LAKE COUNTY COMMISSION MINUTES
August 21, 2012

The Board of Lake County Commissioners met in regular session on August 21, 2012 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Chris Giles, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Bohl, second by Wollmann, to approve the agenda of August 21, 2012. Motion carried.

MINUTES APPROVED:

Motion by Giles, second by Hageman, to approve the minutes of August 7, 2012. Motion carried.

PAYROLL APPROVED:

Motion by Wollmann, second by Bohl, to approve the payroll of August 6-19, 2012. Motion carried. COMMISSIONERS: $2,070.00; AUDITORS OFC; $4,196.15; TREASURERS OFC; $3,973.58; STATES ATTY OFC; $5,196.52; GOVT BLDGS; $3,904.80; DIR EQUALIZATION OFC; $4,250.20; REGISTER DEEDS OFC; $2,727.98; VSO; $201.60; SHERIFF OFC; $9,220.11; JAIL; $4,876.04; EMA; $1,413.04; 911 COMM CENTER; $6,958.39; ROAD & BRIDGE; $17,014.42; CHN; $1,255.36; WIC; $342.16; EXTENSION; $1,282.81; ZONING; $1,484.20; ENV SPECIALIST; $1,156.00. GRAND TOTAL $71,523.36.

ACCOUNTS PAYABLE:

Auditor Janke discussed the payment to AAA Collections of $60.29 on August 20, 2012 to settle the judgment on the Bauman house. She discussed the convention registrations (3) need to be processed in this batch of accounts payable. Motion by Hageman, second by Wollmann, to approve the accounts payable (4). Motion carried.

Accounts Payable 8-8-12 Treasurers: Lincoln Co Sheriff, Void Claim, ($46.50), Grand Total: ($46.50)

Accounts Payable 8-10-12 General: Lake Co Treasurer, withholdings, $10,038.29, Dakotaland Fed Cr Union, withholdings, $372.00, Hwy RD&BR: Lake Co Treasurer, withholdings, $3,963.19, Dakotaland Fed Cr Union, withholdings, $360.00, 911: Lake Co Treasurer, withholdings, $1,735.52, Office Child Support Enf, withholdings, $154.15, EMA: Lake Co Treasurer, withholdings, $441.32, Flex Spending: One recipient, $208.33, One recipient, $120.00, Grand Total: $17,392.80

Accounts Payable 8-14-12 St Atty: Verizon Wireless, Service, $25.74, Gvt Bldg: Verizon Wireless, Service, $25.74, DOE: Verizon Wireless, Service, $25.74, Sheriff: SD Dept of Revenue, 2-Bl Alcohols, $70.00, Coroner: SD Dept of Revenue, Bl Alcohol, $35.00, CHN: SD Dept of Revenue, 3rd Qtr Chn Pymt, $3,090.00, Dev Disabled: SD Dept of Revenue, HSC, $611.63, Weed: Verizon Wireless, Service, $25.79, Env Specialist: Verizon Wireless, Service, $36.18, Hwy Road & Bridge: Verizon Wireless, Service, $51.48, 911 Comm Center: Verizon Wireless, Service, $25.75, EMA: Verizon Wireless, Service, $30.98, ST Remittance: SD Dept of Revenue, fees, $239,313.19, Grand Total: $243,367.22

ACCOUNTS PAYABLE 8-22-12 Commissioners: Pitney Bowes, Postage Lease, $1.06, Infotech Solutions, July service, $3.00, Elections: Pitney Bowes, Postage Lease, $17.28, Bureau of Adm, Long Distance Calls, $.46, Infotech Solutions, July service, $67.50, Judicial: Parent, Philip, Aug Public Defender Contract, $4,458.33, A To Z World Languages, Interpreter Services, $150.00, Pitney Bowes, Postage Lease, $16.51, Bremmon, Carmen, interpreter services, $150.70, West Payment Center, July Online Services, $606.41, Auditor: Software Services, July Services, $80.00, Infotech Solutions, July service, $99.00, Central Business, supplies, $14.01, Office Peeps, supplies, $54.22, Pitney Bowes, Postage Lease, $44.18, Centurylink, Aug Service, $46.14, Bureau of Adm, Long Distance/Fax Calls, $2.83, Treasurer: Ins reimbursement, $750.00, Mastel, Bruce, Host Database, $25.00, Software Services, July Services, $420.00, Lake County Treasurer, Tax Deed, $109.00, Lincoln County Sheriff, Tax Deed, $46.50, Infotech Solutions, July service, $187.50, Office Peeps, supplies, $66.41, Pitney Bowes, Postage Lease, $75.68, Bureau of Adm, Long Distance/Fax Calls, $5.76, Centurylink, Aug Service, $32.76, Bureau of Adm, Long Distance/Fax Calls, $1.62,

IT: Software Services, July Services, $40.00, Infotech Solutions, July service, $767.50, St Atty: Infotech Solutions, July service, $228.00, Office Peeps, supplies, $82.86, Pitney Bowes, Postage Lease, $12.80, Centurylink, Aug Service, $46.14, Bureau of Adm, Long Distance/Fax Calls, $4.46, Gvt Bldg: Infotech Solutions, July service, $33.00, Home Service Water Cond, Salt, $49.14, Porta Pros, Aug Rent, $100.00, Bud's Clean Up Service, July Service, $154.52, Centurylink, Aug Service, $33.02, Northwestern Energy, Util, $10.00, Shred-It USA-Sioux Falls, Service, $75.56, City of Madison, Field of Dreams, $135.15, Bureau of Adm, Long Distance Calls, $.32, DOE: Marshall & Swift, Res Cost Handbook, $239.97, Software Services, July Services, $120.00, Infotech Solutions, July service, $384.00, Pitney Bowes, Postage Lease, $40.33, Centurylink, Aug Service, $32.76, Bureau of Adm, Long Distance Calls, $5.76, Infotech Solutions, Dell Computers/equipment, $3,701.89, ROD: Software Services, July Services, $200.00, Infotech Solutions, July service, $66.00, Office Peeps, supplies, $207.10, Pitney Bowes, Postage Lease, $13.78, Centurylink, Aug Service, $19.38, Bureau of Adm, Long Distance Calls, $4.58, VSO: Pitney Bowes, Postage Lease, $1.19, Centurylink, Aug Service, $7.86, Bureau of Adm, Long Distance/Fax Calls, $4.84, Sheriff: Infotech Solutions, July service, $198.00, Office Peeps, supplies, $76.66, Neve's Uniforms, Pants/Stripes, $71.90, Pitney Bowes, Postage Lease, $10.47, Prostrollo Auto Plaza, parts, $150.75, Super Wash, Wash Tokens, $200.00, Jail: Minnehaha Co Treasurer, female housing, $160.40, Mitchell Clinic, female care, $92.00, Volunteers of America, Juv housing, $1,210.00, Infotech Solutions, July service, $78.00, Lewis Drug, Cups, $7.74, Centurylink, Aug Service, $72.90, Northwestern Energy, Util, $29.98, Verizon Wireless, Service, $215.10, Bureau of Adm, Long Distance/Fax Calls, $22.13, SAR: Infotech Solutions, July service, $3.00, Pitney Bowes, Postage Lease, $.16, Centurylink, Aug Service, $13.38, Northwestern Energy, Util, $14.49, City of Madison, Util, $44.50, Support of Poor: Infotech Solutions, July service, $33.00, Pitney Bowes, Postage Lease, $1.88, Centurylink, Aug Service, $19.64, Bureau of Adm, Long Distance Calls, $.06, CHN: Pitney Bowes, Postage Lease, $17.52, MI Board: Thurman, Creighton, MI Hearing, $277.32, Recreation: Porta Pros, Aug Rent, $200.00, Extension: Infotech Solutions, July service, $3.00, Centurylink, Aug Service, $58.14, Northwestern Energy, Util, $10.00, Bureau of Adm, Long Distance/Fax Calls, $6.91, Weed: SD Agricultural Labs, 2, 4-D, $130.00, Campbell Supply, supplies, $57.36, Farmers Ag Center, supplies, $15,533.65, Pulford's Auto Parts, parts, $4.88, Bureau of Adm, Long Distance/Fax Calls, $8.19, Infotech Solutions, July service, $3.00, Zoning: Aldrich, Joseph, Mtg/Mileage, $36.84, Jerlow, R Douglas, Mtg/Mileage, $33.88, Johannsen, Craig, Mtg/Mileage, $25.74, Infotech Solutions, July service, $295.50, Office Peeps, supplies, $170.42, Pitney Bowes, Postage Lease, $9.43, Centurylink, Aug Service, $32.76, Bureau of Adm, Long Distance Calls, $5.99, Infotech Solutions, Computer Discount, $50.00cr, Env Specialist: Infotech Solutions, July service, $33.00, Hwy Road & Bridge: Johnson Bros Excavation, Backhoe Service, $3,503.18, Aramark Uniform Services, Aprons/Rugs, $73.68, Campbell Supply, supplies, $115.66, Diamond Mowers, parts, $377.52, Farmers Ag Center, Tordon, $71.25, John Deere Financial, parts, $540.60, Lake County Intl, parts, $738.44, Pulford's, parts/supplies, $57.47, Resykle, Iron, $37.21, Sturdevant's, parts, $86.13, Cole's Petroleum, Engine Oils, $598.20, Truenorth Steel, culverts, $114.42, Central Business, supplies, $166.93, Myrl & Roy's Paving, Hot Mix, $614.80, Campbell Supply, supplies, $112.23, F & M Oil Company, supplies, $35.00, Pulford's, parts, $43.36, Northwestern Energy, Util, $10.56, City of Madison, Util, $411.82, Centurylink, Aug Service, $46.14, Infotech Solutions, July service, $3.00, 911 Comm Center: Language Line Services, July Service, $90.00, Infotech Solutions, July service, $33.00, Office Peeps, supplies, $56.40, Quill Corporation, supplies, $83.38, Pitney Bowes, Postage Lease, $1.11, Centurylink, Aug Service, $1,289.41, Bureau of Adm, Long Distance/Fax Calls, $5.71, EMA: Infotech Solutions, July service, $3.00, Sioux Falls Two Way Radio, Freight, $12.00, Pitney Bowes, Postage Lease, $1.62, Centurylink, Aug Service, $44.54, Bureau of Adm, Long Distance Calls, $2.71, Building: Keever Roofing, Repair Crthse Roof, $75.00, SAR Donations: Lewis Drug, Candy-Ramona Parade, $23.92, Flex Spending: One Recipient, $1,118.42, Grand Total: $44,581.26.

2013 BUDGET:

The board reviewed the 2013 Provisional Budget prepared for publication. Discussion items included: projected revenue worksheet in commission binders, Food Pantry allotment question

answered for Elisa Sand, wage/salary study, increased motor vehicles fees used in the road & bridge fund, and additional door for the treasurer's office. Motion by Giles, second by Wollmann, to approve the Provisional Budget for publication. Motion carried.

PUBLIC AUCTION:

The board moved to the 1st floor lobby of the courthouse for the public auction for the property at 420 NW 4th St., Madison SD. Chairman Pedersen read the notice of sale and assessment information. He discussed the track search and satisfaction with AAA Collections for a judgment on the property. He opened the auction asking for a $20,000 bid. Of those present, 5 people bid on the property. Commissioner Bohl absent. Motion by Hageman, second by Giles, to approve the bid of $38,500 from Jon and Mary Hunter for the property at 420 NW 4th St., Madison SD. Motion carried.

SECRETARIAL DISASTER DECLARATION:

Zach Neises, Farm Service Agency, met with the board to explain the new secretarial disaster area determination and notification process. The county does not have to provide a resolution. He discussed the conditions of heavy rain, drought, and high winds that Lake County has encountered since May 5, 2012. Commissioner Bohl returned to meeting. Neises discussed the impact these conditions have had on the corn and alfalfa crops.

ENVIRONMENTAL SPECIALIST:

John Maursetter, Environmental Specialist, met with the board for his monthly report. He discussed the following: learning the drainage hearing and complaint process, getting familiar with drainage law, the meetings he attended, tour of the circulators on Lake Madison and watched testing being done.

DRAINAGE HEARINGS:

Motion by Hageman, second by Bohl, to enter into a drainage board. Motion carried. Debra Reinicke, Drainage Officer, presented the following drainage applications to the board.

#12-8 Kelly Brown Drainage Application, N1/2 Section 12-106-51 Wentworth Twp, new tile. Kelly Brown was present with Robert Baumberger to discuss this project. U.S. Fish & Wildlife did not respond to certified letter. Brett Songstad was present to discuss a wetland easement on his property. Brown stated he would go to the east side which would not affect Songstad. Motion by Giles, second by Bohl, to approve drainage app #12-8 as amended today. Motion carried.

#12-9 Robert Baumberger Drainage Application, W1/2 SE1/4 Section 1-106-51 Wentworth Twp, new tile and replace existing tile. Robert Baumberger was present to discuss his project. U.S. Fish & Wildlife did not respond to certified letter. Motion by Giles, second by Hageman, to approve #12-9 drainage application. Motion carried.

#12-10 Charles Johnson Drainage Application, SE1/2 Sec 30-105-53, Orland Twp, new tile. Charles Johnson presented a handout to the board with details of the project. Gary Olinger was present to discuss other options for this project. Motion by Bohl, second by Hageman, to approve #12-10 drainage application. Motion carried.

#12-11 Clint Overskei Drainage Application, SE1/4 Section 18-108-51 Summit Twp., new tile. Clint Overskei was present to discuss this project. Reinicke received a voice mail at 10:44 a.m. on August 6, 2012 from Dr Fred Harris, Harris Properties, stating he does not give his consent to do the work. Motion by Bohl, second by Hageman, to approve #12-11 drainage application. Motion carried. Motion by Bohl, second by Hageman, to adjourn as a drainage board. Motion carried

BOARD OF ADJUSTMENT:

Motion by Wollmann, second by Hageman, to enter into a board of adjustment. Motion carried. Debra Reinicke, Zoning Officer, presented the following variance and plats to the board.

Mark & Donna Fodness variance application—Lot 32 Hilde's Addition, Parcel #2287-32, Lakeview Twp. They are requesting to build a new home 6' from the lot line in the "LP 1" District. Best Point Homeowners Association is requiring 7 foot from the lot line. Motion by Giles, second by Wollmann, to approve 7 feet from the lot line. Motion carried.

Plat of tract 4 of Christiansen's Addition—in the northwest quarter of the northwest quarter of Section 26, Township 106 north, Range 52 west of the 5th principal meridian, Lake County, SD. Motion by Bohl, second by to approve plat. Motion carried.

Lot 1 and Lot 2 in Tract F of G Hemmer Third Addition—in the SW1/4 of Section 25,T106N, R52W 5th p.m. and in the NW1/4 of Section 36, T106N, R52W, 5th p.m., Lake County, SD. Motion by Giles, second by Wollmann, to approve plat. Motion carried.
Gehrels Addition—in the S1/2 of Section 23, Township 107 North, Range 51 west of the 5th p.m. in Lake County, SD. Motion by Hageman, second by Bohl, to approve plat. Motion carried.
Plat of Tract 1 of Hummel Addition—in the north one-half of the southwest quarter of Section 32, Township 105 North, Range 51 west of the 5th principal meridian, Lake County, SD. Motion by Giles, second by Hageman, to approve plat. Motion carried.
Tracts 1 & 2 of Hauck-Nowka Addition—in northwest quarter of the northwest quarter (NW1/4 NW1/4) and in government Lot 4 of Section 24, Township 106 north, Range 52 west of the 5th p.m., Lake County, SD. Motion by Bohl, second by Hageman, to approve plat. Motion carried.
Darst's Addition—in Govt Lots 1 & 2 in the NW1/4 of Section 9, Township 105 North, Range 51 west of the 5th p.m. in Lake County, SD. Motion by Giles, second by Hageman, to approve plat. Motion carried.
WHITETHORN'S ADDITION—in the N1/2SW1/4 of Section 3, Township 106 North, Range 53 west of the 5th p.m. in Lake County, SD. Motion by Hageman, second by Bohl, to approve plat. Motion carried.
REGULAR SESSION:
Motion by Hageman, second by Wollmann, to adjourn as a board of adjustment and return to the regular session. Motion carried.
WAGE/SALARY STUDY:
Todd Kays, First District Assn of Local Governments, met with the board to discuss the wage/salary study he has conducted for Lake County. The wage scale the county currently has is being used as a guide for establishing rates for new hires. He conducted studies on First District Counties and all counties. He states overall Lake County employees are being paid comparable to the average of First District counties and in some cases paid more. He is proposing a new scale with 13 grades.
EXECUTIVE SESSION:
Motion by Wollmann, second by Hageman, to enter into executive session for personnel with Kays and Auditor Janke in attendance. Motion carried.
REGULAR SESSION:
Motion by Bohl, second by Hageman, to return to the regular session. Motion carried.
WAGE/SALARY STUDY:
The board directed Auditor Janke to give department heads their wage/salary study information. She is to schedule a department head meeting with Todd Kays. Commissioners Giles and Bohl will be the commissioners on this project.
NEW HIRE/CORRECTIONAL OFFICER:
Roger Hartman, Sheriff, met with the board to discuss the new hire of Eric Natwick, correctional officer. He began duties on August 19, 2012 at $12.65 per hour. Motion by Bohl, second by Giles, to approve Eric Natwick, correctional officer, upon recommendation of the Sheriff. Motion carried.
911 COMM CENTER:
Motion by Wollmann, second by Bohl, to approve the termination of Michael Larsen in the 911 Comm Center department. Motion carried.
SAR MEMBERS/VOLUNTEERS:
The board reviewed the current Search & Rescue volunteer list. Members include Juston Bauer, Clinton Corey, Matt Feistner, Mike Johnson, Brant Klawonn, Doug Koch, Bill Larson, Chad Larson, Darrell McConaghy, Jesse Nowick, Mark Sudenga, Rick Yager, Nate Rollins, and Shawn Martin (diver only). Motion by Giles, second by Wollmann, to approve the current SAR volunteer roster. Motion carried.
SURPLUS PROPERTY/HOUSE:
Auditor Janke discussed the final surplus items at 420 NW 4th St., Madison SD, that are to be given to non-profit entities. Motion by Bohl, second by Wollmann, to approve 2 walkers given to the VFW,

Kirby vacuum to St John's clothing room, and box of memorabilia to Smith-Zimmermann museum. Motion carried.

FIREWORKS PERMIT:

A fireworks public display permit for Fireworks Unlimited Inc. for August 25, 2012 was withdrawn.

REPORTS RECEIVED:

The following reports for July 2012 were reviewed and placed on file: Register of Deed's statement of fees collected of $12,423.00, Auditor's Account with Treasurer $4,278,855.95 in all accounts, Sheriff's report fees collected $4,322.29, Zoning & Drainage report fees collected $2,924.00.

TRAVEL REQUEST:

Debra Reinicke to attend FEMA Watershed Discovery Project on August 21, 2012 at Canton SD.

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen at 12:25 p.m. adjourned the meeting until September 4, 2012 at 9 a.m.

/s/Roberta Janke /s/Scott Pedersen

ROBERTA JANKE SCOTT PEDERSEN

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