

YANKTON COUNTY COMMISSION MEETING  
June 20, 2017

The regular meeting of the Yankton County Commission was called to order by Chairman Don Kettering at 4:00 PM on Tuesday, June 20, 2017.

Roll Call was taken with the following Commissioners present: Todd Woods, Raymon Epp, Gary Swensen and Don Kettering; Absent: Debra Bodenstedt.

**Action 17191C:** A motion was made by Woods and seconded by Epp to approve the meeting agenda with the following additions: Change meeting venues, West City Limits Road and organized/unorganized committee meeting. All present voted aye; motion carried.

**Action 17192C:** A motion was made by Epp and seconded by Swensen to approve the minutes of the June 6, 2017 meeting. All present voted aye; motion carried.

**Action 17193C:** A motion was made by Epp and seconded by Woods to approve the following claims: **Commissioners:** Vast Business (Utilities) \$52.50, Department of Legislative Audit (Professional Services) \$26,000.00, Yankton Daily P & D (Publishings) \$430.11; **Elections:** Qualified Presort Services, Inc. (Supplies) \$36.14; **Court:** Avera Sacred Heart Hospital (Lab) \$1,364.00, Witness Fees (1 @ \$20.00) \$20.00, Juror Fees (12 @ \$50.00) \$600.00, Jurors Fees-MI (1 @ \$4.20) \$4.20, Juror Fees-MI (1 @ \$2.42) \$2.42, Jurors Fees-MI (2 @ \$29.40) \$58.80, Great Plains Psychological Services (Professional Services) \$5,057.50, Jurors Fees-MI (1 @ \$16.80) \$16.80, Horn Law Office, LC (Legal Assistance) \$805.00, Hall County Sheriff (Professional Services) \$35.00, LaCroix Law Office (Legal Assistance) \$1,870.60, Logan County Sheriff's Office (Professional Services) \$54.00, Pollard Law Office (Legal Assistance) \$571.83, South Dakota Department of Health (Lab) \$1,615.00, Dean Schaefer (Professional Services) \$882.00, Thomson Reuters (Supplies) \$218.00, West Payment Center (Supplies) \$806.42; **Auditor:** Vast Business (Utilities) \$210.95, Clubhouse Hotel & Suites (Travel) \$262.00, First Bankcard (Travel) \$44.90, First Bankcard (Supplies) \$4.41, Leaf (Rentals) \$159.00, Pitney Bowes (Rentals) \$105.03, Qualified Presort Services LLC (Supplies) \$143.80, Security Shredding Services (Maintenance) \$35.00, One Office Solution (Maintenance) \$39.20; **Treasurer:** Vast Business (Utilities) \$322.12, Clubhouse Hotel & Suites (Travel) \$262.00, Harland Technology Services (Maintenance) \$34.68, Pitney Bowes (Rentals) \$105.03, Qualified Presort Services LLC (Supplies) \$190.18, Security Shredding Services (Maintenance) \$35.00; **Data Processing:** Vast Business (Utilities) \$711.58, Miller Consulting LLC (Maintenance) \$2,957.00; **States Attorney:** Executive Management Finance Office (Utilities) \$27.00, Miller Consulting LLC (Maintenance) \$80.00, Qualified Presort Service (Supplies) \$35.07, Yankton Daily P & D (Publishings) \$139.64; **Government Center:** Vast Business (Utilities) \$26.25, MidAmerican Energy (Utilities) \$328.15, Yankton Janitorial Supply (Supplies) \$97.92; **Director of Equalization:** Vast Business (Utilities) \$283.20, Ecowater Systems (Supplies) \$30.00, First Bankcard (Travel) \$295.00, First Bankcard (Supplies) \$350.85, Michelle Goeken (Travel) \$193.56, GIS Workshop (Maintenance) \$1,545.00, Miller Consulting LLC (Maintenance) \$40.00, Microfilm Imaging System (Maintenance) \$70.00, Pitney Bowes (Rentals) \$105.03, Jeffrey Puthoff

(Travel) \$193.56, Qualified Presort Services LLC (Supplies) \$10.49, Security Shredding Service (Maintenance) \$35.00, Andrea Wright (Travel) \$193.56; **Register of Deeds:** Vast Business (Utilities) \$232.88, Executive Management Finance Office (Utilities) \$27.00, Microfilm Imaging System (Rentals) \$336.00, Qualified Presort Services LLC (Supplies) \$34.73, One Office Solution (Supplies) \$12.65; **VA:** Vast Business (Utilities) \$26.25, Qualified Presort Services LLC (Supplies) \$5.49; **Safety Center Building:** Kopetsky's Ace Hardware (Supplies) \$9.19, Vast Business (Utilities) \$805.62, City of Yankton (Utilities) \$152.00, Cole Papers, Inc. (Supplies) \$304.34, Menards (Supplies) \$91.20; **Sheriff:** Vast Business (Utilities) \$111.00, City of Yankton (Fuel) \$2,199.46, Xtreme Car Wash (Maintenance) \$196.80, First Bankcard (Fuel) \$63.38, First Bankcard (Law Enforcement Equipment) \$540.46, Hedahls, Inc. (Maintenance) \$1.79, Steve Lacey (Travel) \$41.18, Qualified Presort Service LLC (Maintenance Contracts) \$258.36, Lewis & Clark Ford (Maintenance) \$374.19; **Jail:** Avera Sacred Heart Hospital (Professional Services) \$1,052.17, Avera Medical Group (Professional Services) \$1,269.27, CBM Food Service (Food Services) \$3,365.60, EPSR, Inc. (Supplies) \$99.89, First Bankcard (Maintenance) \$149.99, First Bankcard (Food Services) \$71.83, Jack's Uniforms & Equipment (Uniforms) \$306.53, Menards (Supplies) \$50.10, Rodney Pieper (Travel) \$41.18, Correctional Risk Services (Medical Liability Insurance) \$974.95, One Office Solution (Supplies) \$79.50, Yankton Drug Co., Inc. (Professional Services) \$489.59, Yankton Medical Clinic (Professional Services) \$132.44; **Coroner:** Mark Nickles (Travel) \$8.40; **Juvenile Detention:** Minnehaha County Regional Detention Center (Other) \$7,920.00; **Yankton Area Search & Rescue:** Cox Auto Supply, Inc. (Supplies) \$17.98, Donovan's Hobby and Scuba Center (Supplies) \$230.96; **Care of Poor:** Miller Consulting LLC (Maintenance) \$60.00, Qualified Presort Services LLC (Supplies) \$55.14, West Payment Center (Supplies) \$79.56; **Public Health Nurse:** Vast Business (Utilities) \$301.50, Everbank Commercial Finance Inc. (Rentals) \$70.96, Qualified Presort Services, LLC (Supplies) \$46.79; **Ambulance:** Bound Tree Medical LLC (Supplies) \$4,536.07, City of Yankton (Supplies) \$728.26, USPS (Supplies) \$50.00, Carol E. Swanson (Supplies) \$50.00, Beverly E. Lowe (Supplies) \$50.00, First Bankcard (Supplies) \$281.41, First Bankcard (Travel) \$1,345.81, G & K Services (Maintenance) \$55.30, HP, Inc. (Supplies) \$221.61, HP, Inc. (Minor Equipment) \$719.00, Hedahls, Inc. (Supplies) \$75.65, Miller Consulting LLC (Maintenance) \$60.00, One Office Solution (Supplies) \$141.33; **Mental Illness Board:** Denise M Cody (Hearings) \$15.00, Marvin R. Ekeren (Hearings) \$15.00, Mark Katterhagen (Hearings) \$75.00, Lewis & Clark Behavioral Health Center (Hearings) \$1,600.00, Lincoln County Treasurer (Hearings) \$2,120.69, Lucille Lewno (Hearings) \$1,184.30, Karen A. Swanda (Hearings) \$45.00, South Dakota Achieve (Care) \$180.00; **County Extension:** Kopetsky's Ace Hardware (Other) \$41.71, Buhl's Cleaners (Supplies) \$45.81, Vast Business (Utilities) \$83.72, J & H Cleaning Services (Maintenance) \$200.00, Leaf (Rentals) \$644.08, MidAmerican Energy (Utilities) \$24.53, Northwestern Energy (Utilities) \$215.00, Stephanie Siebrandt (Travel) \$58.46, Stephanie Siebrandt (4-H Supplies) \$5.45, One Office Solution (Supplies) \$501.36; **Weed:** Bomgaars (Supplies) \$57.96, Agterra Technologies (Machinery Equipment) \$560.00, First Bankcard (Supplies) \$363.03, Hedahls, Inc. (Supplies) \$52.43, Mark's Machinery (Supplies) \$219.28, Yankton County Observer (Publishing) \$168.00, Truck Trailer Sales Service, Inc. (Supplies) \$27.00, One Office Solution (Supplies) \$23.80, Yankton Daily P & D (Publishings) \$481.69; **Planning & Zoning:** Vast Business (Utilities) \$80.40, Qualified Presort Services (Supplies) \$10.94, One Office Solution (Supplies) \$48.48, Yankton Daily P & D (Publishings)

\$56.75; **Road & Bridge:** Appera (Supplies) \$96.92, C & B Operations, LLC (Supplies) \$102.68, Sioux Falls Crane & Hoist, Inc. (Maintenance) \$453.00, Bomgaars (Supplies) \$89.58, B- Y Electric (Utilities) \$66.52, Butler Machinery Co. (Supplies) \$922.38, Vast Business (Utilities) \$68.11, Boyer Trucks (Maintenance) \$72.05, Presto-X (Maintenance) \$90.00, Country Pride Coop (Hwy Fuel) \$13,434.58, Rockmount Research & Alloys (Supplies) \$763.78, Cox Auto Supply, Inc. (Supplies) \$97.50, Concrete Materials (Supplies) \$3,381.70, Concrete Materials (Annual Projects) \$10,712.38, Concrete Materials (Secondary Roads) \$180.77, Concrete Materials (Bridges) \$3,634.23, Forterra (Bridges) \$29,932.70, Dakota Diesel Service (Supplies) \$2,000.00, Direct TV (Utilities) \$74.99, Diamond Mowers Inc. (Supplies) \$278.70, Filter Care of Nebraska (Supplies) \$80.20, First Bankcard (Professional Services) \$149.00, First Bankcard (Supplies) \$61.00, First Bankcard (Travel) \$59.01, Fastenal Industrial (Supplies) \$93.47, I State Truck Center (Supplies) \$147.42, Janssen's Garbage Service (Utilities) \$45.00, Lyle Signs, Inc. (Supplies) \$3,821.26, Locators & Supplies, Inc. \$735.45, Mark's Machinery (Supplies) \$46.94, Midwest Striping (Supplies) \$984.00, Motorola (Supplies) \$2,517.12, MidAmerican Energy (Utilities) \$45.57, Northwestern Energy (Utilities) \$936.99, Northern Truck Equipment (Supplies) \$324.32, O'Reilly Auto Parts (Supplies) \$57.29, Road King, Inc. (Supplies) \$27.54, Stern Oil Company, Inc. (Professional Services) \$6.00, Stern Oil Company, Inc. (Supplies) \$2,003.87, Sheehan Mack Sales and Equipment, Inc. (Supplies) \$233.75, Stan Houston Equipment (Supplies) \$167.08, Southwestern Electric Cooperative, Inc. (Utilities) \$44.95, Truck Trailer Sales Service, Inc. (Supplies) \$4.35, Truenorth Steel (Bridges) \$101.08, One Office Solution (Supplies) \$23.80, Yankton Janitorial Supply (Supplies) \$410.36; **Emergency 911 Fund:** Vast Business (Utilities) \$106.82, CenturyLink (Utilities) \$83.20, Golden West Telecommunications (Utilities) \$145.00; **Jail Building:** HP, Inc. (Capitol Improvements) \$860.31; **Emergency Management:** Kopetsky's Ace Hardware (Supplies) \$94.95, B-Y Electric (Utilities) \$97.81, Vast Business (Utilities) \$795.55, Century Business Products (Rentals) \$327.74, Everbank Commercial Finance, Inc. (Rentals) \$193.15, City of Yankton (Supplies) \$111.81, 3-D Specialties, Inc. (Supplies) \$30.06, Dive Rescue International (Supplies) \$552.44, First Bankcard (Supplies) \$431.29, Fastenal Industrial & Construction Supply (Supplies) \$4.81, Miller Consulting LLC (Maintenance) \$40.00, Miller Consulting LLC (Supplies) \$230.00, Tabor Lumber Cooperative (Supplies) \$274.73, Verizon (Utilities) \$418.70, One Office Solution (Maintenance) \$29.75; **County Building:** Elliot Construction, Inc. (Building-EDS) \$1,533.68; **24/7 Program:** One Office Solution (Supplies) \$79.50; **M & PR Fund:** One Office Solution (M & PR Fund-ROD) \$4,895.00; **Debt Service NAPA Junction:** PCIRoads, LLC (Capitol Project) \$2,320,540.41, Railroad Materials Salvage, Inc. (Capitol Project) \$198,344.00, Stockwell Engineers, Inc. (Capitol Project) \$62,403.83; **South Dakota State Treasurer:** Motor Vehicle (Fees) \$439,765.68, Waste (Fees) \$7,112.75, ROD (Fees) \$1,540.00; **South Dakota State Treasurer:** Services (Redfield) \$180.00, Services (HC) \$73,417.86; **SDACO (M & PR Fund)** \$612.00. Total General Fund \$90,419.22, Road & Bridge \$79,579.39, Emergency Management \$3,632.79. All present voted aye; motion carried.

**Action 17194C:** A motion was made by Woods and seconded by Swensen to have the 2013 Dodge Charger from the Sheriff's office declared surplus. All present voted aye; motion carried. All present voted aye; motion carried.

The board discussed allowing the county employees an extra day for the 4th of July holiday. No motion was made for the request.

**Action 17195C:** A motion was made by Epp and seconded by Woods to approve the Malt Beverage and SD Farm Wine License for Lewis & Clark Meat Lodge, LLC. All present voted aye; motion carried.

**Highway:** Highway Superintendent Brian Gustad presented the Department of Transportation striping agreement for board approval.

**Action 17196H:** A motion was made by Epp and seconded by Woods to approve the striping agreement with the Department of Transportation with the county's share being \$17,780.18. All present voted aye; motion carried.

**Action 17197C:** A motion was made by Woods and seconded by Epp to approve the consent agenda. All present voted aye; motion carried.

The Yankton County Welfare Report for May 2017 included 8 contacts and 3 notices of hospitalization and 3 requests for payment.

**ROD:** The Register of Deeds report from May 2017 showed collection of \$12,820.00 in regular fees; \$8,972.00 in transfer fees; and \$1,658.50 in copies revenue.

**Veterans Office:** VSO Michael McDonald's May 2017 report showed 132 contacts on behalf of veterans last month. McDonald also coordinated transportation of 25 veterans (nine trips) to appointments at the VA Hospital in Sioux Falls.

**EMS:** Emergency Medical Services monthly report for May 2017 listed 178 total calls. Year to date Yankton County EMS has collected \$240,822 and spent \$369,828.

**Auditor/Treasurer:** The Auditor's Monthly Settlement with the Treasurer as of May 31, 2017 showed Total Cash of \$10,437,520.44. The General Fund was \$5,875,865.59; Special Funds were \$2,182,302.01; and Trust and Agency Funds were \$2,379,302.01 adding to a Grand Total of General Ledger Cash and Investments of \$10,437,520.44. A detailed report is on file with the County Auditor.

**MI Income:** The MI Illness income for May 2017 was \$7,073.30.

**Sheriff:** Sheriff's office collected \$9,948.24 in fees last month. Jail income was \$120,570.79 in May. There were 85 county inmates, 85 city inmates, 32 state inmates and 42 federal inmates. Income from the 24-7 program was \$5,809.00 in May.

**Plat:** Whereas it appears, Kevin Kirschenman, owner of record, has caused a plat to be made of the following real property: Lot 2 Tract 7 Reiser Addition NW1/4, S12-T96N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning

Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

**Action 17198C:** A motion was made by Epp and seconded by Woods to authorize the County Auditor to draft a letter to the State E911 board concerning unallowable expense from the E911 fund. All present voted aye; motion carried.

**Weed:** Jim Liebsch, Weed Supervisor, and Brenda Sievers from Department of Agriculture, appeared before the board to request that the board designate itself as the Yankton County Weed Board. Liebsch stated if there were any issues in the county, the board acting as the weed board could allow him to enforce any issue.

**Action 17199C:** A motion was made by Epp and seconded by Woods to have the board of county commissioners act as the Weed Board. All present voted aye; motion carried.

Woods said there has been discussion on changing the venue for the July 5th commission meeting. States Attorney Rob Klimisch informed the board the location change would have to be published two weeks before the scheduled meeting. Also discussed was audio for the meeting and number of speakers per issue and amount of time given for each individual. Commissioners Kettering and Woods will meet with Klimisch to devise an efficient plan and give everyone time to speak. Klimisch also stated the Attorney General would be willing to review our proposal and make changes to ensure that we are complying with everyone's need to be heard.

Chairman Kettering reported that he received a revised agreement for West City Limits Road from the City. The board will discuss the agreement when meeting for the 2018 budget.

Greg Vavra from South Dakota Local Transportation Assistance Program (SDLTAP) spoke at the organized/unorganized committee meeting which was held June 19<sup>th</sup>. Vavra will be appearing at the July 5<sup>th</sup> commission meeting to discuss evaluation of the roads in Yankton County.

**Action 17200C:** A motion was made by Woods and seconded by Swensen to recess the regular session at 4:52 pm and enter executive session to discuss indigent issues with Poor Relief Director Jennifer Adamson. All present voted aye; motion carried.

**Action 17201C:** A motion was made by Epp and seconded by Woods to adjourn executive session at 5:00 pm and reconvene in regular session. All present voted aye; motion carried.

Chairman Kettering reported no action would be taken as a result of the executive session.

**Action 17202 C:** A motion was made by Woods and seconded by Swensen to adjourn. All present voted aye; motion carried.

The next regular meeting will be Wednesday, July 5, 2017.

**Don Kettering**, Chairman  
Yankton County Commission

ATTEST:  
**Patty Hojem**, Auditor