

YANKTON COUNTY COMMISSION MEETING
April 18, 2017

The regular meeting of the Yankton County Commission was called to order by Chairman Don Kettering at 4:00 PM on Tuesday, April 18, 2017.

Roll Call was taken with the following Commissioners present: Gary Swensen, Raymon Epp Debra Bodenstedt, Todd Woods and Don Kettering.

Action 17117C: A motion was made by Bodenstedt and seconded by Epp to approve the meeting agenda with the following additions: Robert's Rules of Order and civil unrest training. All present voted aye; motion carried.

Action 17118C: A motion was made by Epp and seconded by Woods to approve the minutes of the April 4, 2017 meeting. All present voted aye; motion carried.

Action 17119C: A motion was made by Bodenstedt and seconded by Epp to approve the following claims: **Non-Departmental: Commissioners:** Vast Business (Utilities) \$52.50, Intuvio Solutions (Professional Services) \$99.90, Yankton County Observer (Publishings) \$488.36, M.T. & R. C. Smith Insurance (2017-2021 Bond-Commissioners) \$80.00, M.R. & R.C. Smith Insurance (Liability Insurance) \$9,917.00, Yankton Daily P& D (Publishing) \$718.61; **Elections:** Qualified Presort Service, LLC (Supplies) \$30.85; **Court:** Sharon Walstad (Professional Services) \$121.60, The Schreiber Law Firm (Legal Assistance) \$589.84, Certified Languages International (Professional Services) \$89.10, Great Plains Psychological Services (Professional Services) \$2,947.50, Horn Law Office LLC (Legal Assistance) \$4,913.40, Pollard Law, PC (Legal Assistance) \$1,190.81, South Dakota Department of Health (Lab) \$1,110.00, Dean Schaefer Professional Services) \$252.00, West Payment Center (Supplies) \$159.12; **Auditor:** Vast Business (Utilities) \$211.04, Culligan (Supplies) \$6.00, Leaf (Rentals) \$159.00, Qualified Presort Service, LLC (Supplies) \$271.93, M.T. & R.C. Smith Insurance (2017-2021 Bond) \$48.00, M.T. & R.C. Smith Insurance (Liability Insurance) \$510.00, SDACO (Travel) \$175.00, SDACES (Membership Dues) \$15.00, One Office Solution (Maintenance) \$69.42; **Treasurer:** Vast Business (Utilities) \$325.83, Harland Technology Services (Maintenance) \$34.68, Miller Consulting LLC (Maintenance) \$60.00, Qualified Presort Services, LLC (Supplies) \$119.67, M.T. & R.C. Smith Insurance (2017-2021 Bond) \$384.00, M.T. & R.C. Smith Insurance (Liability Insurance) \$510.00, SDACO (Travel) \$175.00, SDACES (Membership Dues) \$15.00; **Data Processing:** Vast Business (Utilities) \$707.36, Miller Consulting LLC (Maintenance) \$880.00; **States Attorney:** Culligan (Supplies) \$9.50, Miller Consulting, LLC (Maintenance) \$780.00, Qualified Presort Services LLC (Supplies) \$63.31, M.T. & R.C. Smith Insurance (2017-2021 Bond) \$16.00, M.T. & R.C. Smith Insurance (Liability Insurance) \$695.00; **CLERP:** SDACC (Catastrophic Legal Expense-1st Qtr) \$4,686.97; **Government Center:** Kopetsky's Ace Hardware (Supplies) \$120.45, Vast Business (Utilities) \$26.25, Cole Papers, Inc. (Supplies) \$258.40, Janssen's Garbage Service (Utilities) \$240.00, Miller Consulting LLC Maintenance) \$80.00, MidAmerican Energy (Utilities) \$600.71, Ron's Auto Glass, Inc. (Repairs) \$37.28, M.T. & R.C. Smith Insurance (Liability Insurance) \$10,208.00, Yankton County Treasurer (Real estate taxes) \$1,145.38; **Director**

of Equalization: IAAO (Travel) \$720.00, Vast Business (Utilities) \$283.20, First Bankcard (Supplies) \$62.67, Miller Consulting LLC (Maintenance) \$100.00, Microfilm Imaging System (Maintenance) \$70.00, Northtown Automotive (Maintenance) \$1,017.16, Yankton County Observer (Publishings) \$182.39, Qualified Presort Services LLC (Supplies) \$42.72, M.T. & R.C. Smith Insurance (2017-2021 Bond) \$122.00, M.T. & R.C. Smith Insurance (Liability insurance) \$1,402.00, SDACES (Membership Dues) \$15.00, One Office Solution (Supplies) \$133.87; **Register of Deeds:** Vast Business (Utilities) \$232.87, Microfilm Imaging Systems, Inc. (Supplies) \$104.55, Microfilm Imaging Systems, Inc. (Rentals) \$336.00, Qualified Presort Services, LLC (Supplies) \$40.65, M.T. & R.C. Smith Insurance (2017-2021 Bond) \$32.00, M.T. & R.C. Smith Insurance (Liability insurance) \$540.00, SDACO (Travel) \$175.00, SDACES (Membership Dues) \$15.00; **VA:** Vast Business (Utilities) \$26.25, Michael McDonald (Mileage) \$15.54, Qualified Presort Services, LLC (Supplies) \$5.99, M.T. & R.C. Smith Insurance (Liability insurance) \$185.00; **Safety Center Building:** Vast Business (Utilities) \$846.67, City of Yankton (Utilities) \$160.00, Johnson Controls, Inc. (Maintenance) \$251.70, Kone, Inc. (Maintenance) \$285.36, Menards (Supplies) \$36.83, MidAmerican Energy (Utilities) \$2,236.48, M.T. & R.C. Smith Insurance (Liability insurance) \$12,942.00; **Sheriff:** Kopetsky's Ace Hardware (Supplies) \$123.76, Vast Business (Utilities) \$111.00, City of Yankton (Fuel) \$2,476.21, Culligan (Supplies) \$30.00, First Bankcard (Fuel) \$136.51, First Bankcard (Travel) \$225.00, Lamb Chevrolet and Implement, Inc. (Auto Equipment) \$29,942.00, Qualified Presort Services, LLC (Maintenance Contract) \$161.63, M.T. & R.C. Smith Insurance (2017-2021 Bond) \$16.00, M.T. & R.C. Smith Insurance (Liability insurance) \$14,324.00, Tire Muffler Alignment (Maintenance) \$463.84; **Jail:** Avera Sacred Heart Hospital (Professional Services) \$333.03, AMG Radiology Yankton (Professional Services) \$45.00, Scott Family Dentistry (Professional Services) \$425.00, CBM Food Service (Food Services) \$6,111.32, Avera Community Training Center (Professional Services) \$45.00, Diamond Drugs (Professional Services) \$253.28, First Bankcard (Travel) \$225.00, Hy-Vee (Professional Services) \$83.58, Correctional Risk Services (Inmate liability insurance) \$896.00, M.T. & R.C. Smith Insurance (Liability Insurance) \$5,579.00, One Office Solution (Maintenance Contract) \$59.32, One Office Solution (Supplies) \$66.99, Yankton Drug Co., Inc. (Professional Services) \$412.97; **Coroner:** M.T. & R.C. Smith Insurance (2017-2021 Bond) \$16.00; **Juvenile Detention:** Mark's (Supplies) \$410.84, Minnehaha County Regional Detention Center (Child Care) \$11,896.96; **Yankton Area Search & Rescue:** Avera Education & Staff Solutions (Professional Services) \$20.00, Cox Auto Supply, Inc. (Supplies) \$39.52, First Bankcard (Supplies) \$212.99, Sioux Falls Two Way Radio Service, Inc. (Supplies) \$441.88; **Care of Poor:** Miller Consulting LLC (Maintenance) \$40.00, Qualified Presort Services, LLC (Supplies) \$60.74; **Catastrophic Poor Relief:** Catastrophic Co Poor Relief) \$1,517.00; **Public Health Nurse:** Vast Business (Utilities) \$304.35, Qualified Presort Services, LLC (Supplies) \$19.62, M.T. & R.C. Smith Insurance (Liability Insurance) \$185.00; **Ambulance:** Kopetsky's Ace Hardware (Supplies) \$37.96, AT & T (Utilities) \$36.76, Arrow International (Supplies) \$601.95, Vast Business (Utilities) \$183.17, Dakota Area Federation of Fire Chaplains (Travel) \$150.00, Bound Tree Medical, LLC (Supplies) \$1,516.42, City of Yankton (Supplies) \$854.81, Cole Papers, Inc. (Supplies) \$320.66, PWW Media, Inc. (Supplies) \$299.00, Change Healthcare (Professional Services) \$135.20, First Bankcard (Travel) \$95.00, First Bankcard (Supplies) \$751.57, G & K Services (Maintenance) \$55.30, Hy-Vee (Supplies) \$31.96, Janssen's Garbage Service (Utilities) \$300.00, Matheson Tri-Gas, Inc. (Rentals) \$53.02,

Matheson Tri-Gas, Inc. (Supplies) \$88.24, Menards (Supplies) \$85.86, Northtown Automotive (Supplies) \$59.02, Roger's Family Pharmacy (Supplies) \$69.50, M.T. & R.C. Smith Insurance (Liability Insurance) \$1,630.00, Jean Scherschligt (Travel) \$126.00, One Office Solution (Supplies) \$578.60; **Mental Illness Board:** Denise M Cody (Hearings) \$15.00, Dakotabilities (Care) \$360.00, Mark Katterhagen (Hearings) \$15.00, Lewis & Clark Behavioral Health Services (Hearings) \$800.00, Lincoln County Treasurer (Hearings) \$616.80, Lucille M. Lewno (Hearings) \$457.46, South Dakota Achieve (Care) \$180.00; **County Extension:** Kopetsky's Ace Hardware (Supplies) \$22.04, Buhl's Cleaners (Supplies) \$18.91, FP Mailing Solutions (Other) \$105.00, Leaf (Rentals) \$352.80, MidAmerican Energy (Utilities) \$89.40, Northwestern Energy (Utilities) \$494.39, M.T. & R.C. Smith Insurance (Liability Insurance) \$914.00, Stephanie Siebrandt (Travel) \$27.30; **Soil Conservation:** M.T. & R.C. Smith Insurance (Liability Insurance) \$866.00; **Weed:** M.T. & R.C. Smith Insurance (Liability Insurance) \$4,837.00, SD/NE PLS Mgmt Project Project, Inc. (Other) \$500.00. One Office Solution (Supplies) \$19.22; **Planning & Zoning:** Vast Business (Utilities) \$80.40, 3-D Specialties, Inc. (E911 Signs) \$75.65, First Bankcard (Travel) \$232.17, Qualified Presort Services, LLC (Supplies) \$25.60, M.T. & R.C. Smith Insurance (Liability Insurance) \$472.00, One Office Solution (Supplies) \$93.15, Yankton Daily P & D (Publishings) \$105.49; **Road & Bridge:** Appera (Supplies) \$96.92, Sanitation Products, Inc. (Machinery Equipment) \$194,451.00, Bomgaars (Supplies) \$14.11, B-Y Electric (Utilities) \$80.95, Vast Business (Utilities) \$68.26, Boyer Trucks (Supplies) \$1,763.89, Cox Auto Supply, Inc. (Supplies) \$215.25, Clark Engineering (Professional Services) \$5,625.00, Dakota Autoglass, Inc. (Supplies) \$371.39, Dware, Inc. (Travel) \$125.00, Direct TV (Utilities) \$169.23, Filter Care of Nebraska (Supplies) \$56.80, First Bankcard (Professional Services) \$39.00, First Bankcard (Hwy Fuel) \$202.60, First Bankcard (Supplies) \$764.37, Francotyp-Postalia, Inc. (Supplies) \$50.00, Graham Tire Yankton (Supplies) \$169.00, Hedahls, Inc. (Supplies) \$320.73, I State Truck Center (Supplies) \$35.69, Janssen's Garbage Service (Utilities) \$45.00, Koletsky Implement, Inc. (Supplies) \$82.05, Mead Lumber (Supplies) \$18.47, Midwest Radiator & Exhaust (Maintenance) \$180.47, MidAmerican Energy (Utilities) \$425.40, Macs, Inc. (Supplies) \$20.00, Northwestern Energy (Utilities) \$949.93, Newman Traffic Signs (Supplies) \$2,491.89, Riverside Hydraulics & Labs (Maintenance) \$780.92, Riverside Hydraulics & Labs (Supplies) \$530.59, Stern Oil Co., Inc. (Supplies) \$869.36, Sherwin Williams Company (Supplies) \$66.83, M.T. & R.C. Smith Insurance (2017-2021 Bond) \$32.00, M.T. & R.C. Smith Insurance (Liability Insurance) \$47,304.00, Sheehan Mack Sales & Equipment, Inc. (Supplies) \$1,780.57, Sioux Falls Two Way Radio Service, Inc. (Supplies) \$102.97, Southeastern Electric Cooperative, Inc. (Utilities) \$107.78, Truck Trailer Sales Service, Inc. (Supplies) \$1,316.25, Midwest Tire Admin-/TMA (Supplies) \$40.00, Vanderhule's (Supplies) \$28.00, One Office Solution (Supplies) \$147.64, Yankton Daily P & D (Publishings) \$39.91; **Emergency 911 Fund:** Vast Business (Utilities) \$1,207.07, City of Yankton (Travel) \$44.76, Golden West Telecommunications (Utilities) \$147.21, Racom Corporation (Maintenance) \$237.50; **Emergency Management:** Kopetsky's Ace Hardware (Supplies) \$14.85, B-Y Electric (Utilities) \$99.24, Vast Business (Utilities) \$943.44, Century Business (Rental) \$576.54, Everbank Commercial Finance, Inc. (Rentals) \$193.15, Dakota Area Federation of Fire Chaplains (Travel) \$150.00, First Bankcard (Supplies-LECP) \$66.84, First Bankcard (Travel) \$664.41, Miller Consulting LLC (Maintenance) \$510.00, Midcontinent Communications (Utilities) \$13.95, Stitchin Corner & More (Supplies) \$85.50, Tabor Lumber Cooperative

(Supplies) \$897.39, One Office Solution (Maintenance) \$513.55; **Fire/Road District:** Yankton County Observer (Publishings) \$51.27, Yankton Daily P & D (Publishings) \$63.61. Total General Fund \$166,539.19, Road & Bridge \$261,979.22, Emergency Management \$4,728.86. All present voted aye; motion carried.

Action 17120RD: A motion was made by Woods and seconded by Bodenstedt to authorize the formation of the Oak Hill/Rasmussen Road District legally described as: Blk 10, Oak Hills Addition No. 6, in the E1/2, NW1/4, NE1/4, NE1/4 Section 23 and W1/2, NW1/4 of Section 24. Lts 1-9 and 12-17 excluding 10 & 11. Additionally include Lts 1-2 Rasmussen Addition E1/2, NW1/4, NE1/2, Section 23, Township 93 North, Range 57 West of the 5th PM. All present voted aye; motion carried.

No Action was taken on the Tax Freeze Abatement request.

Action 17121C: A motion was made by Epp and seconded by Woods to approve the consent agenda. All present voted aye; motion carried.

The Yankton County Welfare Report for March 2017 included 9 contacts and 11 notices of hospitalization and 3 medical bills for the County Jail.

ROD: The Register of Deeds report from March 2017 showed collection of \$12,230.00 in regular fees; \$17,729.50 in transfer fees; and \$1,661.50 in copies revenue.

Veterans Office: VSO Michael McDonald's March 2017 report showed 151 contacts on behalf of veterans last month. McDonald also coordinated transportation of 19 veterans (nine trips) to appointments at the VA Hospital in Sioux Falls.

EMS: Emergency Medical Services monthly report for March 2017 listed 181 total calls. Year to date Yankton County EMS has collected \$182,409 and spent \$225,920.

Auditor/Treasurer: The Auditor's Monthly Settlement with the Treasurer as of March, 2017 showed Total Cash of \$7,943,169.65. The General Fund was \$4,631,295.82; Special Funds were \$1,492,135.90; and Trust and Agency Funds were \$1,819,737.93 adding to a Grand Total of General Ledger Cash and Investments of \$7,943,169.65. A detailed report is on file with the County Auditor.

MI Income: The MI Illness income for March 2017 was \$6,903.80.

Sheriff: Sheriff's office collected \$17,176.42 in fees last month. Jail income was \$124,966.88 in December. There were 61 county inmates, 84 city inmates, 43 state inmates and 40 federal inmates. Income from the 24-7 program was \$4,635.00 in March.

Plat: Whereas it appears, Patrick Riibe owner of record, has caused a plat to be made of the following real property: Parcel B and Parcel C, Kabeiseman Tract 2, NW1/4, SE1/4 and NE1/4, SW1/4, S1-T93N-R57W, County of Yankton, S.D., and has submitted such plat to the

Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Action 17122D: A motion was made by Woods and seconded by Bodenstedt to recess the regular session and convene as Drainage Board. All present voted aye; motion carried.

Action 17123D: A motion was made by Epp and seconded by Woods to approve a Drainage Permit request from applicant Karl Schenk, based on Findings of Fact Dated March 28, 2017. Said property is described as E1/2, SW1/4 & SE1/4, S26-T94N-R55W, hereinafter referred to as Mission Hill North Township, County of Yankton, State of South Dakota. All present voted aye; motion carried.

Action 17124D: A motion was made by Epp and seconded by Bodenstedt to approve a Drainage Permit request from applicant New Hope Farm Revocable Trust, based on Findings of Fact dated March 28, 2017. Said property is legally described as Tract 1, Nelsen 2nd Addition, NE1/4 exc Nelsen Addition, NE1/4, S27-T94N-R55W, hereinafter referred to as Mission Hill North Township, County of Yankton, State of South Dakota. All present voted aye; motion carried.

Action 17125C: A motion was made by Epp and seconded by Swensen to recess the Drainage Board and reconvene in regular session. All present voted aye; motion carried.

Health Nurse: Jen Wechsler, RN, provided the 2017 first quarter report from the S.D. Department of Health and Yankton County WIC Office.

Ambulance: Ambulance Administer Steve Hawkins and the Board discussed standby charges for non-profit group events or events put on by taxpayer-supported public entities (city, school district). Hawkins Also presented a letter authorizing the County EMS Administrator and billing specialist to set up, renew, work with and update YCEMS information with insurance companies on behalf of Yankton County.

Action 17126AMB: A motion was made by Bodenstedt and seconded by Woods to approve the recommendation to provide services to Non-Governmental entities and to increase the single EMS provider to \$25 per hour and Ambulance and crew to \$75.00 per hour. All present voted aye; motion carried.

Comprehensive Plan: Zoning Administrator Pat Garrity addressed the board on the progress for the county's revised comprehensive plan. Garrity stated that his goal is to have the plan on the county website by May.

Citizens of the Year: Chairman Kettering read a proclamation recognizing Larry and Diane Ness as 2016 Yankton Citizen of the Year.

County Health Insurance: Tara Stombaugh from Avera Health Plans and Julie Auch from Wellmark appeared before the board to discuss quotes for health insurance for Yankton County employees.

Action 17127C: A motion was made by Woods and seconded Bodenstedt to contract with Wellmark for the 12-month period that begins June 1, 2017, premiums being \$594.34 for single per month. All present voted; motion carried.

Reconstruction of Road: Dan Rederick and several county residents voiced concerns on the reclamation process that will be done on 301st St. in Marindahl Township. Some of the issues that were presented: the County's resolve to finish the project, trust issues with the commission, and if the reclamation would be safe. Tom Mertz from Loiseau Construction also spoke on the process of reclamation.

Action 17128C: A motion was made by Woods and seconded by Bodenstedt to recess the regular session at 7:15 pm and convene in Executive Session to discuss personnel and pending litigation. All present voted aye; motion carried.

Action 17129C: A motion was made by Bodenstedt and seconded by Epp to adjourn executive session at 8:08 pm and reconvene in regular session. All present voted aye; motion carried.

Chairman Kettering reported no action would be taken as a result of the executive session.

Action 17130C: A motion was made by Epp and seconded by Bodenstedt to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, May 2, 2017.

Don Kettering, Chairman
Yankton County Commission

ATTEST:
Patty Hojem, Auditor