LAKE COUNTY COMMISSION MINUTES
December 18, 2012

The Board of Lake County Commissioners met in regular session on December 18, 2012 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Absent: Chris Giles. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Hageman, second by Bohl, to approve the agenda of December 18, 2012. Motion carried.

MINUTES APPROVED:

Motion by Bohl, second by Wollmann, to approve the minutes of December 4, 2012. Motion carried. Commissioner Giles arrived at meeting.

PAYROLL APPROVED:

Motion by Wollmann, second by Hageman, to approve the payroll of November 26-December 9, 2012. Motion carried. COMMISSIONERS: $3,861.20; AUDITORS OFC; $4,643.95; TREASURERS OFC; $4,039.48; STATES ATTY OFC; $5,644.32; GOVT BLDGS; $3,684.96; DIR EQUALIZATION OFC; $4,450.12; REGISTER DEEDS OFC; $3,175.78; VSO; $201.60; SHERIFF OFC; $7,732.55; JAIL; $4,809.13; EMA; $1,413.04; 911 COMM CENTER; $6,692.22; ROAD & BRIDGE; $19,241.88; CHN; $1,157.60; WIC; $372.71; EXTENSION; $1,259.20; ZONING; $1,484.20; WATER QUALITY; $1,156.00. GRAND TOTAL $75,019.94.

LONGEVITY PAYROLL APPROVED:

Motion by Giles, second by Wollmann, to approve the longevity payroll for 2012. Motion carried. AUDITORS OFC: $1,560.00; TREASURERS OFC: $900.00; STATES ATTORNEY OFC: $1,320.00, GOVT BLDGS: $720.00, DIR EQUALIZATION OFC: $1,620.00; REGISTER DEEDS OFC: $1,680.00; VSO: $99.00; SHERIFF OFC: $2,220.00; JAIL: $420.00, EMA: $561.00; 911 COMM CENTER: $1,560.00; ROAD & BRIDGE: $6,180.00; CHN: $540.00, EXTENSION: $900.00; ZONING: $900.00. GRAND TOTAL $21,180.00.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke told the board the payment on the hvac electrical retrofit project of approximately $51,000 would be paid in this batch. Motion by Giles, second by Wollmann, to approve the accounts payable (2). Motion carried.

Accounts Payable 12-14-12 General Withholdings: Dakotaland Fed Cr Union, withholdings, $372.00, Lake Co Treasurer, withholdings, $9,770.71, **St Atty:** Verizon Wireless, Service, $25.99, **Gvt Bldg:** Verizon Wireless, Service, $25.82, **DOE:** Verizon Wireless, Service, $25.82, **Sheriff:** SD Dept of Revenue, 8-Bl Alcohols, $297.00, **CHN:** SD Dept of Revenue, 4th Qtr CHN Pymt, $3,090.00, **Weed:** Verizon Wireless, Service, $25.82, **Env Specialist:** Verizon Wireless, Service, $36.25, **Hwy Road & Bridge:** Dakotaland Fed Cr Union, withholdings, $360.00, Lake Co Treasurer, withholdings, $4,616.83, Verizon Wireless, Service, $51.65, **911 Comm Center:** Lake Co Treasurer, withholdings, $1,646.84, Office Child Support Enf, Ch Support, $154.15, Verizon Wireless, Service, $25.82, **EMA:** Lake Co Treasurer, withholdings, $441.34, Verizon Wireless, Service, $31.05, **BLDG FUND:** Wells Fargo, #2 payment, $50,858.34. **St Remittance:** SD Dept of Revenue, Vr Fee, $179,131.22, **Flex Spending:** One Recipient, $208.33, One Recipient, $120.00, **ROD:** SDACO, Nov 12 Rod Fees, $528.00, Grand Total: $251,842.98.

Accounts Payable 12-19-12 Commissioners: Dept of Legislative Audit, 2010-2011 Audit, $11,665.80, Madison Daily Leader, publishing, $395.47, Central Business, supplies, $12.48, Infotech Solutions, Email, $3.00, Lewis Drug, supplies, $7.57, Madison Daily Leader, Subscription, $93.06, Midcontinent Comm, Service, $7.56, **Elections:** Software Services, Nov Service, $40.00, Bureau of Adm, Long Distance Calls, $1.16, Campbell Supply, supplies, $2.69, Central Business, supplies, $1.88, Centurylink, Dec Service, $.36, Election Sys & Software, programming, $1,828.12, Madison Ace Hardware, supplies, $16.55, Madison Instant Printing, supplies, $68.12, Janke, Roberta, Mileage,

$35.52, Bureau of Adm, Oct Bit Billing, $5.00, Infotech Solutions, Maint, $30.00, **Judicial:** SDHSC, Crt Order Services, $600.00, Parent, Philip, Dec Contract, $4,458.33, Central Business, supplies, $150.26, Sunshine Foods, supplies, $22.02, West Payment Center, Nov Online Service, $606.41, **Auditor:** Infotech Solutions, Email/Maint/Service, $174.00, Marco, Copier Maint/Usage, $82.21, Brown & Saenger, supplies, $112.36, Central Business, supplies, $20.14, Lake County Treasurer, Nov Ach Chg, $45.20, Madison Instant Printing, supplies, $376.89, Bureau of Adm, Long Distance Calls, $6.04, Centurylink, Dec Service, $46.20, Midcontinent Comm, Service, $22.26, Infotech Solutions, Monitor, $129.99, **Treasurer:** Mastel, Bruce, services, $27.50, Software Services, Nov Service, $240.00, Qualified Presort Service, Tax Notices, $2,000.00, Bureau of Adm, Long Distance/Fax Calls, $29.36, Centurylink, Dec Service, $32.80, **IT:** Infotech Solutions, Backup Maint, $767.50, **St Atty:** Q-Set Inc, Transcripts, $75.00, Infotech Solutions, Email/Maint, $225.00, Office Peeps, supplies, $183.08, Bureau of Adm, Long Distance Calls, $7.83, Centurylink, Dec Service, $46.20, Midcontinent Comm, Service, $29.68, **Gvt Bldg:** Automatic Bldg Ctrls, services, $267.00, Infotech Solutions, Email/Maint, $33.00, Jared's Electric, Outlets-4H Grds, $250.00, Campbell Supply, supplies, $146.52, City of Madison, landfill fees, $30.00, Cole's Petroleum, Gas, $85.77, Home Service Water Cond, Salt, $70.20, Lake County Intl, parts, $67.73, Lewis Drug, supplies, $3.99, Madison Ace Hardware, supplies, $3.29, Mustang Seeds, parts, $21.05, Bud's Clean Up, Nov Services, $154.52, Centurylink, Dec Service, $33.06, City of Madison, Service, $1,407.58, Midcontinent Comm, Service, $7.42, Northwestern Energy, Service, $10.16, **DOE:** Software Services, Nov Service, $480.00, Infotech Solutions, Email/Maint/Service, $196.50, Central Business, supplies, $50.65, Madison Instant Printing, supplies, $52.50, Madison Radioshack, supplies, $19.99, Shopko, Digital Camera, $77.99,
Cole's Petroleum, Gas, $85.77, Bureau of Adm, Long Distance/Fax Calls, $20.03, Centurylink, Dec Service, $32.80, Midcontinent Comm, Service, $22.26, **ROD:** Software Services, Nov Service, $60.00, Infotech Solutions, Email/Maint, $66.00, Marco, Copier Maint/Usage, $74.49, Office Peeps, supplies, $3.39, Bureau of Adm, Oct Bit Billing, $7.06, Centurylink, Dec Service, $19.40, Midcontinent Comm, Service, $14.84, **VSO:** Thomson, Donald, Mileage-Brkgs, $29.60, Bureau of Adm, Long Distance/Fax Calls, $.73, Centurylink, Dec Service, $7.87, **Sheriff:** Madison Community Hosp, BI Alcohols, $325.50, Infotech Solutions, Email/Maint/Service, $254.25, Madison Radioshack, Toner, $129.99, Cole's Petroleum, Gas, $1,197.92, Hartman, Roger, Gas, $40.00, Mac's Repair, repairs, $187.50, Sturdevant's Auto Parts, parts, $101.09, **Jail:** Brookings Co Sheriff, female housing, $780.00, Davison Co Sheriff, female housing, $3,300.00, Brookings Co Sheriff, female housing, $130.00, Volunteers of America, juv housing, $770.00, Infotech Solutions, Email/Maint, $78.00, Bob Barker Company, supplies, $255.68, Bureau of Adm, Long Distance/Fax Calls, $23.58, Centurylink, Dec Service, $73.00, City of Madison, Service, $759.93, Midcontinent Comm, Service, $81.62, Northwestern Energy, Service, $509.21, Sunshine Foods, prisoner meals, $2,308.00, **SAR:** Infotech Solutions, Email, $3.00, Classic Corner, Diesel, $98.45, Donovan's Hobby, Tank Inspection/Fill, $37.40, Madison Radioshack, Batteries, $63.95, Lake County React, 2013 Dues, $450.00, Centurylink, Dec Service, $13.40, Northwestern Energy, Service, $69.45, **Support of Poor:** City of Madison, one recipient, $181.51, Fed High Risk Pool, one recipient, $612.00, Heidelberger, Ruth, one recipient, $1,050.00, Midcontinent Comm, one recipient, $339.30, Infotech Solutions, Email/Maint, $33.00, Centurylink, Dec Service, $19.66, Midcontinent Comm, Service, $7.42, Senior Companions of SD, 4th Qtr Allotment, $500.00, Lake Co Food Pantry, 4th Qtr Allotment, $600.00, **Ambulance:** Madison Community Hosp, 4th Qtr Allotment, $5,000.00, **Care of Aged:** Interlakes Comm Action, 4th Qtr Allotment, $2,344.75, East Dakota Transit, 4th Qtr Allotment, $2,625.00, **Dev Disabled:** Ecco Inc, 4th Qtr Allotment, $625.00, **Drug Abuse:** Community Counseling Svc, 4th Qtr Allotment, $2,092.50, **Mental Health Center:** Community Counseling Svc, 4th Qtr Allotment, $2,092.50, **MI Board:** Collison, Jeanne, MI Hearing, $15.00, Cody, Denise, MI Hearing, $15.00, Ericsson, Richard, MI Hearing, $328.00, Lewis & Clark Bhs, MI Hearing, $149.00, Lewno, Lucy, MI Hearing, $300.90, Shepherd Reporting, Transcriptions, $27.50, Swanda, Karen, MI Hearing, $30.00, Yankton Co Sheriff, MI Service, $25.00, **Public Library:** Madison Public Library, 4th Qtr Allotment, $1,875.00, **Historical Museum:** Smith-Zimmermann Museum, 4th Qtr Allotment, $750.00, **Extension:** Best

Business Products, Copier Lease, $113.00, Infotech Solutions, Email, $3.00, Marco, Copies, $84.95, Central Business, supplies, $47.45, Econ-O-Wash, Laundry, $6.50, Lewis Drug, supplies, $20.35, Loopy's Dollar Store, supplies, $19.50, Madison Ace Hardware, supplies, $182.76, US Post Office, Stamp Asst, $207.00, SDSU Extension Service, Mileage/Fee-State Car, $80.41, Bureau of Adm, Long Distance Calls, $12.91, Centurylink, Dec Service, $58.20, Midcontinent Comm, Service, $7.42, Northwestern Energy, Service, $176.19, Stade, Amanda, Craft Supplies, $17.33, Lake County Cons District, 4th Qtr Allotment, $14,052.50, **Weed:** Cole's Petroleum, Gas, $28.59, Midcontinent Comm, Service, $7.42, Infotech Solutions, Email, $3.00, **Zoning:** First District Assn, 4th Qtr Allotment, $4,117.00, Aldrich, Joseph, Mtg/Mileage, $36.84, Bickett, Donald, Mtg/Mileage, $41.28, Jerlow, R Douglas, Mtg/Mileage, $33.88, Johannsen, Craig, Mtg/Mileage, $25.74, Madison Daily Leader, publishing, $136.98, Infotech Solutions, Email/Maint, $33.00, Central Business, supplies, $83.67, Office Peeps, supplies, $208.08, Bureau of Adm, Long Distance Calls, $3.63, Centurylink, Dec Service, $19.40, Midcontinent Comm, Service, $7.42, **Env Specialist:** Infotech Solutions, Email/Maint, $33.00, Central Business, supplies, $46.98, Bureau of Adm, Long Distance Calls, $15.57, Centurylink, Dec Service, $13.40, **Economic Dev/Tourism:** Lake Area Improvement Cr, 4th Qtr Allotment, $6,250.00, Prairie Historical Society, 4th Qtr Allotment, $625.00, **Hwy Road & Bridge:** Aason Engineering, Lk Herman Box Culvert Project, $4,780.10, Bob's Elec of Madison, supplies, $60.40, Brock White Company, supplies, $59.62, Campbell Supply, supplies, $954.10, Carquest Auto Parts, supplies, $174.82, F & M Oil Company, parts, $8.00, Fastenal Co, parts, $5.17, Lake County Intl, parts, $226.20, Madison Ace Hardware, supplies, $39.99, Pro-Build, supplies, $22.99, Pulford's Auto Parts, parts, $866.66, Resykle, Iron, $83.40, Sturdevant's Auto Parts, supplies, $48.95, Central Business, supplies, $36.70, Cole's Petroleum, Diesel/Gas, $13,523.86, Northwestern Energy, Service, $312.77, Xcel Energy, Service/Ramona, $10.27, Bureau of Adm, Long Distance/Fax Calls, $10.46, Centurylink, Dec Service, $46.20, Midcontinent Comm, Service, $7.42, Infotech Solutions, Email, $3.00, Lyle Signs, signs, $406.56, **911 Comm Center:** Lyle Signs, Letters, $45.93, Infotech Solutions, Email/Maint, $33.00, Language Line Services, Nov Service, $90.00, Bureau of Adm, Long Distance/Fax Calls, $3.76, Centurylink, Dec Service, $371.74, Itc, Service, $115.55, Midcontinent Comm, Service, $7.42, Triotel Communication, Service, $167.53, **EMA:** Carquest Auto Parts, Battery, $83.59, Infotech Solutions, Email, $3.00, Bureau of Adm, Long Distance Calls, $.25, Centurylink, Dec Service, $44.59, Midcontinent Comm, Service, $14.84, **Domestic Abuse:** Domestic Violence Network, 4th Qtr Allotment, $910.00, **Law Library:** USD School of Law Review, book, $33.02, **Adv Taxes:** Lake Co Treasurer, Adv Taxes, $146.68, Grand Total: $112,940.61

FUEL QUOTES APPROVED:

The board reviewed the fuel quotes from Cole's Petroleum ethanol 2.8590 and #1 diesel 3.3800 and F&M Coop ethanol 2.903 and #1 diesel fuel 3.428. Motion by Hageman, second by Bohl, to approve the quote of Cole's Petroleum. Motion carried.

RESOLUTION 12-18/WAGE SCALE:

The board reviewed the wage scale by grade for 2013 payroll year beginning December 24, 2012. Motion by Giles, second by Wollmann, to approve Resolution 12-18 Wage Scale by Grade with the change of 911 Communication Deputy Director changed from Grade 5 to 6 with rate of $14 minimum to $20 maximum. Motion carried.

RESOLUTION 12-18

Be it resolved, by the governing body of Lake County, South Dakota:
That the official Pay Series and Management Salary Compensation as indicated in the attachments hereto is administered for the payroll year 2013 to become effective December 24, 2012.
Passed and adopted this 18th day of December, 2012.
/s/SCOTT PEDERSEN
Chairman, Lake County Commission
ATTEST:
/s/ROBERTA JANKE

Official Pay Series and Management Salary Compensation

The following Wage Scale by Grade Table will be utilized by Lake County to appropriately identify the value of a specific Lake County employment position. The table establishes a minimum, midpoint and maximum hourly wage/salary range for all Lake County employees. Policies specific to the Wage Scale by Grade Table include:

- All employees will be placed appropriately in the step accordingly to his/her current hire date or promotion date.
- In most circumstances a new employee will start at the minimum of the salary range.
- Presently there are employees receiving wage or salary compensation exceeding a specific position's value identified by the Wage Scale by Grade Table. Once an employee has reached the maximum hourly wage/salary, the employee may continue to receive annual pay increases/cost of living adjustments.
- Annual pay increases go into effect at the beginning of the payroll year.
- Lake County Commissioners reserve starting employees at any step within the wage scale but the general policy is not to start a new employee above the midpoint of the salary range.

OVERTIME/ON-CALL-SHERIFF & JAIL DEPTS:

The board reviewed the following change for the personnel policy for the sheriff and jail departments:

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(a) On-Call Time:

On-call time is defined as the time period when a Deputy Sheriff is required and designated to remain available for duty during non-scheduled work hours, but is permitted to engage in most personal activities as long as he or she responds to calls promptly, efficiently, and safely.

In order to provide coverage for services during off-duty hours, Deputy Sheriffs will be scheduled and required to be on-call. The Sheriff will maintain an on-call policy so that Deputy Sheriffs will know what is expected of them during their on-call time. The Sheriff will also maintain the on-call schedule. Deputy Sheriffs will be paid on-call pay at the rate of $.50 per hour for each hour they are required to be on-call.

Deputy Sheriffs who are called to duty while on-call will be paid a minimum of two hours at the regular rate of pay for each period of time that they are called to duty. Any additional fractions of an hour that a deputy may be called to duty while on-call will be paid rounding up to the nearest ¼ of an hour.

Notwithstanding these provisions, the Sheriff has the discretion to approve or disapprove all on-call hours paid. The on-call hours will be recorded on each Deputy Sheriff's individual timesheet. If a Deputy Sheriff disagrees with the Sheriff's decision not to pay on-call hours, that Deputy is entitled to file a grievance according to the policy set forth herein.

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COMPENSATION TIME

It is currently the primary policy of Lake County to pay non-exempt employees overtime for hours worked in excess of 40 hours per week, or according to the provisions of the Fair Labor Standards Act.

Exception: Overtime for Deputy Sheriffs and Detention Officers will be calculated based on hours worked in a fourteen (14) day work period. Deputy Sheriff's and Detention Officers will receive overtime after 86 hours worked during a fourteen (14) day work period.

Motion by Hageman, second by Bohl, to approve the changes to the personnel policy for the sheriff and jail departments regarding overtime and on-call time effective December 24, 2012. Motion carried.

SCHEEL'S DONATION/4H PROGRAM:

The board acknowledged the $1,000 donation from Scheel's for the 4H program. The donation will be used for the BB gun and archery programs.

LAKE MADISON AERATORS:

The board discussed the bill from The Expert Company for (3) SunGo solar circulation units-1 yr use for $12,000. The Lake Madison Development Association is paying $3,500 and East Dakota Water Development District is paying $5,000. Lydell Swiden, LMDA, was present to discuss this bill. Motion by Hageman, second by Bohl, to approve $3,500 payable to LMDA from the Recreation (lake access) budget. Motion carried.

EMERGENCY OPERATIONS GUIDE:

Don Thomson, EMA, discussed the updated Lake County Emergency Operations Guide with the board. When adopted by the Board of County Commissioners it will not be considered an open record for public viewing and/or copying. Motion by Giles, second by Wollmann, to approve the chairman sign the updated emergency operations plan of the Lake County Emergency Management. Motion carried.

WATER QUALITY/MONTHLY REPORT:

John Maursetter, Environmental Specialist, met with the board for his monthly report. Items discussed included: the aerators on Lake Madison, the Expert Company working with the Game, Fish & Parks on the Bourne Slough, Lake Herman Sanitary district and progress on Banner study, and education on phosphorus. Lydell Swiden mentioned the Lake Madison Development Association website could be utilized for phosphorus education information.

INDIGENT #12-30:

Peggy Young, Welfare Manager, met with the board to discuss Indigent #12-31. Motion by Giles, second by Wollmann, to deny medical assistance to Indigent 12-30 based on income guidelines. Motion carried.

BOARD OF ADJUSTMENT:

Motion by Bohl, second by Hageman, to enter into a board of adjustment. Motion carried.

ZONING/PLATS:

Debra Reinicke, Zoning Officer, presented the following plats to the board.

Plat of Lots 1A, 2A, and 3A of Olson's Addition in the northeast quarter of section 11-T107N-R52W of the 5th p.m., Lake County, SD. Motion by Hageman, second by Bohl, to approve plat. Motion carried.

A plat of Lot 24A, Horizon Heights, a replat of Lots 24 & 25 of Horizon Heights in Section 27-105-51, Chester Twp, Lake County. Motion by Wollmann, second by Giles, to approve plat. Motion carried.

Plat of Lots 5A and 6A of the North Creek Wentworth Park First Addition in Government Lot 3 in Section 30, T106N, R51W of the 5th p.m., Lake County, SD. Motion by Giles, second by Hageman, to approve plat. Motion carried.

Plat of Nelson's 2nd Addition in the NE1/4 of Section 26, Township 107 North, Range 54 west of the 5th p.m. in Lake County, SD. Motion by Hageman, second by Bohl, to approve plat. Motion carried.

Plat of Tract 1 of Schroeder's Addition in the northwest quarter of section 17, township 108 north, range 52 west of the 5th principal meridian, Lake County, SD. Motion by Bohl, second by Wollmann, to approve plat. Motion carried.
Plat of Lot 5 of Crippled Children Tract 2 of Crippled Children's addition in section 3, township 105 north, range 51 west of the 5th principal meridian, Lake County, SD. Motion by Giles, second by Hageman, to approve plat. Motion carried.
Plat of Amundson's Addition in the NE1/4 of Section 17, Township 106 north, range 51 west of the 5th p.m. in Lake County, SD. Motion by Bohl, second by Hageman, to approve plat. Motion carried.
Plat of Tract 1 of Park's Addition in the northeast quarter of section 23, township 106 north, range 51 west of the 5th principal meridian, Lake County, SD. Motion by Hageman, second by Bohl, to approve plat. Motion carried.
Plat of Engebretson's Addition in the SE1/4 of section 13, township 106 north, range 53 west of the 5th p.m. in Lake County, SD. Motion by Giles, second by Hageman, to approve plat. Motion carried.
DRAINAGE BOARD:
Motion by Hageman, second by Bohl, to adjourn as a board of adjustment. Motion carried. Motion by Hageman, second by Wollmann, to enter into a drainage board. Motion carried.
DRAINAGE HEARINGS:
Debra Reinicke, Drainage Officer, presented the following drainage applications to the board.
#12-20 Vincent Gabrielson drainage application was tabled from December 4, 2012. Vincent Gabrielson was present to discuss his drainage application. The board reviewed a letter from Brian Dick in opposition to this drainage application. Commissioner Hageman, Reinicke, and John Maursetter reviewed this property on December 4, 2012 with Gabrielson. Commissioner Bohl reviewed this property on December 7, 2012. Motion by Hageman, second by Bohl, to approve drainage application #12-20. Motion carried.
#12-22 Randy Carper drainage application, NE1/4 Section 17-107-51, Rutland Twp., new tile. Cody Carper was present to discuss his father's drainage application. Dennis Powell was present to discuss this drainage application. There is no opposition to this drainage application. Powell has concerns on a boring application approved without his knowledge.
#12-23 Randy Carper drainage application E1/2SW1/4 & W1/2SE1/4 Section 8-107-51. Cody Carper was present to discuss his father's drainage application. Dennis Powell was in attendance to express his opposition to this drainage application. Powell stated this drainage project would alter the natural flow of water. The commission discussed the following: asked Carper if an alternative plan could be used on #12-23, an alternative plan could change the size of tile needed for project, and drainage applications should be approved before boring applications are approved. Motion by Giles, second by Hageman, to table drainage applications #12-22 and #12-23 until January 3, 2013 at 10 a.m. Motion carried.
ADJOURN/DRAINAGE:
Motion by Hageman, second by Bohl, to adjourn as a drainage board and return to the regular session. Motion carried.
TAX DEED PROPERTIES:
Linda Fischer, Treasurer, met with the board to review two tax deed properties. Property #1-E15' of Lot H Robert D Jensen sub of Lot 11, Jensen Bros Sub of NW1/4 Section 12-106-53, Lake County (small strip of land). Property #2 the south half of Lot two and all Lots three, four, five, and six in Block nine of the Original plat of Wentworth (house/garage/lot). Motion by Giles, second by Bohl, to

add property #2 to liability insurance coverage and have Hwy Supt put up no trespassing signs and orange snow fence around the property. Motion carried.

MEETINGS ATTENDED:

Commissioner Giles attended the East Dakota transit meeting. Commissioner Hageman attended a Weed Board meeting.

2013 PAYABLE 2014 ASSESSMENTS:

Shirley Ebsen, Director of Equalization, met with the board to explain her intentions for 2013 payable 2014 assessments. Crop rated soils will be going up 20%. Noncrop soils "grass soils" will be going up 25%. There will be an update to the cost table for the City of Madison. The assessments will be going up 12% for replacement cost new with depreciation calculated on that. Land increases are being calculated for the two major lakes in Lake County (Madison & Brant).

SEALED BIDS/COMMUNICATION TOWER:

The commission did not receive any sealed bids for the 100" communication tower with guide wires & guide wire I-beam anchors located at the Hwy Dept. Scott Mathison, Hwy Supt., to check with vendor that expressed interest in the tower.

CHIP SPREADER/BID AWARDING:

Mathison and Michael Kreutzfeldt, McCook County Highway Superintendent, met with the board to review the bids for one new current year model hydrostatically driven self-propelled chip spreader. Sheehan Mack Sales, 901 E 60th St N., Sioux Falls SD, $134,900.00 and Titan Machinery, 4201 N Cliff Ave., Sioux Falls SD 57104, $132,499 plus spread hopper remote gate control option $10,625 for total of $143,124. The spread hopper remote gate control option is included in the bid of Sheehan Mack Sales so they are awarded the bid. A chip spreader ownership and sharing agreement between Lake and McCook counties was reviewed. Motion by Giles, second by Bohl, to authorize chairman to sign chip spreader ownership and sharing agreement with McCook County. Motion carried.

ABC FIRE ALARM PROPOSAL:

Derrick Shoenrock, Bldgs and Grounds Supt., met with the board to discuss the Automatic Buildings Controls Inc fire alarm checkout proposal for the courthouse. Motion by Hageman, second by Wollmann, to authorize the Chairman to sign proposal. Motion carried.

KARR TUCKPOINTING/AGREEMENT:

Shoenrock discussed the Karr Tuckpointing agreement he had received for 2012 budget preparation. The coping on the top of the courthouse needs repair. Shoenrock didn't know when the project could be completed. The board advised Shoenrock to do the project when Karr Tuckpointing says the time is appropriate. Karr Tuckpointing has submitted a quote of $13,785. Motion Giles, second Bohl, to approve the chairman sign agreement with Karr Tuckpointing for $13,785. Motion carried.

EXECUTIVE SESSION:

Motion by Hageman, second by Giles, to enter into executive session for personnel matters. Motion carried.

REGULAR SESSION:

Motion by Bohl, second by Hageman, to return to the regular session. Motion carried.

RESIGNATION/ST ATTY:

Motion by Bohl, second by Wollmann, to accept the resignation of Ken Meyer, States Attorney, with deepest regret and enormous appreciation for his service to Lake County effective March 4, 2013. Motion carried.

TRAVEL REQUESTS:

John Maursetter to attend East Dakota Water Development District meeting on December 20, 2012 at Brookings SD.

REPORTS RECEIVED:

The board reviewed following November 2012 reports: Register of Deed's fees $13,298.00, Sheriff's Report fees $3,145.93, Auditor's account with Treasurer $5,872,800.12 in all accounts, Zoning and Drainage fees $4,427.00

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen at 1:20 p.m. adjourned the meeting until December 27, 2012 at 9 a.m.

/s/Roberta Janke	/s/Scott Pedersen
ROBERTA JANKE	SCOTT PEDERSEN
Lake County Auditor	Chairman, Lake County Commission

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