LAKE COUNTY COMMISSION MINUTES
DECEMBER 30, 2013

The Board of Lake County Commissioners met in regular session on December 30, 2013 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Ronald Golden, Roger Hageman, Scott Pedersen and Kelli Wollmann. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Hageman, second by Golden, to approve the agenda of December 30, 2013. Motion carried.

MINUTES APPROVED:

Motion by Bohl, second by Wollmann, to approve the minutes of December 17, 2013. Motion carried.

PAYROLL APPROVED:

Motion by Hageman, second by Wollmann, to approve the payroll of December 9-22, 2013. Motion carried. COMMISSIONERS: $2,191.35; AUDITORS OFC: $4,407.60; TREASURERS OFC: $4,100.60; STATES ATTY OFC: $5,519.27; GOVT BLDGS: $3,803.04; DIR EQUALIZATION OFC: $4,573.56; REGISTER DEEDS OFC: $2,811.28; SHERIFF OFC: $8,905.59; JAIL: $5,754.97; 911 COMM CENTER: $6,458.86; ROAD & BRIDGE: $17,045.19; CHN: $1,340.80; WIC: $285.00; EXTENSION: $1,300.00; WATER QUALITY: $1,280.00; ZONING: $1,531.20. GRAND TOTAL $71,308.31.

FUEL QUOTES:

The board reviewed the following fuel quotes: Coles Petroleum ethanol 2.6315, #1 diesel fuel 3.5870 and #2 diesel fuel 3.0640 and F&M Coop ethanol 2.655, #1 diesel fuel 3.625 and #2 diesel fuel 3.110. Motion by Hageman, second by Bohl, to approve the quote of Cole's Petroleum. Motion carried.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke told the board the final accounts payable would be run after the mail is delivered tomorrow. Motion by Bohl, second by Wollmann, to approve the following accounts payable. Motion carried.

Accounts Payable 12-27-13 General Withholding: Dakotaland Fed Cr Union, withholdings, $372.00, Lake Co Treasurer, withholdings, $11,013.38, **Jail:** Verizon Wireless, Service, $215.00, **Hwy RD-BR:** Dakotaland Fed Cr Union, withholdings, $360.00, Lake Co Treasurer, withholdings, $4,234.13, **911 Comm:** Lake Co Treasurer, withholdings, $1,698.88, Office Child Support Enf, Ch Support, $154.15, Centurylink, Service, $824.85, **Flex Spending:** One Recipient, $100.00, One Recipient, $120.00, Grand Total: $19,092.39

Accounts Payable 12-31-13 General Withholding: Aflac, Cancer/Int Care Premium, $1,337.00, Johnson Rodenburg, Wage Assignment, $300.00, Lake County Treasurer, Adv Taxes, $120.00, Optilegra Inc, Jan 14 Upgrade Premium, $322.80, SD Retirement System, Dec 13 Collections, $6,969.13, SD Supp Retirement Plan, Dec 13 Collections, $770.00, Wellmark Bcbs of SD, Jan 14 Emp/Sp Ins Premium, $2,437.66, **Commissioner:** Assurant Employee Benefit, Jan 14 Life Ins Premium, $31.36, Optilegra Inc, Jan 14 Vision Premium, $35.76, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $457.15, Pitney Bowes, Postage Lease, $1.07, **Election:** Pitney Bowes, Postage Lease, $13.78, **Judicial:** Pitney Bowes, Postage Lease, $17.23, **Auditor:** SD Retirement System, Dec 13 Collections, $652.68, Assurant Employee Benefit, Jan 14 Life Ins Premium, $22.05, Optilegra Inc, Jan 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $914.30, Pitney Bowes, Postage Lease, $45.58, First Bank & Trust, Safe Deposit Rent, $15.00, Brown & Saenger, copy paper, $81.00, Central Business, supplies, $206.95, Universal Services, printer ribbons, $115.00, **Treasurer:** SD Retirement System, Dec 13 Collections, $564.08, Assurant Employee Benefit, Jan 14 Life Ins Premium, $18.13, Optilegra Inc, Jan 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $1,371.45, Century Business Prod, Copier Maint, $31.25, Office Peeps, supplies, $155.83, Pitney Bowes, Postage Lease, $69.39, Bureau of Adm, Nov

Bit Billing, $15.00, Brown & Saenger, copy paper, $27.00, Qualified Presort, Tax Notices, $1,500.00, **St Atty:** SD Retirement System, Dec 13 Collections, $756.71, Assurant Employee Benefit, Jan 14 Life Ins Premium, $22.05, Optilegra Inc, Jan 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $457.15, A & B Business Solutions, Copies, $37.58, Office Peeps, supplies, $159.20, Pitney Bowes, Postage Lease, $11.93, Thomson Reuters-West, Law Books, $44.25, Brown & Saenger, copy paper, $54.00, **Gvt Bldg:** SD Retirement System, Dec 13 Collections, $506.78, Assurant Employee Benefit, Jan 14 Life Ins Premium, $22.05, Optilegra Inc, Jan 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $914.30, Atco International, supplies, $157.50, Kolorworks, supplies, $102.24, Superior Lamp, supplies, $599.12, Cole's Petroleum, Gas, $68.42, Madison Ace Hardware, supplies, $9.49, Campbell Supply, supplies, $88.03, Pro-Build, supplies, $59.02, Timmer Supply, supplies, $9.24, City of Madison, Utilities, $21.27, **DOE:** SD Retirement System, Dec 13 Collections, $632.98, Assurant Employee Benefit, Jan 14 Life Ins Premium, $22.05, Optilegra Inc, Jan 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $1,371.45, Century Business Prod, Copier Maint/Usage, $29.25, Pitney Bowes, Postage Lease, $42.67, Brown & Saenger, copy paper, $20.25, The Schneider Corp, 2014 Web Hosting, 8,460.00, McLeod's, RE post cards, $405.68, **ROD:** SD Retirement System, Dec 13 Collections, $468.32, Assurant Employee Benefit, Jan 14 Life Ins Premium, $12.74, Optilegra Inc, Jan 14 Vision Premium, $17.88, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $457.15, Pitney Bowes, Postage Lease, $14.31, Bureau of Adm, Nov Bit Billing, $5.00, **VSO:** Pitney Bowes, Postage Lease, $1.06, **Sheriff:** SD Retirement System, Dec 13 Collections, $1,510.86, Assurant Employee Benefit, Jan 14 Life Ins Premium, $44.10, Optilegra Inc, Jan 14 Vision Premium, $53.64, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $2,285.75, Lewis Drug, Photos, $8.97, Pitney Bowes, Postage Lease, $14.84, Carquest, parts, $6.99, Prostrollo Auto Plaza, Repairs, $56.56, Sturdevant's, parts, $9.56, Cole's Petroleum, Gas, $1,223.65, Cardmember Service, Gas, $163.00, Brown & Saenger, copy paper, $27.00, **Jail:** SD Retirement System, Dec 13 Collections, $859.44, Lake Co Comm Health Nurse, Flu Shot, $15.00, Assurant Employee Benefit, Jan 14 Life Ins Premium, $29.40, Optilegra Inc, Jan 14 Vision Premium, $35.76, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $1,828.60, Lewis Drug, Prisoner Meds, $98.00, Pennington County Sheriff, Prisoner Transportation, $83.40, Fouberg, Jennifer, Prisoner Assessments, $60.00, Bob Barker Company, supplies, $154.23, **Coroner:** Assurant Employee Benefit, Jan 14 Life Ins Premium, $7.35, Optilegra Inc, Jan 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $457.15, **SAR:** Campbell Supply, supplies, $59.94, City of Madison, Utilities, $171.14, **Support of Poor:** Pitney Bowes, Postage Lease, $1.59, **CHN:** SD Retirement System, Dec 13 Collections, $179.62, Assurant Employee Benefit, Jan 14 Life Ins Premium, $7.35, Optilegra Inc, Jan 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $457.15, Pitney Bowes, Postage Lease, $18.02, **M I Board:** Shepherd Reporting, Transcripts, $30.00, Oftedal, Abby, Mi Hearing, $164.00, **Recreation:** Madison Ace Hardware, keys, $10.74, **Extension:** SD Retirement System, Dec 13 Collections, $210.00, Assurant Employee Benefit, Jan 14 Life Ins Premium, $7.35, Optilegra Inc, Jan 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $457.15, Marco, Inc, Copies, $107.50, Madison Radioshack, supplies, $29.99, City of Madison, Utilities, $371.39, Northwestern Energy, Service, $271.28, Brown & Saenger, copy paper, $27.00, **Water Quality:** SD Retirement System, Dec 13 Collections, $153.60, Assurant Employee Benefit, Jan 14 Life Ins Premium, $7.35, Optilegra Inc, Jan 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $457.15, **Zoning:** SD Retirement System, Dec 13 Collections, $237.74, Lake Co Comm Health Nurse, Flu Shot, $15.00, Assurant Employee Benefit, Jan 14 Life Ins Premium, $7.35, Optilegra Inc, Jan 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $457.15, Century Business Prod, Copier Maint/Usage, $29.25, Office Peeps, Ink Cart, $49.66, Pitney Bowes, Postage Lease, $10.34, Brown & Saenger, copy paper, $6.75, **Hwy RD-BR:** Aflac, Cancer/Int Care Premium, $430.02, Lake County Treasurer, Adv Taxes, $87.00, Optilegra Inc, Jan 14 Upgrade Premium, $175.52, SD Retirement System, Dec 13 Collections, $2,605.63, SD Supp Retirement Plan, Dec 13 Collections, $730.00, Wellmark Bcbs of SD, Jan 14 Emp/Sp Ins Premium, $951.23, SD Retirement System, Dec 13 Collections, $2,508.10, Assurant Employee Benefit, Jan 14 Life Ins Premium,

$88.20, Optilegra Inc, Jan 14 Vision Premium, $107.28, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $5,028.65, Butler Machinery Co, Labor, $440.90, Sioux Equipment, Labor, $470.00, Bob's Elec of Madison, supplies, $52.24, Brock White Company, supplies, $109.46, Butler Machinery, supplies, $761.52, Fastenal Co, Supplies, $6.88, Krug Products, Hose Assy, $28.26, Lake County Intl, parts, $1,000.00, Sioux Equipment, repairs, $750.00, Wheelco, parts, $286.06, Boyer Trucks-Sioux Falls, parts, $217.23, Brock White Company, supplies, $246.22, Campbell Supply, supplies, $287.91, Fedeler's Glass & Repair, services, $250.00, Hyland Machining, services, $150.00, Madison Ace Hardware, supplies, $100.79, Pulford's Auto Parts, parts, $206.02, Resykle, Flat Iron, $188.92, Sanitation Products, parts, $187.37, Sturdevant's Auto Parts, parts, $392.79, Vander Haag's Inc, parts, $211.27, Wheelco, parts, $58.80, Aramark Uniform Services, Service, $84.74, Cole's Petroleum, Gas/Diesel, $11,304.16, City of Madison, Utilities, $502.60, Northwestern Energy, Service, $403.92, Sioux Valley Energy, Hwy 34 St Lights, $140.80, SD DOT, Pavement Markings, $1,560.17, Madison Ace Hardware, trimmers, $953.91, Brown & Saenger, copy paper, $27.00, **911 Comm:** Aflac, Cancer/Int Care Premium, $66.86, Optilegra Inc, Jan 14 Upgrade Premium, $46.52, SD Retirement System, Dec 13 Collections, $824.38, SD Supp Retirement Plan, Dec 13 Collections, $30.00, Wellmark Bcbs of SD, Jan 14 Emp/Sgl Ins Premium, $65.76, SD Retirement System, Dec 13 Collections, $761.00, Assurant Employee Benefit, Jan 14 Life Ins Premium, $29.40, Optilegra Inc, Jan 14 Vision Premium, $35.76, Wellmark Bcbs of SD, Jan 14 Health Ins Premium, $1,828.60, Language Line Services, Nov Service, $90.00, Infotech Solutions, Labor, $70.50, Pitney Bowes, Postage Lease, $1.33, RDJ Specialties, pencils, $329.01, Sioux Valley Energy, Service, $93.03, Infotech Solutions, computers, $2,107.51, Zuercher Technologies, Upgrade Software, $4,450.00, **EMA:** Sioux Valley Energy, Brant Lk Sirens, $138.80, Pitney Bowes, Postage Lease, $1.86, Central Business Supply, Desk, $611.33, **Building:** Amert Construction, Handicapped Bathroom, $12,336.00, Redlinger Bros, Handicapped Bathroom, $8,080.00, **24/7:** Pharmchem Inc, supplies, $121.60, **Law Library:** Thomson Reuters-West, Law Book, $191.50, **LEPC:** Sioux Valley Wireless, Web Hosting, $19.95, **Flex Spending:** One Recipient, $350.80, One Recipient, $150.00, Grand Total: $114,826.42

FIRST DISTRICT/COUNTY SITE ANALYSIS PROGRAM:

The commission on November 5, 2013 approved Resolution 13-18. A resolution authorizing First District Association of Local Governments to conduct research on behalf of the county and other interested parties. Lake County was chosen for the study and First District has requested the county's GIS information. Shirley Ebsen, Director of Equalization, to work with the Schneider Corp to provide the GIS information to First District.

RESOLUTION 13-20/CONTINGENCY TRANSFER:

Motion by Hageman, second by Bohl, to approve Resolution 13-20. Motion carried.

RESOLUTION #13-20

TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2013 adopted budget for the following departments to discharge just obligations of said appropriations; and
WHEREAS SDCL 7-21-32.2 provides that transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;
THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget to the following department budgets: Commissioners $7,570, Govt buildings fund $9,300, Register of Deeds $80, Search & Rescue $773, Support of Poor $75,000, WIC $1,823, Domestic Abuse $265, Extension $2,702, Weed $3,405, Water Quality $2,601. Grand Total $103,519.

Voting aye: Bohl, Golden, Hageman, Pedersen, Wollmann Voting nay: none

Dated this 30th day of December 2013.

LAKE COUNTY BOARD OF COMMISSIONERS

/s/Scott Pedersen
Scott Pedersen, Chairman
ATTEST:
/s/Roberta Janke
Roberta Janke, Lake County Auditor

FUND BALANCE ASSIGNED/RECREATION-LAKE ACCESS:

Auditor Janke told the board the expenditures for the lake access area for 2013 are $20,833.66. Motion by Golden, second by Wollmann, to approve the transfer of $20,833.66 from the fund balance assigned for Recreation/Lake access to the unassigned fund balance. Motion carried.

GENERAL FUND SURPLUS ANALYSIS:

Auditor Janke asked the board to transfer $300,000 from the unassigned fund balance to an assigned fund balance. Motion by Bohl, second by Wollmann, to approve the transfer of $300,000 from the unassigned fund balance to the fund balance assigned for county road and bridge projects. Motion carried.

NEW HIRE/EM AND VSO:

Commissioner Wollmann introduced Douglas Huntrods to the board and those in attendance. She and Commissioner Golden conducted interviews with several qualified applicants. Huntrods will be the new Emergency Manager (85%) and Veteran's Service Officer (15%) effective January 2, 2014. Motion by Wollmann, second by Hageman, to approve Douglas Huntrods as Emergency Manager, Grade 11 $19 per hour (85% position) and Veteran's Service Officer, Grade 8 $17 per hour (15% position) effective January 2, 2014. Motion carried.

MEETINGS ATTENDED:

Commissioner Wollmann attended water quality, library board and interviews for EM/VSO. Commissioner Bohl attended the employee Christmas potluck luncheon at the exhibit hall. Commissioner Hageman attended East Dakota Water Dev Dst meeting. Commissioner Pedersen thanked everyone for a great year.

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen at 9:30 a.m. adjourned the meeting until January 7, 2014 at 9 a.m.

/s/Roberta Janke	/s/Scott Pedersen
ROBERTA JANKE	SCOTT PEDERSEN
Lake County Auditor	Chairman, Lake County Commission

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