LAKE COUNTY COMMISSION MINUTES
January 15, 2013

The Board of Lake County Commissioners met in regular session on January 15, 2013 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Chris Giles, Roger Hageman, Scott Pedersen, and Kelli Wollmann. The meeting was called to order by Chairman Pedersen. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Bohl, second by Wollmann, to approve the agenda of January 15, 2013. Motion carried.

MINUTES APPROVED:

Motion by Giles, second by Bohl, to approve the minutes of January 3, 2013. Motion carried.

PAYROLL APPROVED:

Motion by Bohl, second by Hageman, to approve the payroll of December 24, 2012-January 6, 2013. Motion carried. COMMISSIONERS: $3,982.45; AUDITORS OFC; $4,855.27; TREASURERS OFC; $4,100.60; STATES ATTY OFC; $5,941.66; GOVT BLDGS; $3,803.04; DIR EQUALIZATION OFC; $4,284.80; REGISTER DEEDS OFC; $3,259.00; VSO; $208.09; SHERIFF OFC; $7,678.40; JAIL; $6,314.09; EMA; $1,455.20; 911 COMM CENTER; $8,609.44; ROAD & BRIDGE; $17,640.12; CHN; $1,196.80; WIC; $99.12; EXTENSION; $1,300.00; ZONING; $1,531.20; WATER QUALITY; $1,280.00. GRAND TOTAL $77,539.28.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke discussed two changes to the accounts payable printout involving the copier for the equalization and zoning offices and the sealed bid publishing bill. Motion by Hageman, second by Wollmann, to approve the following accounts payable (2). Motion carried.

Accounts Payable 1-11-13 General Withholdings: Lake Co Treasurer, withholdings, $11,185.51, Dakotaland Fed Cr Union, withholdings, $372.00, **Sheriff:** SD Dept of Revenue, Bl Alcohols, $324.00, **Dev Disabled:** SD Dept of Revenue, HSC, $600.00, **Hwy Road & Bridge:** Lake Co Treasurer, withholdings, $4,482.70, Dakotaland Fed Cr Union, withholdings, $360.00, **911 Comm Center:** Lake Co Treasurer, withholdings, $2,312.24, Office Child Support Enf, Ch Support, $154.15, **EMA:** Lake Co Treasurer, withholdings, $480.23, **Adv Taxes:** Lake Co Treasurer, $241.30, **State Remittance:** SD Dept of Revenue, $137,420.17, **Flex Spending:** One recipient, $208.33, One recipient, $120.00, **M & P Fund:** SDACO, Dec 12 Rod Fee, $576.00, Grand Total: $158,836.63

Accounts Payable 1-16-13 Commissioner: Madison Daily Leader, publishing, $789.65, Infotech Solutions, Dec service, $3.00, Sunshine Foods, supplies, $9.56, Madison Chamber, regs, $60.00, **Elections:** Bureau of Adm, Long Distance/Fax Calls, $1.45, Janke, Roberta, mileage-Mitchell, $57.35, Infotech Solutions, Dec service, $30.00, **Judicial:** Parent, Philip, Jan Public Defender Contract, $4,770.38, West Payment Center, Dec Service, $606.41, **Auditor:** Infotech Solutions, Dec Service, $117.75, Lake County Treasurer, Dec Ach Chgs, $58.08, Bureau of Adm, Long Distance/Fax Calls, $2.63, Centurylink, Jan Service, $46.14, **Treasurer:** Office Peeps, Binders, $21.44, Bureau of Adm, Long Distance/Fax Calls, $11.02, Centurylink, Jan Service, $32.76, **IT:** Infotech Solutions, Dec service, $767.50, **St Atty:** Infotech Solutions, Dec service, $225.00, Bureau of Adm, Long Distance/Fax Calls, $3.73, Verizon Wireless, Jan service, $27.10, Centurylink, Jan Service, $46.14, **Gvt Bldg:** SD Public Assurance, Ins Renewal, $38.00, Unemployment Ins Div, 4th Qtr Remittance, $152.32, Infotech Solutions, Dec service, $51.75, Kone Inc, Elev Maint, $1,244.01, Campbell Supply, supplies, $17.87, Hillyard/Sioux Falls, supplies, $405.20, Shred-It, Service, $88.49, Verizon Wireless, Jan service, $24.86, Centurylink, Jan Service, $33.02, **DOE:** Infotech Solutions, Dec service, $196.50, Office Peeps, Copier Maint, $51.13, Central Business, supplies, $25.14, McLeods Office Supply, supplies, $358.00, Pheasantland Industries, MH Decal, $91.58, Bureau of Adm, Long Distance/Fax Calls, $3.51, Verizon Wireless, Jan service, $24.86, Centurylink, Jan Service, $32.76, Century Business Prod, Kyocera Copier, $2,088.50, **ROD:** Infotech Solutions, Dec service, $66.00, McLeods Office Supply, supplies, $65.89, Bureau of Adm, Long Distance Calls, $3.07, Centurylink, Jan Service, $19.38, **VSO:** Bureau of Adm, Long Distance/Fax Calls, $.59, Centurylink, Jan Service,

$7.86, **Sheriff:** Infotech Solutions, Dec service, $357.00, Mobile Electronic Svc, Mic Transmitter, $260.00, Office Peeps, supplies, $66.53, MOCIC, 2013 Dues, $100.00, **Jail:** Fouberg, Jennifer, prisoner service, $80.00, Infotech Solutions, Dec service, $106.50, Lewis Drug, supplies, $13.92, Shopko, Phone, $19.99, Bureau of Adm, Long Distance/Fax Calls, $33.25, Centurylink, Jan Service, $72.90, **Coroner:** Weiland, Ted, Dorothy Farrell Fee, $58.50, **SAR:** Infotech Solutions, Dec services, $3.00, Sioux Falls Two Way Radio, service, $110.00, Centurylink, Jan Service, $13.38, Sioux Falls Two Way Radio, Radio, $594.00, **Support of Poor:** Infotech Solutions, Dec service, $33.00, Bureau of Adm, Long Distance Calls, $.15, Centurylink, Jan Service, $19.64, **MI Board:** Lincoln County Auditor, MI Hearing, $342.77, **Extension:** Madison Chamber, 2013 Dues, $109.00, Best Business Products, Copier Lease, $113.00, Instructor, Subscription, $8.00, Madison Daily Leader, Subscription, $93.06, Outer World, supplies, $40.00, Bureau of Adm, Long Distance/Fax Calls, $14.11, Infotech Solutions, Dec service, $3.00, Centurylink, Jan Service, $58.14, Stade, Amanda, Mileage-SF, $24.64, **Weed:** Weed & Pest Conference, Conf regs, $170.00, Verizon Wireless, Jan service, $24.85, Infotech Solutions, Dec service, $3.00, **Water Quality:** Infotech Solutions, Dec service, $33.00, Bureau of Adm, Long Distance Calls, $2.04, Verizon Wireless, Jan service, $35.29, Centurylink, Jan Service, $13.38, **Zoning:** Aldrich, Joseph, Mtg/Mileage, $36.84, Anderson, Gene, Mtg/Mileage, $41.28, Bickett, Donald, Mtg/Mileage, $41.28, Jerlow, R Douglas, Mtg/Mileage, $33.88, Johannsen, Craig, Mtg/Mileage, $25.74, Madison Daily Leader, publishing, $40.40, Infotech Solutions, Dec service, $51.75, Bureau of Adm, Long Distance Calls, $3.91, Centurylink, Jan Service, $19.38, Century Business Prod, Kyocera Copier, $2,088.50, **Hwy Road & Bridge**: One recipient, Deduct Reimb, $750.00, Madison Daily Leader, publishing, $36.41, Prostrollo Motor, parts, $70.00, Sioux Equipment, Repairs, $248.50, Aramark Uniform Services, Service, $73.68, Butler Machinery, parts, $385.37, Campbell Supply, supplies, $211.13, Carquest Auto Parts, supplies, $160.66, F & M Oil Company, Nozzle, $64.95, Fastenal, supplies, $33.16, Hillyard, supplies, $97.42, I-State Truck Center, parts, $28.80, John Deere Financial, parts, $338.38, Lake County Intl, parts, $179.40, Madison Ace Hardware, Hardware, $13.79, Prostrollo Auto Plaza, parts, $9.17, Prostrollo Motor, parts, $98.72, Pulford's Auto Parts, parts, $598.07, Sturdevant's Auto Parts, parts, $430.64, Wheelco, parts, $367.94, Cole's Petroleum, Oils, $1,272.20, F & M Oil Company, supplies, $80.00, Xcel Energy, Utilities, $13.52, Bureau of Adm, Long Distance/Fax Calls, $13.16, Verizon Wireless, Jan service $49.72, Centurylink, Jan Service, $46.14, Infotech Solutions, Dec service, $3.00, **911 Comm Center:** First District Assn, Mapping Maint, $3,500.00, Infotech Solutions, Dec Service, $33.00, RDJ Specialties, Wall Poster, $141.25, Bureau of Adm, Long Distance Calls, $1.42, Itc, Jan service, $115.55, Triotel Communication, Jan service, $167.53, Verizon Wireless, Jan service, $24.85, Centurylink, Jan Service, $371.66, **EMA:** Infotech Solutions, Dec service, $3.00, SDEMA, 2013 Dues, $30.00, Bureau of Adm, Long Distance Calls, $1.61, Verizon Wireless, Jan service, $30.08, Centurylink, Jan Service, $44.54, **Flex Spending:** One recipient, $127.19, Grand Total: $28,454.99

911 COMM CENTER:

Julie Wegener, 911 Comm Supr., met with the board to discuss the need for two part-time 911 operators. Motion by Giles, second by Bohl, to authorize Wegener to hire two part-time, no benefits, 911 Operators. Motion carried.

SHERIFF'S DEPT/NEW HIRE:

Tim Walburg, Sheriff, met with the board to discuss the new hire of Grant Lanning, Deputy Sheriff. Motion by Bohl, second by Hageman, to approve Grant Lanning, Deputy Sheriff, Grade 8, at $15 per hour effective January 16, 2013. Motion carried.

TAX DEED PROPERTIES:

Linda Fischer, Treasurer, met with the board to discuss tax deed property located at Lots One (1) and Two (2) Block 6 Chautauqua Plat, Lake Madison and Lot Three (3) Block 6 Chautauqua Plat, Lake Madison and Lot Five (5) Block 6 Chautauqua Plat & N17' S61' W9' Lot Four (4) Block 6 Chautauqua Plat Blks 4-7 Lake Madison, Lakeview Twp. These properties are bare lots. She also sent the first

letter to Paragon Custom Homes Inc. regarding taxes due by January 31, 2013 or tax deed proceedings will begin. There has been interest expressed in the tax deed property in Wentworth.

RESOLUTION 13-3/OPERATING TRANSFERS:

Motion by Hageman, second by Bohl, to approve the chairman signing Resolution 13-3. Motion carried.

RESOLUTION 13-3
OPERATING TRANSFERS

WHEREAS, Lake County does not have enough cash in the Emergency Management Fund, 911 Communications Fund, and Road & Bridge Fund and it is allowable to do an operating transfer of cash from the General Fund to other funds;

THEREFORE BE IT RESOLVED, that $18,640.00 be transferred to the Emergency Management Fund, that $53,903.00 be transferred to the 911 Communications Fund, and $391,522.50 be transferred to the Road & Bridge Fund for general operating purposes.

Voting aye: Bohl, Giles, Hageman, Pedersen, Wollmann Voting nay: none

Dated this 15th day of January 2013.

LAKE COUNTY BOARD OF COMMISSIONERS
/s/Scott Pedersen
Scott Pedersen, Chairman
ATTEST:
/s/Roberta Janke
Roberta Janke, Lake County Auditor

BARB'S BENEFIT BREAKFAST:

Barb's Benefit Breakfast will be served on January 18, 2013 from 7 a.m. to 8 a.m. in the basement of the Public Safety Building. There will be a freewill offering for the Memorial Fund for Barb Schwebach.

MENTAL HEALTH BOARD:

Charles Stoneback thought it would be in the best interest of all concerned if he was replaced on Mental Health Board. Motion by Giles, second by Wollmann, to appoint Roger Hartman as the 3rd lay member of the Mental Health Board. Motion carried.

EXPERIENCE WORKS PROGRAM:

Auditor Janke discussed the Experience Works program with the board. A clerical worker can be placed at a nonprofit business at no cost to the county. Janke discussed the TotalVote election program and the need to scan all voter registration forms for each voter in Lake County into the new program in 2013.

MEETINGS ATTENDED:

Commissioners Bohl and Giles attended the 911 board meeting. Bohl attended the County Planning meeting. Commissioner Wollmann attended the library board meeting. Commissioner Pedersen attended the Chamber meeting. Commissioners Wollmann and Pedersen will be attending Madison/DSU hosts the legislature.

SAFE ROUTES TO SCHOOL PROGRAM:

Melissa Miller representing the Madison Christian School met with the board to discuss the Safe Routes to School Program. SRTS is a federal, state, and local effort to encourage children, including those with disabilities, to make walking and biking to school a fun and safe activity. The Madison Christian School which is located near CR#38 is applying for a SRTS award.

AUDITOR'S COLLECTED/UNCOLLECTED TAX REPORT:

The board reviewed the 2011 pay 2012 Auditor's collected and uncollected tax report. Lake County had 99% taxes collected and 1% not collected.

FIRST DISTRICT/ANNUAL REPORT:

Todd Kays, First District Association of Local Governments, met with the board to give an overview of First District and discuss the 2012 activities in Lake County. Kays will assist with the personnel policy updates and will provide GIS assistance if needed. He thanked the commission for their support.

BOARD OF ADJUSTMENT:

Motion by Bohl, second by Hageman, to enter into a board of adjustment. Motion carried.

VARIANCE/PLAT:

Debra Reinicke, Planning & Zoning Officer, presented the following to the board.

VARIANCE APPLICATION OF LONNIE KOCMICK—Lots 1 & 2 Block 1 Southside view, parcel #394, Brant Lake, Chester Twp. Kocmick, who was unable to attend, is requesting a side yard variance. Motion by Giles, second by Wollmann, to approve Kocmick variance. Motion carried.

PLAT OF LOT 7 CHRISTIANSEN SUNRISE ACRES 2ND ADDITION in the SE1/4 of Section 26, T106N, R52W, 5th p.m., Lake County, SD. Motion by Hageman, second by Bohl, to approve plat. Motion carried.

REGULAR SESSION:

Motion by Bohl, second by Hageman, to adjourn as a board of adjustment and return to the regular session. Motion carried.

RESOLUTION 13-4/DELETE BRIDGES:

Scott Mathison, Hwy Supt., met with the board to discuss deleting two bridges in Summit Twp from the National Bridge Inventory System. These bridges have been replaced with pipe. Motion by Hageman, second by Bohl, to approve the chairman sign Resolution 13-4. Motion carried.

RESOLUTION 13-4

RESOLUTION TO DELETE BRIDGE FROM NBIS

The Lake County Board of Commissioners is in agreement with SDDOT that the following structure(s) should be deleted from the National Bridge Inventory System (NBIS) for the following reason(s):

STRUCTURE ID, LOCATION AND REASON FOR DELETION:

40-232-040	5.2E & 1S of Nunda	Structure has been replaced with culverts that no longer meet NBIS length requirements.
40-234-040	5.4E & 1S of Nunda	Structure has been replaced with culverts that no longer meet NBIS length requirements.

The Commission is aware of the following stipulations once a structure is deleted from the NBIS Inventory:

1. Federal Bridge funds will not be available for structure replacement or rehabilitation and
2. The structure will only be added to the Inventory following replacement, using County funds.

Upon receipt of this resolution, the above structure(s) will be deleted from inventory.

Voting aye: Bohl, Giles, Hageman, Pedersen, Wollmann Voting nay: none

Dated this 15th day of January, 2013.

/s/Scott Pedersen

Chairman, Lake County Commission

ATTEST:

/s/Roberta Janke

Roberta Janke, Lake County Auditor

BRIDGE REPLACEMENT/SUMMIT TWP:

Mathison discussed a bridge replacement in Summit Township. Project #BRO 8040(15), Lake County, PCN 00ZB. The SD Department of Transportation has this project scheduled for an April 2013 letting. Motion by Giles, second by Wollmann, to approve chairman sign the appropriate paperwork for the SD DOT. Motion carried.

EXECUTIVE SESSION:

Motion by Hageman, second by Bohl, to enter into executive session for personnel matters. Motion carried.

REGULAR SESSION:

Motion by Bohl, second by Hageman, to return to the regular session. Motion carried.

Commissioner Giles recused himself for discussion on the next matter.

STATES ATTORNEY POSITION:

Motion by Hageman, second by Bohl, to offer the States Attorney position to Chris Giles at $75,000. All commissioners had favorable comments with Giles taking this position. Motion carried. There were no comments from those in attendance at the meeting.

Giles accepted the commissioner's offer. Motion by Hageman, second by Bohl, to appoint Chris Giles to the States Attorney position effective March 4, 2013 at a salary of $75,000 with appointment ending on January 5, 2015. Motion carried.

Giles gave his resignation as county commissioner effective March 4, 2013 to the board. Motion by Bohl, second by Wollmann, to accept the resignation of Commissioner Chris Giles effective March 3, 2013 with great appreciation for his service to Lake County. Motion carried.

Applications for the vacancy on the Lake County Commission will be accepted thru February 4, 2013 and should be submitted to the Lake County Auditor.

TRAVEL REQUEST:

Robert Johnson, Weed Supr., and Ted LaFleur to attend the Weed & Pest conference on February 20-22, 2013 at Huron, SD.

REPORTS RECEIVED:

The board reviewed the following reports for December 2012: Register of Deeds fees collected $21,805.00, Auditor's account with the Treasurer $4,472,802.12 in all accounts, Zoning & Drainage $2,062.00. The Register of Deeds 2012 annual report was reviewed.

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen at 11 a.m. adjourned the meeting until February 5, 2013 at 9 a.m. The commission took a road trip to view the Randy Carper property and Dennis Powell property. Carper has submitted two drainage applications, 12-22 and 12-23. Those attending included Randy Carper, Mike Onken, Dennis Powell, Commissioners Bohl, Giles, Hageman, Pedersen, Wollmann, Debra Reinicke, John Maursetter, Scott Mathison, and Roberta Janke. The group left the site at noon.

/s/Roberta Janke	/s/Scott Pedersen
ROBERTA JANKE	SCOTT PEDERSEN
Lake County Auditor	Chairman, Lake County Commission

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