

YANKTON COUNTY COMMISSION MEETING

January 19, 2016

The regular meeting of the Yankton County Commission was called to order by Chairman Todd Woods at 4:00 PM on Tuesday, January 19, 2016.

Roll call was taken with the following Commissioners present: Debra Bodenstedt, Don Kettering and Todd Woods; Absent: Donna Freng and Raymon Epp.

Action 1624C: A motion was made by Kettering and seconded by Bodenstedt to approve the meeting agenda. All present voted aye; motion carried.

Action 1625C: A motion was made by Kettering and seconded by Bodenstedt to approve the minutes of the January 5, 2016 meeting. All present voted aye; motion carried.

Action 1626C: A motion was made by Bodenstedt and seconded by Kettering to approve the following claims: **General Fund: Non-Departmental: Commissioners:** Vast Business (Utilities) \$54.19, Yankton County Observer (Publishings) \$304.80, SD Department of Health (Professional Services) \$850.00, Yankton Daily P & D (Publishings) \$386.83; **Elections:** Verizon (Utilities) \$381.69; **Court:** Avera Sacred Heart Hospital (Lab) \$45.45, Juror fees (17 @ \$10.00) \$170.00; Juror fees (10 @ \$50.00) \$500.00, Juror Fees-MI (4 @ \$4.20) \$16.80, Juror Fees-MI (1 @ \$18.48) \$18.48, Juror Fees (1 @ \$10.92) \$10.92, Juror fees-MI (4 @ \$1.68) \$6.72, Juror Fees-MI (2 @ \$3.36) \$6.72, Juror Fees-MI (1 @ \$21.45) \$21.45, Juror Fees-MI (1 @ \$25.20) \$25.20, Juror Fees-MI (4 @ \$2.52) \$10.08, Juror Fees-MI (3 @ \$10.08) \$30.24, Legal Assistance (Court) \$648.00, South Dakota Department of Health (Lab) \$1,120.00, Juror Fees-MI (4 @ \$0.84) \$3.36; **Auditor:** Hanson Briggs Specialty Advertising, Inc. (Supplies) \$294.00, Vast Business (Utilities) \$127.12, Leaf (Rentals) \$159.00, Security Shredding Service (Maintenance) \$35.00, One Office Solution (Maintenance) \$78.79; **Treasurer:** Vast Business (Utilities) \$332.33, Harland Technology Services (Maintenance) \$33.32, Yankton County Observer (Publishings) \$200.90, Security Shredding Service (Maintenance) \$35.00, Yankton Daily P & D (Publishings) \$313.86; **Data Processing:** Vast Business (Utilities) \$773.11; **States Attorney:** Security Shredding Service (Maintenance) \$35.00; **Government Building:** Vast Business (Utilities) \$83.85, Janssen's Garbage Service (Utilities) \$240.00, Mark's Machinery (Supplies) \$33.98, Menards (Supplies) \$95.58, MidAmerican Energy (Utilities) \$915.79, Olson's Pest Technician (Maintenance) \$75.00, Ron's Auto Glass, Inc. (Repairs and Maintenance) \$147.96, Tmekeeper Northstar (Maintenance) \$360.00, Yankton Janitorial Supply (Supplies) \$239.10; **Director of Equalization:** Vast Business (Utilities) \$221.67, Microfilm Imaging System (Maintenance) \$70.00, Security Shredding Service

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(Maintenance) \$35.00, One Office Solution (Supplies) \$66.58, **Register of Deeds:** Vast Business (Utilities) \$178.24, Microfilm Imaging System (Rentals) \$466.00, One Office Solution (Supplies) \$84.66; **VA:** Vast Business (Utilities) \$38.97; **Safety Center Building:** Vast Business (Utilities) \$734.93, City of Yankton (Utilities) \$160.00, Kone, Inc. (Maintenance) \$275.58, Larry's Heating & Cooling, Inc. (Supplies) \$4.20, Menards (Supplies) \$523.98; **Sheriff:** Hanson Briggs Specialty Advertising, Inc. (Supplies) \$381.86, Vast Business (Utilities) \$111.00, City of Yankton (Fuel/Services) \$2,166.49, First BankCard (Fuel) \$72.30, Lynn Peavey Company (Law Enforcement Equipment) \$600.25, Mid-States Organized Crime Information Center (Professional Services) \$150.00, Northtown Automotive (Maintenance) \$45.81, Tire Muffler Alignment (Maintenance) \$18.87, Yankton Motor Company (Maintenance) \$20.80; **County Jail:** Hanson Briggs Specialty Advertising, Inc. (Supplies) \$381.85, CBM Food Service (Food Services) \$3,182.92, Correctional Risk Service (Liability Insurance) \$878.85, Yankton Anesthesiology (Professional Services) \$368.00, Yankton Surgical Associates, PC (Professional Services) \$5,849.14; **Coroner:** Mark Nickles (Supplies) \$5.48; **Juvenile Detention:** Hanson Briggs Specialty Advertising, Inc. (Supplies) \$381.85; **Yankton Area Search & Rescue:** Kopetsky's Ace Hardware (Supplies) \$183.82, Menards (Supplies) \$401.48, Summit Activities Center (Professional Services) \$51.00; **Care of Poor:** Physicians Laboratory LTD (Professional Services) \$321.85; **Public Health Nurse:** Vast Business (Utilities) \$207.84; **Ambulance:** Avera Education & Staffing Solutions (Supplies) \$18.87, Kopetsky's Ace Hardware (Supplies) \$59.96, Avera Sacred Heart Hospital (Supplies) \$1,036.05, AT & T (Utilities) \$35.14, Channing Bete Co Inc. (Supplies) \$299.75, Vast Business (Utilities) \$178.20, Bound Tree Medical LLC (Supplies) \$1,125.73, City of Yankton (Supplies) \$803.14, Emdeon Business Service (Professional Services) \$130.00, First Bankcard (Supplies) \$984.58, G & K Services (Maintenance) \$50.27, Janssen's Garbage Service (Utilities) \$720.00, Matheson Tri-Gas Inc. (Supplies) \$46.82, Olson's Pest Technicians (Maintenance) \$69.50, Overhead Door Company (Repairs and Maintenance) \$100.00, Tire Muffler Alignment (Repairs and Maintenance) \$61.80, Verizon (Utilities) \$802.92, One Office Solution (Supplies) \$104.26; **Mentally Handicapped:** Dakota Abilities (Care) \$360.00; **Mental Health Centers:** Ability Building Services, Inc. (1st Half 2016 Budget) \$11,192.50; **Mental Illness Board:** Minnehaha County (Hearings) \$574.50, Jeanne Collison (Hearings) \$15.00, Denise M. Cody (Hearings) \$36.00, Lewis & Clark Behavioral Health Services Inc (Hearings) \$1,120.00, Lucille M. Lewno (Hearings) \$845.46, Gary E. Mikelson (Hearings) \$261.00, Karen A. Swanda (Hearings) \$51.00, South Dakota Achieve (December 2015 Services) \$180.00; **County Extension:** Appera (Supplies) \$42.05, Vast Business (Utilities) \$327.53, SDSU Extension Travel) \$43.19, Francotyp-Postalia, Inc. (Supplies) \$105.00, John's Service (Maintenance) \$225.00, Northwestern Energy (Utilities) \$174.69, Stephanie Siebrandt (4-H Expense) \$130.95, One Office Solution (Supplies) \$96.91; **Weeds:** Cox Auto Supply, Inc. (Supplies) \$39.99, One Office Solution (Supplies) \$5.67, Weed & Pest Conference (Travel) \$260.00; **Planning &**

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Zoning: Vast Business (Utilities) \$72.02, 3-D Specialties Inc. (E911 Signs) \$44.01, Graham Tire (Maintenance) \$44.75, Verizon (Utilities) \$17.36, One Office Solution (Supplies) \$3.87, One Office Solution (Maintenance) \$37.76, Yankton Daily P & D (Publishing) \$17.31; **Economic Development:** Yankton Area Progressive Growth (2016 Economic Commitment) \$40,000.00; **Road and Bridge:** ALS Laboratory Group (Professional Services) \$139.50, Appeara (Supplies) \$93.52, Bomgaars (Supplies) \$114.95, B-Y Water District (Utilities) \$105.50, Bierschbach Equipment (Rental) \$3,150.00, Battery Exchange (Supplies) \$108.95, Butler Machinery Co. (Maintenance) \$4,282.43, Vast Business (Utilities) \$226.43, North Central Rental & Leasing (Rentals) \$3,500.00, Presto-X (Supplies) \$180.00, Radiant Heat of SD (Supplies) \$103.50, Interstate Power System (Supplies) \$927.31, Consolidated Business Products (Maintenance) \$270.10, Cox Auto Supply, Inc. (Repairs and Maintenance) \$834.79, Concrete Materials (Supplies) \$4,278.23, Clay County Highway (Bridges) \$9,245.50, Dakotaland Autoglass, Inc. (Supplies) \$150.97, Direct TV (Utilities) \$74.55, D-P Tools (Supplies) \$200.66, Echo Electric Supply (Supplies) \$1,367.00, Equipment Blades (Supplies) \$1,052.80, Michael D. or Wendy A. Feilmeier (Rentals) \$900.00, Filter Care (Supplies) \$262.15, Janssen's Garbage Service (Utilities) \$45.00, Kaiser Appliance and Refrigeration (Supplies) \$7.99, Kimball Midwest (Supplies) \$142.90, Locators & Supplies, Inc. (Supplies) \$214.98, Larry's Heating & Cooling, Inc. (Repairs and Maintenance) \$1,245.00, Midwest Radiator & Exhaust (Supplies) \$364.89, Macs, Inc. (Supplies) \$335.87, Northwestern Energy (Utilities) \$935.25, Riverside Hydraulics & Labs (Repairs and Maintenance) \$1,053.68, Lewis & Clark Ford (Repairs and Maintenance) \$54.60, Sherwin Williams Company (Maintenance) \$202.00, Stern Oil Co., Inc. (Hwy Fuel) \$3,719.51, Sheehan Mack Sales and Equipment, Inc. (Repairs and Maintenance) \$886.07, Southeastern Electric Cooperative, Inc. (Utilities) \$114.33, Shurco (Supplies) \$401.37, Security Shredding Service (Maintenance) \$35.00, Truck Trailer Sales Service (Repairs and Maintenance) \$227.60, Timekeeper Northstar (Professional Services) \$360.00, Verizon (Utilities) \$71.52, One Office Solution (Supplies) \$82.50, Yankton Janitorial Supply (Supplies) \$72.00; **Emergency 911 Fund:** Vast Business (Utilities) \$1,205.26, Golden West Telecommunication (Utilities) \$145.00, South Dakota Department of Public Safety (Utilities) \$3,590.00; **Emergency Management:** Kopetsky's Ace Hardware (Supplies) \$999.93, Bomgaars (Supplies) \$554.17, B-Y Electric (Utilities) \$76.23, Battery Exchange (Supplies) \$249.95, Vast Business (Utilities) \$302.97, Century Business Products (Rentals) \$208.99, Everbank Commercial Finance, Inc. (Rental) \$239.99, City of Yankton (Supplies) \$28.27, Michael D. or Wendy A. Fielmeier (Rentals) \$900.00, First Bankcard (Supplies) \$330.90, Hansen Locksmithing, Inc. (Supplies) \$131.00, HyVee (Supplies) \$8.64, Menards (Supplies) \$73.21, Sioux Falls Two Way Radio Service, Inc. (Professional Fees) \$977.98, Telephone Systems and Service, Inc. (Supplies) \$165.00, The Blue Bell (Supplies) \$650.00, Tabor Lumber Cooperative (Supplies) \$295.22, Verizon (Utilities) \$130.75, One Office Solution (Supplies) \$223.07, One Office Solution (Maintenance) \$40.18,

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Yankton Computer and Network Services (Supplies) \$204.99; **Capital Project-NAPPA Junction:** Eisenbraun & Associates (Capitol Project) \$21,607.50; **Clearing Fund:** SD State Treasurer (Redfield and SDHSC, ROD Fees, Motor Vehicle Fees) \$257,616.21; **M&PR Fund:** SDACO (M & PR Fund) \$610.00.
Total General Fund \$90,811.40, Road & Bridge \$42,140.90, Emergency Management \$6,791.44. All present voted aye; motion carried.

Action 1627C: A motion was made by Kettering and seconded by Bodenstedt to approve the consent agenda. All present voted aye; motion carried.

The Yankton County Welfare Report for December 2015 included 10 contacts, 7 notices of hospitalization, and 3 medical bills for the County Jail.

ROD: The Register of Deeds report from December 2015 showed collection of \$13,356.40 in regular fees; \$10,774.50 in transfer fees; and \$3,974.00 in copies revenue.

Veterans Office: VSO Michael McDonald's December 2015 report showed 81 contacts on behalf of veterans last month. McDonald also coordinated transportation of 18 veterans (eight trips) to appointments at the VA Hospital in Sioux Falls.

EMS: Emergency Medical Services monthly report for December 2015 listed 161 total calls. Year to date Yankton County EMS has collected \$748,695 and spent \$901,659.

Auditor/Treasurer: The Auditor's Monthly Settlement with the Treasurer as of December, 2015 showed Total Cash of \$6,850,465.08. The General Fund was \$4,935,705.66; Special Funds were \$1,182,391.77; and Trust and Agency Funds were \$732,367.65 adding to a Grand Total of General Ledger Cash and Investments of \$6,850,465.08. A detailed report is on file with the County Auditor.
Joint Cooperation Agreement with Planning and Development District III.

Plat: Whereas it appears Terry Sayler, owner of record, has caused a replat to be made of the following real property: Lot 7, Blk 1 East 50 Industrial Park, in Government Lot 3, Section 16, T93N/R55W, County of Yankton, S.D., and has submitted such replat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Plat: Whereas it appears Kokes Farms LLC, owners of record, have caused a replat to be made of the following real property: Tract 1, Kokes Add, NW1/4, SW1/4, Government Lot 6, Section 16, T94N/R55W, County of Yankton, S.D., and has submitted such replat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Zoning: The year end staff report for Planning and Zoning was presented by Denise Wubben.

Health Nurse: Julie DeYonge, RN, provided the 2015 fourth quarter report from the S.D. Department of Health and Yankton County WIC Office. Also inquired if the board was interested in supplying the Hepatitis B vaccination and CPR classes to county employees.

Action 1628C: A motion was made by Bodenstedt and seconded by Kettering to accept the S.D. Department of Health and Yankton County WIC Office Report for October, November and December 2015. All present voted aye; motion carried.

Bridges: Highway Superintendent Brian Gustad appeared before the board to present the bridge project changes on the Statewide Transportation Improvement Program (STIP) plan. Dan Johnson from Johnson Engineering appeared before the board to present two proposals, option A and option B, to provide engineering and channel surveying services for placement of riprap on structure 68-134-120, in accordance with the recent permit obtained by Yankton County from US Army Corps Engineers. Option A would be a lump sum fee of \$30,000 and completed in time for the 2017 James River high water. Option B would be a lump sum fee of \$19,000 and completed in time for the 2016 James River high water.

Action 1629C: A motion was made by Kettering and seconded by Bodenstedt to replace structures #68-217-030 and #68-232-097 with structure #68-043-014 in the Transportation Improvement Program (STIP). All present voted aye; motion carried.

Action 1630C: A motion was made by Kettering and seconded by Bodenstedt to accept option B for structure #68-134-120 on 303rd St. All present voted aye; motion carried.

DOT Loan: Toby Morris from Dougherty & Company LLC appeared before the board to give an overview of the DOT loan claims for Napa Junction Project.

Strategic Planning: Gregg Henderson from District III Planning and Development appeared before the board to discuss the process for the board's yearly strategic plan for 2016. Commissioner Bodenstedt stated she would like the county department heads to offer their ideas and concerns. Mr. Henderson stated he will send a questionnaire for the offices to complete.

Acquisition: Commissioner Kettering reported to the board about acquiring the right-of-way land on the new road to be built for the Napa Junction Project. There will be approximately 12 landowners involved. States Attorney Rob Klimisch stated that Robert Gehm would perform the appraisal on the property in question, at the cost of \$2,000.

Action 1631C: A motion was made by Kettering and seconded by Bodenstedt to have Robert Gehm perform the appraisal process for the land for Napa Junction Project. All present voted aye; motion carried.

Action 1632C: A motion was made by Bodenstedt and seconded by Kettering to recess the regular session at 5:15 and convene in Executive Session to discuss personnel matters. All present voted aye; motion carried.

Action 1633C: A motion was made by Kettering and seconded by Bodenstedt to adjourn executive session at 5:30 pm and reconvene in regular session. All present voted aye; motion carried.

Chairman Woods reported no action would be taken as a result of the executive session.

Action 1634C: A motion was made by Kettering and seconded by Bodenstedt to have items from the Sheriff's office declared surplus. All present voted aye; motion carried.

Action 1635C: A motion was made by Kettering and seconded by Bodenstedt to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, February 2, 2016.

Todd Woods, Chairman
Yankton County Commission

ATTEST:
Patty Hojem, County Auditor

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