LAKE COUNTY COMMISSION MINUTES
DECEMBER 17, 2013

The Board of Lake County Commissioners met in regular session on December 17, 2013 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Ronald Golden, Roger Hageman, and Scott Pedersen. Absent: Kelli Wollmann. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Bohl, second by Hageman, to approve the agenda of December 17, 2013. Motion carried.

MINUTES APPROVED:

Motion by Golden, second by Hageman, to approve the minutes of December 3, 2013. Motion carried.

COMMUNITY COMMENTS:

Charles Scholl asked if John Maursetter will be attending the meetings concerning the AG zoning changes.

PAYROLL APPROVED:

Motion by Hageman, second by Bohl, to approve the payroll of November 25-December 8, 2013. Motion carried. COMMISSIONERS: $3,962.95; AUDITORS OFC: $4,850.50; TREASURERS OFC: $4,100.60; STATES ATTY OFC: $5,952.47; GOVT BLDGS: $3,803.04; DIR EQUALIZATION OFC: $4,486.05; REGISTER DEEDS OFC: $3,254.18; SHERIFF OFC: $9,717.56; JAIL: $6,397.36; 911 COMM CENTER: $7,697.91; ROAD & BRIDGE: $17,736.13; CHN: $1,196.80; WIC: $375.00; EXTENSION: $1,300.01; WATER QUALITY: $1,280.00; ZONING: $1,531.20. GRAND TOTAL $77,641.76.

Chairman Pedersen told the board that 12 employees have reached the maximum longevity and 4 employees will receive their first longevity pay this year. Motion by Hageman, second by Golden, to approve the longevity pay for 2013. Motion carried. AUDITORS OFC: $1,620.00; TREASURERS OFC: $1,200.00; STATES ATTORNEY OFC: $1,140.00; GOVT BLDGS: $840.00; DIR EQUALIZATION OFC: $1,980.00; REGISTER DEEDS OFC: $1,740.00; SHERIFF OFC: $1,080.00; JAIL: $480.00; 911 COMM CENTER: $1,260.00; ROAD & BRIDGE: $7,020.00; CHN: $600.00; EXTENSION: $900.00; ZONING: $900.00. GRAND TOTAL $20,760.00.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke told the board the payment to Merchants Capitol Resources for $89,158.40 for the motorgraders will need to be paid with the withholdings on Friday. Motion by Bohl, second by Hageman, to approve the following accounts payable (3). Motion carried.

Accounts Payable 12-13-13 General Withholdings: Lake Co Treasurer, Withholdings, $12,220.24, Dakotaland Fed Cr Union, Withholdings, $372.00, **Gvt Bldg:** Verizon Wireless, Service, $26.41, **DOE:** Verizon Wireless, Service, $26.41, **Sheriff:** SD Dept of Revenue, Bl Alcohols, $245.00, Cardmember Service, Fuel, $285.95, **Extension:** First Bank & Trust, Supplies, $453.24, **Weed:** Verizon Wireless, Service, $27.19, **Water Quality:** Verizon Wireless, Service, $36.84, **Hwy Rd-Br:** Lake Co Treasurer, Withholdings, $4,434.44, Dakotaland Fed Cr Union, Withholdings, $360.00, Xcel Energy, Util/Ramona, $14.07, Verizon Wireless, Service, $52.82, **911 Comm:** Lake Co Treasurer, Withholdings, $2,058.15, Office Child Support Enf, Ch Support, $154.15, ITC, Service, $115.55, Triotel Communication, Service, $169.53, Verizon Wireless, Service, $26.41, **EMA:** Verizon Wireless, Service, $31.64, **Adv Taxes:** Lake Co Treasurer, Adv Taxes, $507.57, **St Remittance:** SD Dept of Revenue, Remittance, $185,117.05, **Flex Spending:** One Recipient, $100.00, One Recipient, $120.00, **ROD:** SDACO, Nov 13 Fee, $352.00, Grand Total: $207,306.66

Accounts Payable 12-18-13 Commissioner: Madison Daily Leader, Publishing, $495.38, Central Business, supplies, $14.58, Infotech Solutions, Email, $3.00, Madison Daily Leader, Subscription, $93.06, Hageman, Roger, Mtg Reg, $15.00, Midcontinent Comm, Service, $9.56, **Election:** Bureau of Adm, Long Distance Calls, $6.43, Infotech Solutions, Supplies, $166.49, **Judicial:** Parent, Philip, Dec

Public Defender Contract, $4,770.42, Central Business, Supplies, $110.40, Thomson Reuters-West, Nov Online Service, $636.73, **Auditor:** Software Services, Nov Service, $120.00, Infotech Solutions, Email/Maint, $211.50, Marco, Copier Maint, $40.40, Central Business, Supplies, $460.23, Brown & Saenger, Supplies, $111.88, Lake County Treasurer, Nov Ach Chg, $45.44, Bureau of Adm, Long Distance/Fax Calls, $14.94, Centurylink, Dec Service, $46.14, Midcontinent Comm, Service, $28.68, Central Business, Chair, $145.00, **Treasurer:** Mastel, Bruce, Host Database, $35.00, Software Services, Nov Service, $220.00, Madison Daily Leader, Publishing, $612.02, Brown & Saenger, Copy Paper, $27.00, Office Peeps, Supplies, $165.90, Bureau of Adm, Long Distance/Fax Calls, $4.05, Brown & Saenger, Copy Paper, $27.00, Bureau of Adm, Long Distance/Fax Calls, $3.44, Centurylink, Dec Service, $32.76, **IT:** Infotech Solutions, Backup/Maint, $770.00, **St Atty:** Lewis Drug, Photos, $5.55, Infotech Solutions, Email/Maint, $163.50, Brown & Saenger, Copy Paper, $27.00, Bureau of Adm, Long Distance/Fax Calls, $9.66, Centurylink, Dec Service, $46.14, Midcontinent Comm, Service, $38.24, **Gvt Bldg:** Brookings Rent-All Rental, Sander Rental, $242.86, Infotech Solutions, Email/Maint, $33.00, Campbell Supply, Supplies, $74.75, Home Service Water Cond, Salt, $56.16, Chemco, Supplies, $144.66, Lewis Drug, Supplies, $35.94, Madison Ace Hardware, Supplies, $8.88, Prostrollo Motor, Handle, $50.74, Pro-Build, Supplies, $64.89, Bud's Clean Up Service, Nov Services, $162.25, Bureau of Adm, Long Distance Calls, $.24, City of Madison, Utilities, $1,510.46, Centurylink, Dec Service, $33.02, Shred-It Usa-Sioux Falls, Service, $153.13, Midcontinent Comm, Service, $9.56, Northwestern Energy, Service, $10.00, **DOE:** Software Services, Nov Service, $60.00, Infotech Solutions, Email/Maint, $159.00, Central Business, Supplies, $144.42, Brown & Saenger, Copy Paper, $20.25, Madison Instant Printing, supplies/Copies, $134.11, Bureau of Adm, Long Distance/Fax Calls, $3.19, Centurylink, Dec Service, $32.76, Midcontinent Comm, Service, $28.68, **ROD:** Infotech Solutions, Email/Maint, $66.00, McLeods Office Supply, Supplies, $76.22, Bureau of Adm, Long Distance Calls, $4.29, Centurylink, Dec Service, $19.38, Midcontinent Comm, Service, $19.12, **VSO:** Bureau of Adm, Long Distance/Fax Calls, $1.95, Infotech Solutions, Email/Maint, $9.45, Centurylink, Dec Service, $7.86, **Sheriff:** Madison Community Hosp, Bl Alcohols, $476.00, Infotech Solutions, Email/Maint, $231.00, Gary's Gun Shop, Ammunition, $219.90, Brown & Saenger, Copy Paper, $54.00, Madison Instant Printing, Bus Cards, $77.25, Office Peeps, Supplies, $110.18, Pharmchem, Supplies, $42.00, Prostrollo Auto Plaza, Headlamp Repair, $38.80, Splash & Dash, Car Wash, $17.00, Sturdevant's Auto Parts, Parts, $30.30, **Jail:** Madison Community Hosp, Service, $342.00, Fouberg, Jennifer, Nursing Service, $200.00, Infotech Solutions, Email/Maint, $108.00, Office Peeps, Supplies, $27.07, Bureau of Adm, Long Distance/Fax Calls, $27.17, City of Madison, Utilities, $786.77, Centurylink, Dec Service, $72.90, Midcontinent Comm, Service, $105.12, Northwestern Energy, Service, $538.10, Sunshine Foods, prisoner meals, $2,008.00, **Coroner:** Weiland, Ted, Coroner Fees, $175.50, **SAR:** Infotech Solutions, Email, $3.00, Lake County React, Dues/batteries, $1,175.99, Centurylink, Dec Service, $13.38, Midcontinent Comm, Service, $9.56, Northwestern Energy, Service, $85.39, **Support of Poor:** Dakotacare Cobra Service, One Recipient, $819.42, Lewis Drug, One Recipient, $141.98, Infotech Solutions, Email/Maint, $33.00, Centurylink, Dec Service, $19.64, Midcontinent Comm, Service, $9.56, Senior Companions of SD, 4th Qtr Allotment, $500.00, Lake Co Food Pantry, 4th Qtr Allotment, $600.00, **CHN:** Marco, Copier Maint, $43.76, **Ambulance:** Madison Community Hosp, 4th Qtr Allotment, $5,000.00, **Care of Aged:** Interlakes Comm Action, 4th Qtr Allotment, $2,344.75, East Dakota Transit, 4th Qtr Allotment, $3,000.00, **Dev Disabled:** Ecco Inc, 4th Qtr Allotment, $625.00, **Drug Abuse:** Community Counseling Svc, 4th Qtr Allotment, $2,092.50, **Mental Health Center:** Community Counseling Svc, 4th Qtr Allotment, $2,092.50, **M I Board:** Cody, Denise, MI Service, $15.00, Lewno, Lucy, MI Service, $148.71, Minnehaha County Auditor, MI Service, $332.50, Swanda, Karen, MI Service, $15.00, Yankton Co Sheriff's Ofc, MI Service, $25.00, Ravnsborg, Jason, MI Crt Appt Atty, $134.00, **Library:** Madison Public Library, 4th Qtr Allotment, $2,250.00, **Historical Museum:** Smith-Zimmermann Museum, 4th Qtr Allotment, $750.00, **Extension:** Best Business Products, Copier Lease, $113.00, Infotech Solutions, Labor/Service, $37.50, Central Business, Supplies, $215.13, Brown & Saenger, Copy Paper, $27.00, Loopy's Dollar Store, Supplies, $21.50, Bureau of Adm, Long Distance/Fax Calls, $14.20, Infotech Solutions, Email, $3.00, Centurylink, Dec

Service, $58.14, Midcontinent Comm, Service, $9.56, Lewis Drug, Photos, $23.92, **Cons Dst:** Lake County Cons District, 4th Qtr Allotment, $14,552.50, **Weed:** Midcontinent Comm, Service, $9.56, Infotech Solutions, Email, $3.00, **Water Quality:** Infotech Solutions, Email/Maint, $33.00, Maursetter, John, Mileage, $247.16, Bureau of Adm, Long Distance Calls, $.21, Centurylink, Dec Service, $13.38, Midcontinent Comm, Service, $9.56, **Zoning:** First District Assn, 4th Qtr Allotment, $4,237.50, Madison Daily Leader, Publishing, $74.57, Infotech Solutions, Email/Maint, $33.00, Central Business, Supplies, $39.60, Brown & Saenger, Copy Paper, $6.75, Office Peeps, Supplies, $111.13, Bureau of Adm, Long Distance Calls, $4.11, Centurylink, Dec Service, $19.38, Midcontinent Comm, Service, $9.56, **Economic Dev/Tourism:** Lake Area Improvement Corp, 4th Qtr Allotment, $6,250.00, Prairie Historical Society, 4th Qtr Allotment, $625.00, **Hwy Rd-Br:** Van Den Hemel, Timothy, Safety Clothing Reimb, $65.71, Johnson Bros Excavation, Culvert Work, $8,388.82, Aramark Uniform Services, Service, $169.48, Boyer Trucks-Sioux Falls, Parts, $681.67, Brock White Company, Detack Crafco, $119.24, Butler Machinery, Parts, $550.03, Campbell Supply, Supplies, $273.24, Carquest, Parts, $21.88, Craig's Welding, Service, $32.00, Krug Products, Hose Assy, $9.70, Madison Ace Hardware, Supplies, $81.06, Michael Johnson Const, Sand, $1,137.90, Prostrollo Auto Plaza, Parts, $6.25, Pro-Build, Supplies, $13.75, Pulford's, Parts, $115.10, Resykle, Supplies, $589.72, Stan Houston Equipment, Supplies, $656.47, Sturdevant's, Parts, $100.16, Wheelco, Parts, $55.34, Cole's Petroleum, Engine Oils, $1,253.30, Central Business, Supplies, $84.00, Brown & Saenger, Copy Paper, $27.00, Madison Daily Leader, Timecards, $245.00, Bureau of Adm, Long Distance/Fax Calls, $9.14, Centurylink, Dec Service, $46.14, Midcontinent Comm, Service, $9.56, Infotech Solutions, Email, $3.00, Lyle Signs, Signs/Markers, $2,528.50, Johnson Bros Excavation, Pea Rock, $876.83, **911 Comm:** Infotech Solutions, Email/Maint, $33.00, Brown & Saenger, Copy Paper, $27.00, Bureau of Adm, Long Distance/Fax Calls, $4.39, Centurylink, Dec Service, $371.66, Midcontinent Comm, Service, $9.56, Zuercher Technologies, Upgrade Insight Software, $4,450.00, **EMA:** Stadel, Brenda, Website maintenance, $125.00, Bureau of Adm, Long Distance Calls, $.55, Infotech Solutions, Email/Maint, $53.55, Centurylink, Dec Service, $44.54, Midcontinent Comm, Service, $9.56, **Domestic Abuse:** Domestic Violence Network, 4th Qtr Allotment, $1,205.00, **Adv Taxes:** Lake Co Treasurer, Adv Taxes, $657.01, **Flex Spending:** One Recipient, $158.00, Grand Total: $93,177.17.
Accounts Payable 12-20-13 General Withholding: Lake Co Treasurer, Withholding, $2,725.12, **Hwy Rd-Br:** Merchants Capital Resource, Lease Pymt Motor Graders, $89,158.40, Lake Co Treasurer, Withholding, $1,779.22, **911 Comm:** Lake Co Treasurer, Withholding, $355.48, Grand Total: $94,018.22.

SUPPLEMENTAL BUDGET/RESOLUTION #13-19:

Auditor Janke explained the cash is available for the expenditures but budget authority is needed for the Recreation, Community Health Nurse, and Search & Rescue fund budgets. Motion by Bohl, second by Hageman, to approve Resolution 13-19. Motion carried.

RESOLUTION #13-19
SUPPLEMENTAL BUDGET

WHEREAS, it is necessary to supplement the 2013 Annual Budget in order to carry on the indispensable functions of Lake County; and

WHEREAS, the adoption of the proposed Supplemental Budget was duly considered by the Lake County Commission on the 17th day of December 2013 at 9:10 a.m. in the Commission Meeting Room, pursuant to due notice; now, therefore be it

RESOLVED by the Lake County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable function of Government, to-wit:

Recreation Budget	10100X4220529	$18,850
Community Health Nurse	10100X4351421	$ 1,270
Search & Rescue Fund	25500X4340229	$ 3,792
	Grand Total	$23,912

Voting aye: Bohl, Golden, Hageman, Pedersen Voting nay: None
Dated this 17th day of December 2013.
APPROVED BY THE COUNTY COMMISSION:
/s/Scott Pedersen
Scott Pedersen, Chairman
ATTEST:
/s/Roberta Janke
Roberta Janke, Auditor

2014 24/7 STAFFING GRANT:

Tim Walburg, Sheriff, told the board Attorney General Jackley has approved the 24/7 Staffing Grant for Lake County for $17,082 in 2014. Two part-time (no benefits) employees are currently employed at Lake County with this grant funding program.

INTERNSHIP/JAILER:

Walburg discussed a minimum 120 hour volunteer internship program with Southeast Technical Institute and Micah Hofman, Jailer. Hofman will shadow the Sheriff/Deputies. Motion by Hageman, second by Golden, to approve the volunteer internship for Micah Hofman beginning December 18, 2013. Motion carried.

MEETINGS ATTENDED:

Commissioner Golden attended East Dakota Transit and EM/VSO interviews. Commissioner Hageman attended First District and toured the Headstart building. Commissioner Pedersen attended the Lake Madison Development Association meeting. He was unable to attend the Lake Madison Sanitary District meeting but told the board a letter has been sent regarding the toilets at the lake access area.

PARAGON CUSTOM HOMES INC:

Linda Fischer, Treasurer, discussed a conversation she and Auditor Janke had with Tom Coburn concerning the delinquent taxes on Paragon Custom Homes Inc, parcel #21996-00100-05010, of $113,334.67 plus costs of $152. Coburn and Tom Issenhuth, Attorney, were unable to keep their scheduled appointment. Coburn told the officials this will be paid in full within the next 10 days. Motion by Golden, second by Hageman, to acknowledge the verbal commitment of Tom Coburn on these delinquent taxes. Motion carried.

2012 PAY 2013 DLQ TAX LISTING:

Fischer presented a listing of the 2012 payable 2013 taxes that were not paid as of the first Monday in December. She reported there are 122 certificates totaling $115,201.10. Motion by Bohl, second by Golden, to acknowledge receipt of the tax certificate listing. Motion carried.

ABATEMENT #2013-78:

The board reviewed abatement 2013-78 from the City of Madison, tax exempt entity. Motion by Golden, second by Hageman, to approve abatement #2013-78 of $196.46. Motion carried.

2014 LIQUOR LICENSE/MOONLITE INN:

The board reviewed the 2014 retail (on-sale) liquor license, RL-5729 for the Moonlite Inn. Motion by Bohl, second by Hageman, to approve the 2014 liquor license renewal for the Moonlite Inn/Charlene Fischer. Motion carried.

MINNEHAHA COUNTY/2014 JDC CONTRACT:

The board reviewed the 2014 juvenile detention contract with Minnehaha County. Chris Giles, States Atty., was present to discuss the contract. The detention rate increased from $150 per day to $155 per day. The rate for non-secure detention at Volunteers of America increased from $110 to $115 per

day. Motion by Golden, second by Hageman, to approve the chairman sign the 2014 JDC contact. Motion carried.

SURPLUS LISTING 12-17-2013:

The board reviewed the following items on the surplus listing dated 12-17-2013. #1 FA#00639, 5 drawer cabinet from Welfare dept, #2 FA#01342 rolodex from Welfare dept, #3 FA#01343 diskette holder from Welfare dept, #4 FA#04196, Samsung cell phone from Comm/St Atty, #5 FA#04317 Compaq Presario computer from Auditors ofc, #6 keyboard tray from the treasurer ofc, and #7 FA#04446 Vending machine listed on Comm inventory. Motion by Bohl, second by Hageman, to declare surplus the listing dated 12-17-2013. Motion carried.

EM/VSO OFFICE-DESK:

Auditor Janke told the board $650 is budgeted in the Emergency Management budget for furniture. Motion by Bohl, second by Hageman, to approve the purchase of a desk for the Emergency Management/Veteran's Service Office for approximately $650. Motion carried.

TAX DEED PROPERTY SALE:

This being the time and date as per advertisement, the commissioners moved to the first floor lobby of the courthouse for the sale of property described as: Lot 3 Block 7 Town Prop 2nd, Madison City, parcel ID 210450070003010. Motion by Bohl, second by Hageman, to approve the bid of $5 from William Lembcke. Motion carried.

GIS/THE SCHNEIDER CORPORATION:

Shirley Ebsen, Director of Equalization, met with the board to discuss the web hosting and parcel maintenance for the Schneider Beacon GIS data. Ebsen told the board Beacon will auto-renew at the current rate of $705 per month for the web hosting. A 3-year contract is available with the $705 locked in for that period. Parcel maintenance can be done at a fixed fee of $36 per parcel or quarterly by time and materials. The rate for the quarterly option was not known. First District was suggested for this service. Ebsen stated The Schneider Corp has a good reputation and she would like to stay with them. Motion by Golden, second by Bohl, to approve a one year contract with the Schneider Corp for parcel maintenance at the fixed fee of $36 per parcel. Motion carried. Motion by Bohl, second by Golden, to approve a 3 year contract with Beacon/The Schneider Group for $705 per month for web hosting. Motion carried.

REQUESTS FOR DATA/EQUALIZATION:

Ebsen discussed information she received from The Schneider Group concerning requests for real estate and GIS data. If a request is made for real estate data under the Freedom of Information Act, the files that are being requested are not the custom files generated to feed Beacon. Ebsen continues to receive requests for the data even from local businesses. Schneider will provide 3 options: Option 1-on demand, Option 2-annual subscription and Option 3-no fee. Commissioner Golden, GIS Committee, believes option 3 is the best option. Motion by Golden, second by Hageman, to approve option 3 with the Schneider Corporation with no charge to the county. Motion carried.

EXECUTIVE SESSION:

Motion by Bohl, second by Golden, to enter into executive session for personnel SDCL 1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Hageman, second by Bohl, to return to the regular session. Motion carried. Chairman Pedersen announced that one personnel matter was discussed in executive session.

TRAVEL REQUEST:

Robert Johnson to attend weed recertification short course on February 4, 2014 at Sioux Falls SD.

REPORTS RECEIVED:

The following reports for November 2013 were reviewed and placed on file: Register of Deeds fees collected $8,983.00, Auditor's account with the Treasurer $6,350,188.35 in all accounts, Sheriff fees collected $3,740.67, Zoning & Drainage fees collected $3,190.00.

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen at 11:02 a.m. adjourned the meeting until December 30, 2013 at 9 a.m. for yearend business.

/s/Roberta Janke	/s/Scott Pedersen
ROBERTA JANKE	SCOTT PEDERSEN
Lake County Auditor	Chairman, Lake County Commission

Published at the total approximate cost of $