

YANKTON COUNTY COMMISSION MEETING
April 16, 2019

The regular meeting of the Yankton County Commission was called to order by Chairman Dan Klimisch at 6:00 PM on Tuesday, April 16, 2019.

Roll Call was taken with the following Commissioners present: Cheri Loest, Joseph Healy, Gary Swensen, Don Kettering and Dan Klimisch.

There were no conflicts of interest reported by Commissioners.

Action 19142C: A motion was made by Kettering and seconded by Healy to approve the meeting agenda with the following change: Welfare and MI reports will be rescheduled. All present voted aye; motion carried.

Action 19143C: A motion was made by Loest and seconded by Swensen to approve the minutes of March 19, 2019 meeting. All present voted aye; motion carried.

There was no public comment.

Action 19144C: A motion was made by Loest and seconded by Healy to accept the 1st quarter 2019 report for the Nurse and WIC office. All present voted aye; motion carried.

Action 19145C: A motion was made by Loest and seconded by Kettering to adopt a \$4,000 PPO Plan with two way pricing structure and \$3,500 Health Savings Account (HSA) with a two way pricing structure for the 2019/2020 county health insurance from Blue Cross Blue Shield Wellmark. Roll call vote was taken with Loest, Kettering, Healy, Swensen and Klimisch voting Aye; Motion carried, 5-0.

Action 19146C: A motion was made by Loest and seconded by Kettering to approve the following claims: **General Fund: Commissioners:** Don Kettering (Travel) \$138.20, Vast Business (Utilities) \$52.50, Intuvio Solutions (Professional Services) \$49.95, Yankton County Observer (Publishing) \$552.19, One Office Solution (Supplies) \$102.93, Yankton Daily P & D (Publishing) \$1,012.41; **Elections:** Qualified Presort Services LLC (Supplies) \$29.83; **Court:** Avera Sacred Heart Hospital (Lab) \$770.00, Blackburn & Stevens Prof. LLC (Professional Services) \$4,614.94, Thurman Law Office (Professional Services) \$1,740.90, Harmelink & Fox Law Office (Professional Services) \$1,476.23, Interprecrops (Services) \$371.40, Kennedy Pier Loftus & Reynolds, LLP (Professional Services) \$1,384.70, South Dakota Department of Health (Lab) \$240.00, Dean Schaefer Professional Services) \$678.00, West Payment Center (Supplies) \$75.00; **Auditor:** Vast Business (Utilities) \$175.03, Culligan Water (Supplies) \$6.75, Leaf (Rental) \$144.56, McLeod's Printing & Office Supply (Supplies) \$169.80, Qualified Presort Services LLC (Supplies) \$175.63, SDACO (Travel) \$175.00, One Office Solution (Maintenance) \$104.51, One Office Solution (Supplies) \$5.74; **Treasurer:** Vast Business (Utilities) \$210.49, Qualified Presort Service LLC (Supplies) \$29.41, SDACO (Travel) \$175.00, One Office Solution (Supplies) \$53.99; **Data:** Vast Business (Utilities) \$998.62, First Bankcard

(Supplies) \$116.98, Leaf (Rental) \$104.86; **CLERP:** SDACC (Catastrophic Legal Expense) \$6,188.00; **Government Building:** Vast Business (Utilities) \$26.25, First Bankcard (Supplies) \$23.70, Janssen's Garbage Service, Inc. (Utilities) \$240.00, Johnson Controls Inc. (Maintenance) \$780.34, MidAmerican Energy (Utilities) \$550.74; **Director of Equalization:** Vast Business (Utilities) \$229.50, Microfilm Imaging Systems, Inc. (Maintenance) \$70.00, Yankton County Observer (Publishing) \$194.05, Qualified Presort Services, LLC (Supplies) \$28.39, Verizon (Maintenance) \$174.46, One Office Solution (Supplies) \$23.32, Yankton Daily & D (Publishing) \$186.97; **Register of Deeds:** Vast Business (Utilities) \$177.78, Microfilm Imaging Systems, Inc. (Rentals) \$336.00, Qualified Presort Services, LLC (Supplies) \$27.38, SDACO (Travel) \$175.00, One Office Solution (Maintenance) \$63.10, One Office Solution (Supplies) \$165.97; **Veterans Service Officer:** Vast Business (Utilities) \$26.25, Qualified Presort Services LLC (Supplies) \$5.58; **Safety Center Building:** Kopetsky's Ace Hardware (Supplies) \$319.40, Vast Business (Utilities) \$826.30, City of Yankton (Utilities) \$184.00, Cole Papers, Inc. (Supplies) \$371.15, Echo Group (Supplies) \$147.60, Kone Inc. (Maintenance) \$304.38, Menards (Supplies) \$14.95, Nebraska Air Filter, Inc. (Supplies) \$805.09, Olson's Pest Technicians (Maintenance) \$110.00, Yankton Drug Co., Inc. (Maintenance) \$590.67; **Sheriff:** Hanson Briggs Specialty Advertising, Inc. (Supplies) \$94.16, City of Yankton (Fuel) \$2,710.68, Xtreme Car Wash (Maintenance) \$95.40, Culligan Water (Supplies) \$41.41, Les Drake (Travel) \$80.00, Paul Eichfeld (Travel) \$80.00, Interstate All Battery Center (Supplies) \$24.60, National Sheriff's Association (Professional Services) \$115.00, Northtown Automotive (Maintenance) \$1,125.03, Pennington County Jail (Travel) \$236.60, Qualified Presort Services LLC (Maintenance Contract) \$278.32, Tire Muffler Alignment (Maintenance) \$765.36, One Office Solution (Supplies) \$56.62, One Office Solution (Maintenance Contract) \$80.85; **County Jail:** Scott Family Dentistry, Inc. (Professional Services) \$548.84, CBM Food Service (Food Services) \$14,721.81, Charm-Tex (Supplies) \$444.40, Culligan Food Services \$2,665.00, Avera Medical Group Hospitalists (Professional Services) \$342.32, Jack's Uniforms & Equipment (Uniforms) \$162.84, JCL Solutions (Supplies) \$1,520.42, Kynan C. Trail (Professional Services) \$81.36, Menards (Supplies) \$27.44, Correctional Risk Services (Inmate Liability Insurance) \$1,422.90, Lewis & Clark Ford Lincoln (Auto Expense) \$293.52, One Office Solution (Maintenance Contract) \$72.74, Yankton Drug Co., Inc. (Professional Services) \$9.98; **Juvenile Detention:** Minnehaha County Regional Detention Center (Rentals) \$13,800.00; **Yankton Area Search & Rescue:** Kopetsky's Ace Hardware (Supplies) \$199.31, City of Yankton (Supplies) \$78.12, First Bankcard (Professional Services) \$255.56, First Bankcard (Supplies-LEPC) \$59.55, Two Way Solutions, Inc. (Supplies) \$375.99; **Care of Poor:** Goglin Funeral Home & Legacy Crematory (Professional Services) \$1,250.00, Qualified Presort Services LLC (Supplies) \$70.60, West Payment Center (Supplies) \$75.00, Wintz & Ray Funeral Home (Professional Services) \$1,250.00; **Catastrophic-Poor Relief:** SDACC (Catastrophic-Poor Relief) \$1,820.00; **Public Health Nurse:** Vast Business (Utilities) \$239.29, TIAA Commercial Finance (Rental) \$90.96, Qualified Presort Services LLC (Supplies) \$24.83; **Ambulance:** Kopetsky's Ace Hardware (Supplies) \$258.69, Avera Heart Hospital of South Dakota (Supplies) \$79.00, AT & T (Utilities) \$36.30, Vast Business (Utilities) \$180.34, City of Yankton (Supplies) \$983.90, Dakota Valley Emergency Services District (Travel) \$230.00, First Bankcard (Supplies) \$794.86, First Bankcard (Travel) \$202.94, Graham Tire Yankton (Maintenance) \$83.70, Investigative Services of NE/SD/IA (Professional Services) \$297.00, Janssen's Garbage Service, Inc. (Utilities) \$300.00, Leaf (Rentals)

\$120.59, Menards (Supplies) \$19.34, Physio-Control, Inc. (Supplies) \$835.68, Overhead Door Company of Sioux City, Inc. (Maintenance) \$10.00, Riverside Auto Body (Maintenance) \$1,000.00, Tire Muffler Alignment (Maintenance) \$24.72; **Mental Illness Board:** Darcy Lockwood (Hearings) \$60.00, Mark Katterhagen (Hearings) \$60.00, Lewis & Clark Behavioral Health Services (Hearings) \$1,650.00, Lincoln County Treasurer (Hearings) \$1,240.31, Lucille M. Lewno (Hearings) \$719.50, Minnehaha County Auditor (Hearings) \$378.90, South Dakota Achieve dba Lifescape (Care) \$300.00, Dean Schaefer (Hearings) \$927.00; **County Extension:** Buhl's Cleaners (Supplies) \$56.73, FP Mailing Solution (Rental) \$54.94, Katie Doty (Travel) \$74.34, Leaf (Rental) \$176.40, MidAmerican Energy (Utilities) \$137.54, Northwestern Energy (Utilities) \$3.84, One Office Solution (Supplies) \$166.78; **Drainage Comm:** Missouri Sedimentation (2019 Annual Membership) \$1,000.00; **Planning & Zoning:** Vast Business (Utilities) \$62.50, 3-D Specialties Inc. (Housing #'s) \$25.18, Planning & Development District III (Professional Services) \$12,429.15, Qualified Presort Services, Inc. (Supplies) \$60.58, Yankton Daily P & D (Publishing) \$33.61; **Road & Bridge:** Appera (Supplies) \$111.20, Bomgaars (Supplies) \$126.62, B-Y Electric (Utilities) \$83.29, Vast Business (Utilities) \$335.17, Plumbing & Electric Service (Rentals) \$610.00, Cox Auto Supply, Inc. (Supplies) \$261.04, Concrete Materials (Supplies) \$2,836.05, Clark Engineering (Professional Services) \$823.51, A Bar K, Inc. (Supplies) \$2,291.32, The Fox Stop (Hwy Fuel) \$217.14, 3-D Specialties, Inc. (Supplies) \$3,563.00, Direct TV (Utilities) \$170.48, Ehresmann Engineering, Inc. (Supplies) \$928.89, First Bankcard (Travel) \$81.00, First Bankcard (Supplies) \$102.01, Fleetpride Truck & Trailer Parts (Supplies) \$51.50, Janssen's Garbage Service, Inc. (Utilities) \$45.00, Lyle Signs, Inc. (Supplies) \$1,624.74, Locators & Supplies, Inc. (Supplies) \$483.82, Menards (Supplies) \$105.43, Midwest Radiator & Exhaust (Supplies) \$30.00, MidAmerican Energy (Utilities) \$580.31, Northwestern Energy (Utilities) \$923.84, O'Reilly Auto Parts (Supplies) \$44.55, Road King, Inc. (Supplies) \$6,300.00, Riverside Hydraulics & Labs (Supplies) \$57.08, Southeastern Electric Cooperative, Inc. (Utilities) \$106.05, Winter Equipment Co. (Supplies) \$27,536.14, One Office Solution (Supplies) \$86.21, Yankton Janitorial Supply (Supplies) \$2.37; **Emergency 911 Fund:** Vast Business (Utilities) \$110.27, CenturyLink (Utilities) \$0.03, CenturyLink (Utilities) \$1,418.07, Golden West Telecommunications (Utilities) \$147.21; **Emergency Management:** Kopetsky's Ace Hardware (Supplies) \$301.18, B-Y Electric (Utilities) \$57.03, Vast Business (Utilities) \$524.03, TIAA Commercial Finance, Inc. (Rentals) \$193.15, City of Yankton (Supplies) \$114.18, Concrete Materials (OEM-Disaster Plan) \$1,125.00, Xtreme Car Wash (Maintenance) \$19.20, First Bankcard (Supplies) \$549.31, First Bankcard (OEM Disaster Plan) \$335.01, First Bankcard (LEPC Grant) \$376.26, Lyle Signs, Inc. (2019 Flood) \$5,010.10, Leaf (Rentals) \$99.00, Northtown Automotive (Supplies) \$37.12, Slowey Construction, Inc. (2019 Flood) \$1,804.60, Telephone Systems and Service, Inc. (Minor Equipment) \$832.50, Tabor Lumber Cooperative (Supplies) \$156.28, Verizon (Utilities) \$418.45, One Office Solution (Supplies) \$42.81; **24/7 Sobriety Fund (Non-Departmental):** Refund (Sobriety Testing) \$19.00; **Clearing Fund: Non-Departmental:** Byron Nogelmeier (CAM Fee) \$3,036.00, **Fire/Road District-Miscellaneous:** Yankton County Observer (Publishing-Road District) \$49.74; **St Wide 24/7 Sobriety Fund – Non-Departmental:** Byron Nogelmeier (State Participation) \$369.00; **South Dakota State Treasurer:** Fees (Motor Vehicles) \$353,212.59, Fees (Waste Fee) \$6,047.25, Fees (ROD) \$1,790.00, Services (HC) \$4,678.92, Services (Redfield)

\$120.00; **SDACO** (M & PR Fund) \$512.00. General Fund \$102,139.02, Road & Bridge \$50,517.76, Emergency Management, \$11,995.21. All present voted aye; motion carried.

Action 19147AUD: A motion was made by Loest and seconded by Healy to approve the striping agreement with the Department of Transportation with the county's share being \$18,457.00. All present voted aye; motion carried.

Action 19148AUD: A motion was made by Kettering and seconded by Loest to approve the Right of Way applications from Bon Homme Yankton Electric in Township's 94-56, 95-57 and 96-57. All present voted aye; motion carried.

Action 19149Aud: A motion was made by Healy and seconded by Loest to approve the Auditor's Monthly Settlement with the Treasurer as of March 31, 2019 which showed Total Cash of \$8,246,544.94. The General Fund was \$4,084,066.68; Special Funds were \$2,491,367.62; and Trust and Agency Funds were \$1,671,110.64 adding to a Grand Total of General Ledger Cash and Investments of \$8,246,544.94. A detailed report is on file with the County Auditor. All present voted aye; motion carried.

MI Income report was rescheduled.

The following departments presented monthly reports for board approval: Welfare, Ambulance, Register of Deeds, Sheriff/Jail and Veterans Service.

Welfare report rescheduled

Action 19150AMB: A motion was made by Healy and seconded by Loest to approve Emergency Medical Services monthly report for March 2019. There were 187 total calls. Year to date, Yankton County EMS has collected \$180,293 and spent \$248,726. All present voted aye; motion carried.

Action 19151ROD: A motion was made by Kettering and seconded by Loest to approve the Register of Deeds report from March 2019; collection of \$10,620.00 in regular fees; \$11,353.50 in transfer fees; \$2,347.00 in copies revenue. All present voted aye; motion carried.

Action 19152: A motion was made by Kettering and seconded by Healy to approve the Sheriff's office reports for March 2019; \$8,399.00 in fees, Jail income was \$179,089.88 in March. There were 59 county inmates, 55 city inmates, 23 state inmates and 14 federal inmates. Income from the 24-7 program was \$3,778.64. All present voted aye; motion carried.

Action 19153VSO: A motion was made by Healy and seconded by Kettering to approve VSO Michael McDonald's March 2019 report. The report showed 149 contacts on behalf of veterans last month. McDonald also coordinated transportation of 16 veterans (seven trips) to appointments at the VA Hospital in Sioux Falls. All present voted aye; motion carried.

Action 19154C: A motion was made by Healy and seconded by Kettering to have departments present their reports quarterly rather than monthly. All present voted aye; motion carried.

Emergency Management Director Paul Scherschlight appeared to update on the flooding situation. Scherschlight said 92 people signed up on the 211 help line. Scherschlight also said the 211 hot line has been extended because the river gauges have not gone done. Once the disaster is closed, counties have thirty days to submit paper work. Scherschlight also requested the board implement the burn ban that is already in place. The fire departments have requested the burn ban. With garbage not able to be picked up due to wet roads, fire departments do not want individuals accidently starting fires because the fire trucks might not be able to reach them. Commissioner Swensen also asked Mr. Scherschlight about the generator for the Yankton County Government Center.

Bridge Prioritization: Chairman Klimisch asked if anybody in the audience would like to comment on the bridge prioritization. Klimisch said this does not mean the county is not going to not maintain or replace the other bridges, just choosing one just to get the process going. Individuals who commented on the prioritization were Kent Mettler, Jill Haberman, Charlene Crosswait, Curt Ulmer and Brian Goehring.

Action 19155C: A motion was made Healy and seconded by Loest to prioritize Stone Church Bridge as number one and Fleege's Bridge number two for future replacement. Roll call vote was taken with Healy, Loest, Kettering, Swensen and Klimisch voting Aye; Motion carried, 5-0.

Action 19156C: A motion was made by Kettering and seconded by Loest to recess the commission meeting for 10 minutes. All present voted aye; motion carried.

Action 19157C: A motion was made by Loest and seconded by Healy to reconvene. All present voted aye; motion carried.

Action 19158C: A motion was made by Kettering and seconded by Loest to allow the Highway Superintendent to advertise for one Foreman and one Highway worker. All present voted aye; motion carried.

2019 Highway work plan/Road Plan: Commissioner Kettering and Loest presented power point review of current conditions on county road situation. The power point specified which roads are closed, no travel advised and open roads which are mainly paved roads. Also Discussed was the 5 year highway plan, consisting of the budget available and items that will be postponed and items that will be added.

Action 19159C: A motion was made by Kettering and seconded by Loest to approve the revisions made to the 2019 County Highway Plan. All present voted aye; motion carried.

Action 19160C: A motion was made by Healy and seconded by Loest to approve the memorandum agreement for rural addressing assistance with Planning and Development District III. All present voted aye; motion carried.

Action 19161C: A motion was made by Healy and seconded by Kettering approve the extension of Planning and Development District III services for the Planning and Zoning Office. All present voted aye; motion carried.

Online Zoning Ordinance: Commissioner Healy said that the online County Zoning Ordinance is back on the web page. Healy said there are some formatting issues, but the content is there.

Action 19162Z: A motion was made by Healy and seconded by Loest to recess the regular session and convene as Board of Adjustment. All present voted aye; motion carried.

The board discussed request for fireworks in a commercial district that was not addressed in the county ordinance.

Action 19163Z: A motion was made by Loest and seconded by Healy to approve the Planning Commission's interpretation of fireworks as flammable or combustible in our ordinance for commercial districts pursuant to section 1009. Roll call vote was taken with Loest, Healy, Kettering, Swensen and Klimisch voting Aye; Motion carried, 5-0.

Action 19164C: A motion was made by Loest and seconded by Kettering to recess the Board of Adjustment and reconvene in regular session. All present voted aye; motion carried.

Job Description Updates: The board discussed the new job title and descriptions for the Planning & Zoning Administrator and Planning and Zoning Deputy.

Action 19165C: A motion was made by Loest and seconded by Kettering to approve the new Planning and Zoning job descriptions. All present voted aye; motion carried.

Action 19166C: A motion was made by Healy and seconded by Loest to advertise for the two Planning & Zoning/Economic Development positions. All present voted aye; motion carried.

Road Damage: Commissioner Swensen presented pictures of the damage to county roads and discussed a county constable position.

Commission Updates: Commissioner Kettering said he received a call on the weight requirements for a alfalfa pellet plant 1 mile west of Gayville going north. Commissioners also discussed trash in the county, how the county residents are coming together to help each other, drainage meeting April 18th, real estate taxes due April 30th, reschedule town hall

meeting. Chairman Klimisch attended a seminar on nitrates, water quality and health. Healy suggested having a review of the recent flood response.

There was one public comment from Russell Marsh.

Action 19167C: A motion was made by Healy and seconded by Loest to recess the regular session at 8:25 p.m. and convene in executive session to discuss Personnel. All present voted aye; motion carried.

Action 19168C: A motion was made by Healy and seconded by Swensen to adjourn executive session at 9:00: p.m. and reconvene in regular session. All present voted aye; motion carried.

Chairman Klimisch reported no action would be taken as a result of the executive session.

Action 19169C: A motion was made by Swensen and seconded by Kettering to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, May 7, 2019 at 6:00 p.m.

Dan Klimisch, Chairman
Yankton County Commission

ATTEST:
Patty Hojem, County Auditor