, Colonial Life & Accident \$1,510.93, Avera Health Plans \$55,412.99, Optilegra \$542.55. Gross Payroll \$376,863.14, Net Payroll \$279,120.15. All present voted aye; motion carried.

**County Handbook:** Jim Vlahakis, chairperson of the employee handbook committee, presented the board with some recommendations on vacation leave and longevity pay for Yankton County employees.

**Action 1678C:** A motion was made by Bodenstedt and seconded by Epp to approve the handbook committee's recommendations for Section 601 of the county handbook. The changes include 10 days vacation after one year, and 15 days vacation after seven years. Employees will be allowed to accrue maximum 200 hours of vacation that may be carried over from year to year. Vacation and longevity pay will be determined by years of service instead of years of continuous service. All present voted aye; motion carried.

**Highway:** Highway Superintendent Brian Gustad, appeared before the board with several items, including bridge inspections for 2016, highway bid process, rip rap on Johnson Bridge and continuing discussion on Bridge 68-132-109 in Walshtown Township. Bob Lyngstad, Chairman of Walshtown Township, appeared to discuss his concerns and Dan Klimisch from James River Water Development District stated possible help available thorough the grant process.

**Action 1679H:** A motion was made by Bodenstedt and seconded by Freng on the recommendation by Brian Gustad Highway Superintendent, to have Johnson Engineering conduct the 2016 bridge inspections. All present voted aye; motion carried.

**Action 1680H:** A motion was made by Epp and seconded by Bodenstedt to table the 2016 Highway bids to the next commission meeting. All present voted aye; motion carried.

**DOE:** Yankton County Director of Equalization Lori Mackey presented the Board with her annual report. Total assessed value for Yankton County is \$2,032,029,531. The value is prior to exemptions, tax freeze and board changes. Mackey stated the increase may be due to growth, market changes and increase to ag values. Notable contributors to growth where the change in how we handle mobile homes and several new additions. Mackey also stated that the yearly assessment notices were mailed for 14,564 parcels and there were approximately 30 paid subscriptions for the Beacon website.

**Insurance:** Roger Smith from MT & RC Smith Insurance appeared before the board to discuss the county's Liability insurance.

**Citizen of the Year:** Chairman Woods read a proclamation recognizing Joan Neubauer as 2015 Yankton Citizen of the Year.

**Dietitian Office:** With the State Dietitian resigning her position and no longer renting the office space in the Government Center, the commission requested the County Auditor to inquire on the office furniture used by the state.

**Action 1681C:** A motion was made by Bodenstedt and seconded by Freng to recess the regular session at 6:00 and convene in Executive Session to discuss personnel matters. All present voted aye; motion carried.

**Action 1682C:** A motion was made by Epp and seconded by Bodenstedt to adjourn executive session at 6:15 pm and reconvene in regular session. All present voted aye; motion carried.

Chairman Woods reported no action would be taken as a result of the executive session.

**YC/CC Ditch:** Commissioner Bodenstedt reported on the joint Yankton-Clay and Clay Creek Ditch meeting with Clay County which was held in Meckling, SD February 23, 2016.

**Action 1683C:** A motion was made by Epp and seconded by Bodenstedt to adjourn. All present voted aye; motion carried.

The next regular meeting will be Monday, March 14, 2016.

**Todd Woods**, Chairman  
Yankton County Commission

ATTEST:  
**Patty Hojem**, County Auditor

---

03-01-16