

YANKTON COUNTY COMMISSION MEETING
February 21, 2017

The regular meeting of the Yankton County Commission was called to order by Chairman Don Kettering at 4:00 PM on Tuesday, February 21, 2017.

Roll Call was taken with the following Commissioners present: Todd Woods, Debra Bodenstedt, Gary Swensen, Raymon Epp and Don Kettering.

Action 1764C: A motion was made by Epp and seconded by Bodenstedt to approve the meeting agenda with the following additions: Department evaluations. All present voted aye; motion carried.

Action 1765C: A motion was made by Bodenstedt and seconded by Woods to approve the minutes of the February 7, 2017 meeting. All present voted aye; motion carried.

Action 1766C: A motion was made by Epp and seconded by Bodenstedt to approve the following claims: **Non-Departmental: Commissioners:** Don Kettering (Travel) \$546.30, Vast Business (Utilities) \$52.50, SD Association of County Commissioners (Travel) \$500.00, Yankton Daily P & D (Publishings) \$619.81; **Elections:** Qualified Presort Services LLC (Supplies) \$19.21; **Court:** Avera Sacred Heart Hospital (Lab) \$23.88, Certified Languages International (Professional Services) \$33.00, Great Plains Psychological Services (Professional Services) \$3,815.00, Harmelink, Fox & Ravensborg Law Office (Legal Assistance) \$89.79, Lewis & Clark Specialty Hospital (Professional Services) \$1,447.00, South Dakota Department of Health (Lab-January 2017) \$1,515.00, Dean Schaefer (Professional Services) \$660.00, Tschetter & Adams Law Office (Legal Assistance) \$496.31, West Payment Center (Supplies) \$838.43; **Auditor:** Vast Business (Utilities) \$210.83, Culligan (Supplies) \$6.00, Qualified Presort Services LLC (Supplies) \$81.77, SDACO (Travel) \$100.00, One Office Solution (Supplies) \$438.78; **Treasurer:** Vast Business (Utilities) \$322.59, Harland Technology Services (Maintenance) \$34.68, Qualified Presort Services, LLC (Supplies) \$104.26, SDACO (Travel) \$100.00, One Office Solution (Maintenance) \$115.00; **Data:** Vast Business (Utilities) \$709.10, Leaf (Rentals) \$172.03, TRK Hosting (Repairs and Maintenance) \$79.95; **States Attorney:** A & B Business Solutions (Rentals) \$223.92, Nebraska Department of Motor Vehicles (Supplies) \$6.00, Executive Management Finance Office (Utilities) \$27.00, Qualified Presort Services, Inc. (Supplies) \$114.60; **Government Center:** Kopetsky's Ace Hardware (Supplies) \$16.17, Buhl's Cleaners (Maintenance) \$45.86, Vast Business (Utilities) \$26.25, Cole Papers, Inc. (Supplies) \$560.71, J & P Electrical Services (Maintenance) \$600.00, Menards (Supplies) \$35.28, MidAmerican Energy (Utilities) \$987.54, Nebraska Air Filter, Inc. (Supplies) \$99.89, M.T. & R.C. Smith Insurance (Insurance) \$66.00; **Director of Equalization:** Kopetsky's Ace Hardware (Supplies) \$35.96, Vast Business Utilities) \$283.20, Ecowater Systems (Supplies) \$6.03, First Bankcard (Supplies) \$43.13, Marshall & Swift/Boeckh, LLD (Maintenance) \$349.95, Microfilm Imaging System (Maintenance) \$70.00, Qualified Presort Service, LLC (Supplies) \$10.99, One Office Solution (Supplies) \$140.97; **Register of Deeds:** Vast Business (Utilities) \$237.17, Executive Management Finance Office (Utilities) \$27.00, Brian Hunhoff (Travel) \$265.80, Microfilm Imaging Systems, Inc. (Rentals)

\$336.00, Qualified Presort Services, LLC (Supplies) \$15.90, One Office Solution (Supplies) \$48.14; **VA:** Vast Business (Utilities) \$26.25; Qualified Presort Services, Inc. (Supplies) \$6.98; **Safety Center Building:** Vast Business (Utilities) \$851.58, City of Yankton (Utilities) \$144.00, Cole Papers, Inc. (Supplies) \$257.10, Fastenal Industrial & Construction Supply (Supplies) \$13.96, Johnson Controls, Inc. (Excise Tax) \$3.14, Kone, Inc. (Maintenance) \$1,195.00, Menards (Supplies) \$63.12, Olson's Pest Technicians (Maintenance) \$110.00; **Sheriff:** Brad Swenson (Fuel) \$7.01, City of Yankton (Fuel) \$2,076.16, FedEx (Supplies) \$43.01, Mobile Electronic Service (Maintenance) \$545.00, M.T. & R.C. Smith Insurance (Insurance) \$139.00; **Jail:** CBM Food Service (Food Services) \$7,316.08, First Bankcard (Maintenance) \$332.67, JCL Solutions (Supplies) \$3,251.33, Phoenix Supply (Supplies) \$597.55, Yankton Drug Co., Inc. (Professional Services) \$254.79; **Coroner:** First Bankcard (Supplies) \$16.76, South Dakota Department of Health (Professional Services) \$170.00, One Office Solution (Supplies) \$541.24; **Juvenile Detention:** Minnehaha County Regional Detention Center (Child Care) \$1,760.00; **Yankton Area Search & Rescue:** Kopetsky's Ace Hardware (Supplies) \$317.46, Amanda Jackson (Travel) \$62.14, First Bankcard (Supplies) \$21.26, Sioux Falls Two Way Radio Service, Inc. (Supplies) \$568.98; **Care of Poor:** Qualified Presort Services, LLC (Supplies) \$42.26, Sanford Medical Center \$42,042.31, SDACC (Travel) \$50.00, Wintz & Ray Funeral Home (Professional Services) \$1,250.00; **Public Health Nurse:** Vast Business (Utilities) \$301.92, Everbank Commercial Finance, Inc. (Rentals) \$90.96, Qualified Presort Services, LLC (Supplies) \$7.96; **Contact:** Contact (1st Half 2017 Budget) \$22,500.00; **Ambulance:** Avera Education & Staffing Solutions (Professional Services) \$30.00, Kopetsky's Ace Hardware (Supplies) \$31.98, Avera Sacred Heart Hospital (Supplies) \$365.95, Vast Business (Utilities) \$183.30, South Dakota Ambulance Association (Membership Dues) \$75.00, Bound Tree Medical, LLC (Supplies) \$1,142.09, City of Yankton (Supplies) \$1,182.34, Cole Papers, Inc. (Supplies) \$166.92, ETMC EMS (Travel) \$2,400.00, Change Healthcare (Professional Services) \$135.20, Embroidery & Screen Works, Inc. (Supplies) \$324.00, First Bankcard (Travel) \$754.25, First Bankcard (Supplies) \$363.21, G & K Services (Maintenance) \$55.30, Graham Tire Yankton (Supplies) \$67.65, Matheson Tri-Gas, Inc. (Rentals) \$53.02, Matheson Tri-Gas, Inc. (Supplies) \$60.53, MidContinent Communications (Utilities) \$22.90, Menards (Supplies) \$23.95, Practical Design Group, LLC (Supplies) \$100.00, Vogt's Cleaners (Maintenance) \$24.00, One Office Solution (Supplies) \$255.44; **Mental Illness Board:** Mark Katterhagen (Hearings) \$30.00, Lewis & Clark Behavioral Health Services (Hearings) \$1,440.00, Lucille M. Lewno (Hearings) \$509.92, Gary E. Mikelson (Hearings) \$405.00, Minnehaha County Auditor (Hearings) \$475.50, Karen A. Swanda (Hearings) \$30.00, **County Extension:** Buhl's Cleaners (Supplies) \$61.52, Vast Business (Utilities) \$41.96, SDSU Extension (Travel) \$17.48, SDAE4-H-HP Membership (Travel) \$50.00, J & H Cleaning Services (Maintenance) \$200.00, John's Service (Maintenance) \$250.00, Leaf (Rentals) \$176.40, MidAmerican Energy (Utilities) \$141.07, Northwestern Energy (Utilities) \$288.45, Olson's Pest Technician (Maintenance) \$300.00, One Office Solution (Supplies) \$116.49; **Soil Conservation:** Yankton County Conservation (1st Half Wages-Tree Manager) \$2,500.00; **Weed:** One Office Solution (Supplies) \$10.76, Weed and Pest Conference (Travel) \$275.00; **Planning & Zoning:** Vast Business (Utilities) \$80.40, 3-D Specialties, Inc. (E911 Signs) \$28.75, First Bankcard (Travel) \$90.34, Planning & Development District III (Professional Services) \$27,170.00, One Office Solution (Supplies) \$114.46, Yankton Daily P & D (Publishings) \$39.29; **Road & Bridge:** A-Ox Welding Supply,

Inc. (Supplies) \$45.93, Kopetsky's Ace Hardware (Supplies) \$58.43, Appera (Supplies) \$105.06, C & B Operations, LLC (Supplies) \$411.71, Capital I Industries, Inc. (Supplies) \$2,500.00, Capital I Industries, Inc. (Minor Equipment) \$16,800.00, Karla Bossman (Supplies) \$36.26, Karla Bossman (Travel) \$23.52, Bomgaars (Supplies) \$73.92, B-Y Electric (Utilities) \$85.05, Butler Machinery Co. (Repairs and Maintenance) \$30,650.86, Butler Machinery Co. (Supplies) \$390.98, Vast Business (Utilities) \$68.16, First Rate Excavate (Supplies) \$14,000.00, Interstate Power Systems (Maintenance) \$497.02, Meridan Grain (Supplies) \$3,766.94, Country Pride Coop (Hwy Fuel) \$1,031.07, Smithco Mfg (Supplies) \$326.63, Terry Schramm (Supplies) \$16,000.00, Mills & Miller (Supplies) \$1,513.35, Cox Auto Supply, Inc. (Supplies) \$176.14, Dakota Riggers (Supplies) \$457.69, Dakotaland Autoglass, Inc. (Supplies) \$131.60, Direct TV (Utilities) \$84.99, D-P Tools (Supplies) \$463.19, Diamond Mowers, Inc. (Supplies) \$306.41, Echo Electric Supply (Supplies) \$32.25, Fastenal Industrial (Supplies) \$303.06, Filter Care of Nebraska (Maintenance) \$198.20, Graham Tire Yankton (Supplies) \$10,581.60, Hedahls, Inc. (Supplies) \$23.39, I State Truck Center (Supplies) \$12.80, Johnson Engineering Co. (Professional Services) \$14,670.00, Janssen's Garbage Service (Utilities) \$45.00, Kaiser Appliance & Refrigeration (Maintenance) \$95.97, Kellen and Streit, Inc. (Supplies) \$1,346.40, Mead Lumber (Supplies) \$80.54, Menards (Supplies) \$71.96, Midwest Radiator & Exhaust (Maintenance) \$55.00, MidAmerican Energy (Utilities) \$1,236.65, Macs, Inc. (Supplies) \$272.78, Northwestern Energy (Utilities) \$1,140.67, Peitz GMC Service, Inc. (Supplies) \$229.80, Revier Pressure Washers (Supplies) \$82.59, Riverside Hydraulics & Labs (Supplies) \$1,161.13, M.T. & R.C. Smith Insurance (Insurance) \$63.00, Sheehan Mack Sales and Equipment, Inc. (Supplies) \$524.00, South Dakota Department of Transportation (Bridges) \$3,325.09, Stan Houston Equipment (Supplies) \$207.30, Southeastern Electric Cooperative, Inc. (Utilities) \$97.02, Shurco (Supplies) \$222.38, Truck Trailer Sales Service, Inc. (Maintenance) \$536.70, Truck Trailer Sales Service, Inc. (Supplies) \$910.06, Truenorth Steel (Bridges) \$947.50, Team Laboratory Chemical Corp (Supplies) \$787.50, Vanderhule's (Supplies) \$28.00, One Office Solution (Supplies) \$10.76; **Emergency 911 Fund:** Vast Business (Utilities) \$116.56, Century Link (Utilities) \$83.20, Golden West Telecommunications (Utilities) \$145.00; **Emergency Management:** Kopetsky's Ace Hardware (Supplies) \$1,045.03, Bomgaars (Supplies) \$74.40, B-Y Electric (Utilities) \$93.30, Hanson Briggs Specialty Advertising, Inc. (Publishings) \$241.50, Boston Shoes to Boots (Supplies) \$188.00, Vast Business (Utilities) \$541.20, Century Business Products (Rentals) \$208.99, Everbank Commercial Finance, Inc. (Rentals) \$193.15, Clarks Rental, Inc. (Minor Equipment) \$1,067.04, Danko Emergency Equipment Co. (Supplies) \$62.63, First Bankcard (Supplies) \$226.05, First Bankcard (Travel) \$64.36, Sioux Falls Two Way Radio Service, Inc. (Supplies) \$444.79, Tabor Lumber Cooperative (Supplies) \$179.77, Verizon (Utilities) \$418.70, One Office Solution (Minor Equipment) \$2,303.00, One Office Solution (Maintenance) \$171.61, One Office Solution (Supplies) \$136.09, Yankton Computer and Network Services (Maintenance) \$180.00; **County Law Library:** West Payment Center (Supplies) \$726.86; **Tower Fund:** Velocitel (Reimburse from Tower Escrow) \$2,335.61, Center for Municipal Solutions (Services-Tower Funds) \$6,925.00; **Clearing Fund:** South Dakota Attorney General (Scram Fees-January 2017) \$1,534.00; **State Wide 24/7 Sobriety Fund:** South Dakota Attorney General (State Acct Disbursements) \$273.00; **South Dakota State Treasurer:** Fees (Motor Vehicle) \$345,207.26, Fees (Waste Fee) \$6,005.75, Fees-ROD (\$2,330.00); **South Dakota State Treasurer:** Services (HC) \$7,956.80, Services

(Redfield) \$180.00; **SDACO** (M & PR Fund) \$448.00. Total General Fund \$147,438.18, Road & Bridge \$129,304.01, Emergency Management \$7,879.61.

Action 1767C: A motion was made by Bodenstedt and seconded by Swensen to approve the Revised Joint Powers Agreement between Yankton County, Yankton City and Vermillion City. Voting aye: Bodenstedt, Epp and Swensen. Voting nay: Kettering and Woods. Motion carried 3-2.

Action 1768C: A motion was made by Woods and seconded by Bodenstedt to approve the consent agenda. All present voted aye; motion carried.

Sheriff: Sheriff's office collected \$10,022.27 in fees last month. Jail income was \$112,071.70 in January. There were 75 county inmates, 60 city inmates, 23 state inmates and 55 federal inmates, with a total of 7,241 inmate meals served. Income from the 24-7 program was \$3,785.00 in January.

Veterans Office: VSO Michael McDonald's January 2017 report showed 78 contacts on behalf of veterans last month. McDonald also coordinated transportation of 19 veterans to appointments at the VA Hospital in Sioux Falls.

EMS: Emergency Medical Services monthly report for January 2017 listed 189 total calls and Year to date Yankton County EMS has collected \$62,308 and spent \$69,720.

Auditor/Treasurer: The Auditor's Monthly Settlement with the Treasurer as of January, 2017 showed Total Cash of \$7,749,124.17. The General Fund was \$4,920,509.30; Special Funds were \$1,555,870.04; and Trust and Agency Funds were \$1,272,744.83 adding to a Grand Total of General Ledger Cash and Investments of \$7,749,124.17. A detailed report is on file with the County Auditor.

MI Income: The MI Illness income for January 2017 was \$7,597.50.

The Yankton County Welfare Report for January 2017 included 17 notices of hospitalization, 6 contacts and 1 funeral.

ROD: The Register of Deeds report from January 2017 showed collection of \$11,060.00 in regular fees; \$5,818.00 in transfer fees; and \$1,716.50 in copies revenue.

Right of Way requests for Bon Homme-Yankton Electric in Township 96-55 & 54, 94-55 & 56 and for LaCroix Construction Excavating in Township 95-57.

Plat: Whereas it appears, Jason Tramp owner of record, has caused a plat to be made of the following real property: Lot 6, Parcel 3, Quarry Pines Addition, NW1/4, NW1/4, S16-T93N-R56W, County of Yankton, S.D., and has submitted such replat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing

applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Plat: Whereas it appears, Clarence & Marian Koletzky Trust owner of record, has caused a plat to be made of the following real property: Tract 3, Koletzky's 2nd Addition, S7-T93N-R57W, County of Yankton, S.D., and has submitted such replat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same

Plat: Whereas it appears, Edward Johnson Trust owner of record, has caused a plat to be made of the following real property: Lot B, C & D, Johnson's Subdivision, S26-T94N-R55W, County of Yankton, S.D., and has submitted such replat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same

Planning Commission: The board gave permission to Planning and Zoning Administrator Pat Garrity to advertise for three open positions on the Planning Commission, Arthur Kotalik, Kristie Schultz and Michael Welch. Also discussed was number of members on the planning commission. The board requested Garrity to research other class 1 county's average size for the March 21st commission meeting.

Action 1769C: A motion was made by Woods and seconded by Epp to approve the following Highway Vehicle Weight Limit resolution. All present voted aye; motion carried.

Resolution 17-2

WHEREAS, seasonal climatic changes can be detrimental to our Yankton County Highways, and

WHEREAS, the Yankton County Board of Commissioners desire to protect existing Yankton County Paved Highways, ultimately saving tax dollars and,

WHEREAS, South Dakota Codified Laws 32-14-6 allows for the reduction of the legal weight limit, which may be carried upon all county hard surfaced roads within Yankton County,

THEREFORE, BE IT RESOLVED, that certain Yankton County Highways be restricted to a load limit of 7 tons per axle imposed on trucks, trailers, and wagons. The Yankton County Highway Superintendent will cause to be installed adequate warning signs notifying the traveling public of the load weight restrictions on the restricted county hard surfaced roads, and that the restrictions will be in force upon the placing of such signs until such signs are removed and

BE IT FURTHER RESOLVED, that the penalty for the violation of the load restrictions shall be set force in SDCL 32-22-55.

Dated this 21st day of February, 2017.

Yankton County Chairman, Don Kettering /s/

ATTEST: Patty Hojem, Yankton County Auditor /s/

Action 1770C: A motion was made by Bodenstedt and seconded by Epp to approve the following resolution. All present voted aye; motion carried.

WHEREAS, SDCL 7-14-9 allows the Hutchinson County Coroner and Yankton County Coroner to appoint a Limited Deputy Coroner; and

WHEREAS, it is necessary to have a limited Deputy Coroner when the Yankton County Coroner, and Deputies are unavailable or there exists a conflict of interest in a particular investigation of a death; and

WHEREAS, the Yankton County Coroner has agreed to act as a Limited Deputy Coroner for Hutchinson County, South Dakota, and the Hutchinson County Coroner has agreed to act as a Limited Deputy Coroner for Yankton County, South Dakota; and

WHEREAS, the Limited Deputy Coroner shall perform duties as coroner pursuant to SDCL Chapter 7-14, and SDCL Chapter 26-28A, and SDCL Chapter 34-26A, and the accordance with all other South Dakota statures in order to carry out the duties and obligations of coroner; and

WHEREAS, the Limited Deputy Coroner shall be entitled to compensation pursuant to SDCL 7-14-1 at the same rate as set by county commissioners for the acting coroner for the respective counties.

NOW, THEREFORE, it is RESOLVED that David Fergen, is hereby appointed as Limited Deputy Coroner for Yankton County, South Dakota for the sole purpose of handling those matters as stated above when the Yankton County Coroner, or Deputies are absent, or when there exists a conflict of interest.

It is further RESOLVED that the Limited Deputy Coroner will be compensated at the current fee rate, and mileage rate set by the Yankton commissioners.

Yankton County Chairman, Don Kettering /s/

ATTEST: Patty Hojem, Yankton County Auditor /s/

DOE: Yankton County Director of Equalization Lori Mackey presented the Board with her annual report, which included county valuation statistics; and completion of the countywide review.

Sheriff: Sheriff Jim Vlahakis appeared before the board to request the addition of one jail employee due to increase of inmates; employee vacations; prisoner holds and illness. Sheriff also requested increasing prisoner transport employee's wage.

Action 1771C: A motion was made by Woods and seconded by Swensen to add one jail position. All present voted aye; motion carried.

Action 1772C: A motion was made by Bodenstedt and seconded by Epp to increase the part time transport position from \$11.22 to \$13.50 per hour. All present voted aye; motion carried.

Beverage Licenses: Commissioner Bodenstedt requested clarification on the cost of county liquor licenses. States Attorney Rob Klimisch said the cost is based on which municipality is closest to the license holder.

Alice Training: Commissioner Swensen requested to the board to mandate that all county employees receive the ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Training. The board agreed there is value in the training, but it should not be mandatory. The board stated it should be left up to the department heads and their staff to decide if they want the training.

Commissioner Woods gave board members a tentative schedule sheet for non-elected department head evaluations. Woods stated he would like two commissioners at each evaluation and said he hoped to get them done by the end of next week.

Chairman Kettering stated he had received some letters from residents strongly recommending no changes in the CAFO (Concentrated Animal Feeding Operation) regulations. Commissioner Woods said he received letters for and against making changes.

Meeting Structure: Chairman Kettering discussed how to improve the process of keeping the board and county residents informed on issues facing the county. On a scheduled basis, he said the Board could invite different resources for a short conversation about what's happening in their sectors. Sources could be staff from Mount Marty College, Yankton School District, Avera Sacred Heart Hospital, local manufacturers, and state or federal government agencies.

Lee Rettig told the Board he is available to serve as the county public information officer.

Action 1773C: A motion was made by Epp and seconded by Bodenstedt to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, March 7, 2017.

Don Kettering, Chairman
Yankton County Commission

ATTEST:
Patty Hojem, Auditor