

## YANKTON COUNTY COMMISSION MEETING

February 17, 2015

The regular meeting of the Yankton County Commission was called to order by Chairman Todd Woods at 3:30 PM on Tuesday, February 17, 2015.

Roll call was taken with the following Commissioners present: Raymon Epp, Debra Bodenstedt, Don Kettering, Donna Freng and Todd Woods.

**Action 1562C:** A motion was made by Freng and seconded by Bodenstedt to approve the meeting agenda with the following addition: Strategic planning progress and Beaver Lake. All present voted aye; motion carried.

**Action 1563C:** A motion was made by Epp and seconded by Freng to approve minutes from the February 3rd, 2015 Commission meeting. All present voted aye; motion carried.

**Action 1564C:** A motion was made by Freng and seconded by Bodenstedt to approve the following claims: **Non-Departmental:** VA Medical Center (Refund) \$75.00; **Commissioners:** Don Kettering (Travel) \$66.60, Wayne Kindle (Supplies) \$204.08, River Rat Productions (Services) \$450.00, Lower James RC & D (Services) \$110.00, Yankton County Observer (Legal Notices) \$219.74, SD Dept. of Health (Services) \$950.00, Yankton Daily P & D (Legal Notices) \$326.69; **Court:** Affordable Self Storage (Services) \$80.00, Debbra Ellis (Witness Fees) \$20.00; Certified Languages International (Services) \$518.40, Hansen Locksmithing Inc. (Supplies) \$6.00, Madison County Sheriff (Services) \$32.06, SD Dept. of Health (Lab) \$630.00, West Payment Center (Maintenance) \$703.82; **Auditor:** Leaf (Rentals) \$159.00, Western Office Technologies (Supplies) \$311.99; **Treasurer:** Harland Technology Services (Maintenance) \$32.00, Western Office Technologies (Supplies) \$102.93; **States Attorney:** A & B Business Solution (Rentals) \$213.98, Miller Consulting LLC (Maintenance) \$225.00, Pitney Bowes (Utilities) \$333.33; **Government Buildings:** Buhl's Cleaners (Repairs & Maintenance) \$62.08, Menards (Supplies) \$69.00, Olson's Pest Control (Maintenance) \$75.00, Yankton Janitorial Supply (Supplies) \$237.01; **Director of Equalization:** Ace Hardware (Supplies) \$6.99, Microfilm Imaging System (Maintenance) \$70.00, Lori Mackey (Repairs) \$162.85, Western Office Technologies (Supplies) \$256.67; **Register of Deeds:** Microfilm Imaging System (Rentals) \$466.00; **Veterans Services:** Western Office Technologies (Supplies) \$13.29; **Court House &**

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**Safety Center:** A.A. Horwath and Sons (Maintenance-Courthouse) \$1,068.00, Ace Hardware (Supplies- Gov't Center) \$359.70, Johnson Controls, Inc. (Maintenance-Safety Center) \$2,251.87, Karl's TV (Maintenance) \$95.00, MidAmerican Energy (Utilities-Gov't Center) \$4,567.54, MidAmerican Energy (Utilities) \$1,036.39; **Sheriff:** First Dakota National Bank (Professional Services) \$55.00; Brad Swenson (Travel) \$64.00, Hanson Briggs Specialty (Supplies) \$197.40, City of Yankton (Fuel) \$2,970.75, First Bankcard (Fuel) \$70.75; Freedom Valu Centers (Maintenance) \$56.00, WOW! Business (Utilities) \$121.00, Mid-States Organized Crime Information Center (Services) \$150.00, Pitney Bowes (Utilities) \$333.33, Western Office Technologies (Supplies) \$96.89, Yankton Office Equipment (Supplies) \$99.80; Menards (Supplies) \$130.40, **County Jail:** CBM Food Service (Food Services) \$6,982.75, Cash-Wa Distribution (Food Service) \$147.40, Fejfar Plumbing & Heating (Repairs and Maintenance) \$348.04, Olson's Pest Technician (Maintenance) \$103.00, Pitney Bowes (Utilities) \$333.34, Correctional Risk Service (Liab. Insurance) \$451.98, Western Office Technology (Maintenance Contract) \$42.47, Western Office Technology (Maintenance Contract) \$27.04, Yankton Drug Co., Inc. (Prof Services); **Care of Poor:** Avera Heart Hospital of Sioux Falls (Services) \$20,967.58, Opsahl-Kostel Funeral Homes (Services) \$2,500.00; Yankton Drug Co., Inc. (Medicine/Services) \$670.99; **Public Welfare:** Yankton Homeless Shelter (Miscellaneous) \$5,000.00; **Contact:** Contact Center (1<sup>st</sup> Half 2015 Budget) \$22,500.00; **Public Health Nurse:** Western Office Technologies (Supplies) \$8.99; **Mental Illness Board:** Marvin R. Ekeren (Hearings) \$30.00, Mark Katterhagen (Hearings) \$15.00, Joan Kittelson (Hearings) \$15.00, Lewis & Clark Behavioral Services Inc. (Hearings) \$2,080.00, Lincoln County Treasurer (Hearings) \$112.00, Lucille M. Lewno (Hearings) \$1,248.55, Cathy Rehfuß (Hearings) \$52.50, Karen A. Swanda (Hearings) \$82.50, South Dakota Achieve (Services) \$180.00; **Ambulance:** Avera McKennan Hospital (Travel) \$2,450.00, Ace Hardware (Supplies) \$156.49, Avera Sacred Heart Hospital (Supplies) \$739.45, Bound Tree Medical LLC (Supplies) \$2,820.65, Bow Creek Metal, Inc. (Supplies) \$450.00, Cox Auto Supply, Inc. (Repairs) \$1.20, Century Business Products (Rentals) \$49.99, First Bankcard (Supplies) \$454.35, First Bankcard (Travel) \$609.38, Kmart (Supplies) \$80.79, Matheson Tri-Gas, Inc. (Rental) \$41.87, MidAmerican Energy (Utilities) \$1,169.56, Northwestern Energy (Utilities) \$1,192.09, Pitney Bowes (Rentals) \$133.47, Photography by Jerry (Supplies) \$109.18, Roger's Family Pharmacy (Supplies) \$446.26, Sioux Falls Two Way Radio (Repairs) \$318.75, Verizon (Utilities) \$511.28, Western Office Technologies (Supplies) \$239.94, Avera McKennan School of EMS (Travel) \$2,450.00, Cox Auto Supply, Inc. (Repairs) \$16.24, Coast to Coast Solution (Publishing) \$380.82; **Planning & Zoning:** Pat Garrity (Professional Services) \$674.00, Pat Garrity (Travel) \$2,002.60, 3-D

Specialties, Inc. (Supplies) \$30.20, Yankton Daily P & D (Publishing) \$35.75; **County Extension:** Ace Hardware (Supplies) \$23.76, Appera (Supplies) \$40.77, HyVee (Supplies) \$18.59, John's Service (Grounds maintenance) \$150.00, Leaf (Rentals) \$288.00, MidAmerican Energy (utilities) \$179.94, Northwestern Energy (Utilities) \$156.99, SDSU Extension (County 4-H Advisory Salary) \$3,556.00, Wholesale Supply Co. (Supplies) \$141.80, Western Office Technologies (Supplies) \$66.01; **Road & Bridge:** A-OX Welding Supply Co. \$31.92, Ace Hardware (Supplies) \$86.16; Appera (\$82.59), Mighty Auto Parts of Sioux Falls (Supplies) \$1,276.60, VistaPrint (Supplies) \$19.98, Bomgaars (Supplies) \$144.92, B-Y Water District (Utilities) \$12.75, Butler Machinery Co. (Repairs & Maintenance) \$3,820.66, Butler Machinery (Supplies) \$418.14, Ban Koe Systems, Inc. (Utilities) \$720.00, Cox Auto Supply, Inc. (Repairs & Maintenance) \$41.68, Cox Auto Supply, Inc. (Supplies) \$208.42, Crescent Electric Supply (Supplies) \$135.25, Direct TV (Utilities) \$137.98, Ehresman Engineering, Inc. (Supplies) \$769.44, Fastenal Industrial (Supplies) \$41.66, Brian Gustad (Travel) \$60.00, Janssen's Garbage Service (Utilities) \$45.00, Kaiser Appliance & Refrigeration (Supplies) \$339.84, Kimball Midwest (Supplies) \$871.27, Linweld, Inc. (Supplies) \$3,947.35, Northwestern Energy (Utilities) \$970.44, RPM Unlimited (Repairs & Maintenance) \$754.48, Riverside Hydraulics & Labs (Repairs & Maintenance) \$462.04, Stern Oil Company, Inc. (Hwy Fuel) \$24,719.75, SD Association of County of Highway Superintendents (Supplies) \$80.00, Southeastern Electric Coop (Utilities) \$105.49, Truck Trailer Sales Service (Repairs & Maintenance) \$212.00, Western Office Technologies (Supplies) \$463.46, Denise L. Wubben (Travel) \$11.84, Yankton Winnelson Company (Supplies) \$43.60; **911 Fund:** Golden West Telecommunications (Utilities) \$147.18; 3D Specialties Inc. (Supplies) \$60.50; **Emergency Management:** 3-D Specialties, Inc. (Supplies) \$87.90, First Bankcard (Travel) \$33.39, First Bankcard (Supplies) \$487.46, WOW! Business (Utilities) \$414.59, Miller Consulting LLC (Maintenance) \$56.25, Midwest Card & ID 2012 (Services) \$2,686.91, Tabor Lumber Cooperative (Supplies) \$236.11, Western Office Technologies (Supplies) \$259.32, Yankton Computer and Network Services (Supplies) \$156.82, Verizon (Utilities) \$416.45; **Tower Fund:** Center for Municipal Solutions (Services) \$1,087.78; **Clearing Fund:** South Dakota attorney General \$2,731.00

Total General Fund \$158,192.71, Road & Bridge \$197,690.39, 911 Fund \$147.18, Emergency Management \$4,418.76, Court House Buildings & Structure \$8,494.1 All present voted aye; motion carried.

**Action 1565C:** A motion was made by Freng and seconded by Kettering to approve a budget supplement in the amount of \$5,000.00 for the Yankton Homeless Shelter. All present voted aye; motion carried.

**Dept. of Ag:** Paul Kostboth from South Dakota Department of Agriculture and Gregg Henderson from District III Planning and Development appeared before the board to discuss having a Rural Development Site Analysis done. The program assists participating counties in identifying potential rural properties with site development opportunities. The report will provide local leaders with information and research necessary to support rural economic development projects.

**Action 1566C:** A motion was made by Kettering and seconded by Epp to approve the following resolution. All present voted aye; motion carried.

### **RESOLUTION 15-2**

WHEREAS, the Yankton County Board of County Commissioners is interested in the analysis of rural sites for potential development; and

WHEREAS this research is based upon various infrastructure, road and land use factors; and

WHEREAS the research may identify sites that are suitable for development according to a classification scale, ranging from "good" to "best"; and

WHEREAS granting permission for such research is not a public declaration of county support for any specific development activity or project; and

WHEREAS the cost of the research is being addressed by other sources, such as the South Dakota Department of Agriculture; and

WHEREAS the results of the research will be made available to the county commission and general public.

NOW THEREFORE, BE IT RESOLVED by the Yankton County Commission that it Authorizes Planning and Development District III to conduct the research on behalf of the county and other interested parties.

Yankton County Chairman, Todd Woods /s/

ATTEST: Patty Hojem, Yankton County Auditor /s/

**Action 1567H:** A motion was made by Kettering and seconded by Freng to accept the low bids for highway supplies for 2015. All present voted aye; motion carried.

**Action 1568H:** A motion was made by Freng and seconded by Epp to approve the striping agreement with the Department of Transportation with the county's share being \$84,374.58. All present voted aye; motion carried.

**Action 1569H:** A motion was made by Bodenstedt and seconded by Kettering to approve the Right of Way applications submitted by Lawrence Escobin, SDN Communications, LLC. All present voted aye; motion carried.

**Sheriff:** Sheriff James Vlahakis presented to the board his monthly report, requested authorization to advertise for video surveillance system for the jail, informed the board of grant money received for 24/7 program and requested authorization to upload data to the state 911 Coordination Board.

**Action 1570S:** A motion was made by Bodenstedt and seconded by Freng to accept the Sheriff's monthly report for January 2015. All present voted aye; motion carried.

**Action 1571S:** A motion was by Kettering and seconded by Bodenstedt to authorize the Sheriff to advertise for the video surveillance system for the Courts and Safety Center Building. All present voted aye; motion carried.

**Action 1572S:** A motion was made by Epp and seconded by Bodenstedt to allow the District III Planning and Development to supply the 911 Coordination Board with the requested data. All present voted aye; motion carried.

**Action 1573S:** A motion was made by Bodenstedt and seconded by Freng to supplement the 24/7 budget due to unanticipated grant revenue in the amount of \$5,000. All present voted aye; motion carried.

**Action 1574S:** A motion was made by Kettering and seconded by Epp to increase the monies being set aside to 25% instead of the 10% currently being implemented. All present voted aye; motion carried.

**DOE:** Yankton County Director of Equalization Lori Mackey presented the Board with her annual report. Mackey stated they had several goals for the office, including improved customer service which starts with the Beacon website. Mackey stated the 2014 subscription income from the Beacon website was \$15,405.00. The annual maintenance fee which covers any updates, tech support and server hosting totaling

\$9,660. Other goals and objectives were data Security; the office uses a CAMA (Computer Automated Mass Appraisal) software program from Thomson Reuters called ProVal To aid in the valuing of properties. The Appraisal Processing, Personnel and dates for the local and consolidated boards of equalization, for the appeals process.

**James River WDD:** Dave Bartel, manager of the James River Water Development District, appeared before the board to present his yearly report.

**Cell Phone:** The county cell phone policy was discussed briefly but was tabled until the next meeting.

**Action 1575C:** A motion was made by Freng and seconded by Epp to recess the regular session and enter executive session to discuss personnel issue. All present voted aye; motion carried.

**Action 1576C:** A motion was made by Kettering and seconded by Freng to reconvene in regular session. All present voted aye; motion carried.

No action was taken on personnel issue.

**Action 1577ROD/VSO/Pooled Cash/Aud-Treas/Ambulance:** A motion was made by Freng and seconded by Bodenstedt to approve the following monthly department reports. All present voted aye; motion carried.

The Register of Deeds report from January 2015 showed collection of \$11,489.00 in regular fees; \$3,358.50 in transfer fees; and \$1,349.00 in copies revenue.

The Auditor's Monthly Settlement with the Treasurer as of January, 2015 showed Total Cash of \$7,385,592.14. The General Fund was \$4,850,105.27; Special Funds were \$1,385,719.82; and Trust and Agency Funds were \$1,149,767.05 adding to a Grand Total of General Ledger Cash and Investments of \$7,385,592.14. A detailed report is on file with the County Auditor.

**VETERANS OFFICE:** VSO Michael McDonald report showed 66 contacts on behalf of veterans last month. McDonald also coordinated transportation of 20 veterans (six trips) to appointments at the VA Hospital in Sioux Falls.

**EMS:** Emergency Medical Services monthly report for January 2015 listed 195 total calls. Yankton County EMS has collected \$75,324 and spent \$55,462.

**Action 1578MI:** A motion was made by Freng and seconded by Kettering to approve the MI Income in the amount of \$9,856.75. All present voted aye; motion carried.

**Zoning:** The board gave permission to Planning and Zoning Administrator Pat Garrity to advertise for four positions on the Planning Commission, with Doug Hevle resubmitting his application and Scott Pospishil, Marlin LaCroix and Glen Ekeren retiring.

**Beaver Lake:** Some area residents appeared before the commission to address some concerns with the Beaver Lake project.

The March 17<sup>th</sup> commission meeting will be changed to March 16<sup>th</sup> due to the workshop for new officials in Pierre, SD.

**Action 1579C:** A motion was made by Kettering and seconded by Freng to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, March 3rd, 2015

**Todd Woods**, Chairman  
Yankton County Commission

ATTEST:  
**Patty Hojem**, County Auditor