LAKE COUNTY COMMISSION MINUTES
January 3, 2013

The Board of Lake County Commissioners met in regular session on January 3, 2013 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Chris Giles, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Auditor Roberta Janke called the meeting to order. The Pledge of Allegiance was recited.

Commissioners Bohl, Hageman, and Giles, Ken Meyer, States Attorney, Ted Weiland, Coroner, Tim Walburg, Sheriff, and Charles Pulford Jr, Deputy Sheriff, took their oath of office with Judge Tim Tucker at 8:30 a.m. in the courtroom. Linda Fischer, Treasurer, was unable to attend.

AGENDA APPROVED:

Motion by Bohl, second by Hageman, to approve the agenda of January 3, 2013. Motion carried.

2013 REORGANIZATION:

Auditor Janke asked for nominations for Chairman. Commissioner Bohl nominated Commissioner Pedersen. Janke called for any additional nominations. There being no further nominations, motion by Hageman, second by Wollmann, for nominations to cease and a unanimous ballot be cast for Commissioner Pedersen as 2013 Chairman of the Lake County Board of Commissioners. Motion carried.

Janke asked for nominations for Vice-Chairman. Commissioner Bohl nominated Commissioner Hageman. Janke called for any additional nominations. There being no further nominations, motion by Bohl, second by Giles, for nominations to cease and a unanimous ballot be cast for Commissioner Hageman as 2013 Vice-Chairman of the Lake County Board of Commissioners. Motion carried. Janke turned the meeting over to Chairman Pedersen.

MINUTES APPROVED:

Motion by Wollmann, second by Bohl, to approve the minutes of December 27, 2012 with the correction to Resolution 12-19 for the sheriff and jail departments. Motion carried.

ACCOUNTS PAYABLE APPROVED:

Motion by Giles, second by Hageman, to approve the yearend and 1st 2013 accounts payable (2). Motion carried.

Accounts Payable 12-31-12 SAR: Neve's Uniforms & Equip., coats (4), $724.52, **Judicial:** A & B Business Inc., chair/desk, $1,500.00, **Adv Tax:** Lake County Treasurer, $126.34. Grand Total: $2,350.86.

Accounts Payable 1-4-13 Commissioners: CNA Surety, Bond Fee, $340.29, NACO, 2013 Dues, $400.00, SDACC, 2013 Dues, $2,068.00, **Auditor:** Marco, Copier Maint, $34.00, Money Handling Mach, Maint Contract, $325.00, S D A C O, Dues, $436.34, **Treasurer:** S D A C O, Dues, $436.33, **St Atty:** SD States Atty Assn, Dues, $926.00, The State Bar of SD, Dues, $415.00, **Gvt Bldg:** SDML Workers Comp Fund, Work Comp Renewal, $30,638.00, City of Madison, Utilities, $1,805.33, Bud's Clean Up Service, Dec Service, $154.52, **DOE:** SDAAO, Dues, $165.00, **ROD:** Marco, Inc, Copier Maint/Usage, $55.14, S D A C O, Dues, $436.33, **Sheriff:** C B P Inc, supplies, $14.95, McLeods Office Supply, supplies, $44.09, SD Sheriffs' Association, Dues, $686.00, **Jail:** City of Madison, Utilities, $891.86, Brown's Cleaning, Dec Laundry, $575.00, **Coroner:** Weiland, Ted, Friedrichs, Jeanette Fee, $58.50, **SAR:** Neve's Uniforms & Equip, Hi-Vis Coat/Lettering, $367.24, **Support of Poor:** Dakotacare Cobra Service, One recipient, $656.41, Fed High Risk Pool Ins, One recipient, $612.00, **MI Board:** Minnehaha County Auditor, Mi Service, $90.00, Ravnsborg, Jason, Mi Hearing, $131.00, **Extension:** SDAE4-HE, Dues, $63.00 First Bank & Trust, supplies, $510.19, **Weed:** SD Assn Weed/Pest Supt, Dues, $50.00, **Hwy Road & Bridge:** Reinicke Construction, Fill Creek/Fabric, $707.02, Craig's Welding, repairs, $225.00, Aramark Uniform Services, Service (2), $147.36, C & R Supply, Pump, $460.00, Craig's Welding, repairs, $210.00, Fastenal Co, supplies, $90.20, I-State Truck Center, parts, $119.10, Krug Products, parts, $514.56, Sterzinger Crushing, Gravel, $49,250.00, SD Assn Co Hwy Supts, Dues, $225.00, MidAmerican Energy, Util-Ramona, $81.08, Lake County Intl, Mower, $9,675.00, Johnson Bros Excavation, Pea Rock, $9,362.23, Michael

Johnson Const, Pea Rock, $766.72, **911 Comm Center:** APCO International, Dues, $92.00, NENA, Dues, $130.00, Grand Total: $115,440.79.

COUNTY DEPOSITORIES:

American State Bank (Ramona)--certificate of deposit
East River Federal Credit Union--certificate of deposit
First Bank & Trust--checking, savings & certificate of deposit
FIT SD Public Fund--depository/savings
Great Western Bank--savings & certificate of deposit
Wells Fargo Bank--certificate of deposit and trust account

Motion by Giles, second by Hageman, to approve the lending agencies for 2013. Motion carried.

LAKE COUNTY ANNUAL SALARY LISTING FOR 2013:

In compliance with SDCL 6-1-10, motion by Hageman, second by Wollmann, to approve and publish the following rates/salaries for fiscal year 2013. Motion carried.

Miah Barnhart $15.12; Paula Barrick $17.13; Rick Becker $17.51; Debra Blanchette $15.43; Glenda Blom $16.25; Penny Boatwright $46,386, Dan Bohl $11,395; Larry Casanova $18.55; April Denholm $14.32; Shirley Ebsen $20.62; Ted Ellingson $14.61; David Fedeler $20.91; Matthew Feistner $14.00; Linda Fischer $43,654, Chris Giles $11,395; Brian Gilman $14.47, Shelli Gust $15.17; Roger Hageman $11,395; Betty Hulm $14.16; Kelly Hyland, $15.49; Roberta Janke $45,250; Danese Johannsen $14.09; Kelly Johannsen $15.72; Robert Johnson $16.98; Nicole Knisley $15.85; Rodney Larsen $18.97; Scott Mathison $24.41; John Maursetter $16.00, Vicki Menor $14.21; Kenneth Meyer $71,313; Kathryn Miller $14.12; Carol Nordling $16.05; Michael O'Connell $14.89; Angela Patterson $13.31; Scott Pedersen $11,395; Charles Pulford Jr. $15.00, Debra Reinicke $19.14; Wayne Reynolds $16.21; Brendt Rohlck $13.88; Debbie Rowley $18.97; Leo Schoeberl $14.07; Allen Schroeder $13.00, Derrick Shoenrock $21.70; Debra Stamm-Gartner $17.05; Carla Sudenga $13.52; Sarina Talich, $15.10; Jennie Thompson $19.40; Donald Thomson, (85% position) $21.40, (15% position) $17.34; Tim Tolley $17.39; Nancy Trygstad $16.15; Timothy Van Den Hemel $15.51; Scott Voigt $14.00; Margaret Vickmark $16.68; Timothy Walburg $46,800; Linda Walker $16.21; Julie Wegener $20.70; Kelli Wollmann $11,395, Peggy Young $14.96. LONGEVITY PAY: The rate/salary figures do not include longevity that may be due some employees.

RESOLUTION 13-1/ELECTIONS:

Motion by Wollmann, second by Hageman, to approve chairman to sign Resolution 13-1. Motion carried.

RESOLUTION 13-1

WHEREAS, SDCL 12-15-11 provides that the Board of Commissioners shall by annual resolution at the first regular commission meeting establish the rate of compensation to be paid the precinct superintendents and precinct deputies of a necessary election;

THEREFORE, BE IT RESOLVED that the rate of compensation for superintendents and deputies for any county-wide election in 2013 be established at $175.00 for superintendents, $150.00 for deputies and information table workers, $25.00 for election school attendance**,** $12.50 per hour for absentee precinct workers and election office workers.

Voting aye: Bohl, Giles, Hageman, Pedersen, and Wollmann. Voting nay: none.

Approved this 3rd day of January, 2013.

/s/Scott Pedersen
Chairman, Lake County Commission
ATTEST:
/s/Roberta Janke
Lake County Auditor

RESOLUTION 13-2/TRAVEL:

Motion by Bohl, second by Wollmann, to approve chairman sign Resolution 13-2. Motion carried.

RESOLUTION 13-2

WHEREAS, SDCL 7-7-25 states that the Board of County Commissioners, by resolution, may authorize county officials to attend educational conferences, meetings, and conventions held and conducted within or without the state of South Dakota pertaining to the betterment and advancement of county government;

THEREFORE, BE IT RESOLVED that the county commissioners, county highway superintendent, auditor, treasurer, register of deeds, state's attorney, sheriff, county assessing officer, and coroner be authorized to attend conferences, meetings, and conventions called for the purpose set forth in SDCL 7-7-25 and that the mileage and necessary expenses to attend such be allowed. This resolution shall be in force for the year 2013.

Voting aye: Bohl, Giles, Hageman, Pedersen, and Wollmann. Voting nay: none.

Approved this 3rd day of January, 2013.

/s/Scott Pedersen
Chairman, Lake County Commission

ATTEST:
/s/Roberta Janke
Lake County Auditor

2013 BOARD APPOINTMENTS:

911 Communications--Bohl & Giles
Buildings & Grounds--Pedersen
Chamber of Commerce--Pedersen (monthly)
County Government Day--Wollmann (April 16, 2013)
Drainage—Hageman & John Maursetter (review drainage permits)
East Dakota Transit--Giles
East Dakota Water Development--Hageman
Environmental Protection –Bohl
Emergency Management Agency--Wollmann
Extension Board--Wollmann
First District Planning--Hageman
GIS—Giles, Ron Golden & Maursetter
Insurance--Pedersen & Giles
Interlakes Community Action Board--Bohl
Intergovernmental Relations--Pedersen
IT Support--Giles
Lake Area Improvement--Giles
Lake County Access--Pedersen & Wollmann
Lake Madison Dev. Assn--Pedersen
LEPC (Local Emergency Planning Comm)--Bohl
Minnehaha County Regional Juvenile Detention—Bohl and Giles
Personnel Policy--Giles
Planning and Zoning-Bohl (review bldg permits weekly/Tues a.m.)
Public Library Board--Wollmann
Search & Rescue--Wollmann
Solid Waste--Hageman
Task Force on Flood Prevention/Protection--Bohl
Veterans Services--Wollmann
Wage scale by Grade—Bohl and Giles
Water Quality—Pedersen & Maursetter

Weed Board--Hageman
Motion by Hageman, second by Bohl, to approve the 2013 board appointments. Motion carried.

OTHER APPOINTMENTS:

911 Communication Center Supervisor—Julie Wegener
Director of Equalization--Shirley Ebsen
Emergency Management--Don Thomson
Environmental Specialist—John Maursetter
Health Board--B. F. Heilman, M.D, Robert Summerer D.O, David Jencks Madison City Atty, Kenneth Meyer State's Atty, Madison City Police Chief Charles Pulford and Sheriff Tim Walburg
Highway Superintendent--Scott Mathison
Legal Newspaper--Madison Daily Leader
Mental Health Board--Jim Baltzer, Carol Nordling & Charles Stoneback and Attorney's Richard Ericsson, Abby Oftedal and Chris Giles
Natural Resources/Solid Waste--Debra Reinicke
Planning & Zoning-Drainage--Debra Reinicke
Sale of Property location—Courthouse 1st floor lobby
Vermillion River Watershed Authority (RC & D)--Craig Johannsen (liaison)
Veterans Service Officer--Don Thomson (4 yr term ending 1-1-2015)
Water Quality Board--Craig Johannsen, Jan Nicolay, Chuck Robbins, Gene Hexom, Charlie Stoneback, Larry Kotten, Dale Droge, Terry Ryan, Linda Hilde, Walt Schaefer, Martin Jarrett, Michelle Goodale, Bryan Schultz, Charlie Johnson & Kent Petersen
Weed & Pest Board—Ted LaFleur (terms ends 2013), Kenneth Goodale (term ends 2016), Lyman Laisy (terms ends 2013), James Hildebrandt (term ends 2015), Kent Petersen (term ends 2012), and Marty Thompson (terms ends 2015)
Welfare Manager--Peggy Young
Planning & Zoning Board—Joseph Aldrich, Gene Anderson, Donald Bickett, R Doug Jerlow, and Craig Johannsen

Motion by Giles, second by Bohl, to approve the various appointments contingent upon acceptance of board appointments by the individuals. Motion carried. Letters will be sent to confirm their board appointments.

FIRST DISTRICT/PERSONNEL POLICY:

Auditor Janke discussed the personnel policy revision project for 2013. She contacted First District and they will assist with this project. Motion by Giles, second by Wollmann, to approve the Auditor contact Todd Kays, First District, for assistance with personnel policy revision. Motion carried.

LAKE COUNTY WEBSITE:

Auditor Janke discussed the Lake County website being down from December 31, 2012 until noon on January 2, 2013. The problem was with the webmaster, Grapevine Design. The board directed Janke to get quotes from other companies for the same services.

INTERN POSITION/EQUALIZATION:

Shirley Ebsen, Director of Equalization, met with the board to discuss the hire of Erica Campbell, DSU Intern. Motion by Giles, second by Hageman, to approve the hire of Erica Campbell at $8.75 per hour, Grade 0 with no benefits for less than 20 hours per week. Motion carried.

ADDED TAX/RONALD MASON:

Ebsen presented an added tax, 2013-1, to the board. Ronald & Dawn Mason, Lot 18 to 24 Blk 6, 01480-00600-22010, Chester Twp, Chester School, NA levy, for 11 months totaling $523.60. Motion

by Bohl, second by Giles, to approve the added tax of $523.60 (11 months) for Ronald & Dawn Mason for 2012 pay 2013. Motion carried.

GIS USAGE:

Ebsen and John Maursetter, Environmental Specialist, met with the board to discuss requests to access the county's Beacon GIS. Lake Madison Development Association has asked for GIS services from the Equalization Office to update their directory. Maursetter discussed the county's Beacon GIS selection process is very limited under the current service agreement. The board discussed the following: options may need to be purchased for better selection process after the current service agreement expires, requests for information reviewed case-by-case, and usage by public non-profit groups. The board directed Maursetter to set a meeting of the GIS board and discuss with the Schneider Group costs for enhancements to the GIS system.

RESOLUTION 12-19/CORRECTION:

Auditor Janke discussed the contingency transfer resolution #12-19 of 12-27-12. The sheriff dept transfer was adjusted $16,500 to $16,901 and the jail dept from $18,288 to $18,406. Motion by Wollmann, second by Hageman, to approve correction to Resolution 12-19. Motion carried.

DRAINAGE BOARD:

Motion by Hageman, second by Bohl, to enter into a drainage board. Motion carried.

DRAINAGE HEARING 12-22 AND 12-23:

Debra Reinicke, Drainage Officer, presented drainage applications #12-22 and #12-23 for Randy Carper to the board. These drainage applications were tabled from December 18, 2012. Randy Carper was present to discuss his applications. Dennis Powell was present to object to application #12-23. The board reviewed a letter from Mike Onken. Powell objects to rerouting the water. Carper states the water is going to the blue line. The board wants to take a road trip on January 15, 2013 at 11 a.m. to review the properties. Motion by Giles, second by Bohl, to table drainage applications #12-22 and #12-23 until February 5, 2013. Motion carried.

REGULAR SESSION:

Motion by Hageman, second by Wollmann, to adjourn as a drainage board and return to the regular session. Motion carried.

Commissioner Giles leaves the meeting.

SHERIFF/JAIL DEPTS:

Tim Walburg, Sheriff, reported to the board on the staffing of the sheriff and jail departments. The Lake County Sheriff's Dept has received a grant for $16,571 for 24/7. Walburg would like this money deposited in the general fund to pay for 24/7 duties of part-time employees. He would like to hire 2 part-time employees, no benefits, who would average 20 hours each over a two-week pay period. Motion by Bohl, second by Hageman to approve the hire of 2 part-time detention officer employees, no benefits, at $13 per hour, Grade 3, working at the sheriff's discretion and being paid from 24/7 grant money of $16,571. Motion carried.

EXECUTIVE SESSION:

Motion by Hageman, second by Bohl, to enter into executive session for pending litigation and personnel matters. Motion carried.

REGULAR SESSION:

Motion by Hageman, second by Bohl, to return to the regular session. Motion carried.

Commissioner Giles in attendance.

TRAVEL REQUEST:

John Maursetter to attend EDWDD board meeting on January 14, 2013 at Brookings, SD.

ADJOURNMENT:

There being no further business, Chairman Pedersen at 12:35 p.m. adjourned the meeting until January 15, 2013 at 9 a.m.

ROBERTA JANKE	SCOTT PEDERSEN
Lake County Auditor	Chairman, Lake County Commission

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