

YANKTON COUNTY COMMISSION MEETING
February 5, 2019

The regular meeting of the Yankton County Commission was called to order by Chairman Dan Klimisch at 6:00 PM on Tuesday, February 5, 2019.

Roll Call was taken with the following Commissioners present: Don Kettering, Gary Swensen, Cheri Loest, Joseph Healy, Dan Klimisch.

There were no conflicts of interest reported by Commissioners.

Action 1933C: A motion was made by Healy and seconded by Swensen to approve the meeting agenda. All present voted aye; motion carried.

Commissioner Klimisch asked for a moment of silence in honor of the passing of Auditor Patty Hojem's brother and husband.

There were no public comments at this time.

Action 1934C: A motion was made by Kettering and seconded by Healy to approve the **JANUARY, 2019 Gross Payroll: Commissioners:** \$5,606.74; **Election:** \$0.00; Auditor: \$15,362.36; **Treasurer:** \$16,868.69; **States Attorney:** \$30,172.03; **Government Buildings:** \$14,157.56; **Director of Equalization:** \$24,936.07; **Register of Deeds:** \$12,673.90; **Veterans Service:** \$3,595.13; **Sheriff:** \$69,638.15; **County Jail:** \$75,555.41; **Coroner:** \$1,300.00; **Juvenile:** \$49.39; **Nurse:** \$3,049.25; **Ambulance:** \$50,594.79; **WIC:** \$1,803.70; **Extension:** \$7,023.84; **Soil Conservation:** \$2,403.43; **Weed:** \$0.00; **Planning & Zoning:** \$10,288.30; **Road & Bridge:** \$78,003.18; **E911:** \$55.30; **OEM:** \$6,074.25; **24-7 Program:** \$3,217.65. First Dakota National Bank \$33,904.27 (Withholding), First Dakota National Bank \$52,598.00 (FICA) First Dakota National Bank \$12,301.20 (Medicare), South Dakota Retirement System \$32,260.88 (Other Employees), South Dakota Retirement System \$18,869.36 (Sheriff/OEM), South Dakota Retirement System (Spouse Opt) \$126.06, South Dakota Retirement System (Supplemental) \$3,600.45, American Family Life Assurance Company (AFLAC) \$5,348.15, Legalshield \$25.90, Office of Child Support \$578.00, Nationwide Retirement Solutions \$69.44, Accounts Management \$50.00, Boston Mutual Life Insurance \$503.09, Colonial Life & Accident \$1,628.41, Optilegra \$530.00, Wellmark BC Health Insurance \$60,601.48, United Way of Greater Yankton \$77.50, Delta Dental \$665.00, VSP Vision \$128.14. Gross Payroll \$433,326.12, Net Payroll \$324,754.17. **AND** the following claims: **Non-Departmental:** Jason Force (Overpayment of Attorney Fees) \$3.60; **Commissioners:** Yankton County Observer (Publishing) \$370.47, South Dakota Department of Health (Professional Services) \$1,665.00; **Elections:** Seachange Print Intervention (Supplies) \$175.00, Verizon (Utilities) \$360.09; **Court:** Jurors Fees (9 @ \$50.00) \$450.00, Jurors Fees-MI (1 @ \$12.60) \$12.60, Jurors Fees - (1 @ \$33.60) \$33.60, Jurors Fees-MI (1 @ \$6.72) \$6.72, Fox & Youngberg, PC (Professional Services) \$15,000.00, Kennedy Pier & Loftus, LLP (Professional Services) \$188.00, Jurors Fees-MI (1 @ \$16.80) \$16.80, Jurors Fees-MI (1 @ \$12.60) \$12.60, Dean Schaefer (Professional Services) \$534.00;

Auditor: Patty Hojem (Travel) \$72.24, Security Shredding Service (Maintenance) \$35.00, One Office Solution (Supplies) \$152.45; **Treasurer:** Security Shredding Service (Maintenance) \$35.00; **Data Processing:** Leaf (Rentals) \$104.86; **States Attorney:** Century Business Products (Rentals) \$257.78, Hy-Vee (Supplies) \$2.98, Staples Credit Plan (Supplies) \$404.28; **Government Buildings:** Bomgaars (Supplies) \$27.98, Auto Zone (Maintenance) \$26.99, City of Yankton (Utilities) \$2,526.60, JCL Solutions (Supplies) \$138.55, Menards (Supplies) \$49.39, Northwestern Energy (Utilities) \$2,200.91, Yankton County Treasurer (Other) \$1,283.06; **Director of Equalization:** Security Shredding Service (Maintenance) \$35.00, Verizon (Maintenance) \$174.45, One Office Solution (Maintenance) \$89.08; **Register of Deeds:** Microfilm Imaging System, Inc. (Supplies) \$80.31, Microfilm Imaging System, Inc. (Rentals) \$336.00; **Safety Center Building:** Kopetsky's Ace Hardware (Supplies) \$17.34, Bomgaars (Supplies) \$79.55, City of Yankton (Utilities) \$773.65, Cole Papers, Inc. (Supplies) \$775.25, Ferdig's Transmissions (Maintenance) \$455.92, Menards (Supplies) \$49.39, Northwestern Energy (Utilities) \$5,394.02, Olson's Pest Technician (Maintenance) \$235.00; **Sheriff:** International Association of Chiefs of Police (Professional Services) \$190.00, Cardmember Services (Fuel) \$124.38, Robert Perry (Travel) \$3.18, Steve Lacey (Maintenance) \$31.32, Menards (Maintenance) \$8.28, Northtown Automotive (Maintenance) \$142.18, Tire Muffler Alignment (Maintenance) \$71.22, Walmart Community/GEMB (Supplies) \$37.79, One Office Solution (Supplies) \$72.50, One Office Solution (Maintenance Contract) \$212.93; **County Jail:** American Institutional Supply Co. (Supplies) \$484.83, AMG Ear, Nose & Throat (Professional Services) \$193.96, Scott Family Dentistry, Inc. (Professional Services) \$422.00, CBM Food Service (Food Services) \$13,560.21, Charm-Tex (Supplies) \$1,413.20, Avera Medical Group Radiology (Professional Services) \$403.16, EPSR, Inc. (Supplies) \$54.86, EZ DUZ It Laundry (Supplies) \$72.15, JCL Solutions (Supplies) \$1,732.41, Menards (Supplies) \$100.30, Northtown Automotive (Auto Expense) \$45.81, Siouxland Oral & Maxillofacial Surgery (Professional Services) \$490.80, Walmart Community/GEMB (Supplies) \$41.78, Walmart Community/GEMB (Other) \$144.00, One Office Solution (Supplies) \$462.86, One Office Solution (Maintenance Contract) \$202.40, Yankton Medical Clinic (Professional Services) \$271.00; **Coroner:** Arica Nickles (Travel) \$15.96; **Yankton Area Search & Rescue:** Battery Exchange (Supplies) \$206.40; **Ambulance:** Sacred Heart Health Services (Professional Services) \$1,500.00, AT & T (Utilities) \$36.30, Avera Sacred Heart Training Center (Rentals) \$300.00, South Dakota Ambulance Association (Membership Dues) \$75.00, Yankton Auto Body (Supplies) \$167.68, The UPS Store 6716 (Supplies) \$14.11, City of Yankton (Utilities) \$222.07, Echo Electric (Supplies) \$421.57, Change Healthcare (Professional Services) \$130.00, Embroidery & Screen Works, Inc. (Supplies) \$15.00, Leaf (Rentals) \$81.43, Matheson Tri-Gas, Inc. (Supplies) \$120.35, Menards (Supplies) \$21.45, MidAmerican Energy (Utilities) \$789.04, Northwestern Energy (Utilities) \$1,204.13, Security Shredding Service (Maintenance) \$35.00, Tire Muffler Alignment (Maintenance) \$41.10, Verizon (Utilities) \$617.83, One Office Solution (Supplies) \$36.41, Yankton Janitorial Supplies (Supplies) \$162.85; **Mental Illness Board:** Darcy Lockwood (Hearings) \$12.00, Mark Katterhagen (Hearings-MI) \$12.00, Lincoln County Treasurer (Hearings-MI) \$1,002.70, Lucille M. Lewno (Hearings-MI) \$265.97, Gary E. Mikelson (Hearings-MI) \$603.00, Minnehaha County Auditor (Hearings-MI) \$258.90; **County Extension:** Buhl's Cleaners (Supplies) \$37.82, Vast Business (Utilities) \$403.82, FP Mailing Solutions (Supplies) \$105.00, State 4-H Office (Supplies) \$127.50, City of Yankton (Utilities)

\$54.07, Hy-Vee (Supplies) \$15.36, John's Service (Maintenance) \$125.00, Leaf (Rentals) \$176.40, Larry's Heating & Cooling, Inc. (Maintenance) \$898.95, MidAmerican Energy (Utilities) \$261.55, Northwestern Energy (Utilities) \$209.49, Olson's Pest Technicians (Maintenance) \$300.00, One Office Solution (Supplies) \$8.63, Yankton Daily P & D (Supplies) \$133.09; **Weed:** Agterra Technologies (Supplies) \$125.00; **Planning & Zoning:** River Rat Productions (Professional Services) \$250.00; **Road & Bridge:** Kopetsky's Ace Hardware (Supplies) \$5.56, Bomgaars (Supplies) \$219.95, Battery Exchange (Supplies) \$359.85, Butler Machinery (Supplies) \$2,976.79, Boyer Trucks (Supplies) \$973.24, Interstate Power System (Supplies) \$115.70, Country Pride Coop (Supplies) \$2,051.15, City of Yankton (Utilities) \$71.88, Cox Auto Supply, Inc. (Supplies) \$386.28, Concrete Materials (Supplies) \$1,546.05, Christensen Radiator & Repair (Supplies) \$263.50, CenturyLink (Utilities) \$57.97, Clark Engineering (Bridges) \$6,120.00, Clark Engineering (Secondary Roads) \$3,271.70, Calibration Technologies, Inc. (Supplies) \$1,823.00, Journey Group (Bridges) \$24,907.94, Auch Plumbing (Supplies) \$585.00, Sioux City Truck & Trailer (Supplies) \$22.30, Dakota Riggers (Supplies) \$74.70, Dakotaland Autoglass, Inc. (Supplies) \$80.00, Echo Electric Supply (Supplies) \$274.91, Ehresmann Engineering, Inc. (Supplies) \$10.00, Filter Care of Nebraska (Supplies) \$250.90, FleetprideTruck & Trailer Parts (Supplies) \$1,281.02, Brian Gustad (Refund-Aflac) \$152.36, Investigative Services NE/SD/IA (Professional Services) \$148.50, I State Truck Center (Supplies) \$154.21, Kaiser Appliance & Refrigeration (Supplies) \$327.31, Kimball Midwest (Supplies) \$617.26, Long's Propane Inc. (Supplies) \$32.10, Mark's Machinery (Supplies) \$18.60, Menards (Supplies) \$67.82, Riverside Hydraulics & Lab (Supplies) \$491.18, Lewis & Clark Ford Lincoln (Supplies) \$88.67, Stern Oil Co., Inc. (Supplies) \$97.53, Transource (Supplies) \$51.61, Sioux Equipment Co. (Supplies) \$11,024.90, Security Shredding Service (Maintenance) \$35.00, Vermillion Ford (Supplies) \$193.39, One Office Solution (Supplies) \$162.90, Yankton Daily P & D (Publishing) \$275.25; **Emergency 911 Fund:** Vast Business (Utilities) \$1,100.25, Powerphone (Travel) \$729.00, City of Yankton (Travel) \$539.90, CenturyLink (Utilities) \$71.52; **Jail Building:** Welfl Construction Co. (Jail Capitol Improvement) \$18,560.00; **Emergency Management:** Kopetsky's Ace Hardware (Supplies) \$65.52, Vast Business (Utilities) \$265.62, TIAA Commercial Finance, Inc. (Rentals) \$173.15, Bound Tree Medical LLC (Machinery) \$358.11, Cox Auto Supply, Inc. (Supplies) \$2.95, Cox Auto Supply, Inc. (Machinery) \$59.99, Leaf (Rentals) \$90.00, Midcontinental Communications (Utilities) \$23.95, MidAmerican Energy (Utilities) \$31.83, RaCom Corporation (Utilities) \$35.15, Tabor Lumber Cooperative (Supplies) \$187.33; **24/7 Sobriety Fund:** Pharmchem, Inc. (Supplies) \$1,211.00; **M & P Fund:** Microfilm Imaging System, Inc. (M & P Fund) \$1,440.00. General Fund \$67,230.95, Road & Bridge \$61,667.98, Emergency Management, \$1,293.60. All present voted aye; motion carried.

Action 1935S: A motion was made by Kettering and seconded by Loest to allow Schramm Architects to move forward with the request for proposal of renovations of the old part of the jail. All present voted aye; motion carried.

Action 1936S: A motion was made by Healy and seconded by Loest to approve the renewal of the Jail Contract with Bon Homme County. All present voted aye; motion carried.

Action 1937C: A motion was made by Loest and seconded by Healy to approve the minutes of the January 22 and 28, 2019 meetings. Swensen, Loest, Healy, and Klimisch voting Aye; Kettering abstaining; Motion carried, 4-0.

Action 1938C: A motion was made by Kettering and seconded by Loest to accept the Director of Equalization's recommendation to deny the abatement by Chelsea Larson. Roll call vote was taken with Kettering, Swensen and Loest voting Aye; Healy and Klimisch Voting Nay; Motion carried, 3-2.

Brian Hunhoff, Register of Deeds presented his 2018 annual report.

Mike Sedlacek, Acting Highway Superintendent, discussed the Spring Load Limit. The Commissioners will discuss at the next meeting on February 19. No action was taken at this time.

Action 1939H: A motion was made by Healy and seconded by Kettering to approve to advertise the bid items exceeding \$50,000. All present voted aye; motion carried.

Action 1940C: A motion was made by Loest and seconded by Healy to approve to remove the Consent Agenda and put all items separately instead. All present voted aye; motion carried.

Action 1941C: A motion was made by Loest and seconded by Swensen to approve that if there is any board member and/or Commissioner who has a conflict of interest at a Commission meeting, Planning & Zoning meeting, drainage meeting, or any other County board meeting, that they identify their conflict at the beginning of the meeting, and then exit the room during the discussion and voting. Roll call vote was taken with all voting aye; motion carried.

Action 1941Z: A motion was made by Loest and seconded by Kettering to approve for Planning & Zoning to advertise for the 2019 planning and zoning membership openings with a deadline of March 15, 2019. All present voted aye; motion carried.

Action 1942C: A motion was made by Healy and seconded by Kettering to approve staying with EMC Insurance for liability and property insurance for 2019 and to add covering the Office of Emergency Management volunteers. All present voted aye; motion carried.

Gary Swensen stated that he would like to reopen applications for the Highway Superintendent position and see an outside applicant with different experiences and new ideas.

Action 1943H: A motion was made by Loest and seconded by Healy to approve hiring Michael Sedlacek as the new Highway Superintendent with salary increase to \$63,001.37 after 6 months. Kettering, Loest, Healy, and Klimisch voting Aye; Swensen voting nay; motion carried 4-1.

There were public comments from Patty Gramkow, Zane Williams, Louis Johnson, and Kristi Schultz.

Action 1944C: A motion was made by Kettering and seconded by Loest to recess the regular session at 8:12pm and convene in executive session. All present voted aye; motion carried.

Action 1945C: A motion was made by Kettering and seconded by Loest to adjourn executive session at 9:05pm and reconvene in regular session. All present voted aye; motion carried.

Chairman Klimisch reported no action would be taken as a result of the Executive session.

Action 1946C: A motion was made by Swensen and seconded by Healy to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, February 19, 2019.

Dan Klimisch, Chairman
Yankton County Commission

ATTEST:
Karen Faerber, Deputy County Auditor