

YANKTON COUNTY COMMISSION MEETING

March 16, 2015

The regular meeting of the Yankton County Commission was called to order by Chairman Todd Woods at 3:30 PM on Monday, March 16, 2015.

Roll call was taken with the following Commissioners present: Donna Freng, Raymon Epp, Debra Bodenstedt and Todd Woods; Absent: Don Kettering.

Action 15102C: A motion was made by Freng and seconded by Epp to approve the meeting agenda. All present voted aye; motion carried.

Action 15103C: A motion was made by Epp and seconded by Freng to approve minutes from the March 3 and March 5, 2015 Commission meetings. All present voted aye; motion carried.

Action 15104C: A motion was made by Freng and seconded by Epp to approve the following claims: **General Fund:** Ronald J. Graff (Refund Ambulance) \$90.67; **Commissioners:** Debra Bodenstedt (Travel) \$23.75, Yankton County Observer (Publishing) \$426.87, Yankton Daily P & D (Publishing) \$693.70; **Court:** Affordable Self Storage (Services) \$80.00, West Payment Center (Supplies) \$703.82, Great Plains Psychological Services (Services) \$3,037.50, Jackson County Sheriff (Services) \$286.00, Sheriff of Woodbury County (Services) \$21.94; Certified Languages International (Professional Services) \$145.20; **Auditor:** Hanson Briggs Specialty (Supplies) \$220.50, Leaf (Rental) \$159.00, Western Office Technologies (Supplies) \$40.96; **Treasurer:** Harland Technology Service (Maintenance) \$32.00; **States Attorney:** A & B Business Solution (Rentals) \$218.71, Culligan (Supplies) \$6.00, Lisa Ven Osdel (Supplies) \$286.00; **Government Buildings:** Buhl's Cleaners (Maintenance) \$62.00, Menards (Supplies) \$369.42; **Director of Equalization:** EcoWater Systems (Supplies) \$25.00, McLeod's Printing & Office Supplies (Supplies) \$66.44, Microfilm Imaging System (Repairs & Maintenance) \$70.00, Yankton County Observer (Publishing) \$8.32, Qualified Presort Service (Supplies) \$4,801.30, Western Office Technologies (Repairs & Maintenance) \$63.20, Yankton Daily P & D (Publishing) \$12.92; **Register of Deeds:** McLeod's Printing & Office Supplies (Supplies) \$118.87, Microfilm Imaging System (Rentals) \$466.00, Western Office Technologies (Supplies) \$299.98; **Court House & Safety Center:** Ace Hardware (Supplies) \$9.94, Buhl's Cleaners (Maintenance) \$41.93, City of Yankton (Utilities) \$1,183.39, City of Yankton (Utilities) \$152.00, Echo

03-16-15

Electric Supply (Supplies) \$60.00, MidAmerican Energy (Utilities) \$3,120.72, Nebraska Air Filter, Inc. (Supplies) \$446.88; **Sheriff:** Avera Education & Staff (Professional Services) \$50.00, Ace Hardware (Supplies) \$1.58, Hanson Briggs Specialty (Supplies) \$105.02, Collection Trust Publications (Publishing) \$100.00, First Bankcard (Travel) \$395.18, First Bankcard (Fuel) \$49.78, Freedom Valu Center (Repairs & Maintenance) \$35.00, Hedahls, Inc. (Repairs & Maintenance) \$337.71, WOW! Business (Utilities) \$111.00, Midwest Tire & Muffler (Repairs & Maintenance) \$68.34, Midwest Tire & Muffler (Law enforcement equipment) \$64.95, Northtown Automotive (Repairs & Maintenance) \$121.86, Ed Roehr Safety Product (Ammunition) \$10.08, Sirchie (Law Enforcement Equipment) \$44.75, Western Office Technologies (Maintenance Contract) \$49.53, Western Office Technologies (Supplies) \$55.97, Yankton Motor Company (Repairs and Maintenance) \$303.75, Hedahls, Inc. (Repairs & Maintenance) \$337.71; **County Jail:** CBM Food Service (Food Services) \$6,662.61, Drain Masters (Repairs and Maintenance) \$795.00, First Bankcard (Travel) \$350.00, JCL Solutions (Supplies) \$1,440.31, Lewis & Clark Family Medicine (Professional Services) \$125.00, Lewis & Clark Specialty Hospital (Professional Services) \$1,800.00, Menards (Supplies) \$99.59, Olson's Pest Technicians (Maintenance) \$103.00, Correctional Risk Services (Utilities) \$589.68, Top Quality Glove (Supplies) \$209.70, Western Office Technologies (Maintenance Contract) \$42.47, Hedahls, Inc. (Auto Expense) \$326.69; **Coroner:** Miller Consulting, LLC (Supplies) \$93.75; **Yankton Area Search & Rescue:** K9 Medic (Professional fees) \$ \$330.00; **Care of Poor:** Wintz & Ray Funeral Home (Services) \$1,462.00, Yankton Drug Co., Inc. (Supplies) \$514.61; **Catastrophic PR:** SDACC (Catastrophic County-Poor Relief) \$2,978.00; **Public Health Nurse:** Shannon R. Pavel (Supplies) \$16.99; **Ambulance:** Ace Hardware (Supplies) \$591.86, Avera Sacred Heart Hospital (Supplies) \$407.35, AT & T (Utilities) \$32.84, First Bankcard (Travel) \$186.49, First Bankcard (Professional Services) \$80.71, Matheson Tri-Gas, Inc. (Rentals) \$90.78, Northtown Automotive (Repairs & Maintenance) \$234.12, Purchase Power (Supplies) \$29.89, Roger's Family Pharmacy (Supplies) \$69.50, Verizon (Utilities) \$707.67, Western Office Technologies (Supplies) \$120.97; **Mentally Handicapped:** (Service) \$600.00; **Mental Health Centers:** Ability Building Services, Inc. (First Half 2015 Budget) \$11,192.50; **Mental Illness Board:** Kennedy Pier Knoff & Loftus, LLP (Hearings) \$654.50, Mark Katterhagen (Hearings) \$ 15.00, Lewis & Clark Behavioral Health (Hearings) \$1,600.00, Lincoln Co. Treasurer (Hearings) \$106.67, Lucille M. Lewno (Hearings) \$231.99, Pollard & Larson, LLP (Hearings) \$397.50, Karen A. Swanda (Hearings) \$15.00; **County Extension:** Appeara (Supplies) \$40.21, John's Service (Maintenance) \$75.00, Leaf (Rentals) \$288.00, MidAmerican Energy (Utilities) \$117.33, Northwestern Energy (Utilities) \$98.12, Stephanie Siebrandt (Travel) \$221.42, Western

03-16-15

Office Technologies (Supplies) \$372.33; **Weed:** Association of SD County Weed & Pest (Travel) \$150.00, Best Western Ramkota Hotel (Travel) \$510.00, Western Office Technologies (Supplies) \$2,180.67; **Soil Planning & Zoning:** Western Office Technologies (Supplies) \$84.06, Yankton Daily P & D (Publishing) \$69.01; **Economic Development:** World Archery Youth Championship (\$40,000.00); **Road & Bridge:** A-Ox Welding Supply Co. (Supplies) \$43.19, Ace Hardware (Supplies) \$27.78, Appera (Supplies) \$82.59, Karla Bossman (Travel and Supplies) \$51.28, Bomgaars (Supplies) \$412.03, B-Y Electric (Utilities) \$98.18, Building Sprinkler, Inc. (Supplies) \$199.33, Butler Machinery Co. (Supplies) \$1,217.95, Brian's Electric (Repairs & Maintenance) \$587.74, Cox Auto Supply, Inc. (Supplies) \$109.23, Concrete Materials (Supplies) \$6,409.04, D-P Tools (Supplies) \$321.72, Ehresmann Engineering, Inc. (Supplies) \$366.01, First Bankcard (Supplies) \$466.96, Fastenal Industrial & Co. (Supplies) \$159.19, I State Truck Center (Supplies) \$83.43, Johnson Engineering Co. (Professional Services) \$3,000.00, Janssen's Garbage Service (Utilities) \$45.00, Kaiser Appliance & Refrigeration (Repairs & Maintenance) \$115.37, Lycrox Enterprise (Supplies) \$1,070.00, Lycrox Enterprise (Equipment) \$19,390.00, Long's Propane Inc. (Supplies) \$234.00, Linweld (Supplies) \$234.12, Mark's Machinery (Supplies) \$73.40, Miller Consulting, LLC (Repairs & Maintenance) \$1,769.50, MidAmerican Energy (Utilities) \$1,169.10, Northwestern Energy (Utilities) \$975.26, Yankton County Observer (Publishing) \$21.61, Printing Specialists (Supplies) \$57.50, Peitz GMC Service, Inc. (Repairs & Maintenance) \$310.58, Stern Oil Co., Inc. (Hwy. Fuel) \$638.34, Stan Houston Equipment (Supplies) \$125.00, Southeastern Electric (Utilities) \$73.38, Truck Trailer Sales Service (Supplies) \$44.71, TMA (Supplies) \$4.12, Tabor Lumber Cooperative (Supplies) \$4.80, Vanderhules (Supplies) \$140.00, Western Office Technologies (Supplies) \$132.59, Western Office Technologies (Equipment) \$2,148.00, Yankton Daily P & D (Publishing) \$52.01; **911 Fund:** Golden West Telecommunications (Utilities) \$147.21, WOW! Business (Utilities) \$2,200.00; **Emergency Management:** Ace Hardware (Supplies) \$500.35, B-Y Electric (Utilities) \$78.79, Cox Auto Supply, Inc. (Supplies & Repairs) \$105.68, Century Business Products (Rentals) \$208.99, First Bankcard (Professional Services) \$29.99, First Bankcard (Supplies) \$883.45, Great American Financial Services (Rentals) \$89.19, WOW! Business (Utilities) \$413.10, Midcontinent Communications (Utilities) \$8.91, Signs by Design (Maintenance) \$80.98, Sioux Falls Two Way Radio (Repairs) \$1,815.89, Tabor Lumber Cooperative (Supplies) \$395.67, Verizon (Utilities) \$416.45, Western Office Technologies (Supplies) \$281.36; **Government Buildings:** Personal Touch (Miscellaneous) \$138.17, Floor to Ceiling (Miscellaneous) \$12,121.08, **Tower Fund:** Center for Municipal Solutions (Services) \$1,225.00, **Non-Departmental:** SD Attorney General (Scram Fees/24-7) \$2,951.00; **Total General**

Fund \$103,054.81, **Road & Bridge** \$42,464.04, 911 Fund \$2,494.42, **Emergency Management** \$5,308.80, **Government Buildings & Structure** \$12,259.25.
All present voted aye; motion carried.

Action 15105C: A motion was made by Freng and seconded by Bodenstedt to approve the budgeted cash transfers from the General Fund to Emergency Management Services in the amount of \$30,000.00. All present voted aye; motion carried.

Action 15106C: A motion was made by Freng and seconded by Epp to approve of the \$100.00 donation to Big Friend-Little Friend's 19th Annual Bowl-A-Thon. All present voted aye; motion carried.

Action 15107C: A motion was made by Bodenstedt and seconded by Freng to approve the Memorandum of Understanding contract between SDSU Extension and Counties of South Dakota and the Food and Nutrition Education Program (EFNEP) between Yankton County and South Dakota State University Extension. All present voted aye; motion carried.

Highway: Superintendent Brian Gustad appeared before the board to present the new job descriptions for lead highway foreman and truck driver/weed department assistant and a proposal for the inspection of Yankton County bridges.

Action 15108H: A motion was made by Bodenstedt and seconded by Freng to hire Johnson Engineering as a consulting engineer to inspect the bridges due for inspection in 2015. All present voted aye; motion carried.

Action 15109H: A motion was made by Epp and seconded by Bodenstedt to accept the two new job descriptions for the Highway Department. All present voted aye; motion carried.

Insurance: Roger Smith from MT & RC Smith Insurance appeared before the board to inform the commissioners that Yankton County will receive a refund due to overpayment of the Workman's Comp premium and also discussed the County's Liability Insurance.

District III Report: Greg Henderson, Executive Director of Planning and Development District III (PDIII), presented his agency's annual performance report for 2014. Henderson said the Small Business Development Center (SBDC) had 33 clients in 2014, which resulted in a \$375,000 investment and the saving or creation of 23 jobs. Henderson said PDIII helped Yankton County with the Highway 52 Corridor project; and assisted the Mead Committee with the renovation initiative. District III also assisted Yankton County with the Hazard Mitigation Grant Program (HMGP).

Action 15110D: A motion was made by Bodenstedt and seconded by Freng to recess the regular session and convene as Drainage Board. All present voted aye; motion carried.

Action 15111D: A motion was made by Bodenstedt and seconded by Freng to approve a Drainage Permit request from applicant Tim Rudd for the following property: 44629 294th St. in SE1/4, SW 1/4 & SE 1/4, exc Lot 1, Justin's Addition, SE1/4, S16-T96N-R54W and Lot 1, Justin's Addition, SE 1/4, S16-T96N-R54W, hereinafter referred to as Turkey Valley Township, County of Yankton, State of South Dakota.

1. Drainage Commission recommends approval 5-0.
2. Recommendations/conditions: Per Findings of Fact on file in Zoning and Auditor offices.
3. Tile Drainage Permit request approval per Article III, Section 3.05 - 3.08 -3.09 - 3.10 of the Yankton County Drainage Ordinance #19.

All present voted aye; motion carried.

Action 15112C: A motion was made by Epp and seconded by Freng to recess the Drainage Board and reconvene in regular session. All present voted aye; motion carried.

Action 15113Z: A motion was made by Freng and seconded by Bodenstedt to adopt the following resolution: Whereas it appears Patrick and Janelle Kribell, owner of record, have caused a plat to be made of the following real property: Kribell Tract A, SW1/4,S21-T96N-R55W, hereinafter referred to as Mayfield Township, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same. All present voted aye; motion carried.

Planning Commission:The Board conducted a silent vote for applicants who volunteered to fill four vacant seats on the Yankton County Planning Commission. Top vote-getters for the three year terms were Josh Svatos, Gary Sylliaasen, Daniel J. Klimisch and Steven L. Pietila.

Action 15114OEMHS: A motion was made by Bodenstedt and seconded by Ray to accept the bid from Danko Emergency Equipment in the amount of \$94,444.44 for purchase of emergency warning sirens. All present voted aye; motion carried.

Safety Center Bond: Gerald Spethman of DA Davidson presented the Commission an offer to underwrite refunding bonds concerning General Obligation Bonds for the Yankton County Safety Center.

E911: The board discussed with Lori Mackey, Director of Equalization and Paul Scherschligt, Emergency Management Director the E911 addressing system.

Action 15115Amb: A motion was made by Bodenstedt and seconded by Epp to authorize Steve Hawkins, Ambulance Administrator to change the part time paramedic he currently employs to seasonal employment. All present voted aye; motion carried.

Action 15116Amb: A motion was made by Epp and seconded by Bodenstedt to approve the Ambulance report for February 2015. All present voted aye; motion carried.

Beaver Lake: Cheri Loest, representing Beaver Lake area residents, appeared before the commission to address continuing concerns with the Beaver Lake project.

Proclamation: Chairman Woods read a proclamation recognizing Ben Hanten as 2014 Yankton Citizen of the Year.

Action 15117C: A motion was made by Freng and seconded by Bodenstedt to approve the proclamation for Ben Hanten. All present voted aye; motion carried.

Action 15118ROD/VSO/Pooled Cash/Aud-Treas/Sheriff: A motion was made by Freng and seconded by Bodenstedt to approve the following monthly department reports. All present voted aye; motion carried.

The Register of Deeds report from February 2015 showed collection of \$11,141.00 in regular fees; \$5,654.00 in transfer fees; and \$2,268.50 in copies revenue.

VETERANS OFFICE: VSO Michael McDonald's report showed 67 contacts on behalf of veterans last month. McDonald also coordinated transportation of 18 veterans (eight trips) to appointments at the VA Hospital in Sioux Falls.

Auditor/Treasurer: The Auditor's Monthly Settlement with the Treasurer as of February, 2015 showed Total Cash of \$7,240,004.50. The General Fund was \$4,659,834.61; Special Funds were \$1,213,181.78; and Trust and Agency Funds were \$1,366,988.11 adding to a Grand Total of General Ledger Cash and Investments of \$7,240,004.50. A detailed report is on file with the County Auditor.

Sheriff: Sheriff's office collected \$7,300.02 in fees last month. Jail income was \$79,765.16 in February. There were 76 county inmates, 73 city inmates, 20 state inmates and 21 federal inmates in February, with a total of 5,106 inmate meals served. Income from the 24-7 program was \$5,163 in February.

Action 15119C: A motion was made by Freng and seconded by Bodenstedt to approve an abatement in the amount of \$323.80 for Valley AG Supply Inc., due to the removal of the mobile home. All present voted aye; motion carried.

Action 15120C: A motion was made by Freng and seconded by Bodenstedt to approve the Day of Prayer use agreement. All present voted aye; motion carried.

Action 15121C: A motion was made by Bodenstedt and seconded by Freng to approve a request from The Way of the Cross group. All present voted aye; motion carried.

Action 15122C: A motion was made by Freng and seconded by Epp to allow county employees to have Good Friday off (April 3, 2015). All present voted aye; motion carried.

Action 15123C: A motion was made by Freng and seconded by Bodenstedt to allow county employees to have four hours off for Good Friday April 3, 2015. All present voted aye; motion carried. All present voted aye; motion carried.

Commissioner Freng rescinded her motions on actions **15122C** and **15123C**.

Action 15124C: A motion was made by Freng and seconded by Epp to allow county employees to have four hours off for Good Friday April 3, 2015. All present voted aye; motion carried.

Action 15125C: A motion was made by Epp and seconded by Bodenstedt to authorize Commissioner Freng to proceed with repair of ventilation in the equipment room. All present voted aye; motion carried.

Action 15126C: A motion was made by Epp and seconded by Freng to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, April 7, 2015.

Todd Woods, Chairman
Yankton County Commission

ATTEST:
Patty Hojem, County Auditor