

YANKTON COUNTY COMMISSION MEETING
December 19, 2017

The regular meeting of the Yankton County Commission was called to order by Chairman Don Kettering at 4:00 PM on Tuesday, December 19, 2017.

Roll Call was taken with the following Commissioners present: Todd Woods, Raymon Epp, Debra Bodenstedt and Don Kettering; Absent: Gary Swensen.

Action 17372C: A motion was made by Woods and seconded by Bodenstedt to approve the meeting agenda. All present voted aye; motion carried.

Action 17373C: A motion was made by Woods and seconded by Epp to approve the December 5, 2017 commission minutes with the following correction: Action 17364C should have read East not West of Highway 81. All present voted aye; motion carried.

Action 17374C: A motion was made by Bodenstedt and seconded by Woods to approve the following claims: **General Fund: Non-Departmental:** Refund (Ambulance) \$25.00; **Commissioners:** Debra Bodenstedt (Travel) \$21.84, Vast Business (Utilities) \$52.50, Yankton County Observer (Publishing) \$144.99, Yankton Daily P & D (Publishing) \$199.62; **Elections:** Qualified Presort Services, LLC (Supplies) \$28.33; **Court:** Witness Fees (2 @ \$20.00) \$40.00, Horn Law Office (Legal Assistance) \$714.94, Kennedy Pier Knoff & Loftus, LLP (Legal Assistance) \$695.60, KCH Law (Legal Assistance) \$191.34, South Dakota Department of Health (Lab-Nov 2017) \$385.00, Dean Schaefer (Professional Services) \$840.00, West Payment Center (Supplies) \$813.40; **Auditor:** Vast Business (Utilities) \$211.05, First Bankcard (Maintenance) \$80.77, Miller Consulting, LLC (Maintenance) \$80.00, Pitney Bowes (Rentals) \$105.03, Qualified Presort Services Inc. (Supplies) \$140.09, One Office Solution (Maintenance) \$123.93, Yankton County Treasurer (Cash Items) \$32.00; **Treasurer:** Vast Business (Utilities) \$322.47, Harland Technology Services (Maintenance) \$36.00, Pitney Bowes (Rentals) \$105.03, Qualified Presort Services LLC (Supplies) \$100.71, One Office Solutions (Supplies) \$589.80; **Data:** Vast Business (Utilities) \$711.05, Miller Consulting, LLC (Maintenance) \$1,200.00, One Office Solution (Maintenance) \$152.96; **States Attorney:** Hy-Vee (Supplies) \$45.07, Miller Consulting LLC (Maintenance) \$780.00, Qualified Presort Services, Inc. (Supplies) \$102.94, Yankton Daily P & D (Other) \$184.74; **Government Buildings:** Vast Business (Utilities) \$26.25, Johnson Controls, Inc. (Maintenance) \$171.05, MidAmerican Energy (Utilities) \$683.53, Yankton County Treasurer (Cash Items) \$5.00; **Director of Equalization:** Vast Business (Utilities) \$283.20, Data Cloud Solutions, LLC (Maintenance) \$10,757.50, First Bankcard (Supplies) \$57.29, Miller Consulting, LLC (Maintenance) \$60.00, Manatron, Inc. (Maintenance) \$4,817.07, Microfilm Imaging Systems, Inc. (Maintenance) \$70.00, Pictometry (Maintenance) \$1755.03, Pitney Bowes (Rentals) \$105.03, Qualified Presort Services, LLC (Supplies) \$67.06, One Office Solution (Supplies) \$293.63, One Office Solution (Maintenance) \$122.37, Yankton County Highway Department (Supplies) \$1,146.32; **Register of Deeds:** Vast Business (Utilities) \$231.27, Microfilm Imaging Systems, Inc. (Rentals) \$429.04, Qualified Presort Services LLC (Supplies) \$26.95, One Office Solution (Supplies) \$7.31; **VA:** Vast Business (Utilities) \$26.25,

Qualified Presort Services LLC (Supplies) \$6.48; **Safety Center Building:** Automatic Building Controls (Maintenance) \$1,943.00, Vast Business (Utilities) \$857.49, City of Yankton (Utilities) \$152.00, Cole Papers, Inc. (Supplies) \$71.85, Justice Fire & Safety (Maintenance) \$200.00; **Sheriff:** City of Yankton (Fuel) \$2,558.92, Culligan (Supplies) \$13.00, First Bankcard (Fuel) \$120.90, Interstate All Battery Center (Supplies) \$8.20, John's Service (Maintenance) \$44.63, Jack's Uniforms & Equipment (Law Enforcement Equipment) \$395.42, Northtown Automotive (Maintenance) \$116.97, Pennington County Jail (Travel) \$473.20, Qualified Presort Services LLC (Maintenance Contracts) \$363.40, Lewis & Clark Ford Lincoln (Maintenance) \$56.96, SD Federal Property Agency (Supplies) \$44.00, Sioux Falls Two Way Radio Service, Inc. (Maintenance) \$37.50, Tire Muffler Alignment (Maintenance) \$2,912.04, One Office Solution (Supplies) \$245.01, One Office Solution (Maintenance) \$66.01; **County Jail:** Kopetsky's Ace Hardware (Supplies) \$2.23, Avera Medical Group (Professional Services) \$747.41, Beyond Technology (Security Maintenance) \$1,603.96, Integrated Technology & Security (Security Maintenance) \$535.15, CBM Food Service (Food Services) \$9,610.85, Charm-Tex (Supplies) \$587.20, Fejfar Plumbing & Heating (Maintenance) \$262.06, First Bankcard (Maintenance) \$57.47, Interstate All Battery Center (Supplies) \$81.20, JCL Solutions (Supplies) \$2,443.18, Menards (Supplies) \$389.39, Menards (Other) \$189.00, Moore Medical LLC (Professional Services) \$64.78, Correctional Risk Services (Inmate Liability Medical Insurance) \$994.50, Pheasantland Industries (Mattress Replacement) \$1,524.00, SD Federal Property Agency (Maintenance) \$25.00, One Office Solution (Maintenance Contract) \$67.05, One Office Solutions (Supplies) \$11.42, Yankton Drug Co., Inc. (Professional Services) \$194.90, Scott Family Dentistry, Inc. (Professional Services) \$363.00; **Care of Poor:** Qualified Presort Services LLC (Supplies) \$66.32, West Payment Center (Supplies) \$83.54, Wintz & Ray Funeral Home (Professional Services) \$1,569.50; **Public Health Nurse:** Vast Business (Utilities) \$301.78, Everbank Commercial Finance (Rentals) \$70.96, Qualified Presort Services, LLC (Supplies) \$16.92; **Ambulance:** Avera Education & Staffing Solutions (Supplies) \$160.00, Kopetsky's Ace Hardware (Supplies) \$248.91, Bomgaars (Supplies) \$71.94, Vast Business (Utilities) \$183.09, Bound Tree Medical, LLC (Supplies) \$2,902.33, City of Yankton (Supplies) \$1,067.96, City of Yankton (Utilities) \$12.00, Aladtec, Inc. (Professional Services) \$2,095.00, Mike Peschong (Supplies) \$228.00, Danko Emergency Equipment Co. (Supplies) \$177.02, Change Healthcare (Professional Services) \$130.00, First Bankcard (Supplies) \$566.55, First Bankcard (Travel) \$199.00, Brenda Gobel (Travel) \$51.24, Auto Value Yankton (Supplies) \$86.95, Kaiser Heating & Cooling, Inc. (Maintenance) \$793.08, Matheson Tri-Gas, Inc. (Rentals) \$57.60, Matheson Tri-Gas, Inc. (Supplies) \$131.71, Menards (Supplies) \$43.95, Physio-Control, Inc. (Supplies) \$25.50, Mark Nickles (Travel) \$950.80, Pitney Bowes (Rentals) \$215.24, Tire Muffler Alignment (Maintenance) \$302.16, One Office Solution (Supplies) \$382.60, Yankton Daily P & D (Publishing) \$184.74; **Mental Illness Board:** Darcy Lockwood (Hearings-MI) \$36.00, Mark Katterhagen (Hearings) \$36.00, Lewis & Clark Behavioral Health Services (Hearings-MI) \$1,120.00, Lincoln County Treasurer (Hearings) \$931.01, Lucille M. Lewno (Hearings) \$827.67, Gary E. Mikelson (Hearings) \$1,115.50, South Dakota Achieve (Care-MI) \$180.00; **County Extension:** Kopetsky's Ace Hardware (Supplies) \$33.89, Buhl's Cleaners (Other) \$37.82, SDSU Extension (Travel) \$21.89, Hy-Vee (Supplies) \$56.16, J & H Cleaning Services (Maintenance) \$200.00, Leaf (Rentals) \$176.40, One Office Solution (Supplies) \$87.51; **Weed:** Bomgaars (Supplies) \$8.69, Cox Auto Supply, Inc. (Supplies) \$19.99, Dware, Inc.

(Maintenance) \$500.00, First Bankcard (Travel) \$50.00, Northtown Automotive (Auto Equipment) \$20,703.50, One Office Solution (Supplies) \$18.26; **Planning & Zoning:** Vast Business (Utilities) \$80.40, Pictometry (Professional Services) \$6,775.80, Qualified Presort Services LLC (Supplies) \$16.58, One Office Solution (Maintenance) \$31.62, Yankton Daily P & D (Publishing) \$48.89; **Road & Bridge:** A-Ox Welding Supply Co., Inc. (Supplies) \$4.63, Appera (Supplies) \$101.71, Sanitation Products, Inc. (Maintenance) \$2,459.37, C & B Operations, LLC (Supplies) \$381.94, Bomgaars (Supplies) \$104.33, B-Y Electric (Utilities) \$70.81, B-Y Water District (Utilities) \$102.00, Bierschbach Equipment & Supply (Maintenance) \$2,543.60, Battery Exchange (Supplies) \$457.80, Butler Machinery Co. (Maintenance) \$4,046.67, Butler Machinery Co., (Supplies) \$484.29, Vast Business (Utilities) \$70.29, Brock White Company, LLC (Annual Projects) \$16,249.40, Country Pride Coop (Hwy Fuel) \$1,556.78, City of Yankton (Utilities) \$41.14, Cox Auto Supply, Inc. (Supplies) \$243.76, Clark Engineering (Bridges) \$7,462.67, Dware, Inc. (Maintenance) \$2,500.00, Direct TV (Utilities) \$84.24, Ehresmann Engineering, Inc. (Supplies) \$665.22, Filter Care of Nebraska (Supplies) \$130.15, First Bankcard (Hwy Fuel) \$348.46, First Bankcard (Supplies) \$392.00, Graham Tire Yankton (Supplies) \$199.00, Janssen's Garbage Service (Utilities) \$45.00, Kaiser Appliance & Refrigeration (Supplies) \$19.98, Kimball Midwest (Supplies) \$109.71, Lycrox Enterprise (Machinery Equipment) \$28,850.00, Locators & Supplies, Inc. (Supplies) \$63.87, Marks Machinery (Supplies) \$12.20, Mead Lumber (Supplies) \$829.59, Menards (Supplies) \$197.76, MidAmerican Energy (Utilities) \$419.47, Northwestern Energy (Utilities) \$1,002.33, Northtown Automotive (Automotive Equipment) \$10,000.00, Southeastern Electric Cooperative (Utilities) \$29.74, Truenorth Steel (Supplies) \$6,827.20, One Office Solution (Supplies) \$106.73; **Emergency 911:** Vast Business (Utilities) \$107.33, CenturyLink (Utilities) \$83.20, Golden West Telecommunications (Utilities) \$147.18; **Emergency Management:** Bomgaars (Supplies) \$7.88, B-Y Electric (Utilities) \$97.81, Vast Business (Utilities) \$793.54, Century Business Products (Rentals) \$327.74, Everbank Commercial Finance, Inc. (Rentals) \$193.15, City of Yankton (Supplies) \$120.47, Teresa Holland (Professional Services) \$150.00, 3-D Specialties, Inc. (Supplies) \$46.64, First Bankcard (Travel) \$307.04, First Bankcard (Supplies) \$333.55, John's Service (Maintenance) \$25.00, Midcontinent Communications (Utilities) \$13.95, Menards (Supplies) \$134.46, Qualified Presort Services LLC (Supplies) \$6.87, Truck Trailer Sales Service, Inc. (Maintenance) \$165.00, Tabor Lumber Cooperative (Supplies) \$416.56, Verizon (Utilities) \$418.70, One Office Solution (Supplies) \$392.77, Yankton County Treasurer (Cash Items) \$11.20; **Government Building:** Larry's Heating & Cooling, Inc. (Miscellaneous-Safety Center) \$2,544.25; **24/7 Program:** Beyond Technology (Minor Equipment) \$3,575.95, Pharmchem, Inc. (Supplies) \$1,625.00, Redwood Toxicology Laboratory, Inc. (Supplies) \$25.00, SD Federal Property Agency (Furniture) \$150.00, One Office Solution (Minor Equipment) \$372.53; **County Law Library:** West Payment Center (Supplies) \$774.10; **Non-Departmental:** Satellite Tracking of People LLC (Tracking Monitor-Jail) \$117.00, South Dakota Attorney General (Scram Payments-24/7 Program) \$1,629.00; South Dakota Attorney General (State Disbursement-24/7) \$404.00; **South Dakota State Treasurer:** Motor Vehicle (Fees) \$295,684.08, Waste Fee (Fees) \$4,949.25, ROD (Fees) \$2,060.00; **South Dakota State Treasurer:** Services (HC) \$5,959.50, Services (Redfield) \$180.00; **SDACO** (M & PR Fund) \$568.00.

Total General Fund \$107,260.02, Road & Bridge, \$89,213.84, Emergency Management, \$4,466.19. All present voted aye; motion carried.

Action 17375C: A motion was made by Bodenstedt and seconded by Epp to approve the 2018 Joint Cooperative Agreement with Planning & Development District III. All present voted aye; motion carried.

Action 17376C: A motion was made by Woods and seconded by Bodenstedt to approve the renewal of the County's agreement for provider services with the S.D. Department of Health. The agreement is made for the purposes of providing clerical services for the Women, Infants and Children (WIC) Program in Yankton County.

Public Hearing: This was the time and place for a public hearing on budget supplements for the Government Building \$42,000, Safety Center Building \$46,000.00 and Court \$124,000. No one appeared to speak for or against the supplements.

Action 17377A: A motion was made by Bodenstedt and seconded by Epp to approve \$212,000 in supplements for the Government and Safety Center Buildings and Court budgets. All present voted aye; motion carried.

Action 17378A: A motion was made by Woods and seconded by Bodenstedt to accept the amended budget resolution as presented. All present voted aye; motion carried.

Action 17379C: A motion was made by Bodenstedt and seconded by Woods to approve the consent agenda. All present voted aye; motion carried.

The Yankton County Welfare Report for November 2017 included 9 contacts, 23 notices of hospitalization, 2 requests for payment and 5 medical bills for the County Jail.

ROD: The Register of Deeds report from November 2017 showed collection of \$12,626.00 in regular fees; \$11,385.50 in transfer fees; \$3,448.00 in copies revenue.

Veterans Office: VSO Michael McDonald's November 2017 report showed 201 contacts on behalf of veterans last month. McDonald also coordinated transportation of 26 veterans (nine trips) to appointments at the VA Hospital in Sioux Falls.

EMS: Emergency Medical Services monthly report for November 2017 listed 173 total calls. Year to date, Yankton County EMS has collected \$680,207 and spent \$870,276.

Auditor/Treasurer: The Auditor's Monthly Settlement with the Treasurer as of November 30, 2017 showed Total Cash of \$10,361,682.52. The General Fund was \$6,297,982.78; Special Funds were \$2,238,739.40; and Trust and Agency Funds were \$1,824,960.34 adding to a Grand Total of General Ledger Cash and Investments of \$10,361,682.52. A detailed report is on file with the County Auditor.

Sheriff: Sheriff's office collected \$9,295.00 in fees last month. Jail income was \$111,078.90 in November. There were 64 county inmates, 81 city inmates, 32 state inmates and 38 federal inmates. Income from the 24-7 program was \$5,940.00 in November.

MI Income: The MI Illness income for November 2017 was \$6,672.25.

Approve Right of Way request for Darrell Nelson in Township 94-54.

Plat: Whereas it appears, Robert DeJong owner of record, has caused a plat to be made of the following real property: Tract 1, DeJong Addition, S1/2, SW1/4, S20-T95N-R56W County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Emergency Management: Emergency Management Director Paul Scherschligt appeared to request permission to purchase a new 2017 Chevy half ton pickup. Scherschligt stated the purchase is following the state contract bid process, therefore we do not have to bid it. Price of the vehicle is \$33,359.00 plus \$7,547.11 for emergency lighting and siren, plus decals.

Action 17380OEMS: A motion was made by Epp seconded by Woods to approve the purchase of 2017 Chevy half ton pickup from Northtown Automotive. All present voted aye; motion carried.

Action 17381D: A motion was made by Bodenstedt and seconded by Epp to recess the regular session and convene as Drainage Board. All present voted aye; motion carried.

The County Commission acting as the Drainage Board heard a request from the Drainage Administrator to hear an administrative review of an administrative permit to install tile drainage in Yankton County. Said property is legally described as NW1/4, NW1/4, exc Sandal Tract 1, S26-T95N-R56W and S1/2, NW1/4, S26-T95N-R56W and SW1/4, exc cemetery & exc Tract 1 & 2, William Schramm's Addition, S26-T95N-R56W, hereinafter referred to as Central Township, County of Yankton, State of South Dakota.

Action 17382D: A motion was made by Woods and seconded by Bodenstedt to send the permit back to the Drainage Commission. All present voted aye; motion carried.

Action 17383C: A motion was made by Bodenstedt and seconded by Woods to recess the Drainage Board and reconvene in regular session. All present voted aye; motion carried.

Sandy Stockholm, executive director of the Missouri Sedimentation Action Coalition, appeared before the board to request a letter of support for a short-term feasibility study to address accumulating sediment in Lewis and Clark Lake. The board approved submitting a letter of support for the study.

Highway: Highway Superintendent Brian Gustad appeared to inform the board that Lesterville Mayor, Kevin Frangenberg contacted him and said the board was going to hire Slowey Construction to do the town's snow removal. Gustad also presented three bids for replacing the light fixtures at the highway building. The three quotes were Echo Group \$13,843.16, Lessman Electric \$14,611.00 and Crescent Electric \$15,003.40.

Action 17384H: A motion was made by Epp and seconded by Bodenstedt on the recommendation by Brian Gustad, Highway Superintendent, to approve the bid from Echo Group for the shop and office light replacement. All present voted aye; motion carried.

Chairman Kettering mentioned he would like performance evaluations for the non-elected department heads completed by January 15th.

Commissioner Epp commented on the SD Association of Towns and Townships 38th annual conference he attended December 6th and 7th, in Sioux Falls, SD.

The County holiday party will be January 12th at JoDeans Steakhouse and Lounge.

Action 17385C: A motion was made by Woods and seconded by Bodenstedt to recess the regular session at 5:20 p.m. and convene in executive session to discuss a personnel issue and litigation. All present voted aye; motion carried.

Action 17386C: A motion was made by Epp seconded by Bodenstedt to adjourn executive session at 6:15 p.m. and reconvene in regular session. All present voted aye; motion carried.

Chairman Kettering reported no action would be taken as a result of the executive session.

Action 17387C: A motion was made by Epp and seconded by Bodenstedt to adjourn. All present voted aye; motion carried.

The next meeting will be Thursday, December 28, 2017.

Don Kettering, Chairman
Yankton County Commission

ATTEST:
Patty Hojem, County Auditor