

YANKTON COUNTY COMMISSION MEETING
October 17, 2017

The regular meeting of the Yankton County Commission was called to order by Chairman Don Kettering at 4:00 PM on Tuesday, October 17, 2017.

Roll Call was taken with the following Commissioners present: Todd Woods, Raymon Epp, Debra Bodenstedt, Gary Swensen, and Don Kettering.

Action 17318C: A motion was made by Woods and seconded by Bodenstedt to approve the meeting agenda with the following additions: Highway meeting. All present voted aye; motion carried.

Action 17319C: A motion was made by Bodenstedt and seconded by Epp to approve the minutes of the October 3, 2017 meeting with the following correction: Brad Woerner spoke on the odor footprint, not order. All present voted aye; motion carried.

Action 17320C: A motion was made by Epp and seconded by Bodenstedt to approve the following claims: **Non-Departmental:** Department of Revenue (2018 Retail Malt Beverage and South Dakota Wine) \$162.50; **Commissioners:** Vast Business (Utilities) \$52.50, Intuvio Solutions (Professional Services) \$49.95, Howard Johnson (Travel) \$546.00, Yankton County Observer (Publishings) \$493.41, Yankton Daily P & D (Publishings) \$437.45; **Elections:** Qualified Presort Services, LLC (Supplies) \$27.32; **Court:** Avera Sacred Heart Hospital (Lab) \$1,320.00, Den Herder & Hosmer Law Office (Legal Assistance) \$987.78, Department of Social Services (Professional Services) \$45.60, Great Plains Psychological Services (Professional Services) \$1,665.00, South Dakota Department of Health (Lab) \$895.00, Dean Schaefer (Professional Services) \$302.00, Teachout & Franklin Prof. LLC dba Animal Health Clinic (Professional Services) \$130.47, West Payment Center (Supplies) \$508.86; **Auditor:** Vast Business (Utilities) \$210.88, Culligan Water (Supplies) \$13.00, Qualified Presort Services LLC (Supplies) \$138.08, Security Shredding Services (Maintenance) \$35.00, One Office Solution (Supplies) \$203.40, One Office Solution (Maintenance) \$70.41; **Treasurer:** Vast Business (Utilities) \$321.59, Qualified Presort Services, Inc. (Supplies) \$82.79, Security Shredding Services (Maintenance) \$35.00, One Office Solution (Supplies) \$386.21, One Office Solution (Maintenance) \$677.58; **Data:** Vast Business (Utilities) \$711.19, First Bankcard (Maintenance) \$79.49, Miller Consulting LLC (Maintenance) \$1,195.00; **States Attorney:** Culligan Water (Supplies) \$13.00, Freeborn County Sheriff (Professional Services) \$65.00, Miller Consulting LLC (Maintenance) \$60.00, Qualified Presort Services PPC (Supplies) \$35.74; **Government Buildings:** Kopetsky's Ace Hardware (Supplies) \$28.57, Vast Business (Utilities-Custodian) \$26.25, Cole Papers, Inc. (Supplies) \$75.92, Janssen's Garbage Service, Inc. (Utilities) \$240.00, MidAmerican Energy (Utilities) \$321.82; **Director of Equalization:** Matt Archer (Travel) \$418.08, Vast Business (Utilities) \$283.20, First Bankcard (Travel) \$90.00, Microfilm Imaging Systems, Inc. (Maintenance) \$70.00, Qualified Presort Service LLC (Supplies) \$33.28, Security Shredding Services (Maintenance) \$35.00; **Register of Deeds:** Vast Business (Utilities) \$231.42, Microfilm Imaging Systems, Inc. (Rentals) \$336.00, Qualified Presort Services, Inc. (Supplies) \$23.57; **VA:** Vast Business (Utilities) \$26.25,

Michael McDonald (Travel) \$55.86, Qualified Presort Services LLC (Supplies) \$1.80; **Safety Center Building:** Kopetsky's Ace Hardware (Supplies) \$17.57, Vast Business (Utilities) \$853.12, City of Yankton (Utilities) \$144.00, Cole Papers, Inc. (Supplies) \$302.28, Echo Electric (Supplies) \$96.60, Johnson Controls, Inc. (Maintenance) \$993.08, Kone, Inc. (Maintenance Agreement) \$285.16, MidAmerican Energy (Utilities) \$722.43; **Sheriff:** The Collision Center (Maintenance) \$4,722.02, Mike Rothschadl (Travel) \$122.00, City of Yankton (Fuel) \$1,749.55, ND Sheriff's and Deputies Association (Travel) \$255.00, Jerold Sorbel (Maintenance) \$42.58, Culligan Water (Supplies) \$19.50, First Bankcard (Travel) \$125.00, First Bankcard (Fuel) \$533.81, Interstate All Battery Center (Supplies) \$17.98, Jacks Uniforms & Equipment (Computer Services) \$3,122.14, Microsoft Office (Computer Services) \$1,479.21, Northtown Automotive (Maintenance) \$141.66, Pennington County Jail (Travel) \$317.75, Qualified Presort Services LLC (Maintenance Contracts) \$287.90, Stitchin Corner & More (Uniforms) \$891.50, James C. Vlahakis (Travel) \$122.00, One Office Solution (Maintenance Contracts) \$73.01, Yankton Daily P & D (Professional Services) \$600.00; **County Jail:** Avera Sacred Heart Hospital (Professional Services) \$1,387.18, Avera Medical Group (Professional Services) \$933.62, Bob Barker Company, Inc. (Supplies) \$118.76, Integrated Technology & Security (Security Maintenance) \$513.00, Mark Payer (Travel) \$122.00, CBM Food Service (Food Services) \$6,777.59, Charm-Tex (Supplies) \$82.79, Jacks Uniforms & Equipment (Computer Service) \$13.92, Olson's Pest Technicians (Maintenance) \$110.00, Correctional Risk Services (Inmate Liability Insurance) \$841.50, One Office Solution (Maintenance Contracts) \$87.03, Yankton Drug Co., Inc. (Professional Services) \$417.48; **Juvenile Detention:** Minnehaha County Regional Detention Center (Other) \$2,860.00; **Care of Poor:** Qualified Presort Services LLC (Supplies) \$61.46; **Public Health Nurse:** Vast Business (Utilities) \$301.87, Qualified Presort Services, LLC (Supplies) \$33.52; **Ambulance:** Kopetsky's Ace Hardware (Supplies) \$167.28, Avera Sacred Heart Hospital (Supplies) \$546.21, Arrow International (Supplies) \$677.65, Stryker Sales Corporation (Supplies) \$1,343.37, Bound Tree Medical LLC (Supplies) \$1,067.17, City of Yankton (Supplies) \$1,178.63, Cole Papers Inc. (Supplies) \$680.03, First Bankcard (Supplies) \$403.67, First Bankcard (Travel) \$731.00, Janssen's Garbage Service (Utilities) \$300.00, Matheson Tri-Gas, Inc. (Rentals) \$57.60, Olson's Pest Technicians (Maintenance) \$74.00, Jean Scherschligt (Travel) \$126.00, Sioux Falls Two Way Radio Service, Inc. (Maintenance) \$449.49, Security Shredding Service (Maintenance) \$35.00, Unclaimed Freight Furniture (Furniture) \$1,262.68, Vogt's Cleaners (Maintenance) \$45.56, One Office Solution (Supplies) \$289.56; **Mental Health Centers:** Lewis & Clark Behavioral Health Services (2017 1st and 2nd Appropriations) \$36,940.50; **Mental Illness Board:** Darcy Lockwood (Hearings-MI) \$30.00, Dakotabilities (Care) \$360.00, Marvin R. Ekeren (Hearings) \$22.50, Mark Katterhagen (Hearings-MI) \$52.50, Lewis & Clark Behavioral Health Services (Hearings) \$1,600.00, Lincoln County Treasurer (Hearings) \$2,790.85, Lucille M. Lewno (Hearings) \$682.88, Gary E. Mikelson (Hearings) \$1,082.50, South Dakota Achieve (Care) \$180.00, Dean Schaefer (Hearings) \$819.00; **Library:** Yankton Community Library (2nd Half 2017 Payment) \$12,000.00; **County Extension:** SDSU Extension (Travel) \$134.65, FP Mailing Solutions (Rentals) \$105.00, Katie Freng (Travel) \$166.24, J & H Cleaning Services (Maintenance) \$200.00, Leaf (Rentals) \$176.40, Northwestern Energy (Utilities) \$401.33, One Office Solution (Supplies) \$128.02; **Soil Conservation:** Yankton County Conservation (2nd Half Tree Manager Wages) \$2,500.00; **Weed:** Bomgaars (Supplies) \$95.19, First Bankcard (Supplies) \$11.99, First

Bankcard (Travel) \$21.26, Francotyp-Postalia, Inc. (Supplies) \$50.00, Graham Tire Yankton (Maintenance) \$308.78, Van Diest Supply Co. (Chemicals) \$1,674.00, One Office Solution (Supplies) \$27.64; **Planning & Zoning:** Vast Business (Utilities) \$80.40, Fireball Decals (Supplies) \$92.00, 3-D Specialties, Inc. (E911 Signs) \$29.19, Qualified Presort Services, LLC (Supplies) \$9.04, One Office Solution (Supplies) \$41.50, Yankton Daily P & D (Publishing) \$117.13; **Road & Bridge:** Kopetsky's Ace Hardware (Supplies) \$44.34, C & B Operations, LLC (Supplies) \$42.90, Bomgaars (Supplies) \$220.01, B-Y Electric (Utilities) \$64.70, Bierschbach Equipment & Supply (Supplies) \$24,024.00, Butler Machinery Co. (Supplies) \$1,527.28, Vast Business (Utilities) \$70.29, Boyer Trucks (Supplies) \$2,076.99, SDSU-SD LTAP (Travel) \$100.00, Country Pride Coop (Hwy Fuel) \$569.07, American TruckBoxes (Supplies) \$1,658.81, Cox Auto Supply, Inc. (Supplies) \$305.19, Snap On Tools (Supplies) \$370.00, Dakotaland Autoglass, Inc. (Supplies) \$65.00, Direct TV (Utilities) \$89.24, Diamond Mowers, Inc. (Supplies) \$166.80, Ehresmann Engineering, Inc. (Supplies) \$69.25, Fastenal Industrial (Supplies) \$5.92, First Bankcard (Hwy Fuel) \$486.20, First Bankcard (Supplies) \$549.79, First Bankcard (Travel) \$302.37, Francotyp-Postalia, Inc. (Supplies) \$50.00, Graham Tire Yankton (Supplies) \$1,104.90, Auto Value Yankton (Supplies) \$222.16, I State Truck Center (Supplies) \$36.78, Janssen's Garbage Service (Utilities) \$45.00, Marks Machinery (Supplies) \$451.50, Menards (Supplies) \$24.97, MidAmerican Energy (Utilities) \$25.85, Northwestern Energy (Utilities) \$857.22, Riverside Hydraulics & Labs (Supplies) \$311.99, Sheehan Mack Sales and Equipment, Inc. (Supplies) \$439.59, South Dakota Department of Transportation (Bridges) \$2,708.29, Slowey Construction Inc. (Secondary Roads) \$484.00, Sioux Falls Two Way Radio Service, Inc. (Supplies) \$47.87, Southeastern Electric Cooperative, Inc. (Utilities) \$27.22, Team Laboratory Chemical Corp (Supplies) \$60,500.00, One Office Solution (Supplies) \$119.67, Yankton Daily P & D (Publishing) \$11.46; **Emergency 911 Fund:** Vast Business (Utilities) \$107.33, Powerphone (Travel) \$987.00, Golden West Telecommunications (Utilities) \$147.18; **Emergency Management:** B-Y Electric (Utilities) \$97.29, Vast Business (Utilities) \$788.81, Century Business Products (Rentals) \$327.74, Everbank Commercial Finance, Inc. (Rentals) \$173.15, City of Yankton (Supplies) \$47.01, First Bankcard (Travel) \$417.56, First Bankcard (Supplies) \$892.07, Midcontinental Communications (Utilities) \$8.95, Northtown Automotive (Maintenance) \$750.70, Qualified Presort Service LLC (Supplies) \$5.99, Tabor Lumber Cooperative (Supplies) \$151.09, Verizon (Utilities) \$418.70, One Office Solution (Maintenance) \$130.67, Yankton Computer and Network Services (Maintenance) \$262.50; **Government Buildings:** Walsh Construction (Maintenance) \$500.00, River Rat Productions (Miscellaneous Expense) \$34.99, First Bankcard (Miscellaneous Expense) \$743.37, Doyle Stevens Construction, Inc. (Maintenance) \$10,907.30; **Historical Preservation:** Sewah Studios, Inc. (Contributions and Donations) \$2,135.00; **Napa Junction:** Core Engineering & Consulting, Inc. (Capitol Project) \$1,555.20; **Non-Departmental:** South Dakota Attorney General (Scram-August 2018) \$1,856.00; **Non-Departmental:** South Dakota Attorney General (State Account Disbursements) \$910.00; **South Dakota State Treasurer:** Motor Vehicle (Fees) \$370,391.70, Waste Fee (Fees) \$6,332.75, ROD (Fees) \$1,290.00; **South Dakota State Treasurer:** Services (HC) \$5,617.97, Services (Redfield) \$180.00; **SDACO (M & PR Fund)** \$530.00.

Total General Fund \$119,536.38, Road & Bridge, \$100,276.62, Emergency Management \$4,472.23. All present voted aye; motion carried.

Action 17321C: A motion was made by Woods and seconded Bodenstedt to approve the 2017 Malt Beverage License for 6th Meridian LLC. Woods, Epp, Bodenstedt and Kettering voting Aye; Swensen Voting Nay; Motion carried.

Gravel Bid: Highway Administrative Assistant Karla Bossman appeared to present the board with the 2017 gravel bid. Bids were submitted by First Rate Excavate \$3.10 per ton and royalty fee of \$2.20 for a total bid of \$5.30. The second was from Dakota Constructors with a bid of \$3.47 per ton royalty fee of \$2.20 and \$1,500.00 mobilization fee.

Action 17322C: A motion was made by Bodenstedt and seconded by Woods to approve the bid from First Rate Excavate in the amount of \$5.30 per ton. Woods, Epp, Bodenstedt and Kettering voting Aye; Swensen Voting Nay; Motion carried.

Nurse Report: Health Nurse: Jen Wechsler, RN, provided the 2017 third quarter report from the S.D. Department of Health and Yankton County WIC Office.

Action 17322C: A motion was made by Epp and seconded by Woods to approve the consent agenda. All present voted aye; motion carried.

The Yankton County Welfare Report for September 2017 included 9 contacts, 16 notices of hospitalization, and 4 medical bills for the County Jail.

ROD: The Register of Deeds report from September 2017 showed collection of \$11,570.00 in regular fees; \$9,057.50 in transfer fees; \$3,205.00 in copies revenue.

Veterans Office: VSO Michael McDonald's September 2017 report showed 149 contacts on behalf of veterans last month. McDonald also coordinated transportation of 20 veterans (seven trips) to appointments at the VA Hospital in Sioux Falls.

EMS: Emergency Medical Services monthly report for September 2017 listed 202 total calls. Year to date, Yankton County EMS has collected \$547,935 and spent \$714,009.

Auditor/Treasurer: The Auditor's Monthly Settlement with the Treasurer as of September 30, 2017 showed Total Cash of \$8,258,844.28. The General Fund was \$4,759,467.16; Special Funds were \$2,018,097.40; and Trust and Agency Funds were \$1,481,374.72 adding to a Grand Total of General Ledger Cash and Investments of \$8,258,939.28. A detailed report is on file with the County Auditor.

Sheriff: Sheriff's office collected \$18,013.60 in fees last month. Jail income was \$143,450.46 in September. There were 93 county inmates, 76 city inmates, 38 state inmates and 45 federal inmates. Income from the 24-7 program was \$6,224.00 in September.

Plat: Whereas it appears, Neal Lange, owner of record, has caused a replat to be made of the following real property: Lots 3 & 5 Blk 2, Kaiser Overlook & portion of the NE1/4, NW1/4 S15-T93N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Plat: Whereas it appears, Bay Properties LLC., owners of record, has caused a replat to be made of the following real property: Lot 25 Baycliffe Estates W1/2 of S12.91 Acres of S1/2 of SW1/4 Section 7 & W1/2 of Section 18 T93N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Plat: Whereas it appears, James Stark, owner of record, has caused a replat to be made of the following real property: Tract A Stark's First Addition Government Lot 2 SW1/4 S6-T94N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Entrance Application from Jason Stark in Utica Township S6-T94N-R56W.

Chairman Kettering and Commissioner Epp reported that they met with the highway department at the highway shop.

Action 17323C: A motion was made by Woods and seconded by Epp to approve the new custodial wage scale effective January 2018. Woods, Epp, Bodenstedt and Kettering voting Aye; Swensen Voting Nay; Motion carried.

Townships: Chairman Kettering presented information compiled by the Equalization Office on valuations in Yankton County. Kettering stated it is interesting information we need to look at and consider before moving towards organized or unorganized townships. Information on how many miles of county roads are gravel and asphalt was also presented.

Action 17324C: A motion was made by Woods and seconded by Bodenstedt to recess the regular session at 4:35 p.m. and convene in executive session to discuss personnel issue, Litigation and Poor Relief. All present voted aye; motion carried. Commissioner Swensen choose not to attend the executive session.

Action 17325C: A motion was made by Epp and seconded by Woods to adjourn executive session at 5:30 p.m. and reconvene in regular session. All present voted aye; motion carried.

Chairman Kettering reported no action would be taken as a result of the executive session.

United Way: Chairman Kettering stated he was approached to have United Way meet with the employees to participate through payroll plan. Kettering also stated Denise Wubben volunteered to be the county representative for United Way.

Action 17326C: A motion was made by Epp and seconded by Bodenstedt to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, November 7, 2017.

Don Kettering, Chairman
Yankton County Commission

ATTEST:
Patty Hojem, Auditor