LAKE COUNTY COMMISSION MINUTES
May 1, 2012

The Board of Lake County Commissioners met in regular session on May 1, 2012 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Chris Giles, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Hageman, second by Bohl, to approve the agenda of May 1, 2012 with the addition of one discussion item, Resolution in support of the North American Water and Power Alliance. Motion carried.

MINUTES APPROVED:

Motion by Wollmann, second by Hageman, to approve the minutes of April 17, 2012. Motion carried.

PAYROLL APPROVED:

Motion by Giles, second by Wollmann, to approve the payroll of April 16-29, 2012. Motion carried. COMMISSIONERS: 3,692.44; AUDITORS OFC; $4,601.76; TREASURERS OFC; $4,272.38; STATES ATTY OFC; $5,479.80; GOVT BLDGS; $3,684.96; DIR EQUALIZATION OFC; $4,075.21; REGISTER DEEDS OFC; $3,133.59; VSO; $201.60; SHERIFF OFC; $9,744.62; JAIL; $4,856.35; EMA; $1,413.04; 911 COMM CENTER; $6,299.99; ROAD & BRIDGE; $16,432.44; CHN; $1,261.47; WIC; $287.17; EXTENSION; $1,259.20; ZONING; $1,180.20; ENV SPECIALIST; $304.00. GRAND TOTAL $72,180.22

ACCOUNTS PAYABLE APPROVED:

Motion by Bohl, second by Giles, to approve the accounts payable (3). Motion carried.

Accounts Payable 4-20-12 General Withholdings: Dakotaland Fed Cr Union, Withholdings, $372.00, Lake Co Treasurer, Withholdings, $9,236.19, **Commissioners:** Easy Entrees Llc, Cookies-Co Gvt Day, $68.80, **Jail:** Verizon Wireless, Services, $213.05, **Extension:** Northwestern Energy, Utilities, $79.61, **Road Withholdings:** Dakotaland Fed Cr Union, withholdings, $360.00, Lake Co Treasurer, withholdings, $3,833.82, **911 Withholdings:** Lake Co Treasurer, withholdings, $1,731.76, Office Child Support Enf, Ch Support, $154.15, **Ema Withholdings:** Lake Co Treasurer, withholdings, $441.38, **Adv Taxes:** Lake Co Treasurer, Adv Taxes, $39.13, **Flex Spending:** One Recipient, $208.33, One Recipient, $120.00, Grand Total: $16,858.22

Accounts Payable 4-30-12 General Withholding: Aflac, Cancer-Int Care Premium, $1,256.34, SD Retirement System, Apr 12 Collections, $5,741.84, SD Supp Retirement Plan, Apr 12 Collections, $570.00, Optilegra, May 12 Upgrade Premium, $307.96, Lake County Treasurer, Adv Taxes, $88.20, Johnson Rodenburg, withholdings, $300.00, Wellmark Bcbs of SD, May 12 Premium, $1,913.10, **Commissioner:** Assurant Employee Benefit, May 12 Life Ins Premium, $28.81, Optilegra, May 12 Vision Premiums, $36.10, Wellmark Bcbs of SD, May 12 Health Ins Prem, $405.61, **Auditor:** SD Retirement System, Apr 12 Collections, $527.88, Assurant Employee Benefit, May 12 Life Ins Premium, $19.35, Optilegra, May 12 Vision Premium, $21.66, Wellmark Bcbs of SD, May 12 Health Ins Prem, $811.22, **Treasurer:** SD Retirement System, Apr 12 Collections, $476.82, Assurant Employee Benefit, May 12 Life Ins Premium, $19.35, Optilegra, May 12 Vision Premium, $21.66, Wellmark Bcbs of SD, May 12 Health Ins Prem, $1,216.83, **St Atty:** SD Retirement System, Apr 12 Collections, $641.15, Assurant Employee Benefit, May 12 Life Ins Premium, $19.35, Optilegra, May 12 Vision Premiums, $21.66, Wellmark Bcbs of SD, May 12 Health Ins Prem, $405.61, **Gvt Bldg:** SD Retirement System, Apr 12 Collections, $442.18, Assurant Employee Benefit, May 12 Life Ins Premium, $19.35, Optilegra, May 12 Vision Premium, $21.66, Wellmark Bcbs of SD, May 12 Health Ins Prem, $811.22, **Equalization:** SD Retirement System, Apr 12 Collections, $489.02, Assurant Employee Benefit, May 12 Life Ins Premium, $19.35, Optilegra, May 12 Vision Premium, $21.66, Wellmark Bcbs of SD, May 12 Health Ins Prem, $1,216.83, **ROD:** SD Retirement System, Apr 12 Collections, $351.69, Assurant Employee Benefit, May 12 Life Ins Premium, $11.18, Optilegra, May 12 Vision Premium, $14.44, Wellmark Bcbs of SD, May 12 Health Ins Prem, $405.61, **VSO:** SD Retirement System, Apr 12 Collections, $24.20, Assurant Employee Benefit, May 12 Life Ins Premium, $.97, Optilegra, May 12 Vision Premium, $1.08, Wellmark Bcbs of SD, May 12 Health

Ins Prem, $60.84, **Sheriff:** SD Retirement System, Apr 12 Collections, $1,405.75, Assurant Employee Benefit, May 12 Life Ins Premium, $38.70, Optilegra, May 12 Vision Premiums, $43.32, Wellmark Bcbs of SD, May 12 Health Ins Prem, $2,433.66, Lake County Sheriff, Reg/Title Fee, $10.00, **Jail:** SD Retirement System, Apr 12 Collections, $759.59, Assurant Employee Benefit, May 12 Life Ins Premium, $25.80, Optilegra, May 12 Vision Premium, $28.88, Wellmark Bcbs of SD, May 12 Health Ins Prem, $1,622.44, **Coroner:** Assurant Employee Benefit, May 12 Life Ins Premium, $6.45, Optilegra, May 12 Vision Premium, $7.22, Wellmark Bcbs of SD, May 12 Health Ins Prem, $405.61, **CHN:** SD Retirement System, Apr 12 Collections, $138.05, Assurant Employee Benefit, May 12 Life Ins Premium, $6.45, Optilegra, May 12 Vision Premium, $7.22, Wellmark Bcbs of SD, May 12 Health Ins Prem, $405.61, **Extension:** SD Retirement System, Apr 12 Collections, $151.10, Assurant Employee Benefit, May 12 Life Ins Premium, $6.45, Optilegra, May 12 Vision Premium, $7.22, Wellmark Bcbs of SD, May 12 Health Ins Prem, $405.61, **Zoning:** SD Retirement System, Apr 12 Collections, $141.62, Assurant Employee Benefit, May 12 Life Ins Premium, $4.84, Optilegra, May 12 Vision Premium, $5.42, Wellmark Bcbs of SD, May 12 Health Ins Prem, $304.21, **Env Specialist:** SD Retirement System, Apr 12 Collections, $36.48, Assurant Employee Benefit, May 12 Life Ins Premium, $1.61, Optilegra, May 12 Vision Premium, $1.80, Wellmark Bcbs of SD, May 12 Health Ins Prem, $101.40, **Hwy Road & Bridge:** Aflac, Cancer-Int Care Premium, $365.54, SD Retirement System, Apr 12 Collections, $2,051.50, SD Supp Retirement Plan, Apr 12 Collections, $640.00, Optilegra, May 12 Upgrade Premium, $134.64, Lake County Treasurer, Adv Taxes, $87.00, Wellmark Bcbs of SD, May 12 Premium, $539.02, SD Retirement System, Apr 12 Collections, $1,974.34, Assurant Employee Benefit, May 12 Life Ins Premium, $77.40, Optilegra, May 12 Vision Premium, $86.64, Wellmark Bcbs of SD, May 12 Health Ins Prem, $4,461.71, **911 Comm Center:** Aflac, Cancer-Int Care Premium, $66.86, SD Retirement System, Apr 12 Collections, $788.14, SD Supp Retirement Plan, Apr 12 Collections, $30.00, Optilegra, May 12 Upgrade Premium, $37.54, Wellmark Bcbs of SD, May 12 Premium, $73.82, SD Retirement System, Apr 12 Collections, $739.21, Assurant Employee Benefit, May 12 Life Ins Premium, $32.25, Optilegra, May 12 Vision Premium, $36.10, Wellmark Bcbs of SD, May 12 Health Ins Prem, $2,028.05, Centurylink, Service, $910.70, **EMA:** Aflac, Cancer-Int Care Premium, $79.14, SD Retirement System, Apr 12 Collections, $193.76, Optilegra, May 12 Upgrade Premium, $3.32, SD Retirement System, Apr 12 Collections, $169.56, Assurant Employee Benefit, May 12 Life Ins Premium, $5.48, Optilegra, May 12 Vision Premium, $6.14, Wellmark Bcbs of SD, May 12 Health Ins Prem, $344.77, **Adv Taxes:** Lake Co Treasurer, Adv Taxes, $1,380.48, Grand Total: $44,617.40

Accounts Payable 5-2-12 Commissioner: Central Business, Colored Paper, $12.58, Pitney Bowes, Postage Lease, $1.06, **Election:** Central Business, supplies, $49.60, Pitney Bowes, Postage Lease, $17.28, Brown & Saenger, Supplies, $520.00, Bureau of Adm, Mar Bit Billing, $5.00, **Judicial:** SDACC-Clerp, Qtrly Payment, $4,325.75, Pitney Bowes, Postage Lease, $16.51, Statley, Brandon, Witness Fee/Mileage, $20.74, West Group Payment Center, books, $159.50, **Auditor:** Pitney Bowes, Postage Lease, $44.18, Central Business, supplies, $3.98, US Postal Service, Postage Meter Refill, $400.00, **Treasurer:** Century Business Prod, Copier Maint, $25.00, Office Peeps, supplies, $28.48, Pitney Bowes, Postage Lease, $70.78, US Postal Service, Postage Meter Refill, $400.00, Pitney Bowes, Postage Lease, $4.90, US Postal Service, Postage Meter Refill, $400.00, Bureau of Adm, Mar Bit Billing, $15.00, **St Atty Office:** Q-Set, transcriptions, $2,012.50, A & B Business, Prints, $28.37, Office Peeps, supplies, $17.56, Pitney Bowes, Postage Lease, $12.80, **Gvt Bldg:** Chemco, supplies, $56.26, Madison Ace Hardware, supplies, $69.87, Hillyard/Sioux Falls, supplies, $317.98, Timmer Supply, supplies, $24.77, John Deere Financial, parts, $64.32, Mustang Seeds, supplies, $265.00, **Equalization:** Pitney Bowes, Postage Lease, $40.33, **ROD:** Office Peeps, supplies, $4.41, Pitney Bowes, Postage Lease, $13.78, US Postal Service, Postage Meter Refill, $200.00, Bureau of Adm, Mar Bit Billing, $5.00, **VSO:** Pitney Bowes, Postage Lease, $1.19, **Sheriff:** Pitney Bowes, Postage Lease, $10.47, Prostrollo Auto Plaza, Ford Explorer, $26,103.00, **Jail:** Minnehaha Co Treasurer, 1st Half SE Reg Area Jnt Pwrs, $3,821.32, **Coroner:** LCM Pathologists, Autopsy, $2,360.38, **SAR:** Pitney Bowes, Postage Lease, $.16, City of Madison, Utilities, $150.12, **Support of Poor:** Medical X-Ray Center, Services, $275.60, Madison Community Hosp, Services, $1,542.02,

Physicians Lab, Services, $90.00, Pitney Bowes, Postage Lease, $1.88, US Postal Service, Postage Meter Refill, $20.00, **CHN:** Pitney Bowes, Postage Lease, $17.52, KJM Wireless Comm, Motorola Radios, $2,710.00, M & T Fire & Safety, supplies, $484.51, **MI Board:** Ericsson, Richard, MI Services, $164.00, Ericsson & Giles, MI Services, $164.00, Yankton Co Sheriff, MI Services, $25.00, Dietrich, Donna, MI Hearing, $177.45, Collison, Jeanne, MI Hearing, $24.00, Swanda, Karen, MI Hearing, $24.00, **Extension:** US Post Office, Asst Stamps, $180.00, City of Madison, Utilities, $496.43, Madison Ace Hardware, supplies, $41.02, **Weed:** City of Madison, Mtg, $25.00, Goodale, Kenneth, Mtg/Mileage, $36.10, Hildebrandt, James, Mtg/Mileage, $36.10, Petersen, Kent, Mtg/Mileage, $27.59, Thompson, Marty, Mtg/Mileage, $27.22, Heiman Fire Equipment, Services, $10.00, **Zoning:** Central Business, supplies, $27.99, Office Peeps, supplies, $194.40, Pitney Bowes, Postage Lease, $9.43, **Hwy Road & Bridge:** SD Dept of Transportation, Bridge Exp, $621.60, Heiman Fire Equipment, Services, $187.00, Aramark Uniform Services, Rugs/Aprons, $64.04, Cole's Petroleum, Grease, $59.86, F & M Oil, Propane, $348.00, Fastenal, supplies, $159.21, Grainger, Coveralls, $100.56, Old Dominion Brush, Brooms, $1,118.44, Pruitt Outdoor Power, Carburetor, $267.31, Titan Access Account, parts, $24.79, Central Business, supplies, $12.37, Jebro Inc, Road Oil, $19,622.90, City of Madison, Utilities, $471.49, Sioux Valley Energy, Hwy 34 St Lighting, $124.80, **911 Comm Center:** Pitney Bowes, Postage Lease, $1.11, US Postal Service, Postage Meter Refill, $30.00, Quill Corporation, supplies, $145.90, Sioux Valley Energy, Service, $67.06, Racom Corp, Svc Labor, $1,619.68, **EMA:** Sioux Valley Energy, Brant Lk Sirens, $117.30, Lewis Drug, supplies, $34.99, Pamida, supplies, $41.99, Pitney Bowes, Postage Lease, $1.62, US Postal Service, Postage Meter Refill, $50.00, Century Business Prod, Toner, $112.09, M & T Fire & Safety, supplies, $484.51, **Gvt Bldg:** Kearin's Concrete, Tear Out/Replace Sidewalk, $11,750.40, **LEPC:** Sioux Valley Wireless, Web Hosting, $19.95, **Adv Taxes:** Lake Co Treasurer, Adv Taxes, $268.51, Grand Total: $86,858.67

NATIONAL DAY OF PRAYER:

The board received an email from Vital Link requesting to use the courthouse grounds for the National Day of Prayer on May 3, 2012 over the noon hour to pray. Motion by Giles, second by Bohl, to approve Vital Link use of courthouse grounds on May 3, 2012 which could include commission room if inclement weather. Motion carried.

HANDICAPPED RESTROOM/COURTHOUSE:

The board received a written request for a handicapped restroom. Chairman Pedersen and Derrick Shoenrock, Bldgs Supt., have discussed a handicapped restroom in the courthouse. Shoenrock to get quotes for a unisex bathroom, handicapped accessible and baby changing table included to be built near the north door entrance to the courthouse. Shoenrock will be scheduled at the next commission meeting to provide more information and quotes.

NAWAPA RESOLUTION:

The board reviewed the Resolution from the North American Water and Power Alliance that was emailed. Motion by Bohl to acknowledge receipt of Resolution. Motion died for lack of second.

SIOUX VALLEY COMMISSIONERS ASSN:

The board reviewed the agenda for the Sioux Valley Commissioners Association meeting at Clark County on May 21, 2012. The board noted the next SV Commissioners Assn meeting will be held on August 20, 2012 at Lake County.

MEETINGS ATTENDED:

Commissioners Bohl and Giles attended the 911 board meeting.

CHN/QTRLY REPORT:

Jen Fouberg, CHN, presented her quarterly (Jan-March 2012) report for the community health office. She discussed the Dakota Smiles Dental bus coming to Madison in July, Immunization Program, school services, infant mortality plan, family planning, and WIC. The WIC program will be getting a new computer system in February 2013.

WIC CONTRACT:

Fouberg discussed the WIC contract between Lake County and the SD Dept of Health for June 1, 2012 and ending May 31, 2013. The contract has increased due to more participants. June 1, 2012 -

May 31, 2013 $7,976.00 and travel expense $650. Motion by Bohl, second by Wollmann, to approve chairman sign the WIC contract. Motion carried.

MEETINGS ATTENDED:

Commissioner Giles attended the East Dakota Transit meeting and discussed the LAIC interviewing progress.

DOE/PART-TIME POSITION:

Shirley Ebsen, Director of Equalization, discussed the part-time position in her office. She has the job description prepared for a Dakota State intern. The current grade/rates at Lake County were discussed. Ebsen to discuss a paid internship with a DSU official for a minimum of 10 hours per week.

MEETINGS ATTENDED:

Commissioner Wollmann attended the Madison public library board meeting. Commissioner Hageman attended the water quality meeting. Commissioner Bohl discussed the proposed thrift shop on main street in Madison. Chairman Pedersen discussed his meeting with Randy Kittle, Division of Parks and Recreation Grant Coordinator, and DonThomson on the recreational trail grant application.

EXECUTIVE SESSION:

Motion by Bohl, second by Wollmann, to enter into executive session with Roberta Janke, Auditor, in attendance. Motion carried.

REGULAR SESSION:

Motion by Bohl, second by Hageman, to return to the regular session. Motion carried.

GRADE CHANGES/AUDITORS OFC:

Motion by Hageman, second by Wollmann, to change Linda Walker, Grade 8 $16.20 per hour to Grade 6 $15.70 per hour and Paula Barrick, Grade 10 $16.10 per hour to Grade 12 $16.60 per hour based on recommendation of the auditor. Motion carried.

DRAINAGE BOARD:

Motion by Bohl, second by Hageman, to enter into a drainage board. Motion carried. Debra Reinicke, Drainage Officer, presented the following applications.

Drainage permit application #12-04, Doyle Renaas, SE1/4 3-108-52, Nunda Twp, new tile Doyle Renaas was present to discuss his application. U.S. Fish & Wildlife will not attend the public hearing. Motion by Hageman, second by Giles, to approve drainage application #12-04. Motion carried.

Drainage permit application #12-05, Doyle Renaas, NE1/4 10-108-52, Nunda Twp, new tile. Renaas was present to discuss his application. U.S Fish & Wildlife will not attend the public hearing. Motion by Bohl second by Hageman, to approve drainage application #12-05. Motion carried.

BOARD OF ADJUSTMENT:

Motion by Wollmann, second by Hageman, to adjourn as a drainage board and convene as a board of adjustment. Motion carried.

PLATS REVIEWED:

Debra Reinicke, Zoning Officer, presented the following plats to the board.

Molskness Addition in the SW1/4 of section 18, township107 north, range 52 west of the 5th p.m. in Lake County, SD. Motion by Giles, second by Wollmann, to approve plat. Motion carried.

Lot B1 and Lot B2, a replat of Lot B of Stapleton's & Schroeder's addition in the SW1/4 of the SW1/4 of Section 25, Township 106 north, range 52 west of the 5th p.m. in Lake County, SD. Motion by Wollmann, second by Hageman, to approve plat. Motion carried.

ADJOURN/BRD OF ADJUSTMENT:

Motion by Bohl, second by Hageman, to adjourn as a board of adjustment. Motion carried.

DRAINAGE BOARD:

Motion by Wollmann, second by Bohl, to enter into a drainage board. Motion carried. Debra Reinicke, Drainage Officer, in attendance.

Drainage permit application #12-06, Dale Schut, W1/2 NE1/4 & NW1/4 28-105-51, Chester Twp, new tile. Greg VanZantan was representing Dale Schut. VanZantan will be the contractor for this tiling project. Mr. and Mrs. Reginald Uthe were in attendance. There was not a representative of SD

Game, Fish & Parks present. Motion by Hageman, second by Bohl, to approve drainage application #12-06. Motion carried.

ADJOURN/DRAINAGE BOARD:

Motion by Hageman, second by Wollmann, to adjourn as a drainage board. Motion carried.

BOARD OF EQUALIZATION:

Motion by Hageman, second by Bohl, to enter into a board of equalization. Motion carried. Shirley Ebsen, Director of Equalization, was present. County board of equalization minutes are published separately.

REGULAR SESSION:

Motion by Wollmann, second by Bohl, to adjourn as a county board of equalization and return to the regular session. Motion carried.

GENERAL FUND SURPLUS ANALYSIS:

The board reviewed the following general fund surplus analysis for March 31, 2012.

Lake County
General Fund Surplus Analysis
March 31, 2012

ASSETS:			
10100	Cash	$2,800,455.97	
10800	Taxes Receivable--Current		$3,059,233.46
11000	Taxes Receivable--Delinquent		$45,770.95
13300	Advance to Other Fund	$20,949.39	
TOTAL ASSETS		$5,926,409.77	
LIABILITIES AND EQUITY:			
22400	Deferred Revenue	$3,105,004.41	
FUND BALANCES:			
27400	Restricted		
	274.99 Restricted for HAVA Grant		$39,047.68
27500	Committed		
27600	Assigned		
	276.01 Assigned for next years budget		$155,124.00
	276.03 Assigned for Co RD&BR projects		$569,170.00
	276.98 Assigned for crthse bldg project		$1,054,513.90
	276.99 Assigned for lake access area		$56,192.38
27700	Unassigned	$947,357.40	
TOTAL LIABILITIES AND EQUITY			$5,926,409.77
Following Year's General Fund Budget			
	(use current year for March analysis)		$3,898,562.00
Fund Balance Percentage			24.30%

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen at 11 a.m. adjourned the meeting to meet on May 15, 2012 at 9 a.m.

/s/Roberta Janke
ROBERTA JANKE

/s/Scott Pedersen
SCOTT PEDERSEN

Lake County Auditor

Chairman, Lake County Commission