

YANKTON COUNTY COMMISSION MEETING
September 20, 2017

The regular meeting of the Yankton County Commission was called to order by Chairman Don Kettering at 4:00 PM on Wednesday, September 20, 2017.

Roll Call was taken with the following Commissioners present: Todd Woods, Raymon Epp, Debra Bodenstedt and Don Kettering; Absent: Gary Swensen.

Action 17287C: A motion was made by Epp and seconded by Bodenstedt to approve the meeting agenda with the following additions: Report on 2017 County Convention and reminder to the public of the Highway 5 Year plan meeting September 21 at 6:00 and the CAFO bus trip September 25. All present voted aye; motion carried.

Action 17288C: A motion was made by Epp and seconded by Woods to approve the minutes of the September 5, 2017 meeting. All present voted aye; motion carried.

Action 17289C: A motion was made by Bodenstedt and seconded by Epp to approve the following claims: **Commissioners:** Vast Business (Utilities) \$52.50, Intuvio Solutions (Professional Services) \$49.95, JoDeans Steak House & Lounge (Supplies) \$1,051.00, Yankton Daily P & D (Publishings) \$796.85; **Elections:** Qualified Presort Services, LLC (Supplies) \$41.71; **Court:** Avera Sacred Heart Hospital (Lab) \$1,254.00, Harmelink, Fox & Ravensberg (Legal Assistance) \$19,548.91, South Dakota Department of Health (Lab) \$1,300.00, Dean Schaefer (Professional Services) \$333.00, West Payment Center (Supplies) \$83.54, West Payment Center (Poor Relief) \$83.54; **Auditor:** Vast Business (Utilities) \$210.93, Culligan Water (Supplies) \$6.00, Leaf (Rentals) \$159.00, Pitney Bowes (Rental) \$105.03, Qualified Presort Services, LLC (Supplies) \$309.76, One Office Solution (Maintenance) \$126.97, One Office Solution (Supplies) \$24.82; **Treasurer:** Vast Business (Utilities) \$321.64, Harland Technology Service, Inc. (Maintenance) \$34.64, Pitney Bowes (Rentals) \$105.03, Qualified Presort Services, Inc. (Supplies) \$182.78; **Data:** Vast Business (Utilities) \$713.18, First Bankcard (Supplies) \$67.57, Miller Consulting, LLC (Maintenance) \$6,063.08; **States Attorney:** Century Business Products (Rentals) \$262.91, Culligan Waters (Supplies) \$24.00, Logan County Sheriff's (Professional Services) \$54.00, Qualified Presort Services, LLC (Supplies) \$96.17, Staples Credit Plan (Supplies) \$522.43, Sheriff of Woodbury County (Professional Services) \$38.00, Yankton Daily P & D (Publishings) \$207.57; **Government Buildings:** Vast Business (Utilities) \$26.25, Cole Papers, Inc. (Supplies) \$177.08, Heiman Fire Equipment Co., Inc. (Maintenance) \$167.00, MidAmerican Energy (Utilities) \$339.97, Nebraska Air Filter, Inc. (Supplies) \$434.88, Olson's Pest Technicians (Maintenance) \$79.00, Yankton Janitorial Supply (Supplies) \$111.00; **Director of Equalization:** Kopetsky's Ace Hardware (Supplies) \$23.98, Battery Exchange (Maintenance) \$288.85, Vast Business (Utilities) \$283.20, First Bankcard (Travel) \$454.95, Marshall & Swift/Boeckh, LLD (Maintenance) \$634.20, Microfilm Imaging System (Maintenance) \$70.00, Pitney Bowes (Rental) \$105.03, The Schneider Corporation (Maintenance) \$10,560.00, One Office Solution (Supplies) \$159.23; **Register of Deeds:** Vast Business (Utilities) \$231.57, Miller Consulting LLC (Maintenance) \$100.00, Microfilm Imaging Systems, Inc. (Supplies)

\$97.20, Microfilm Imaging Systems, Inc. (Rentals) \$336.00, Qualified Presort Services, Inc. (Supplies) \$32.09, One Office Solution (Supplies) \$5.75; **VA:** Vast Business (Utilities) \$26.25, Michael McDonald (Travel) \$116.76, Qualified Presort Services LLC (Supplies) \$3.48; **Safety Center Building:** Mark's (Maintenance) \$291.22, Vast Business (Utilities) \$880.38, City of Yankton (Utilities) \$160.00, Cole Papers, Inc. (Supplies) \$770.37, Miller Consulting LLC (Maintenance) \$120.00, Menards (Supplies) \$124.62, Sherwin Williams Company (Maintenance) \$230.64, One Office Solution (Supplies) \$410.48; **Sheriff:** Battery Exchange (Maintenance) \$50.00, Vast Business (Utilities) \$217.71, City of Yankton (Fuel) \$2,693.44, Xtreme Car Wash (Maintenance) \$266.40, Culligan Water (Supplies) \$30.00, Embroidery & Screen Works, Inc. (Uniforms) \$587.00, Electronic Engineering, Inc. (Maintenance) \$86.20, First Bankcard (Fuel) \$17.90, First Bankcard (Travel) \$20.00, FedEx (Other) \$26.78, Jack Uniforms & Equipment (Uniforms) \$379.63, Northtown Automotive (Maintenance) \$96.51, Qualified Presort Services LLC (Maintenance Contracts) \$241.94, Stopstick, LTD (Law Enforcement Equipment) \$472.00, One Office Solution (Furniture) \$983.98, One Office Solution (Maintenance Contracts) \$65.21, One Office Solution (Supplies) \$122.44; **County Jail:** Bob Barker Company, Inc. (Supplies) \$468.11, Scott Family Dentistry (Professional Services) \$260.00, Watch Guard Video (Auto Expense) \$4,050.00, Watch Guard Video (Other) \$170.00, CBM Food Service (Food Services) \$13,004.32, Charm-Tex (Supplies) \$339.60, First Bankcard (Food Services) \$9.38, Jacks Uniforms & Equipment (Uniforms) \$214.79, Karl's TV (Security Maintenance) \$1,432.00, Menards (Maintenance) \$27.97, Menards (Supplies) \$73.18, Olson's Pest Technicians (Maintenance) \$110.00, Correctional Risk Services (Inmate Liability Insurance) \$922.25, Strachan Sales, Inc. (Food Services) \$884.36, One Office Solutions (Maintenance Contracts) \$83.65, One Office Solution (Supplies) \$108.28; **Juvenile Detention:** Lutheran Social Services (Rentals) \$1,674.72, Minnehaha County Regional Detention Center (Other) \$2,295.92; **Yankton Area Search & Rescue:** Kopetsky's Ace Hardware (Supplies) \$188.93, Battery Exchange (Supplies) \$179.90; **Care of Poor:** Opsahl-Kostel Funeral Home (Poor Relief) \$1,525.00, Qualified Presort Services LLP (Supplies) \$62.94; **Public Health Nurse:** Vast Business (Utilities) \$301.54, Everbank Commercial Finance, Inc. (Rentals) \$90.96, Diane Meyers (Travel) \$203.98, Shannon Platt (Travel) \$75.00, Qualified Preservice LLC (Supplies) \$36.45, One Office Solution (Supplies) \$83.99; **Ambulance:** Kopetsky's Ace Hardware (Supplies) \$47.03, Avera Sacred Heart Hospital (Professional Services) \$38.81, Avera Sacred Heart Hospital (Supplies) \$1,340.93, Arrow Manufacturing, Inc. (Supplies) \$404.91, Vast Business (Utilities) \$179.78, Bound Tree Medical LLC (Supplies) \$2,822.69, City of Yankton (Supplies) \$1,123.21, Embroidery & Screen Works, Inc. (Supplies) \$384.00, First Bankcard (Supplies) \$809.60, Graham Tire Yankton (Maintenance) \$1,164.35, Auto Value Yankton (Supplies) \$51.96, Matheson Tri-Gas, Inc. (Rentals) \$59.22, Matheson Tri-Gas, Inc. (Supplies) \$99.84, Pitney Bowes (Rentals) \$215.34, Purchase Power (Supplies) \$63.14, Ron's Auto Glass, Inc. (Maintenance) \$240.00, Vogt's Cleaners (Maintenance) \$30.00, One Office Solutions (Supplies) \$87.70, Yankton Medical Clinic (Professional Services) \$387.00; **Mental Illness Board:** Darcy Lockwood (Hearings-MI) \$93.00, Mark Katterhagen (Hearings-MI) \$93.00, Lewis & Clark Behavioral Health Center (Hearings) \$1,600.00, Lincoln County Treasurer (Hearings-MI) \$1,427.63, Lucille M. Lewno (Hearings-MI) \$1,372.76, Gary E. Mikelson (Hearings) \$319.00, South Dakota Achieve (Care) \$180.00; **Historical Sites:** Cramer Kenyon Heritage House (2nd Half Budget 2017) \$1,000.00; **County Extension:** Loren

Hollenbeck (Travel) \$41.40, Duane D. Bennett (Travel) \$100.00, Katie Freng (Travel) \$525.04, J & H Cleaning Services (Maintenance) \$200.00, Leaf (Rentals) \$352.80, Miller Consulting LLC (Maintenance) \$40.00, Danielle McFarland (Supplies) \$541.44, Northwestern Energy (Utilities) \$413.00, WNAX Radio (Other) \$125.00, One Office Solution (Supplies) \$321.26, Yankton County 4-H Leaders Association (Grounds Maintenance) \$1,116.27; **Weed:** First Bankcard (Supplies) \$36.56, Menards (Supplies) \$99.24, Uline (Supplies) \$152.18, One Office Solution (Supplies) \$49.89; **Planning & Zoning:** Vast Business (Utilities) \$80.40, Qualified Presort Services, LLC (Supplies) \$32.74, One Office Solution (Supplies) \$80.49, Yankton Daily P & D (Publishings) \$47.00; **Road & Bridge:** Karla Bossman (Supplies) \$53.17, Bomgaars (Supplies) \$59.99, B-Y Electric (Utilities) \$65.87, Battery Exchange (Supplies) \$217.90, Vast Business (Utilities) \$68.21, Presto-X (Maintenance) \$90.00, Country Pride Cooperative (Hwy Fuel) \$724.08, City of Yankton (Utilities) \$855.13, Cox Auto Supply, Inc. (Supplies) \$114.68, Snap On Tools (Supplies) \$705.17, Direct TV (Utilities) \$84.24 Ehresmann Engineering, Inc. (Supplies) \$150.70, First Bankcard (Hwy Fuel) \$119.75, First Bankcard (Supplies) \$346.22, Fleetpride Truck & Trailer Parts (Supplies) \$3,052.78, Graham Tire Yankton (Supplies) \$801.80, Auto Value Yankton (Supplies) \$58.56, I State Truck Center (Supplies) \$1,159.53, J & W Diesel & Truck Service (Maintenance) \$1,170.17, Lyle Signs Inc. (Supplies) \$684.33, Locators & Supplies, Inc. (Supplies) \$104.48, Menards (Supplies) \$28.04, MidAmerican Energy (Utilities) \$27.57, Northwestern Energy (Utilities) \$855.39, Yankton County Observer (Publishing) \$5.68, Overhead Door Company of Sioux City, Inc. (Maintenance) \$253.43, SD Federal Property Agency (Supplies) \$141.00, Stern Oil Company, Inc. (Professional Services) \$6.00, Stern Oil Company, Inc. (Supplies) \$2,272.26, Truck Trailer Sales Service Inc. (Supplies) \$120.10, Uline (Supplies) \$153.19, One Office Solution (Supplies) \$49.89, Yankton Fire & Safety Company (Maintenance) \$677.00; **Emergency 911 Fund:** CenturyLink (Utilities) \$83.20, Golden West Telecommunications (Utilities) \$145.00; **Emergency Management:** B-Y Electric (Utilities) \$97.94, Vast Business (Utilities) \$789.51, Century Business Products (Rentals) \$327.74, City of Yankton (Supplies) \$24.63, Aerial Horizons UAS, LLC (Maintenance) \$1,995.00, Aerial Horizons UAS, LLC (Professional Services) \$3,300.00, 3-D Specialties (Supplies) \$29.13, First Bankcard (Travel) \$799.11, Auto Value Yankton (Supplies) \$25.60, Qualified Presort Services LLC (Supplies) \$5.49, SD Federal Property Agency (Supplies) \$95.00, Tabor Lumber Cooperative (Supplies) \$205.01, Verizon (Utilities) \$802.06, One Office Solution (Maintenance) \$14.19; **Government Building:** Ron's Auto Glass, Inc. (Window Repair) \$1,530.62; **24/7 Program:** First Bankcard (Supplies) \$358.60, PharmChem (Supplies) \$1,216.00, PharmChem, Inc. (Supplies) \$1,375.00, Redwood Toxicology Laboratory, Inc. (Supplies) \$20.00; **Drainage Ditches:** Zimmer Duncann & Cole LLP (Ditch Services) \$575.10; **Clearing Fund:** Satellite Tracking of People LLC (Tracking Monitors) \$679.25; **South Dakota State Treasurer:** Motor Vehicle (Fees) \$418,497.56, Waste Fee (Fees) \$6,064.75, ROD (Fees) \$2,340.00; **South Dakota State Treasurer:** Services (HC) \$6,909.13, Services (Redfield) \$180.00; **SDACO** (M & PR Fund) \$596.00.

Total General Fund \$107,305.91, Road & Bridge \$15,276.31, Emergency Management \$8,651.41.

All present voted aye; motion carried.

Action 17290C: A motion was made by Bodenstedt and seconded by Woods to approve the online county surplus auction. All present voted aye; motion carried.

Action 17291A: A motion was made by Woods and seconded by Bodenstedt to approve the 2018 Provisional budget as the Annual budget for 2018 with the following changes: increase General Fund taxes \$5,863,392 due to stored CPI and decreased Emergency Management budget from \$250,634 to \$246,942. All present voted aye; motion carried.

COUNTY TAX LEVIES	Tax Levy in	
	Dollars	\$'s/1,000
WITHIN LIMITED LEVY:		
* General County Purposes (10-12-9)	5,863,392	3.017
Library		
LIMITED LEVY (10-12-21) - SUB TOTAL	5,863,392	3.017
OUTSIDE LIMITED LEVY:		
County Snow Removal Fund (34-5-2)		
* Highway and Bridge (10-12-13)		
Courthouse, Jail, etc., Bldg. (7-25-1)	60,000	.031
Bond Interest Sinking (7-24-18)		
Ag Building (7-27-1)		
Debt Service	619,000	.319
Historical	97,155	.05
Napa Junction	140,000	.072
UNLIMITED LEVY - SUB TOTAL	916,155	.427
LIMITED AND UNLIMITED LEVY - SUB-TOTAL		
OTHER SPECIAL LEVIES		
Secondary Road (Unorg. PT-76) (31-12-27)	325,640	.638

RESOLUTION

ADOPTION OF ANNUAL BUDGET FOR Yankton County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and, Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR YANKTON County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2018 and ending December 31, 2018 and the same is hereby approved and adopted by the Board of County Commissioners of YANKTON County, South Dakota, this 20th day of SEPTEMBER, 2017. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor YANKTON County, South Dakota. The accompanying taxes are levied by YANKTON County for the year January 1, 2018 through December 31, 2018.

BOARD OF COUNTY COMMISSIONERS OF YANKTON County, South Dakota

Don Kettering	Chairman
Todd Woods	Commissioner
Raymon Epp	Commissioner
Debra Bodenstedt	Commissioner

Secondary Road (Unorg. PT-76)		
OPT/OUT	50,000	.098
Road & Bridge Levy		
TOTAL SPECIAL LEVIES	375,640	.736
TOTAL TAXES LEVIED BY COUNTY	7,155,187	4.180

ATTEST
Patty Hojem
County Auditor

County Auditor

As of September 20, 2017 these levies are (are not) approved by the Department of Revenue

Action 17292C: A motion was made by Woods and seconded by Epp to approve the consent agenda. All present voted aye; motion carried.

The Yankton County Welfare Report for August 2017 included 7 contacts, 5 notices of hospitalization, and 9 medical bills for the County Jail.

ROD: The Register of Deeds report from August 2017 showed collection of \$13,585.00 in regular fees; \$7,422.50 in transfer fees; \$4,961.00 in copies revenue.

Veterans Office: VSO Michael McDonald's August 2017 report showed 144 contacts on behalf of veterans last month. McDonald also coordinated transportation of 30 veterans (nine trips) to appointments at the VA Hospital in Sioux Falls.

EMS: Emergency Medical Services monthly report for August 2017 listed 187 total calls. Year to date, Yankton County EMS has collected \$494,505 and spent \$624,008.

Auditor/Treasurer: The Auditor's Monthly Settlement with the Treasurer as of August 31, 2017 showed Total Cash of \$8,697,419.82. The General Fund was \$4,901,585.71; Special Funds were \$2,415,394.44; and Trust and Agency Funds were \$1,380,439.67 adding to a Grand Total of General Ledger Cash and Investments of \$8,697,419.82. A detailed report is on file with the County Auditor.

MI Income: The MI Illness income for August 2017 was \$8,004.50.

Sheriff: Sheriff's office collected \$5,625.00 in fees last month. Jail income was \$152,381.38 in August. There were 89 county inmates, 103 city inmates, 40 state inmates and 72 federal inmates. Income from the 24-7 program was \$5,811.00 in August.

Plat: Whereas it appears, Joseph Syrovatka, owner of record, has caused a replat to be made of the following real property: Tract 1, Syrovatka's 3rd Addition, NW1/4, TS4-94N-R57W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The

County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Plat: Whereas it appears, Dakota Rail Park, owner of record, has caused a replat to be made of the following real property: SW1/4 S21-T94N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same.

Agenda Policy: The board discussed the proposed agenda policy. Commissioner Woods said he would like to add if any request would need audio or visional equipment.

Action 17293C: A motion was made by Woods and seconded by Bodenstedt to approve the agenda policy with the addition. All present voted aye; motion carried.

Action 17294C: A motion was made by Woods and seconded by Epp to approve the agenda request form. All present voted aye; motion carried.

District III Workshop: Eric Ambrosion of District III used a power point demonstration to show demographics in Yankton County and other surrounding counties.

Township Task Force: The board discussed recommendations from the organized/unorganized task force. The recommendations are posted on the county web site.

Action 17295C: A motion was made by Woods and seconded by Epp to approve the recommendations presented by the organized/unorganized task force. All present voted aye; motion carried.

Donation: There was no discussion on the Red Cross donation. Item will be placed on the agenda for the next commission meeting.

Commission Districts: Rob Klimisch, Yankton County States Attorney, explained the law concerning the process to change from at large commission seats to districts. The majority of the board wanted more information or understanding before making any decisions.

Section Line: States Attorney Klimisch spoke on the behalf of Dave and Mary Ellen Kline concerning the request to vacate the section lines in 14-93-56 and 15-93-56. Klimisch said he received a letter from Yankton City requesting utility easement. Mr. Klimisch said he would contact the landowners to acquire the easement.

Action 17296C: A motion was made by Woods and seconded by Bodenstedt to table the request until the next meeting.

Wage Scale/Part Time Employee: States Attorney Rob Klimisch presented to the board the proposed step increase to the County Building Maintenance department wage scale. Klimisch and Ambulance Director Steve Hawkins requested hiring a full time clerical to share duties between the two offices. Klimisch said Marsy's Law taking effect (November 15, 2017) has created increased paperwork, phone calls and walk-in traffic. Hawkins stated he would like the extra help to collect unpaid ambulance claims. Klimisch said the position would start at \$14.33 per hour for 7hrs.

Action 17297C: A motion was made by Bodenstedt and seconded by Epp to approve hiring the shared position for the two departments. All present voted aye; motion carried.

Comprehensive Plan: Zoning Administrator Pat Garrity discussed the comprehensive plan with the board. Garrity said there is work to be done. He also stated it could be completed in a six-month period for review.

Stockwell Engineering: Gaard Rops and John Brown from Stockwell Engineering gave a brief report on the grading and paving projects at Napa Junction. Rops and Brown also discussed other issues with landowners.

Action 17298C: A motion was made by Bodenstedt and seconded by Woods to recess the regular session at 6:40 p.m. and convene in executive session to discuss a personnel issue. All present voted aye; motion carried.

Action 17299C: A motion was made by Epp and seconded by Bodenstedt to adjourn executive session at 6:55 p.m. and reconvene in regular session. All present voted aye; motion carried.

Chairman Kettering reported no action would be taken as a result of the executive session

Action 17300: A motion was made by Epp and seconded by Bodenstedt to adjourn. All present voted aye; motion carried.

The next regular meeting will be Tuesday, October 3, 2017.

Don Kettering, Chairman
Yankton County Commission

ATTEST:
Patty Hojem, Auditor