

YANKTON COUNTY COMMISSION MEETING
March 21, 2017

The regular meeting of the Yankton County Commission was called to order by Chairman Don Kettering at 4:00 PM on Tuesday, March 7, 2017.

Roll Call was taken with the following Commissioners present: Debra Bodenstedt, Gary Swensen, Todd Woods, Raymon Epp and Don Kettering.

Action 1790C: A motion was made by Epp and seconded by Woods to approve the meeting agenda with the following additions: Napa Junction Road. All present voted aye; motion carried.

Action 1791C: A motion was made by Epp and seconded by Woods to approve the minutes of the March 7, 2017 with the following correction: Action 1787H should have been seconded by Bodenstedt. All present voted aye; motion carried.

Action 1792C: A motion was made by Epp and seconded by Bodenstedt to approve the following claims: **Non-Departmental: General Fund:** Department of Revenue (New Malt Beverage License) \$162.50; **Commissioners:** Vast Business (Utilities) \$52.50, Yankton Daily P & D (Publishing) \$203.41; **Elections:** Election Systems & Software, Inc. (Supplies) \$5,604.00, Qualified Presort Services, LLC (Supplies) \$22.89; **Court:** Mikelson Law Office (Legal Assistance) \$189.12, Den Herder & Hosmer Law Office (Legal Assistance) \$174.59, Jurors Fees (8 @ \$50.00) \$400.00, Juror Fees (1 @ \$4.20) \$4.20, Jurors Fees-MI (1 @ \$2.52) \$2.52, Jurors Fees-MI (2 @ \$29.40) \$58.80, Witness Fees (2 @ \$20.00) \$40.00, Great Plains Psychological Services (Professional Services) \$2,335.14, Jurors Fees-MI (1 @ \$16.80) \$16.80, Kennedy Pier Knoff & Loftus, LLP (Legal Assistance) \$193.80, Lewis & Clark Specialty Hospital (Professional Services) \$1,298.00, South Dakota Department of Health (Lab) \$45.00, South Dakota Department of Health (Lab-February 2017) \$1,555.00, Dean Schaefer (Professional Services) \$546.00, West Payment Center (Supplies) \$159.12; **Auditor:** Vast Business (Utilities) \$211.07, Culligan (Supplies) \$12.00, Pitney Bowes (Rentals) \$105.03, Qualified Presort Services, LLC (Supplies) \$147.03, One Office Solution (Supplies) \$255.98; **Treasurer:** Vast Business (Utilities) \$321.44, Harland Technology Services (Maintenance) \$34.68, Pitney Bowes (Rentals) \$105.03, Qualified Presort Services, LLC (Supplies) \$74.92; **Data:** Vast Business (Utilities) \$711.85, One Office Solution (Maintenance) \$37.98; **States Attorney:** A & B Business Solutions (Rentals) \$229.65, Hy-Vee (Supplies) \$35.97; **Government Center:** Vast Business (Utilities) \$26.25, Menards (Supplies) \$53.75, MidAmerican Energy (Utilities) \$669.79, Olson's Pest Technicians (Maintenance) \$79.00, Yankton Janitorial Supply (Supplies) \$78.65; **Director of Equalization:** Vast Business (Utilities) \$283.20, First Bankcard (Supplies) \$56.11, First Bankcard (Travel) \$191.54, Microfilm Imaging Systems, Inc. (Maintenance) \$70.00, Pitney Bowes (Rentals) \$105.03, Qualified Presort Service, LLC (Supplies) \$4,818.47, One Office Solution (Supplies) \$24.87, Yankton Daily P & D (Publishings) \$203.41; **Register of Deeds:** Vast Business (Utilities) \$233.98, Microsoft Imaging Systems, Inc. (Rentals) \$336.00, Qualified Presort Services, LLC (Supplies) \$17.48; **VA:** Qualified Presort Services, LLC (Supplies) \$26.25; **Safety Center**

Building: Vast Business (Utilities) \$834.42, City of Yankton (Utilities) \$136.00, Cole Papers, Inc. (Supplies) \$779.11, Menards (Supplies) \$26.07, Nebraska Air Filter, Inc. (Supplies) \$1,027.56, Olson's Pest Technicians (Maintenance) \$110.00; **Sheriff:** Avera Sacred Heart Hospital (Supplies) \$125.25, Vast Business (Utilities) \$111.00, Bound Tree Medical, LLC (Law Enforcement Equipment) \$46.36, City of Yankton (Fuel) \$2,201.44, Culligan (Minor Equipment) \$215.00, Culligan (Utilities) \$42.00, First Bankcard (Fuel) \$147.72, John's Service (Maintenance) \$520.06, Qualified Presort Services, LLC (Maintenance Contract) \$276.57, SD Federal Property Agency (Minor Equipment) \$50.00, Sirchie (Law Enforcement Equipment) \$400.38, South Central Safety, Inc. (Maintenance) \$9.50, One Office Solution (Maintenance Contract) \$568.19; **Jail:** Avera Sacred Heart Hospital (Supplies) \$219.20, AMG Radiology Yankton (Professional Services) \$20.00, CBM Food Services (Food Services) \$6,251.59, Charm-Tex (Supplies) \$3,042.28, First Bankcard (Food Services) \$467.70, Karl's TV (Minor Equipment) \$829.96, Lewis & Clark Family Medicine (Professional Services) \$433.00, Lewis & Clark Family Medicine (Vaccinations) \$511.00, Moore Medical LLC (Professional Fees) \$100.74, Correction Risk Services (Inmate Liability Insurance) \$1,602.00, One Office Solution (Maintenance Contract) \$216.30, One Office Solution (Supplies) \$56.66, Yankton Drug Co., Inc. (Professional Services) \$327.96; **Coroner:** First Bankcard (Supplies) \$139.60, Arica Nickles (Travel) \$12.18, Sanford Health (Professional Services) \$16,477.68; **Juvenile Detention:** Minnehaha County Regional Detention Center (Child Care) \$7,920.00, One Office Solution (Supplies) \$736.21; **Yankton Area Search & Rescue:** SD Federal Property Agency (Supplies) \$170.00, Western Iowa Tech Community College (Travel) \$75.00, Yankton Computer and Network Services (Minor Equipment) \$726.93; **Care of Poor:** Qualified Presort Services, LLC (Supplies) \$47.85; **Public Health Nurse:** Vast Business (Utilities) \$301.72, Everbank Commercial Finance (Rentals) \$70.96, Qualified Presort Services, LLC (Supplies) \$31.66; **Ambulance:** Kopetsky's Ace Hardware (Supplies) \$283.49, Avera Sacred Heart Hospital (Supplies) \$728.30, Vast Business (Utilities) \$181.94, City of Yankton (Utilities) \$1,103.59, UnityPoint Health-St. Luke's (Travel) \$85.00, Marriott Hotels Travel) \$311.36, Avera Sacred Heart Pharmacy (Supplies) \$125.25, Traco Medical (Minor Equipment) \$7,000.00, Ferdig's Transmission (Maintenance) \$114.13, First Bankcard (Travel) \$570.75, First Bankcard (Supplies) \$359.62, G & K Services (Maintenance) \$55.30, Kaiser Heating & Cooling (Maintenance) \$76.68, Matheson Tri-Gas Inc. (Rentals) \$48.76, Olson's Pest Technicians (Maintenance) \$74.00, Pitney Bowes (Rentals) \$215.34, Rogers Family Pharmacy (Supplies) \$69.50, Jean Scherschligt (Travel) \$126.00, One Office Solution (Supplies) \$31.94; **Mental Illness Board:** Denise Cody (Hearings-MI) \$15.00, Marvin R. Ekeren (Hearings-MI) \$45.00, Mark Katterhagen (Hearing-MI) \$51.00, Lucille M. Lewno (Hearings) \$827.85, Lewis & Clark Behavioral Health Services (Hearings-MI) \$800.00, Lincoln County Treasurer (Hearings-MI) \$180.93, Gary E. Mikelson (Hearings-MI) \$521.50, Pollard Law Office (Hearings-MI) \$856.00, Karen A. Swanda (Hearings-MI) \$6.00, South Dakota Achieve (Hearings-MI) \$180.00; **County Extension:** Buhl's Cleaners (Supplies) \$18.91, Vast Business (Utilities) \$32.21, John's Service (Maintenance) \$75.00, Northwestern Energy (Utilities) \$223.32, Olson's Pest Technicians (Maintenance) \$150.00, Stephanie Siebrandt (Travel) \$31.08, Stephanie Siebrandt (Miscellaneous) \$5.31, One Office Solution (Supplies) \$202.25; **Weed:** Printing Specialists (Supplies) \$75.25, Association of SD Weed and Pest Boards (Supplies) \$150.00, First Bankcard (Travel) \$535.80, One Office Solution (Supplies) \$24.33; **Planning & Zoning:** Vast Business (Utilities) \$80.40, First Bankcard (Travel)

\$306.61, Qualified Presort Services, LLC (Supplies) \$91.37, One Office Solution (Supplies) \$19.21, Denise L Wubben (Supplies) \$3.32, Yankton Daily P & D (Publishings) \$59.08; **Road & Bridge:** Appera (Supplies) \$105.06, Printing Specialists (Supplies) \$44.79, Bomgaars (Supplies) \$246.89, B-Y Electric (Utilities) \$75.83, Butler Machinery Co. (Supplies) \$2,126.36, Vast Business (Utilities) \$68.26, Country Pride Coop (Hwy Fuel) \$1,013.08, Rockmount Research & Alloys (Supplies) \$900.15, Cox Auto Supply, Inc. (Supplies) \$841.61, Concrete Materials (Supplies) \$919.28, Rihm Kenworth (Machinery Equipment) \$45,000.00, Direct TV (Utilities) \$84.99, D-P Tools (Supplies) \$153.97, Ehresmann Engineering, Inc. (Supplies) \$3.05, Filter Care of Nebraska (Supplies) \$113.25, First Bankcard (Supplies) \$215.90, First Bankcard (Travel) \$1,893.01, First Bankcard (Hwy Fuel) \$46.48, Fleetpride Truck & Trailer Parts (Supplies) \$41.90, Fastenal Industrial & Construction Supply (Supplies) \$380.19, Graham Tire Yankton (Supplies) \$6,454.20, Fred Haar Co., Inc. (Rentals) \$8,580.00, Hedahl's, Inc. (Supplies) \$384.08, I State Truck Center (Supplies) \$99.00, Janssen's Garbage Service (Utilities) \$45.00, Menards (Supplies) \$219.13, MidAmerican Energy (Utilities) \$579.55, Riverside Hydraulics & Labs (Supplies) \$501.23, Stern Oil Co., Inc. (Supplies) \$560.26, Truck Trailer Sales Service, Inc. (Supplies) \$349.05, Team Laboratory Chemical Corp (Supplies) \$1,400.00, Uline (Supplies) \$1,151.17, Vermer High Plains (Supplies) \$144.28, Wheelco Brake & Supply (Supplies) \$295.18, One Office Solution (Supplies) \$24.34; **Emergency 911 Fund:** Vast (Utilities) \$106.56, Powerphone (Travel) \$729.00, CenturyLink (Utilities) \$83.20, Golden West Telecommunications (Utilities) \$147.18; **Emergency Management:** B-Y Electric (Utilities) \$87.92, Vast Business (Utilities) \$524.05, Century Business Products (Rentals) \$327.74, Everbank Commercial Finance, Inc. (Rentals) \$193.15, City of Yankton (Supplies) \$20.85, Echo Electric (Minor Equipment) \$241.94, Echo Electric (Supplies) \$225.64, Ferdig's Transmissions (Maintenance) \$451.43, First Bankcard (Supplies) \$326.32, Helpline Center (2017 Allocation) \$14,000.00, Hedahl's, Inc. (Supplies) \$47.31, Midcontinent Communications (Utilities) \$27.90, SD Federal Property Agency (Supplies) \$395.00, SD Federal Property Agency (Minor Equipment) \$140.00, Tabor Lumber Cooperative (Supplies) \$244.58, Verizon (Utilities) \$418.70, One Office Solution (Supplies) \$15.02, Yankton Computer and Network Services (Maintenance) \$726.94; **Government Buildings:** Power Source Electric (Maintenance) \$1,242.00; **24/7 Sobriety Fund:** Pharmchem, Inc. (Supplies) \$75.00, Redwood Toxicology Laboratory, Inc. (Supplies) \$309.24, One Office Solution (Maintenance) \$2,124.00; **NAPA Junction:** Midland Contracting, Inc. (Capitol Project) \$89,417.98, Stockwell Engineers, Inc. (Capital Project) \$1,224.00; **Drainage Ditches:** Yankton Daily P & D (Publishings) \$4.36; **South Dakota State Treasurer:** Fees (Motor Vehicles) \$359,511.34, Fees (Waste Fee) \$6,255.00, Fees (ROD) \$1,950.00; **South Dakota State Treasurer:** Services (HC) \$5,649.94, Services (Redfield) \$180.00; **SDACO** (M & PR Fund) \$478.00. Total General Fund \$88,162.29, Road & Bridge \$75,060.52, Emergency Management \$18,414.49. All present voted aye; motion carried.

Action 1793C: A motion was made by Bodenstedt and seconded by Epp to approve the Day of Prayer use agreement. All present voted aye; motion carried.

Action 1794C: A motion was made by Bodenstedt and seconded by Woods to approve the 2017 Malt Beverage License for McAllister TD LLC, dba Fire and Ice. Woods, Epp, Bodenstedt and Kettering voting Aye; Swensen Voting Nay; motion carried 4-1.

Action 1795C: A motion was made by Epp and seconded by Woods to approve the consent agenda. All present voted aye; motion carried.

The Yankton County Welfare Report for February 2017 included 20 contacts, 3 Jail bills and 22 notices of hospitalization.

ROD: The Register of Deeds report from February 2017 showed collection of \$10,755.00 in regular fees; \$5,521.00 in transfer fees; and \$1,283.00 in copies revenue.

Veterans Office: VSO Michael McDonald's February 2017 report showed 59 contacts on behalf of veterans last month. McDonald also coordinated transportation of 14 veterans (six trips) to appointments at the VA Hospital in Sioux Falls.

EMS: Emergency Medical Services monthly report for February 2017 listed 148 total calls. Year to date Yankton County EMS has collected \$97,616 and spent \$154,077.

Auditor/Treasurer: The Auditor's Monthly Settlement with the Treasurer as of February, 2017 showed Total Cash of \$7,616,369.94. The General Fund was \$4,548,002.41; Special Funds were \$1,501,402.76; and Trust and Agency Funds were \$1,566,964.77 adding to a Grand Total of General Ledger Cash and Investments of \$7,616,369.94. A detailed report is on file with the County Auditor.

MI Income: The MI Illness income for February 2017 was \$5,464.70.

Sheriff: Sheriff's office collected \$9,491.00 in fees last month. Jail income was \$133,175.31 in February. There were 59 county inmates, 91 city inmates, 23 state inmates and 47 federal inmates. Income from the 24-7 program was \$3,727.00 in February.

Approve the application for Entrance from Doug and Josh Schaeffer located along 295th St. in Yankton County.

Approve the application for Entrance from LaCroix Construction located along 434th Ave. in Yankton County.

Plat: Whereas it appears Ryken/Knodel owners of record, have caused a preliminary plat to be made of the following real property: Lots 1, 2, 3 & 4, Tract A, Law Overlook Subdivision, SW1/4, SE1/4, S7 and NE1/4, S18, S7 & S18-T93N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Plat: Whereas it appears, Ken Mertens owner of record, has caused a plat to be made of the following real property: Lot 1, Leona's Addition, NW1/4, S17-T93N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Plat: Whereas it appears, Baycliffe Estates owner of record, has caused a plat to be made of the following real property: W1/2, S12.91 Acres, S1/2, SW1/4, Section 7 and W1/2, W1/2, Section 18, North SD Hwy 52, exc Tramps 7th & exc Lots 1-2 of Parcel A, B & C, McVay Addition, S7 & S8-T93N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Plat: Whereas it appears, Dan Kaiser owner of record, has caused a plat to be made of the following real property: Lot 2, Dan Kaiser Addition, NW1/4, SE1/4, S14-T93N-R57W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Plat: Whereas it appears, Ryken/Knodel owners of record, have caused a plat to be made of the following real property: Lot 2, Tract A, Law Overlook Subdivision, SW1/4, SE1/4, S7 & NE1/4, S18, S7 & S18-T93N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Commissioner Kettering reported to the board information from the construction meeting he attended for the Napa Junction Road project.

Zoning: Zoning Administrative Assistant Denise Wuebben presented to the commissioners names of the five applicants applying for the open spots on the planning board. The board also discussed reducing the member's from 13 to 11.

Action 1796C: A motion was made by Woods and seconded by Epp to reduce the number of planning commission members from 13 to 11. All present voted aye; motion carried.

The board appointed Michael Welch for the remaining seat on the planning commission board.

DOE: Deputy Director of Equalization Matt Archer informed the board that the town of Lesterville requested a shape file for the mapping of the town's utilities.

Highway: Highway Superintendent Brian Gustad appeared before the board to recommend Clarks Engineering out of Sioux Falls, SD., to perform the annual bridge inspections. Gustad also requested approval of using the Brown County milling bid.

Action 1797C: A motion was made by Epp and seconded by Swensen to approve Clarks Engineering to perform the Yankton County bridge inspections. Epp, Kettering and Swensen voting Aye; Woods and Bodenstedt Voting Nay; motion carried 3-2.

Action 1798C: A motion was made by Epp and seconded by Bodenstedt to use Brown County's milling bid. By roll call vote Epp, Bodenstedt voting Aye; Woods, Swensen and Kettering Voting Nay; motion failed 2-3.

Action 1799C: A motion was made by Woods and seconded by Bodenstedt to have Highway Superintendent Gustad advertise for milling bid. All present voted aye; motion carried.

Snow Removal: Highway Superintendent Brian Gustad presented the report on snow removal cost. The total cost for 2016 was \$125,134.72. January through March 2017 total cost was \$104,502.18.

Insurance: Roger Smith from MT & RC Smith Insurance appeared before the board to discuss the Liability insurance and putting emergency response team volunteers on Yankton County Workman's Comp.

Action 17100C: A motion was made by Bodenstedt and seconded by Swensen to place the Emergency response team volunteers on Yankton County Workman's Comp. All present voted aye; motion carried.

County Health Insurance: Tara Stombaugh, representative from Avera Health Insurance for Yankton County's employee health insurance program, reviewed the current status of the policy and renewal terms. Stombaugh said the County's premium would remain at \$627.58 per employee. Auditor Hojem stated that Blue Cross Blue Shield representative Julie Auch would also like to present a quote at the next commission meeting.

Action 17101C: A motion was made by Woods and second by Bodenstedt to approve the Letter of Support to rehabilitate the historic Mead Building into a museum and cultural center. All present voted aye; motion carried.

Workshop Report: Commissioners Woods and Bodenstedt commented on the March workshop in Pierre.

Action 17102C: A motion was made by Woods and seconded by Bodenstedt to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, April 4, 2017.

Don Kettering, Chairman
Yankton County Commission

ATTEST:
Patty Hojem, Auditor