

YANKTON COUNTY COMMISSION MEETING
July 2, 2019

The regular meeting of the Yankton County Commission was called to order by Chairman Dan Klimisch at 6:00 PM on Tuesday, July 2, 2019.

Roll Call was taken with the following Commissioners present: Cheri Loest, Don Kettering, Gary Swensen, Joseph Healy and Dan Klimisch.

There were no conflicts of interest reported by Commissioners.

Action 19291C: A motion was made by Kettering and seconded by Loest to approve the meeting agenda. All present voted aye; motion carried.

Action 19292C: A motion was made by Kettering and seconded by Healy to approve the minutes of June 18, 2019 meeting with the following correction: Action 19282 should not say fine doubles if not paid. All present voted aye; motion carried.

Action 19293C: A motion was made by Healy and seconded by Loest to approve the minutes of June 20, 2019 budget meeting. All present voted aye; motion carried.

There were no public comments.

Chairman Klimisch closed the public comment portion of the meeting.

Action 19294C: A motion was made by Kettering and seconded by Healy to approve the following claims: **Non-Departmental: Commissioners:** Wellmark Blue Cross & Blue Shield (HSA Fees) \$420.00, River Rat Productions (Professional Services) \$1,373.15; **Elections:** Qualified Presort Services LLC (Supplies) \$37.49, Verizon (Utilities) \$360.09; **Court:** Avera Sacred Heart Hospital (Professional Services) \$1,000.00, Kent E. Lehr Law Office (Professional Services) \$2,015.50, Harmelink & Fox Law Office Law Office, PROF, LLVC (Professional Services) \$5,064.58, Fox & Youngberg PC (Professional Services) \$15,161.50, Horn Law Office LLC (Professional Services) \$9,768.75, Kennedy Pier Loftus & Reynolds, LLP (Professional Services) \$16,986.30, KCH Law (Professional Services) \$297.81, Lacroix Law Office (Professional Services) \$5382.75; **Auditor:** Kansas State Bank (Lease Agreement) \$501.83, Qualified Presort Services LLC (Supplies) \$95.88, SD Special Pay Plan (Vacation Hours Payout) \$2,157.90, One Office Solution (Maintenance) \$139.01, One Office Solution (Supplies) \$511.74; **Treasurer:** Kansas State Bank (Lease Agreement) \$692.24, Qualified Presort Services, LLC (Supplies) \$136.13, Patty Vavra (Supplies) \$414.51, One Office Solution (Supplies) 260.76, One Office Solution (Maintenance) \$180.00; **Data Processing:** Kansas State Bank (Lease Agreement) \$4,648.75; **States Attorney:** Century Business Products (Rentals) \$395.03, Hy-Vee (Supplies) \$30.24, Erich Johnke (Travel) \$573.84, Kansas State Bank (Lease Agreement) \$1,190.30, Qualified Presort Services LLC (Supplies) \$49.08, Staples Credit Plan (Supplies) \$211.74, Yankton Title Company (Professional Services) \$53.25; **Government Building:** Avera Heart Hospital of South Dakota (Supplies) \$79.00, City of

Yankton (Utilities) \$2,718.48, Cole Papers Inc. (Supplies) \$139.20, Johnson Controls, Inc. (Maintenance) \$235.82, Northwestern Energy (Utilities) \$2,394.62; **Director of Equalization:** Kopetsky's Ace Hardware (Supplies) \$56.96, Michelle Goeken (Travel) \$112.56, GIS Workshop (Maintenance) \$1,576.00, Kansas State Bank (Lease Agreement) \$817.20, Qualified Presort Services LLC (Supplies) \$15.10, One Office Solution (Maintenance) \$104.76, Yankton County Treasurer (Supplies) \$5.00; **Register of Deeds:** Kansas State Bank (Lease Agreement) \$654.47, Qualified Presort Services LLC (Supplies) \$33.49, One Office Solution (Supplies) \$47.90, One Office Solution (Maintenance) \$11.21; **VA:** Kansas State Bank (Lease Agreement) \$150.88, Qualified Presort Services LLC (Supplies) \$6.01, SDVSOA (Travel) \$100.00; **Safety Center Building:** City of Yankton (Utilities) \$917.53, Cole Papers, Inc. (Supplies) \$71.19, Echo Group (Supplies) \$395.00, Johnson Control, Inc. (Maintenance) \$1,568.97, Menards (Supplies) \$13.51, Northwestern Energy (Utilities) \$7,879.36, Overhead Door Company of Sioux City, Inc. (Maintenance) \$6.00; **Sheriff:** Cardmember Services (Fuel) \$45.37, Rod Pieper (Fuel) \$9.00, Midcontinent Communications (Utilities) \$265.00, Microsoft (Computer Services) \$495.00, Qualified Presort Services LLC (Maintenance Contracts) \$127.44, Tire Muffler Alignment (Maintenance) \$19.72, Walmart Community/SYNCB (Other) \$39.76, One Office Solution (Supplies) \$177.37, Yankton County Treasurer (Supplies) \$15.00; **County Jail:** Avera Sacred Heart Hospital (Professional Services) \$2,533.14, CBM Food Service (Food Services) \$6,846.79, Avera Medical Group Radiology (Professional Services) \$8.50, Diamond Drug (Professional Services) \$188.27, Hy-Vee (Professional Services) \$42.98, JCL Solutions (Supplies) \$1,507.16, Microsoft (Security Maintenance) \$495.00, Phoenix Supple (Supplies) \$790.10, South Dakota Sheriff's Association (Maintenance) \$880.00, Top Quality Glove (Supplies) \$503.21; **Juvenile Detention:** Minnehaha County Regional Detention Center (Rentals) \$13,286.99; **Care of Poor:** Kansas State Bank (Lease Agreement) \$489.96, Qualified Presort Services LLC (Supplies) \$147.01, Yankton County EMS (Professional Services) \$366.19; **Public Health Nurse:** Qualified Presort Services, LLC (Supplies) \$24.01, Office of Child & Family Services (3rd QTR 2019) \$2,606.00; **Ambulance:** Sacred Heart Health Services (Professional Services) \$1,500.00, BNSF Railway Company (Rentals) \$1,730.30, Channing Bete Co Inc. (Supplies) \$1,223.70, ESO Solutions, Inc. (Maintenance) \$5,764.50, City of Yankton (Utilities) \$150.07, Credit Collections Services Inc. (Professional Services) \$86.59, Danko Emergency Equipment Co. (Supplies) \$394.25, Elite Diesel & Automotive Repair LLC (Maintenance) \$ 253.77, Hy-Vee (Supplies) \$28.47, Kansas State Bank (Lease Agreement) \$1,208.18, Matheson Tri-Gas, Inc. (Supplies) \$82.53, Tina Monteith (Travel) \$120.00, Menards (Supplies) \$97.53, Motorola (Minor Equipment) \$9,069.00, MidAmerican Energy (Utilities) \$39.70, Northwestern Energy (Utilities) \$836.72, Olson's Pest Technicians (Maintenance) \$114.00, Roger's Family Pharmacy (Supplies) \$81.36, Royal Sport Shop (Supplies) \$194.40, One Office Solution (Maintenance) \$62.95, One Office Solution (Supplies) \$279.46, Yankton County Treasurer (Supplies) \$37.00, Yankton Janitorial Supply (Supplies) \$265.50; **Mental Illness Board:** Darcy Lockwood (Hearings) \$54.00, Dana Larson (Hearings) \$40.00, Mark Katterhagen (Hearings) \$54.00, Lincoln County Treasurer (Hearings) \$75.00, Lucille M. Lewno (Hearings) \$846.00; **County Extension:** City of Yankton (Utilities) \$66.07, Katie Doty (Supplies) \$15.90, Hy-Vee (Supplies) \$57.58, Kansas State Bank (Lease Agreement) \$438.78, Olson's Pest Technician (Maintenance) \$150.00, Wholesale Supply Co. (Supplies) \$36.60, Yankton County Leaders (Ground Maintenance) \$1,596.73; **Weed:** Bomgaars (Supplies) \$8.29, Cox

Auto Supply Inc. (Supplies) \$56.28; **Planning & Zoning:** Southgate (Maintenance) \$50.00, River Rat Productions (Professional Services) \$140.00, Investigative Services (Professional Services) \$337.00, Kansas State Bank (Lease Agreement) \$495.85; **Road & Bridge:** Appera (Supplies) \$113.19, Butler Machinery Co. (Maintenance) \$107.00, Butler Machinery Co. (Supplies) \$1,077.00, Boyer Trucks (Supplies) \$394.85, Presto-X (Supplies) \$100.00, LG Everist (Bridges) \$4,421.62, City of Yankton (Utilities) \$59.54, Cox Auto Supply, Inc. (Supplies) \$353.24, Concrete Materials (Bridges) \$5,204.50, Concrete Materials (Supplies) \$119.44, Centurylink (Utilities) \$36.43, Clark Engineering (Professional Services) \$570.00, Clark Engineering (Bridges) \$17,495.48, Clarks Rentals Inc. (Supplies) \$54.96, Snap on Tolls (Supplies) \$234.25, Dakotaland Autoglass, Inc. (Supplies) \$80.00, Larsen Asphalt Repair Equipment LLC (Supplies) \$1,215.88, Sooland Bobcat (Supplies) \$21.51, Fischer Gravel (Supplies) \$795.00, Francotyp-Postalia Inc. (Supplies) \$68.85, Fastenal Industrial & Construction Supply (Supplies) \$24.59, Hollaway Construction Co, Inc. (Bridges) \$13,708.30, Investigative Services of NE/SD/IA (Professional Services) \$176.50, Kimball Midwest (Supplies) \$139.62, Kansas State Bank (Lease Agreement) \$250.92, Locators & Supplies Inc. (Supplies) \$397.02, Marks Machinery (Supplies) \$779.00, Midwest Striping (Supplies) \$2,500.00, Northwestern Energy (Utilities) \$697.93, Truenorht Steel (Bridges) \$27,307.96, Midwest Tire Admin-/TMA Stores (Supplies) \$902.78, One Office Solution (Supplies) \$120.76, Yankton County Treasurer (Supplies) \$24.20 **Emergency 911 Fund:** CenturyLink (Utilities) \$69.44; **Jail Buildings:** Schramm Architects LLC (Jail Capital improvement) \$28,800.00; **Emergency Management:** Kopetsky's Ace Hardware (Supplies) \$331.27, City of Yankton (OEM-Disaster Plan) \$3,659.92, DQE (Supplies) \$2,653.60, Kansas State Bank (Lease Agreement) \$719.07, Menards (Supplies) \$21.29, MidAmerican Energy (Utilities) \$8.85, Northtown Automotive (Maintenance) \$37.12, Qualified Presort Services, LLC (Supplies) \$25.76, Racom Corporation (Utilities) \$35.15, One Office Solution (Maintenance) \$626.66, One Office Solution (Supplies) \$27.98; **County Building:** Tred-mark Communication Inc. (Phone System) \$14,313.89; **24/7 Program:** Sobriety Testing (Refund x1) \$153.00, Pharmchem Inc. (Supplies) \$2,330.55; **Misc.:** West Payment Center (Supplies) \$816.63; General Fund \$145,560.93, Road & Bridge, \$79,552.32, Emergency Management, \$8,146.67. All present voted aye; motion carried.

Action 19295C: A motion was made by Kettering and seconded by Healy to approve the June, 2019 gross payroll: **Commissioners:** \$5,606.74; **Election:** \$0.00; Auditor: \$15,489.52; **Treasurer:** \$17,284.49; **States Attorney:** \$28,953.12; **Government Buildings:** \$13,661.88; **Director of Equalization:** \$24,944.31; **Register of Deeds:** \$12,422.10; **Veterans Service:** \$3,438.82; **Sheriff:** \$69,620.46; **County Jail:** \$74,753.49; **Coroner:** \$900.00; **Juvenile:** \$356.29; **Nurse:** \$3,049.25; **Ambulance:** \$59,685.36; **WIC :** \$1,803.70; **Extension:** \$8,553.30; **Soil Conservation:** \$2,944.95; **Weed:** \$7,711.18; **Planning & Zoning:** \$4,890.93; **Road & Bridge:** \$68,962.33; **E911:** \$83.97; **OEM:** \$8,646.15; **24-7 Program:** \$3,410.58. First Dakota National Bank \$34,244.06 (Withholding), First Dakota National Bank \$53,023.70 (FICA) First Dakota National Bank \$12,400.64 (Medicare), South Dakota Retirement System \$32,281.96 (Other Employees), South Dakota Retirement System \$18,826.26 (Sheriff), South Dakota Retirement System (Spouse Opt) \$126.02, South Dakota Retirement System (Supplemental) \$4,364.60, American Family Life Assurance Company (AFLAC) \$5,077.56, Legalshield \$25.90, Office of Child Support \$578.00,

Nationwide Retirement Solutions \$69.44, Accounts Management \$50.00, Boston Mutual Life Insurance \$471.59., Colonial Life & Accident \$1,680.81, Optilegra \$467.68, Wellmark BC Health Insurance \$61,373.44, United Way of Greater Yankton \$57.50, Delta Dental \$708.00, VSP Vision \$128.14. Gross Payroll \$437,172.92, Net Payroll \$328,384.65. All present voted aye; motion carried. All present voted aye; motion carried.

Action 19296H: A motion was made by Kettering and seconded by Swensen to approve the application for Entrance from Nustar Pipeline Operating Partnership L.P. located in NE1/4 West side of 436th Avenue S20-T96N-R56W in Yankton County. All present voted aye; motion carried.

Flooding Event: Chris Arnim, FEMA Intergovernmental Affairs Specialist for Yankton County and Roger Busch from Small Business Administration appeared before the board to update, the commissioners and relay information to the community about the process on eligibility for assistance due to the flooding event. Arnim said just because you registered with 211 does not mean you registered with FEMA. Roger Busch from Small Business Administration appeared to supply information for individuals who apply for disaster loans. Busch said the most important step to do is register with FEMA. Mr. Busch also said if the loan is denied, applicants can go back to FEMA.

Highway: Highway Superintendent Mike Sedlacek appeared to get board approval of the 2019 bridge improvement grants.

Action 19297H: A motion was made by Healy and seconded by Loest to approve the bridge grant application for bridge #68-070-113. Roll call vote was taken with Kettering, Healy, Loest, Swensen and Klimisch voting Aye; Motion carried, 5-0.

Action 19298H: A motion was made by Kettering and seconded by Healy to approve the bridge grant application for bridge #68-200-103. Roll call vote was taken with Healy, Loest, Kettering, Swensen and Klimisch voting Aye; Motion carried, 5-0.

Highway: Highway Superintendent Mike Sedlacek appeared to get board approval to advertise for cornstalk removal.

Action 19299H: A motion was made by Healy and seconded by Loest to authorize the Highway Department to advertise bids for cornstalk removal. All present voted aye; motion carried.

Commissioner Loest informed the board that two open positions on the drainage commission expired last month and state law says you have to fill the openings within thirty days. It was suggested by the board to advertise until July 12th, 2019 and to fill the positions at the next regular commission meeting.

Action 19300D: A motion was made by Kettering and seconded by Loest to advertise for two open positions on the Drainage Board. Applications due in the Auditors office by July 12, 2019. All present voted aye; motion carried.

2020 Budget: The board will have a budget meeting on July 8th, 2019 at 9:15 am to further discuss the 2020 budget requests.

With the county strapped for money Commissioner Swensen suggested being careful in purchasing county equipment.

Raising Fees: Chairman Klimisch presented suggested increases for zoning fees and permit fees and asked to have the rest of the board submit possible increases at the next commission meeting.

There were no public comments.

Chairman Klimisch closed the public comment portion of the meeting.

Commission Updates: Commissioners discussed the town hall meeting in Lesterville and discussed scheduling town hall meetings in Utica, east of town and the lake area. Also discussed was the STIP meeting and it was mentioned there were no signs on some of the county roads.

Action 19301C: A motion was made by Kettering and seconded by Swensen to recess the regular session at 7:20 pm and convene in executive session to discuss litigation SDCL 1-25-2(3) and personnel issues SDCL 1-25-2(1). All present voted aye; motion carried.

Action 19302C: A motion was made by Kettering and seconded by Loest to adjourn the executive session at 8:40 pm and reconvene in regular session. All present voted aye; motion carried.

Chairman Klimisch reported no action would be taken as a result of the executive session.

Action 19303C: A motion was made by Swensen and seconded by Kettering to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, July 16, 2019 at 6:00 p.m.

Dan Klimisch, Chairman
Yankton County Commission

ATTEST:
Patty Hojem, County Auditor