LAKE COUNTY COMMISSION MINUTES
January 21, 2014

The Board of Lake County Commissioners met in regular session on January 21, 2014 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Ronald Golden, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Hageman, second by Bohl, to approve the agenda of January 21, 2014. Motion carried.

MINUTES APPROVED:

Motion by Wollmann, second by Golden, to approve the minutes of January 7, 2014. Motion carried.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke discussed a bill from the Lake Madison Sanitary District for the lake access area and 2007 Tahoe title transfer/plate fees for the Sheriff. The board directed Janke to contact the Lake Madison Sanitary District. The title transfer/plate bill will be paid on Friday with the payroll batch of AP. Motion by Wollmann, second by Bohl, to approve the following accounts payable (3). Motion carried.

Accounts Payable 1-10-14 General Withholding: Dakotaland Fed Cr Union, withholding, $372.00, Lake Co Treasurer, withholding, $13,252.33, **Hwy Rd-Br:** Dakotaland Fed Cr Union, withholding, $360.00, Lake Co Treasurer, withholding, $4,864.14, **911 Comm:** Office Child Support Enf, Ch Support, $154.15, Lake Co Treasurer, withholding, $2,405.61, **EMA:** Lake Co Treasurer, withholding, $36.68, **Flex Spending:** One Recipient, $100.00, One Recipient, $120.00, Grand Total: $21,664.91

Accounts Payable 1-14-14 Gvt Bldg: Verizon Wireless, Service, $26.41, **DOE:** Verizon Wireless, Service, $26.41, **Sheriff:** SD Dept of Revenue, Bl Alcohols, $380.00, **CHN:** SD Dept of Revenue, CHN Pymt, $2,575.00, **Extension:** Best Business Products, Copier Lease, $113.00, **Weed:** Verizon Wireless, Service, $26.41, **Water Quality:** Verizon Wireless, Service, $36.84, **Hwy Rd-Br:** Verizon Wireless, Service, $52.82, **911 Comm:** Itc, Service, $115.55, Triotel Communication, Service, $167.53, Verizon Wireless, Service, $26.41, **EMA:** Verizon Wireless, Service, $31.64, **St Remittance:** SD Dept of Revenue, Remittance Fees, $176,619.47, **ROD:** SDACO, Dec 13 Rod Fees, $454.00, Grand Total: $180,651.49

Accounts Payable 1-22-14 Commissioner: Madison Daily Leader, Publishing, $484.98, Infotech Solutions, Email, $3.00, US Postal Service, Postage Refill, $25.00, Madison Chamber, Reg, $120.00, **Election:** Bureau of Adm, Long Distance Calls, $.64, US Postal Service, Postage Refill, $100.62, Infotech Solutions, Maint, $30.00, **Judicial:** Parent, Philip, Jan Public Defender Contract, $5,000.00, WITNESS-JUROR-APPEARANCE FEES/MILEAGE: Ahlgrim, Nicole, $50.74, Cunningham, Donald, $61.84, Fritz, Brian, $57.40, Johnson, Robert, $50.74, Kalvig, Karen, $50.74, Neville, Sandra, $54.44, Palmlund, Christopher, $50.74, Seitz, Kimberly, $50.74, Liesinger, Joey, $25.18, Thomson Reuters-West, Dec Online Service, $636.73, **Auditor:** Software Services, Dec Service, $440.00, Infotech Solutions, Email/Maint, $99.00, Lake County Treasurer, Dec Ach Chg, $58.40, US Postal Service, Postage Refill, $300.00, Bureau of Adm, Long Distance/Fax Calls, $7.73, Centurylink, Jan Service, $46.17, **Treasurer:** Mastel, Bruce, Host Database, $35.00, Software Services, Dec Service, $1,020.00, US Postal Service, Postage Refill, $200.00, Bureau of Adm, Long Distance/Fax Calls, $9.94, US Postal Service, Postage Refill, $500.00, Bureau of Adm, Long Distance/Fax Calls, $3.74, Centurylink, Jan Service, $32.78, **IT:** Infotech Solutions, Backup/Maint, $770.00, **St Atty:** Infotech Solutions, Email/Maint, $163.50, A & B Business, Copies, $26.17, US Postal Service, Postage Refill, $200.00, Bureau of Adm, Long Distance Calls, $8.78, Centurylink, Jan Service, $46.17, **Gvt Bldg:** Infotech Solutions, Email/Maint, $33.00, Batteries Plus, supplies, $19.95, Bob's Electric, supplies, $50.00, Campbell Supply, Supplies, $22.90, Chemco, supplies, $430.27, Gary's Custom Woodworking, Trim Molding, $434.28, Home Service Water Cond, Salt, $49.14, Hillyard/Sioux Falls, supplies, $539.41, Bud's Clean Up, Dec Service, $162.25, Centurylink, Jan Service, $33.04, Shred-It Usa-Sioux Falls, Service, $103.73, **DOE:** Software Services, Dec Service, $400.00, Infotech Solutions, Email/Maint, $159.00, Central Business, supplies, $34.88, US Postal Service, Postage Refill, $2,200.00, Bureau of Adm, Long Distance Calls, $1.28, Centurylink, Jan Service, $32.78,

ROD: Infotech Solutions, Email/Maint, $66.00, US Postal Service, Postage Refill, $200.00, Bureau of Adm, Long Distance Calls, $2.15, Centurylink, Jan Service, $19.39, **VSO:** Bureau of Adm, Long Distance Calls, $3.21, Centurylink, Jan Service, $7.86, Infotech Solutions, Email/Maint, $9.45, **Sheriff:** Madison Community Hosp, Bl Alcohols, $408.00, Crimestar Corp, Annual Fee, $900.00, Twin Lakes Animal Clinic, Services, $165.50, Mobile Electronic, Repairs, $296.00, Infotech Solutions, Email/Maint, $353.69, McLeods Office Supply, supplies, $88.70, Office Peeps, supplies, $325.59, Taser International, supplies, $912.26, National Sheriffs' Assn, Dues, $103.00, One Stop, Gas, $80.00, Splash & Dash, Car Wash, $11.00, Sturdevant's, parts, $5.19, SD Fed Property Agency, 2007 Chevy Tahoe, $16,100.00, **Jail:** Interlakes Medical Center, Prisoner Service, $160.00, Lewis Drug, Prisoner Meds, $7.00, Infotech Solutions, Email/Maint, $108.00, Lewis Drug, supplies, $133.93, Taser International, supplies, $878.31, Bureau of Adm, Long Distance/Fax Calls, $23.44, Centurylink, Jan Service, $72.95, Verizon Wireless, Service, $215.35, Sunshine Foods, Prisoner Meals, $4,240.00, **Coroner:** Johnson, T Kelly, Coroner Fee, $58.50, Sanford Health, Autopsy, $2,454.80, **SAR:** Infotech Solutions, Email, $3.00, Corey, Clinton, Diving Certification, $563.75, Centurylink, Jan Service, $13.39, **Support of Poor:** Avera Health Plans, One Recipient, $451.35, Lewis Drug, One Recipient, $110.99, Infotech Solutions, Email/Maint, $33.00, Centurylink, Jan Service, $19.65, **CHN:** Marco, Copier Maint/Usage, $43.76, **M I Board:** Ericsson, Richard, Mi Hearing, $164.00, Lewis & Clark BHS, Mi Hearing, $320.00, Larson, Dana, Mi Crt Appt Atty, $169.80, **Recreation:** Dakota Plbg, service/toilets, $803.60, **Extension:** Infotech Solutions, Labor, $75.00, Marco, Copies, $330.47, Econ-O-Wash, Laundry, $7.00, Infotech Solutions, supplies, $4.99, Madison Daily Leader, Subscription, $93.06, Bureau of Adm, Long Distance/Fax Calls, $12.21, Centurylink, Jan Service, $58.17, Infotech Solutions, computer, $615.41, **Weed:** Infotech Solutions, Email, $3.00, **Water Quality:** Infotech Solutions, Email/Maint, $33.00, Central Business, supplies, $89.58, Centurylink, Jan Service, $13.39, **Zoning:** Aldrich, Joseph, Mtg/Mileage, $36.84, Bickett, Donald, Mtg/Mileage, $41.28, Jerlow, R Douglas, Mtg/Mileage, $33.88, Johannsen, Craig, Mtg/Mileage, $25.74, Infotech Solutions, Email/Maint, $33.00, Central Business, supplies, $5.20, US Postal Service, Postage Refill, $100.00, Bureau of Adm, Long Distance Calls, $5.70, Centurylink, Jan Service, $19.39, **Hwy Rd-Br:** Timothy Van Den Hemel, Clothing Reimb, $45.57, Craig's Welding, Labor, $225.00, Interstate Powers Sys, Labor, $404.46, Aramark Uniform Services, Service, $84.74, Boyer Trucks-Sioux Falls, parts, $145.42, Campbell Supply, parts, $70.60, Carquest, part, $62.76, Certified Laboratories, supplies, $278.96, Craig's Welding, Spreader Parts, $100.00, Etterman Enterprises, parts, $100.90, Interstate Powers Sys, Supplies, $54.32, Pulford's, parts, $47.30, Stan Houston Equipment, supplies, $19.18, Vander Haag's, supplies, $57.80, Truenorth Steel, Culverts, $4,794.86, Campbell Supply, supplies, $54.00, Xcel Energy, Util/Ramona, $19.74, Bureau of Adm, Long Distance/Fax Calls, $5.03, Centurylink, Jan Service, $46.17, Infotech Solutions, Email, $3.00, **911 Comm:** Language Line Services, Dec Service, $90.00, Powerphone, EMD Recert, $129.00, First District Assn, Maintenance, $3,500.00, Priority Dispatch, Emd Flip Cards, $39.00, Quill Corporation, supplies, $89.39, Bureau of Adm, Long Distance Calls, $3.11, Centurylink, Jan Service, $371.70, **EMA:** US Postal Service, Postage Refill, $20.00, Huntrods, Douglas, Tvl Exp/Mileage, $474.62, Bureau of Adm, Long Distance Calls, $.86, Centurylink, Jan Service, $44.57, Infotech Solutions, Email/Maint, $53.55, **24/7:** Pharmchem, services, $42.00, **Adv Taxes:** Lake Co Treasurer, $1,345.05, Grand Total: $61,091.35

ELECTION POLLING PLACE/RAMONA:

Janke asked the board to change the polling place for the Concord, Badus, Wayne Twps and Town of Ramona from the St Williams Parish Hall at Ramona to the Oldham-Ramona School at Ramona for the Primary Election. The parish hall will be under construction this summer. Motion by Hageman, second by Bohl, to approve the change to the Oldham-Ramona School for the Primary Election only. Motion carried. The board asked Janke to consider all county elections at the school.

SURPLUS PROPERTY:

The board reviewed the yearend surplus listing 12-31-2013. Motion by Bohl, second by Wollmann, to declare the 12-31-2013 listing surplus property. Motion carried.

BLDGS & GROUNDS/MONTHLY REPORT:

Derrick Shoenrock, Bldgs & Grounds, presented his monthly report to the board. He discussed the following: 4th floor carpet this year, rooms on the third floor are being painted and trim going up, 2nd floor nurses office will get new cabinets this year, and new restroom on 1st floor needs heat. The board discussed the following with Shoenrock about the new restroom: needs a sign on the door, the window isn't frosted, and the door is too hard to open. Shoenrock stated that no new projects would be started until other projects are completed.

RELAY FOR LIFE:

Deb Blanchette, Don Hansen, and Janis Dailing were present to discuss the Relay for Life using the 4H Grounds for the Relay for Life event to be held on June 7, 2014. The Office Manager at the Extension office reported problems in 2013 when the event was moved into the 4H Center due to rain. Don Hansen stated the rules they received on using the 4H Center are fine. They asked the following: $300 fee be waived, commissioners should be aware of the guidelines for using the 4H Center, all entities using the grounds should be aware of the rules, if there is an issue it should be brought to the entities attention within 30 days and an inspection should be done after an event. The board apologized for the misunderstanding concerning the 2013 Relay for Life event. The board directed Derrick Shoenrock, who was present, to do a walk-thru after events at the 4H grounds and to include the Extension Office Manager.

BARB'S BREAKFAST:

Blanchette asked the board's permission to use the Public Safety building for Barb's Breakfast benefit. No date has been set yet. Motion by Golden, second by Hageman, to allow Barb's Breakfast benefit at the P.S. building. Motion carried.

ENVIRONMENTAL & CODE ENFORCEMENT/MONTHLY REPORT:

John Maursetter, Environmental & Code Enforcement Officer, presented the following report to the board. He discussed the meetings he attended: Regional Watershed Taskforce, Water Quality, and Lake Madison Clean Water. He is working on the following projects: zoning regulations ordinance and the environmental education grant.

BOARD OF ADJUSTMENT:

Motion by Wollmann, second by Hageman, to enter into a board of adjustment. Motion carried.

PLATS/ZONING:

Debra Reinicke, Zoning Officer, presented the following plats to the board.

FEISTNER'S ADDITION in the E1/2NE1/4NE1/4 of Section 6, Township 105 North, Range 53 West of the 5th p.m. in Lake County, SD. Motion by Hageman, second by Bohl, to approve plat. Motion carried.

PLAT OF TRACT 1 AND TRACT 2 OF NOLD'S ADDITION in Government Lot 1 and Government Lot 2 of Section 11, Township 106 North, Range 53 west of the 5th principal meridian, Lake County, SD. Motion by Bohl, second by Wollmann, to approve plat. Motion carried.

MCCONAGHY'S 2ND ADDITION in the SW1/4 of Section 34, Township 106 north, range 52 west of the 5th p.m. in Lake County, SD. Motion by Hageman, second by Bohl, to approve plat. Motion carried.

REGULAR SESSION:

Motion by Hageman, second by Wollmann, to adjourn as a board of adjustment and return to the regular session. Motion carried.

AUDITOR'S COLLECTED AND UNCOLLECTED TAX REPORT:

The board reviewed the 2012 pay 2013 auditor's collected and uncollected tax report. Lake County had 99% taxes collected and 1% not collected. Motion by Hageman, second by Bohl, to acknowledge the report. Motion carried.

PARAGON CUSTOM HOMES INC/TAX DEED:

The Treasurer received a cashier's check for $124,041.97 paying the taxes/interest/fees in full for Paragon Custom Homes Inc. The property, Lot Five (5) of Block One (1) of Lakeview Industrial Park Section Addition to Madison, Lake County, SD was in tax deed proceedings.

GENERAL FUND SURPLUS ANALYSIS:

The board reviewed the general fund surplus analysis at 33.96% for December 31, 2013. Motion by Golden, second by Wollmann, to acknowledge the surplus analysis report. Motion carried.

RESOLUTION 14-3/HARD COPY FEE:

Penny Boatwright, Register of Deeds, met with the board to discuss the fee to be paid by licensed abstractors for uncertified copies of recorded documents in the Register of Deeds office. She had called Gregory and Brookings counties for prices charged for similar services. Also discussed was the charge for the space required by the company wanting to set up in the courthouse to have the ROD records scanned. Motion by Bohl, second by Hageman, to approve Resolution 14-3 with the hard copy cost at 20 cents/page. Motion carried.

RESOLUTION #14-3

A RESOLUTION ESTABLISHING FEES TO BE PAID BY LICENSED ABSTRACTORS FOR UNCERTIFIED COPIES OF RECORDED DOCUMENTS IN THE REGISTER OF DEEDS OFFICE

WHEREAS, SDCL 7-9-15 sets the fees to be charged in the Register of Deeds Office; and

WHEREAS, SDCL 7-9-15(6) states that the County Commission shall by resolution fix the fees to be paid by licensed abstracters of the county or by any person who has passed the written examination established by the Abstracters' Board of Examiners pursuant to SDCL 36-13-11 for uncertified copies of recorded instruments; and

WHEREAS, SDCL 7-9-15(6) further states that those fees may not exceed the actual cost to the county for providing such copies; and

WHEREAS, the County Commission has determined the following fees cover the actual cost of providing these copies:

Hard copies made in office $ .20 / page

THEREFORE, BE IT RESOLVED, that the above listed fees for uncertified copies of recorded documents in the Register of Deeds Office are hereby approved.

Voting aye: Bohl, Golden, Hageman, Pedersen, and Wollmann Voting nay: none

Adopted this 21st day of January, 2014.

/s/Scott Pedersen
Scott Pedersen, Chairperson
Lake County Commission

ATTEST:
/s/Roberta Janke
Roberta Janke
Lake County Auditor

TITLE INSURANCE PLANT:

Mike Rieck met with the board to discuss the memorandum of understanding between the Lake County Register of Deeds office and Twin Holdings Inc. The commissioners considered a monthly/weekly and per day rental space fee. They based the fee on space currently being rented at $135 a month in the P.S. building. They agreed on $10 per day rental space fee. Rieck asked to use the election office for the scanning company to set up. He estimated 45 days to complete the scanning project. Auditor Janke agreed but stated they would have to be out by April 14th due to the Primary Election. The basement of the courthouse would be available if needed. Rieck told the board it would take 7 to 9 months to get the Title Insurance Plant completed. Motion by Hageman, second by Bohl, to approve the chairman sign the MOU with Twin Holdings Inc., at $10 per day rental space charge. Motion carried.

MEETINGS ATTENDED:

Commissioner Wollmann attended the water quality meeting. Commissioner Bohl attended county planning, 911 Board, ICAP and LEPC. Commissioner Pedersen attended LAIC meeting.

PAYROLL APPROVED:

Motion by Wollmann, second by Bohl, to approve the payroll of January 6-19, 2014. COMMISSIONERS: $2,279.05; AUDITORS OFC: $4,584.40; TREASURERS OFC: $4,409.57; STATES ATTY OFC: $5,938.73; GOVT BLDGS: $3,955.52; DIR EQUALIZATION OFC: $4,456.00; REGISTER DEEDS OFC: $2,923.58; VSO: $204.00; SHERIFF OFC: $9,525.19; JAIL: $6,331.69; EMA: $1,292.00; 911 COMM CENTER: $6,893.82; ROAD & BRIDGE: $18,197.04; CHN: $1,369.60; WIC: $374.40; EXTENSION: $1,352.00; WATER QUALITY: $1,331.20; ZONING: $1,592.81. GRAND TOTAL $77,010.60.

EXECUTIVE SESSION:

Motion by Hageman, second by Bohl, to enter into executive session for personnel matters SDCL1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Hageman, second by Bohl, to return to the regular session. Motion carried. Chairman Pedersen announced three personnel matters were discussed in executive session.

SAFETY COMMITTEE:

The board appointed the following employees to a safety committee: Doug Huntrods, Roberta Janke, Scott Mathison, Derrick Shoenrock, and Tim Walburg. A committee being formed was a recommendation of Safety Benefits Inc.

REPORTS RECEIVED:

The board reviewed and placed on file the following reports: December 2013 reports for the Register of Deeds fees collected $19,688.00, Auditor's account with the Treasurer, $5,093,806.60 in all accounts, Sheriff fees collected $4,885.59, Zoning & Drainage fees collected $517. Register of Deeds' 2013 annual report.

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen at 12:30 p.m. adjourned the meeting until February 4, 2014.

/s/Roberta Janke	/s/Scott Pedersen
ROBERTA JANKE	SCOTT PEDERSEN
Lake County Auditor	Chairman, Lake County Commission

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