LAKE COUNTY COMMISSION MINUTES
July 16, 2013

The Board of Lake County Commissioners met in regular session on July 16, 2013 at 8 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Ronald Golden, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Absent: Dan Bohl. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Hageman, second by Wollmann, to approve the agenda of July 16, 2013. Motion carried.

MINUTES APPROVED:

Motion by Golden, second by Wollmann, to approve the minutes of July 2, 2013. Motion carried.

PAYROLL APPROVED:

Motion by Hageman, second by Golden, to approve the payroll of June 24-July 7, 2013. Motion carried. COMMISSIONERS: $3,962.95; AUDITORS OFC: $4,850.50; TREASURERS OFC: $4,212.59; STATES ATTY OFC: $6,078.58; GOVT BLDGS: $4,128.05; DIR EQUALIZATION OFC: $4,617.30; REGISTER DEEDS OFC: $3,254.18; VSO: $208.09; SHERIFF OFC: $9,378.53; JAIL: $6,503.44; EMA: $1,455.20; 911 COMM CENTER: $7,919.03; ROAD & BRIDGE: $18,349.01; CHN: $1,253.44; WIC: $297.36; EXTENSION: $1,300.00; WATER QUALITY: $1,280.00; ZONING: $1,531.20. GRAND TOTAL $80,579.45.

ACCOUNTS PAYABLE APPROVED:

Motion by Wollmann, second by Hageman, to approve the accounts payable (2). Motion carried.

Accounts Payable 7-12-13 General Withholding: Dakotaland Fed Cr Union, withholding, $372.00, Lake Co Treasurer, withholding, $12,228.48, **Sheriff:** SD Dept of Revenue, Bl Alcohols, $262.00, **Hwy Rd & Bridge:** Dakotaland Fed Cr Union, withholding, $360.00, Lake Co Treasurer, withholding, $4,542.63, **911 Comm:** Lake Co Treasurer, withholding, $2,008.87, Office Child Support Enf, Ch Support, $154.15, **EMA:** Lake Co Treasurer, withholding, $480.14, **St Remittance:** SD Dept of Revenue, June Collections, $312,178.35, **Flex Spending:** One Recipient, $64.00, One Recipient, $55.50, One Recipient, $25.00, **ROD:** SDACO, June 2013 Rod Fees, $596.00, Grand Total: $333,327.12

Accounts Payable 7-17-13 Commissioner: Madison Daily Leader, publishing, $573.83, Infotech Solutions, Email, $3.00, Subway, Mtg Exp, $42.00, **Election:** Central Business, supplies, $6.87, Bureau of Adm, Long Distance Calls, $1.75, Infotech Solutions, Maint, $30.00, **Judicial:** Parent, Philip, July Public Defender Contract, $4,770.42, Thomson Reuters-West, June Online Service, $636.73, **Auditor:** Marco, Copier Maint/Usage, $41.30, Infotech Solutions, Email/Maint, $155.25, Central Business, supplies, $5.34, Lake County Treasurer, June Ach Chg, $45.28, Madison Instant Printing, laminate, $3.98, Centurylink, July Service, $46.14, Bureau of Adm, Long Distance/Fax Calls, $4.04, **Treasurer:** Software Services, June Service, $20.00, Infotech Solutions, services, $37.50, Office Peeps, Toner, $47.76, Bureau of Adm, Long Distance/Fax Calls, $11.15, Centurylink, July Service, $32.76, Bureau of Adm, Long Distance/Fax Calls, $6.87, Infotech Solutions, Dell Desktop, $573.78, **It:** Infotech Solutions, services, $1,020.00, **St Atty:** Frantzen Reporting, Transcripts, $77.30, Infotech Solutions, Email/Maint, $270.99, Office Peeps, supplies, $12.48, Shopko, supplies, $149.88, Giles, Chris, Mtg mileage, $129.50, Centurylink, July Service, $46.14, Bureau of Adm, Long Distance/Fax Calls, $8.71, **Gvt Bldg:** Unemployment Ins Div, 2nd Qtr Remittance, $1,489.65, Kone Inc, Elev Maint, $1,244.01, Infotech Solutions, Email/Maint, $33.00, Bob's Elec, Outlets/Ext, $170.44, Campbell Supply, supplies, $208.68, Cole's Petroleum, Diesel/Gas, $301.85, Chemco Inc, supplies, $457.30, Colonial Research, supplies, $146.57, Home Service Water Cond, Salt, $70.20, Helena Chemical, chemical, $43.25, John Deere Financial, Parts, $387.66, Lewis Drug, plants, $98.89, Porta Pros, July Rental-4H, $110.00, Bud's Clean Up Service, June Service, $162.25, Centurylink, July Service, $33.02, City of Madison, Utilities, $1,160.65, Verizon Wireless, Service, $26.34, Bureau of Adm, Long Distance Calls, $.17, **DOE:** Software Services, June Service, $380.00, Infotech Solutions, Email/Maint, $159.00, Central Business, supplies, $10.79, Cole's Petroleum, Gas, $34.49, First Bank & Trust, Gas/lodging, $270.51, SDAAO, Regs, $600.00, Centurylink, July Service, $32.76, Verizon Wireless, Service, $26.34, Bureau of Adm, Long Distance Calls, $9.30, **ROD:** Infotech

Solutions, Email/Maint, $66.00, Centurylink, July Service, $19.38, Bureau of Adm, Long Distance Calls, $4.90, **VSO:** Centurylink, July Service, $7.86, Bureau of Adm, Long Distance Calls, $.04, Infotech Solutions, Email/Maint, $9.45, **Sheriff:** Mac's Repair, Install Cameras, $1,260.00, Infotech Solutions, Email/Maint, $1,090.50, Office Peeps, supplies, $6.76, Infotech Solutions, supplies, $124.19, Cole's Petroleum, Gas, $1,293.30, Prostrollo Auto Plaza, parts, $308.53, Thomson Reuters-West, books, $680.00, Office Peeps, Chairs, $751.00, **Jail:** Lewis Drug, Prisoner Meds, $452.55, Brookings Co Sheriff, female housing, $585.00, Reliance Telephone System, repairs, $118.00, Infotech Solutions, Email/Maint, $105.00, Lewis Drug, supplies, $3.58, Office Peeps, Paper, $3.59, Centurylink, July Service, $72.90, City of Madison, Utilities, $899.82, Bureau of Adm, Long Distance/Fax Calls, $42.06, Sunshine Foods, Prisoner Meals, $1,584.68, **SAR:** Infotech Solutions, Email, $3.00, Centurylink, July Service, $13.38, **Support of Poor:** Lewis Drug, one recipient, $60.99, Dakotacare Cobra Service, one recipient, $819.42, Infotech Solutions, Email/Maint, $33.00, Centurylink, July Service, $19.64, **CHN:** Marco, Copier Maint/Usage, $43.76, Madison Radioshack, supplies, $59.98, **MI Board:** Oftedal, Abby, MI Hearing, $164.00, **Recreation:** Helena Chemical Co, chemicals-Lk Access, $186.25, Porta Pros, July Rental-Lk Access, $220.00, **Extension:** Best Business Products, Copier Lease, $113.00, Madison Radioshack, Stopwatch, $14.99, Centurylink, July Service, $58.14, Bureau of Adm, Long Distance Calls, $20.94, Infotech Solutions, Email, $3.00, Lewis Drug, supplies, $22.83, Tangen, Lauri, Mileage, $32.56, Infotech Solutions, equip credit, ($18.34), **Weed:** Cole's Petroleum, Diesel/Gas, $680.09, Lake County Intl, parts, $226.04, Pulford's Auto Parts, parts, $9.17, Campbell Supply, supplies, $13.98, Pulford's Auto Parts, supplies, $20.67, Verizon Wireless, Service, $26.34, Infotech Solutions, Email, $3.00, **Water Quality:** Infotech Solutions, Email/Maint, $33.00, Maursetter, John, mtgs mileage, $254.19, Centurylink, July Service, $13.38, Verizon Wireless, Service, $36.77, **Zoning:** Aldrich, Joseph, Mtg/Mileage, $36.84, Anderson, Gene, Mtg/Mileage, $41.28, Bickett, Donald, Mtg/Mileage, $41.28, Jerlow, Douglas, Mtg/Mileage, $33.88, Johannsen, Craig, Mtg/Mileage, $25.74, Madison Daily Leader, publishing, $49.13, Infotech Solutions, Email/Maint, $33.00, Central Business, supplies, $83.30, Office Peeps, supplies, $157.38, Centurylink, July Service, $19.38, Bureau of Adm, Long Distance Calls, $5.31, **Hwy Rd & Bridge:** SD DOT, Brg-Lk Campbell/Battlecreek, $19.71, Avera Queen of Peace, Cdl Testing, $88.90, Johnson Bros Excavation, Tanks/Fuel Sys, $1,467.35, Craig's Welding, repairs, $38.00, Aramark Uniform Services, Service, $73.68, Campbell Supply, supplies, $102.62, Butler Machinery, parts, $261.34, Carquest Auto Parts, parts, $17.03, F & M Oil Co, Fuel Cap, $12.95, Fastenal, parts, $18.11, Hydraulic World, part, $7.48, Krug Products, Hose Asy, $16.08, Lake County Intl, parts, $828.54, Prostrollo Auto Plaza, parts, $48.24, Pulford's Auto Parts, parts, $89.47, Sturdevant's Auto Parts, parts, $300.72, Titan Access Account, parts, $839.97, Wheelco, parts, $244.92, Zep Sales & Service, supplies, $170.45, Cole's Petroleum, Diesel/Gas, $9,308.85, Graham Tire Sf North, Tires/Tubes, $466.90, Flint Hills Resources, Road Oil, $10,589.72, Xcel Energy, Util/Ramona, $8.75, Centurylink, July Service, $46.14, Verizon Wireless, Service, $52.67, Bureau of Adm, Long Distance/Fax Calls, $12.36, Infotech Solutions, Email, $3.00, Lyle Signs, signs, $159.81, **911 Comm:** Infotech Solutions, Email/Maint, $33.00, Centurylink, July Service, $371.66, Itc, Service, $115.55, Triotel Communication, Service, $167.53, Verizon Wireless, Service, $26.34, Bureau of Adm, Long Distance/Fax Calls, $4.31, **EMA:** Centurylink, July Service, $44.54, Verizon Wireless, Service, $31.57, Bureau of Adm, Long Distance Calls, $1.13, Infotech Solutions, Email/Maint, $53.55, **Law Library:** Matthew Bender, Books, $205.53, **Grand Total:** $56,029.12

Commissioner Bohl arrives at the meeting.

BLDGS & GROUNDS/2014 BUDGET:

Derrick Shoenrock, Bldgs & Grounds Supt., met with the board to discuss his 2014 budget request. He discussed repairs needed for his pickup and the need for a trailer. Chairman Pedersen questioned the utility line in the general bldg budget which was adjusted down. In the building fund he discussed the following building improvements for 2014: 911 work area, 4th floor water quality office carpet, concrete in front of courthouse, 2nd floor carpet, CHN office cabinets and labor. A five year plan for building improvements was discussed. The chairman asked Shoenrock to get firm quotes on the projects for the five year plan.

TAX DEED PROPERTY:
Linda Fischer, Treasurer, met with the board to ask them to cancel the taxes of $3,398.07 on the tax deed property being sold today. Legal description: Lots One (1) and Two (2) Block 6 Chautauqua Plat Lake Madison and Lot Three (3) Block 6 Chautauqua Plat, Lake Madison and Lot Five (5) Block 6 Chautauqua Plat & N17' S61' W9' Lot Four (4) Block 6 Chautauqua Plat Blks 4-7 Lake Madison, Lakeview Township, Lake County, 06460-00600-02010, 06460-00600-05010, 06460-00600-03010. Motion by Golden, second by Bohl, to cancel taxes of $3,398.07 on the tax deed property. Motion carried. Auditor Janke told the board the treasurer has a bill of $101 and the hwy dept a bill of $250. The hwy dept cleaned these lots at an approximate cost of $5,500. She consulted with the States Attorney and they ask the board for a minimum bid on the property of $351. Motion by Golden, second by Wollmann, to declare this property surplus. Motion carried.
MINNEHAHA COUNTY JAIL CONTRACT:
Tim Walburg, Sheriff, met with the board to discuss the Minnehaha County Jail Bed contract. The county agrees to pay $80.20 per prisoner-day for inmates housed by Minnehaha County in other than a work release status. Minnehaha County will be responsible for collecting the work release payment of $35 per prisoner-day for inmates housed in a work release status. Motion by Hageman, second by Wollmann, to approve the chairman sign the Minnehaha County Jail Bed Contract. Motion carried.
SHERIFF/REPORT:
Walburg presented his monthly report to the board. Items discussed included: distress warrants on 3 mobile homes, patrol car damage as a result of hitting a deer, and motors for doors in jail cells being shipped.
SHERIFF/2014 BUDGET:
Walburg discussed the 2014 budgets for the sheriff and jail departments with the board. He discussed the following: vaccinations required, Windows XP updates and computer replacements, and deputy training. He asked for two vehicles as mileage is high on two of the patrol cars. He asked for two new vehicles or one new and one used. He told the board with the Criminal Justice Initiative there are many unknowns with the jail budget. Items in the jail budget discussed included: jail cell door motors, communication system, time keeping system, and converting rec area into inmate cells. He discussed getting several employees in his departments to mid-point on the wage scale and supplies used for the 24/7 Program.
WATER QUALITY/REPORT:
John Maursetter, Environmental Specialist, met with the board for his monthly report. He discussed the following: made a presentation to the Watershed Advisory Task Force, with East Dakota Water Development District attended a test well site, working on 5 drainage complaints and is expecting a few more, reported to the Brant Lake Sanitary District, drainage permit reviews, Lake Herman Sanitary District study done, and aerators at Lake Madison Harbor.
2014 BUDGET REQUESTS:
Peggy Young, Welfare Manager, met with the board to discuss the **Support of Poor** budget. She has increased the professional services line in the budget based on the hospitals aggressively pursuing indigent cases. The other increase is to update her laptop. Jen Fouberg, CHN, discussed the **Community Health Nurse and WIC** budgets. She told the board their copier isn't working properly but won't budget anything at this time for that besides maintenance. She discussed the cabinets she has requested in the Bldg Fund budget and training required of the new WIC computer system.
EMA & VSO/REPORT:
Don Thomson, EMA, presented his monthly report. Items discussed included: Pre-Disaster Mitigation Plan, Nimscast training, Homeland Security Grant Program, and development of regional volunteer planning committees. He completed TRIPS certification with the Veterans Service Office position.
RECREATIONAL TRAILS PROGRAM:
Thomson was present for discussion on the Recreational Trails Program project agreement. As the project period is through December 31, 2014, Auditor Janke asked if an extension needs to be

applied for on this grant project. The Hwy 19 project is not expected to be completed until 2015. The board directed Thomson to apply for an extension for this project. The exact location of the trail also needs to be decided by the commissioners. The commissioners will tour the area individually before the next meeting so the exact location of the trail can be decided. Motion by Hageman, second by Wollmann, to approve the chairman sign the extension proposal. Motion carried.

SLA QTRLY REPORT/EMA:

Motion by Hageman, second by Wollmann, to approve the chairman sign the SLA Quarterly Activity report for April-June 2013. Motion carried.

BOARD OF ADJUSTMENT:

Motion by Hageman, second by Wollmann, to enter into a board of adjustment. Motion carried.

REGULAR SESSION:

Motion by Hageman, second by Golden, to return to the regular session. Motion carried.

ORDINANCE 13-54:

Debra Reinicke, Zoning Officer, told the board the planning board met yesterday on Ordinance 13-54. This being the time and day as per advertisement, the 1st reading of Ordinance 13-54, an Ordinance amending Ordinance 06-44 an ordinance establishing comprehensive zoning regulations for Lake County, SD, and providing for the administration, enforcement, and amendment thereof, pursuant to SDCL 11-2, 1967, and amendments thereof and for the repeal of Ordinance 09-48 and all ordinances in conflict herewith. Shelli Gust, St Atty legal secretary, discussed the sections of the ordinance where changes have been made. These changes are required of FEMA. Motion by Bohl, second by Wollmann, to approve 1st reading of Ordinance 13-54. Motion carried.

BOARD OF ADJUSTMENT:

Motion by Hageman, second by Wollmann, to enter into a board of adjustment. Motion carried.

VARIANCE/COND USE/PLATS:

Debra Reinicke, Zoning Officer, presented the following to the board.

Camridge Hutterian Brethen Colony conditional use application—N1/2 Section 13-108-51 Summit Twp. Gary Hofer and Brian Friedrichsen, Dakota Environmental Inc., met with the board to discuss the new colony, a religious farming community. Friedrichsen is providing design services for various parts of the project including the sewer and wastewater system. Hofer stated there won't be any animals at this time. Reinicke reported all adjoining landowners signatures were obtained. Motion by Bohl, second by Wollmann, to approve the Camridge Hutterian Brethen Colony conditional use application. Motion carried.

Jeff Lautt variance request—Lot 2 Thompson's Add in Govt Lot 3, Lakeview Twp. Jeff Lautt was present to discuss his request for a side yard variance to build a new home. He is requesting to be 7 feet from each side yard. Lautt presented a satellite map of the neighborhood. He showed the board where the house would be positioned on the lot and described the shape of the lot. Glenn & Jennifer Boomsma did not sign a waiver for the variance request. Glenn Boomsma was present to discuss a procedural problem with the variance hearing today. Claudia Gieske, adjoining landowner, was not given written notice of this variance request. Chris Giles, States Attorney, after reviewing the map agreed that Gieske should have been given notice of this variance request. Gieske did waive the notice requirement and discussed the following with the board: she did not receive notification of this variance request, wants to know what exactly the setback is, and believes this will cause safety issues and major congestion in this area. Chairman Pedersen apologized for this error and told the group to remain as the commission moves to the1st floor lobby for an advertised tax deed property sale.

TAX DEED SALE:

This being the date and time as per advertisement, the following tax deed property was auctioned by Chairman Pedersen. Legal description: Lots One (1) and Two (2) Block 6 Chautauqua Plat Lake Madison and Lot Three (3) Block 6 Chautauqua Plat, Lake Madison and Lot Five (5) Block 6 Chautauqua Plat & N17' S61' W9' Lot Four (4) Block 6 Chautauqua Plat Blks 4-7 Lake Madison, Lakeview Township, Lake County. States Attorney Giles explained procedures concerning the deed for this property. This property was sold to Rodney Pater for $4,000. The proceeds will be

apportioned to all entities that would have received taxes or special assessments from this property and the balance to the county for costs and in kind services.

Jeff Lautt variance application—the board returned to the commission meeting room to continue discussion on the Lautt variance request. Boomsma stressed there is not a substantial hardship of the applicant. Judy Jaspars discussed the traffic congestion and safety concerns in this area. Commission discussion included: asked the group if they would have the same concerns if Lautt were to build a 26 foot wide home and wouldn't have to go thru this process, congestion will always be, is there a hardship to justify the variance. Motion by Hageman, second by Golden, to deny the variance request of Jeff Lautt. Motion carried.

John Pedersen conditional use application—Lots 2 & 3 Crippled Children's Tract 2 exc Lidel's 1st and 2nd and other platted parcels, Chester Twp. John Pedersen was present to discuss his request to build an oversized accessory bldg in the "LP I" district. Pedersen presented a letter from Craig Lidel regarding building a berm to redirect the drainage back to the original way. Motion by Bohl, second by Hageman, to approve the John Pedersen conditional use application. Motion carried.

Plat Showing Songstad Conservation Easement Tract B part of Tract A, D, & M Brown First Addition, in the northwest quarter, the north half of the southwest quarter, the north half of the southeast quarter of section 12, township 106 north, range 51 west of the 5th principal meridian, Lake County, SD. Motion by Golden, second by Hageman, to approve plat. Motion carried.

Plat of Wilson Addition located in the Northwest ¼ of Section 23, T108N, R51W of the 5th p.m., Lake County, SD. Motion by Bohl, second by Wollmann, to approve plat. Motion carried.

Orton's Addition in the NW1/4 of Section 1, Township 107 North, Range 51 west of the 5th p.m. in Lake County, South Dakota Motion by Hageman, second by Bohl, to approve plat. Motion carried.

Anderson's 1st Addition in the S1/2 of Section 20, Township 105 North, Range 51 West of the 5th p.m. in Lake County, SD. Motion by Bohl, second by Hageman, to approve plat. Motion carried.

Anderson's 2nd Addition in the SW1/4 of Section 20, Township 105 North, Range 51 west of the 5th p.m. in Lake County, SD. Motion by Wollmann, second by Hageman, to approve plat. Motion carried.

REGULAR SESSION:

Motion by Bohl, second by Hageman, to adjourn as a board of adjustment and return to the regular session. Motion carried.

2014 ZONING BUDGET:

Reinicke reported no substantial changes for the **Zoning** Dept. budget. She would like to see the drainage position added to the wage scale.

LAKE THOMPSON OUTLET ELEVATION:

States Attorney Giles discussed the meeting he attended on the Lake Thompson outlet elevation on July 10th at Pierre SD. One sentence in the stipulation concerning jurisdiction was modified. The Dept Game, Fish & Parks brought additional information to the meeting concerning boat ramps. The Chairman thanked everyone who worked on this project. The Water Management Board will adopt the modified stipulation at their next meeting in October.

2014 BUDGET REQUESTS:

Michelle Goodale, Craig Johannsen, and Carolyn Rudebusch met with the board to discuss the budget request of the **Conservation District**. Items discussed included: equipment & pickup expenses, leasing a tractor, fabric a big item, and purchased a new computer and software. Kimberly McCoy met with the board to discuss the request of **ICAP for support costs** and **East Dakota Transit**. She explained the services offered by ICAP. ICAP manages East Dakota Transit. She discussed the local match requirement. Deb Blanchette discussed the **Food Pantry** request with the board. The money the Food Pantry receives from Lake County is paid to ICAP. Debbie Rowley, Hwy Office Manager, discussed the budget request of the **RD&BR Dept.** She discussed the overlay projects line being increased due to the increase in motor vehicle fees, purchasing one new truck and a second truck financed for three years. Auditor Janke explained increasing the overlay line in the budget so the operating transfer to the RD&BR fund would be consistent with the 2013 operating transfer.

WORK ORDER/2015 SIGNING PROJECT:
Rowley presented work order LGA-25-13 agreement 410507 for project PH 8040(17) PCN 02MW, 2015 signing grant project. Motion by Wollmann, second by Hageman, to authorize chairman to sign work order. Motion carried.

PERSONNEL/911 COMM:
Julie Wegener, 911 Comm Supr., met with the board to discuss the rate increase for Carolyn Huntrods. She is state certified but not county certified. The increase for each certification is 50 cents an hour. Motion by Bohl, second by Golden, to approve Carolyn Huntrods from $13 per hour to $13.50 per hour effective June 17, 2013. Motion carried.

CARNIVAL/ACHIEVEMENT DAYS:
Amanda Stade, 4-H Advisor, and John Marko met with the board to discuss having the carnival sponsored by the Izaak Walton League at the 4-H grounds during Achievement Days in 2014. Marko has discussed the idea with the 4H leaders. Auditor Janke is to contact the States Attorney concerning this matter.

MEETINGS ATTENDED:
Commissioner Wollmann attended the Planning meeting. Commissioner Golden attended the Chamber meeting.

TRAVEL REQUESTS:
John Maursetter to attend the EDWDD board meeting on July 25, 2013 at Brookings SD.
Donald Thomson to attend the SDEMA conference on September 9-12, 2013 at Oacoma SD.

REPORTS RECEIVED:
The board reviewed the following reports for June 2013: Register of Deed's fees collected $13,911.00, Auditor's account with the Treasurer $5,820,760.17, Sheriff fees collected $2,941.49, Zoning & Drainage fees collected $4,592.00.

ADJOURNMENT:
There being no further business to come before the board, Chairman Pedersen at 12:35 p.m. adjourned the meeting until August 6, 2013 at 8 a.m.

/s/Roberta Janke	/s/Scott Pedersen
ROBERTA JANKE	SCOTT PEDERSEN
Lake County Auditor	Chairman, Lake County Commission

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