LAKE COUNTY COMMISSION MINUTES
December 27, 2012

The Board of Lake County Commissioners met in regular session on December 27, 2012 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Chris Giles, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Bohl, second by Hageman, to approve the agenda of December 27, 2012 with the addition of Peggy Young, Welfare Manager, at 9:10 a.m. Motion carried.

MINUTES APPROVED:

Motion by Giles, second by Bohl, to approve the minutes of December 18, 2012. Motion carried.

PAYROLL APPROVED:

Motion by Hageman, second by Wollmann, to approve the payroll of December 10-23, 2012. Motion carried. COMMISSIONERS: $2,070.00; AUDITORS OFC: $4,196.15; TREASURERS OFC: $3,973.58; STATES ATTY OFC: $5,107.14; GOVT BLDGS: $3,684.96; DIR EQUALIZATION OFC: $4,195.51; REGISTER DEEDS OFC: $2,727.98; VSO: $201.60; SHERIFF OFC: $10,436.27; JAIL: $4,794.68; EMA: $1,413.04; 911 COMM CENTER: $6,682.56; ROAD & BRIDGE: $17,793.84; CHN: $1,150.37; WIC: $501.02; EXTENSION: $1,259.20; ZONING: $1,484.20; WATER QUALITY; $1,156.00. GRAND TOTAL $72,828.10.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke discussed the yearend bills with the board. Motion by Giles, second by Wollmann, to approve the accounts payable (2). Motion carried.

Accounts Payable 12-21-12 General Withholding: Lake Co Treasurer, withholdings, $2,534.10, Support of Poor: Union Bank & Trust Co, one recipient, $947.16, Recreation: Lake Madison Dev Assoc, Solar Circulation, $3,500.00, Hwy Road & Bridge: Lake Co Treasurer, withholdings, $1,443.66, 911 Comm Center: Lake Co Treasurer, withholdings, $396.42, EMA: Lake Co Treasurer, withholdings, $222.46, Grand Total: $9,043.80

Accounts Payable 12-31-12 General Withholding: Aflac, Cancer/Int Care Prem, $1,288.96, SD Retirement System, Dec 12 Collections, $6,604.55, Optilegra, Jan 13 Upgrade Premium, $345.04, Johnson Rodenburg, Wage Assignment, $300.00, Lake County Treasurer, Adv Taxes, $88.20, SD Supp Retirement Plan, Dec 12 Collections, $607.50, Wellmark Bcbs of SD, Jan 13 Upgrade premium, $1,944.24, Dakotaland Federal CU, withholdings, $372.00, Lake County Treasurer, withholdings, $9,876.86, Commissioners: Assurant Employee Benefit, Jan 13 Life Ins Prem, $28.81, Optilegra, Jan 13 Vision Premium, $39.95, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $447.80, Campbell Supply, supplies, $204.13, Central Business, supplies, $72.48, Madison Ace Hardware, supplies, $7.80, Pitney Bowes, Postage Lease, $1.06, Elections: Pitney Bowes, Postage Lease, $17.28, US Postal Service, Postage Refill, $100.00, Bureau of Adm, Nov bit billing, $5.00, Judicial: Pitney Bowes, Postage Lease, $16.51, US Postal Service, Postage Refill, $100.00, West Payment Center, book, $159.50, Auditor: SD Retirement System, Dec 12 Collections, $624.01, Assurant Employee Benefit, Jan 13 Life Ins Prem, $19.35, Optilegra, Jan 13 Vision Premium, $23.97, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $895.60, Software Services, Dec service, $600.00, Central Business, supplies/chairs, $527.88, Lake County Treasurer, postage, $.20, Madison Instant Printing, supplies, $162.50, Madison Instant Printing, stamp, $37.43, Office Peeps, supplies, $959.00, Pitney Bowes, Postage Lease, $44.18, Shopko, supplies, $48.97, US Postal Service, Postage Refill, $200.00, Universal Services, printer ribbons, $115.00, Brown & Saenger, File Cabinet, $963.90, Treasurer: SD Retirement System, Dec 12 Collections, $534.77, Assurant Employee Benefit, Jan 13 Life Ins Prem, $19.35, Optilegra, Jan 13 Vision Premium, $23.97, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $1,343.40, Software Services, Dec service, $340.00, Madison Daily Leader, publishing, $283.88, Century Business Prod, Copier Maint, $25.00, First Bank & Trust, deposit slips, $61.36, Pitney Bowes, Postage Lease, $70.78, Madison Instant Printing, supplies, $65.00, Pitney Bowes,

Postage Lease, $4.90, Bureau of Adm, Nov bit billing, $15.00, St Atty: One Recipient, deductible reimb, $387.00, A & B Business, prints, $23.52, SD Retirement System, Dec 12 Collections, $724.29, Assurant Employee Benefit, Jan 13 Life Ins Prem, $19.35, Optilegra, Jan 13 Vision Premium, $23.97, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $447.80, Lake County Treasurer, postage, $.45, Madison Instant Printing, supplies, $32.50, Pitney Bowes, Postage Lease, $12.80, Office Peeps, supplies, $223.69, Gvt Bldg: Chemco, supplies, $282.00, Millennium Recycling, Recycling fee, $139.25, SD Retirement System, Dec 12 Collections, $485.38, Assurant Employee Benefit, Jan 13 Life Ins Prem, $19.35, Optilegra, Jan 13 Vision Premium, $23.97, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $895.60, Campbell Supply, supplies, $19.99, Madison Ace Hardware, supplies, $11.99, Pulford's Auto Parts, parts, $3.43, City of Madison, Utilities, $20.19, DOE: SD Retirement System, Dec 12 Collections, $598.22, Assurant Employee Benefit, Jan 13 Life Ins Prem, $19.35, Optilegra, Jan 13 Vision Premium, $23.97, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $1,343.40, Software Services, Dec service, $160.00, Madison Instant Printing, supplies, $24.38, Pitney Bowes, Postage Lease, $40.33, US Postal Service, postage refill, $1,000.00, Ebsen, Shirley, Tvl Exp, $79.55, ROD: SD Retirement System, Dec 12 Collections, $455.02, Assurant Employee Benefit, Jan 13 Life Ins Prem, $11.18, Optilegra, Jan 13 Vision Premium, $15.98, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $447.80, Software Services, Dec service, $40.00, Madison Instant Printing, supplies, $32.50, Pitney Bowes, Postage Lease, $13.78, Bureau of Adm, Nov bit billing, $5.00, VSO: SD Retirement System, Dec 12 Collections, $30.14, Assurant Employee Benefit, Jan 13 Life Ins Prem, $.97, Optilegra, Jan 13 Vision Premium, $1.20, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $67.17, Pitney Bowes, Postage Lease, $1.19, Sheriff: SD Retirement System, Dec 12 Collections, $1,423.54, Assurant Employee Benefit, Jan 13 Life Ins Prem, $21.84, Optilegra, Jan 13 Vision Premium, $31.96, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $1,791.20, Madison Instant Printing, supplies, $32.50, Pitney Bowes, Postage Lease, $10.47, US Postal Service, Postage Refill, $100.00, Office Peeps, supplies, $15.55, F & M Oil Company, mount tires, $68.00, Pulford's Auto Parts, Switch, $75.47, Jail: SD Retirement System, Dec 12 Collections, $787.88, Assurant Employee Benefit, Jan 13 Life Ins Prem, $14.73, Optilegra, Jan 13 Vision Premium, $23.97, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $1,343.40, Brookings Co Sheriff, male housing, $130.00, Davison Co Sheriff's Ofc, female housing, $1,275.00, Office Peeps, supplies, $121.53, Verizon Wireless, Service, $193.85, Coroner: Assurant Employee Benefit, Jan 13 Life Ins Prem, $6.45, Optilegra, Jan 13 Vision Premium, $7.99, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $447.80, Weiland, Ted, Douglas Stout Fee, $58.50, SAR: Donovan’s, inspect/fill, $26.69, Pitney Bowes, Postage Lease, $.16, Power Promotions, supplies, $147.90, City of Madison, Utilities, $165.43, M&T Fire & Safety, EMS suits, $3,096.10, Support of Poor: Dakota Care Cobra Services, one recipient, $656.41, Madison Instant Printing, supplies, $3.24, Pitney Bowes, Postage Lease, $1.88, CHN: SD Retirement System, Dec 12 Collections, $170.88, Assurant Employee Benefit, Jan 13 Life Ins Prem, $6.45, Optilegra, Jan 13 Vision Premium, $7.99, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $447.80, Pitney Bowes, Postage Lease, $17.52, Central Business, hutch, $285.00, WIC: Hulm, Betty, training, $9.59, Young, Peggy, training, $15.88, MI Board: Shepherd Reporting, MI Hearing, $27.50, Pollard, Jerry, MI Hearing, $170.00, Extension: SD Retirement System, Dec 12 Collections, $205.10, Assurant Employee Benefit, Jan 13 Life Ins Prem, $6.45, Optilegra, Jan 13 Vision Premium, $7.99, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $447.80, Madison Instant Printing, supplies, $32.50, Fastenal Co, Table Dolly, $449.69, City of Madison, Utilities, $451.24, Weed: C & R Supply, supplies, $59.46, Farmers Ag Center, Amine, $1,032.75, Zoning: SD Retirement System, Dec 12 Collections, $232.10, Assurant Employee Benefit, Jan 13 Life Ins Prem, $6.45, Optilegra, Jan 13 Vision Premium, $7.99, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $447.80, Madison Instant Printing, supplies, $4.88, Office Peeps, supplies, $62.83, Pitney Bowes, Postage Lease, $9.43, Env Specialist: SD Retirement System, Dec 12 Collections, $138.72, Assurant Employee Benefit, Jan 13 Life Ins Prem, $6.45, Optilegra, Jan 13 Vision Premium, $7.99, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $447.80, Maursetter, John, mileage, $107.30, Hwy Road & Bridge: Dakotaland Federal CU, withholdings, $360.00, Lake County Treasurer, withholdings, $4,211.56, SD Retirement System, Dec 12 Collections, $2,592.93,

Aflac, Cancer/Int Care Prem, $365.54, Assurant Employee Benefit, Jan 13 Life Ins Prem, $77.40, SD Retirement System, Dec 12 Collections, $2,695.37, Optilegra, Jan 13 Upgrade Premium, $150.48, Lake County Treasurer, Adv Taxes, $87.00, SD Supp Retirement Plan, Dec 12 Collections, $640.00, Wellmark Bcbs of SD, Jan 13 Sp Premium, $910.30, One Recipient, Deductible Reimb, $750.00, Optilegra, Jan 13 Vision Premium, $95.88, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $4,925.80, SD DOT, bridge exp-striping, $41,724.38, Johannsen, Kelly, Safety Clothing, $100.00, Johnson, Robert, Safety Clothing, $100.00, Madison Instant Printing, supplies, $32.50, Lake County Treasurer, Stamps, $45.00, Michael Johnson Const, pea rock, $3,517.50, City of Madison, Utilities, $519.12, Sioux Valley Energy, street lights, $115.22, Merchants Capital Resource, Motor Graders pymt, $89,158.40, SD DOT, Post Wood, $3,254.56, WW Tire Service, Tire Machine (Used), $2,000.00, 911 Comm Center: Lake County Treasurer, withholdings, $1,643.54, Office of Child Support, withholdings, $154.15, SD Retirement System, Dec 12 Collections, $836.82, Aflac, Cancer/Int Care Prem, $66.86, Assurant Employee Benefit, Jan 13 Life Ins Prem, $32.25, SD Retirement System, Dec 12 Collections, $898.56, Optilegra, Jan 13 Upgrade Premium, $41.58, SD Supp Retirement Plan, Dec 12 Collections, $30.00, Wellmark Bcbs of SD, Jan 13 Premium Upgrade, $81.04, Optilegra, Inc, Jan 13 Vision Premium, $39.95, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $2,239.00, Madison Instant Printing, supplies, $32.50, Pitney Bowes, Postage Lease, $1.11, Centurylink, Dec Service, $821.46, Sioux Valley Energy, service, $71.81, EMA: Lake County Treasurer, withholdings, $441.32, SD Retirement System, Dec 12 Collections, $203.22, Aflac, Cancer/Int Care Prem, $79.14, Assurant Employee Benefit, Jan 13 Life Ins Prem, $5.48, SD Retirement System, Dec 12 Collections, $233.36, Optilegra, Jan 13 Upgrade Premium, $3.68, Optilegra, Jan 13 Vision Premium, $6.79, Wellmark Bcbs of SD, Jan 13 Health Ins Premium, $380.63, Pitney Bowes, Postage Lease, $1.62, Sioux Valley Energy, Brant Lk sirens, $123.63, LEPC: Sioux Valley Wireless, web hosting, $19.95, Thomson, Donald, Mtg Exp, $27.53, Flex Spending: One Recipient, $150.00, One Recipient, $151.50, One Recipient, $120.00, One Recipient, $208.33, Grand Total: $223,831.24

GENERAL FUND SURPLUS ANALYSIS:

Auditor Janke discussed the general fund surplus analysis will be completed on December 31, 2012. The total unassigned general fund balance cannot exceed 40% of the 2013 general fund budget. Janke discussed the need to assign an estimated $390,000 to a project. Commissioner Wollmann discussed assigning funds for the preservation of records. Motion by Giles, second by Hageman, to assign $25,000 to the preservation of Lake County records and $365,000 added to the assigned road & bridge projects fund balance. Motion carried.

INDIGENT #11-05:

Peggy Young, Welfare Manager, met with the board to discuss Indigent #11-05. Motion by Giles, second by Hageman, to approve up to 18 months of Cobra coverage totaling approximately $11,800 for Indigent #11-05. Motion carried.

RESOLUTION 12-19/CONTINGENCY TRANSFER:

Motion by Bohl, second by Wollmann, to approve Resolution 12-19/ Contingency Transfer. Motion carried.

RESOLUTION #12-19

TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2012 adopted budget for the following departments to discharge just obligations of said appropriations; and WHEREAS SDCL 7-21-32.2 provides that transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget to the following department budgets: Register of Deeds $1,600.00, Sheriff $16,901.00,

Jail $18,406.00, Coroner $1,350.00, EMA $4,506.00, Search & Rescue fund $4,242.00, Support of Poor $2,000.00, Communication Health Nurse $3,548.45, WIC $420.00, Domestic Abuse $60.00, Recreation $6,036.52, Extension $1,000.00. Grand Total $60,069.97.
Voting aye: Bohl, Giles, Hageman, Pedersen, Wollmann Voting nay: none
Dated this 27th day of December 2012.
LAKE COUNTY BOARD OF COMMISSIONERS
/s/Scott Pedersen
Scott Pedersen, Chairman
ATTEST:
/s/Roberta Janke
Roberta Janke, Lake County Auditor

SHERIFF/NURSING SERVICES:

Tim Walburg, Sheriff, met with the board to discuss the nursing service contract with Jen Fouberg. Fouberg will give detainees a basic physical nursing assessment after 14 consecutive days of confinement in the Lake County Detention Center. An hourly rate of $40.00 per hour will be charged, with a minimum of one hour per visit. Motion by Wollmann, second by Bohl, to approve chairman sign agreement with Jen Fouberg. Motion carried.

DAVISON & BROOKINGS/JAIL CONTRACTS:

Walburg met with the board and discussed the jail contracts with Brookings and Davison counties for female prisoner housing. Davison County jail rate will change from $75 per day to $86 per day. Brookings County contract rate will remain the same at $65 per day. The board discussed possibly expanding the Lake County Detention Center to house female prisoners. Other counties have expressed interest if Lake County were to have a facility to house female prisoners. The board directed Walburg to explore some options for expanding the jail to house female prisoners.
Motion by Bohl, second by Hageman, to approve the chairman signing the Brookings County Inmate Housing Contract for female housing at $65 per day with Walburg using Brookings County facility first. Motion carried.
Motion by Giles, second by Wollmann, to approve the Davison County Jail Contract as an alternate facility as needed for female inmates at $86 per day. Motion carried.

NEW HIRES/SHERIFF & JAIL DEPTS:

Walburg discussed the new hire for the Detention Officer position and Deputy Sheriff position.
Motion by Giles, second by Hageman, to approve Allen Schroeder, Detention Officer, effective December 31, 2012 at $13 per hour, Grade 3. Motion carried.
Motion by Giles, second by Bohl, to approve Charles Pulford Jr., Deputy Sheriff, effective January 1, 2013 at $15 per hour, Grade 8. Motion carried.

KARR TUCKPOINTING AGREEMENT:

The Karr Tuckpointing agreement will not be signed at this time. A representative of Karr Tuckpointing will take a look at the coping on the top of the courthouse to see if they can complete the project for $13,785.

UNDESIGNATE FUND BALANCE/RECREATION:

Auditor Janke discussed the 2012 expenses of $6,036.52 for the Recreation budget/lake access area. Motion by Giles, second by Wollmann, to undesignate $6,036.52 from the assigned for lake access fund balance to the unassigned fund balance. Motion carried.

EXECUTIVE SESSION:

Motion by Bohl, second by Wollmann, to enter into executive session for personnel matters. Motion carried.

REGULAR SESSION:

Motion by Hageman, second by Wollmann, to return to the regular session. Motion carried.

ADJOURNMENT:
There being no further business to come before the board, Chairman Pedersen at 10:45 a.m. adjourned the meeting until January 3, 2013 at 9 a.m.

/s/Roberta Janke	/s/Scott Pedersen
ROBERTA JANKE	SCOTT PEDERSEN
Lake County Auditor	Chairman, Lake County Commission

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