LAKE COUNTY COMMISSION MINUTES
January 7, 2014

The Board of Lake County Commissioners met in regular session on January 7, 2014 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Ronald Golden, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Auditor Roberta Janke called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Hageman, second by Bohl, to approve the agenda of January 7, 2014. Motion carried.

2014 REORGANIZATION:

Auditor Janke asked for nominations for Chairman. Commissioner Bohl nominated Commissioner Pedersen. Janke called for any additional nominations. There being no further nominations, motion by Hageman , second by Golden , for nominations to cease and a unanimous ballot be cast for Commissioner Pedersen as 2014 Chairman of the Lake County Board of Commissioners. Motion carried. Janke asked for nominations for Vice-Chairman. Commissioner Bohl nominated Commissioner Hageman. Janke called for any additional nominations. There being no further nominations, motion by Wollmann, second by Golden, for nominations to cease and a unanimous ballot be cast for Commissioner Hageman as 2014 Vice-Chairman of the Lake County Board of Commissioners. Motion carried. Janke turned the meeting over to Chairman Pedersen. .

MINUTES APPROVED:

The three bills that were paid after the December 30th meeting were highlighted on the commission minute copies. Motion by Golden, second by Bohl , to approve the minutes of December 30, 2013. Motion carried.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke told the board the work comp and unemployment insurance premiums will be paid out of department budgets beginning this year. Motion by Bohl, second by Hageman, to approve the following accounts payable. Motion carried.

Accounts Payable 1-8-14 Commissioner: SDML Workers Comp Fund, Workers Comp, $177.05, NACO, Dues, $450.00, SDACC, Dues, $2,068.00, **Judicial:** Madison Instant Printing, supplies, $24.15, **Auditor:** Sdml Workers Comp Fund, Workers Comp, $338.45, Marco, Inc, Copier Maint, $40.40, Money Handling Mach, Maint Contract, $325.00, Madison Instant Printing, supplies, $5.98, S D A C O, Dues, $436.34, **Treasurer:** Sdml Workers Comp Fund, Workers Comp, $324.81, First Bank & Trust, supplies, $72.95, S D A C O, Dues, $436.33, **St Atty:** Sdml Workers Comp Fund, Workers Comp, $345.71, AAJ, Dues, $75.00, The State Bar of SD, Dues, $415.00, SD States Atty Assn, Dues, $926.00, **Gvt Bldg:** Sdml Workers Comp Fund, Workers Comp, $3,486.08, City of Madison, Utilities, $2,100.98, Johnstone Supply, Motor, $230.45, **DOE:** Sdml Workers Comp Fund, Workers Comp, $1,273.47, Unemployment Ins Div, 4th Qtr Remittance, $7.88, IAAO, Dues, $175.00, SDAAO, Dues, $165.00, **ROD:** Sdml Workers Comp Fund, Workers Comp, $216.58, Marco, Inc, Copier Maint, $38.00, S D A C O, Dues, $436.33, **VSO:** Sdml Workers Comp Fund, Workers Comp, $14.51, **Sheriff:** Sdml Workers Comp Fund, Workers Comp, $4,849.28, Unemployment Ins Div, 4th Qtr Remittance, $60.96, Madison Instant Printing, supplies, $63.76, Neve's Uniforms & Equip, uniforms, $52.90, Office Peeps, supplies, $10.41, Ultramax, Ammunition, $263.00, Mocic, Membership Fee, $100.00, SD Sheriffs' Association, Dues, $686.00, **Jail:** Sdml Workers Comp Fund, Workers Comp, $3,182.18, Unemployment Ins Div, 4th Qtr Remittance, $91.87, Dakota Security Sys, Software Update $330.00, Timekeeping Systems, Software, $3,622.79, City of Madison, Utilities, $911.67, Brown's Cleaning, Dec Laundry, $575.00, **Coroner:** Weiland, Ted, Coroner Fee, $58.50, **CHN:** Sdml Workers Comp Fund, Workers Comp, $96.84, Unemployment Ins Div, 4th Qtr Remittance, $2.22, **WIC:** Sdml Workers Comp Fund, Workers Comp, $21.90, Unemployment Ins Div, 4th Qtr Remittance, $17.53, **M I Board:** Lewno, Lucy, Mi Hearing, $172.96, Rehfuss, Cathy, Mi Hearing, $22.50, Swanda, Karen, Mi Hearing, $22.50, Yankton Co Sheriff's Ofc, Mi Services, $25.00, Shepherd Reporting, Mi Transcripts, $45.00, **Extension:** Sdml Workers Comp Fund, Workers Comp, $94.71, **Weed:** SD Dept of Agriculture, Regs Fee, $60.00, SD Assn Weed/Pest Supervisor, Dues, $50.00, Weed & Pest Conference, Regs, $170.00, **Water Quality:** Sdml Workers Comp Fund,

Workers Comp, $700.80, **Zoning:** Sdml Workers Comp Fund, Workers Comp, $109.35, **Hwy Rd-Br:** Sdml Workers Comp Fund, Workers Comp, $15,904.39, Krug Products, Hose Assy, $25.45, Cole's Petroleum, Engine Oil, $475.50, MidAmerican Energy, Utilities, $226.64, **911 Comm:** Sdml Workers Comp Fund, Workers Comp, $529.01, Unemployment Ins Div, 4th Qtr Remittance, $51.44, Apco International, Dues, $92.00, First Bank & Trust, supplies, $54.95, Nena, Dues, $137.00, Sdema, Dues, $70.00, Wegener, Julie, supplies, $15.93, **EMA:** Sdml Workers Comp Fund, Workers Comp, $653.88, Grand Total: $49,311.27

2014 COMMISSION MEETING DATES AND TIMES:

The board of county commissioners meet on the 1st and 3rd Tuesday of each month with the following exceptions: June 3rd changed to June 5th and November 4th changed to November 6th due to the Primary and General Elections, September 16th to September 23rd due to SDACO/SDACC convention, and the yearend meeting will be held on December 30th. From October-April start time will be 9 a.m. and from May-September the start time will be 8 a.m. Motion by Wollmann, second by Golden, to approve the 2014 commission meeting dates and times. Motion carried.

COUNTY DEPOSITORIES:

Linda Fischer, Treasurer, lists the following for county depositories: American State Bank (Ramona), East River Federal Credit Union, First Bank & Trust, Great Western Bank, Wells Fargo Bank. Motion by Hageman, second by Wollmann, to approve the county depositories for 2014. Motion carried.

LAKE COUNTY ANNUAL SALARY LISTING FOR 2014:

In compliance with SDCL 6-1-10, motion by Golden, second by Bohl, to approve and publish the following rates/salaries for fiscal year 2014. Motion carried. The rates/salaries include a 4% increase for 2014. Miah Barnhart $15.72; Paula Barrick $17.82; Rick Becker $18.21; Debra Blanchette $16.05; Glenda Blom $16.90; Penny Boatwright $48,241, Dan Bohl $11,851; Larry Casanova $19.29; Rachel Cox $9.10, April Denholm $14.89; Shirley Ebsen $21.44; Ted Ellingson $15.19; David Fedeler $21.75; Matthew Feistner $15.60; Linda Fischer $45,400, Chris Giles $78,000; Brian Gilman $15.05, Ronald Golden $11,851, Shelli Gust $17.50; Kathryn Haak $14.56, Roger Hageman $11,851; Micah Hofman $13.52, Douglas Huntrods, $17 VSO (15%) and $19 EMA (85%), Kelly Hyland, $16.11; Roberta Janke $47,060; Danese Johannsen $14.65; Kelly Johannsen $16.35; Robert Johnson $17.66; Grant Lanning $15.60; Rodney Larsen $19.73; Scott Mathison $25.39; John Maursetter $16.64, Vicki Menor $14.78; Kathryn Miller $14.68; Carol Nordling $16.69; Michael O'Connell $15.49; Roger Olson $13.52; Angela Patterson $13.84; Scott Pedersen $11,851; Charles Pulford Jr. $16.64, Debra Reinicke $19.91; Wayne Reynolds $17.38; Ryan Rook $13.52, Steven Rowe $17.68; Debbie Rowley $19.73; Leo Schoeberl $14.63; Allen Schroeder $13.52, Derrick Shoenrock $22.57; Debra Stamm-Gartner $17.73; Sierra Steidel-Jenson $12.48; Sarina Talich, $18.72; Jennie Thompson $20.18; Tim Tolley $18.09; Nancy Trygstad $18.00 Timothy Van Den Hemel $16.13; Scott Voigt $14.56; Margaret Vickmark $17.35; Timothy Walburg $48,672; Linda Walker $16.86; Julie Wegener $21.53; Kelli Wollmann $11,851, Peggy Young $15.56. LONGEVITY PAY: The rate/salary figures do not include longevity that may be due some employees.

WAGE SCALE BY GRADE/2014:

Auditor Janke changed Grade 0 to midpoint $9.68 and maximum $12 based on earlier discussions, and changed the minimums for the elected officials as per SDCL. Motion by Hageman, second by Bohl, to approve the 2014 wage scale by grade. Motion carried.

RESOLUTION 14-1/ELECTIONS:

Motion by Hageman, second by Wollmann, to approve the chairman to sign Resolution 14-1. Motion carried.

RESOLUTION 14-1

WHEREAS, SDCL 12-15-11 provides that the Board of Commissioners shall by annual resolution at the first regular commission meeting establish the rate of compensation to be paid the precinct superintendents and precinct deputies of a necessary election;

THEREFORE, BE IT RESOLVED that the rate of compensation for superintendents and deputies for any county-wide election in 2014 be established at $175.00 for superintendents, $150.00 for deputies, information table workers and resolution board members, $100 for automark assistants, $25.00 for election school attendance**,** $12.50 per hour for absentee precinct workers and election office workers.
Voting aye: Bohl, Golden, Hageman, Pedersen, and Wollmann Voting nay: none
Approved this 7th day of January, 2014.
/s/Scott Pedersen
Chairman, Lake County Commission
ATTEST:
/s/Roberta Janke
Lake County Auditor

POLLING PLACE/COURTHOUSE:

SDCL 12-18-3 states no person may, in any polling place or within or on any building in which a polling place is located or within one hundred feet from any entrance leading into a polling place, maintain an office or public address system, or use any communication or photographic device in a manner which repeatedly distracts, interrupts, or intimidates any voter or election worker, or display campaign posters, signs, or other campaign materials or by any like means solicit any votes for or against any person or political party or position on a question submitted or which may be submitted. Motion by Bohl, second by Hageman, to approve the Lake County courthouse as an official polling place for absentee/early voting. Motion carried.

RESOLUTION 14-2/TRAVEL:

Motion by Hageman, second by Bohl, to approve chairman sign Resolution 14-2. Motion carried.

RESOLUTION 14-2

WHEREAS, SDCL 7-7-25 states that the Board of County Commissioners, by resolution, may authorize county officials to attend educational conferences, meetings, and conventions held and conducted within or without the state of South Dakota pertaining to the betterment and advancement of county government;

THEREFORE, BE IT RESOLVED that the county commissioners, county highway superintendent, auditor, treasurer, register of deeds, state's attorney, sheriff, county assessing officer, and coroner be authorized to attend conferences, meetings, and conventions called for the purpose set forth in SDCL 7-7-25 and that the mileage and necessary expenses to attend such be allowed. This resolution shall be in force for the year 2014.
Voting aye: Bohl, Golden, Hageman, Pedersen, and Wollmann. Voting nay: none.
Approved this 7th day of January 2014.
/s/Scott Pedersen
Chairman, Lake County Commission
ATTEST:
/s/Roberta Janke
Lake County Auditor

2014 BOARD APPOINTMENTS:

Motion by Golden, second by Bohl, to approve the 2014 board appointments. Motion carried.

911 Communications--Bohl & Golden

Buildings & Grounds--Pedersen

Chamber of Commerce--Golden

County Government Day--Wollmann (April 15, 2014)

Drainage—Hageman & Environmental & Code Enforcement Officer

East Dakota Transit--Golden

East Dakota Water Development--Hageman

Environmental Protection –Bohl
Emergency Management Agency--Wollmann
Extension Board--Wollmann
First District Planning--Hageman
GIS—Golden & Environmental & Code Enforcement Officer
Hwy Dept--Hageman
Insurance--Pedersen & Golden
Interlakes Community Action Board--Bohl
Intergovernmental Relations--Pedersen
IT Support--Golden
Lake Area Improvement—Pedersen
Lake County Access--Pedersen & Hageman
Lake Madison Dev. Assn--Pedersen
LEPC (Local Emergency Planning Comm)--Bohl
Minnehaha County Regional Juvenile Detention—Bohl and States Attorney
Personnel Policy--Golden
Planning, Zoning, Drainage & Natural Resources-Bohl
Public Library Board--Wollmann
Search & Rescue--Wollmann
Solid Waste--Hageman
Task Force on Flood Prevention/Protection--Bohl
Veterans Services--Wollmann
Wage scale by Grade—Bohl and Golden
Water Quality—Wollmann & Environmental & Code Enforcement Officer
Weed Dept--Hageman

OTHER APPOINTMENTS:

911 Communication Center Supervisor—Julie Wegener
Director of Equalization--Shirley Ebsen
Emergency Management—Douglas Huntrods
Environmental & Code Enforcement Officer—John Maursetter
Health Board--B. F. Heilman, M.D, Robert Summerer D.O, David Jencks Madison City Atty, Chris Giles State's Atty, Madison City Police Chief Charles Pulford and Sheriff Tim Walburg
Highway Superintendent--Scott Mathison
Legal Newspaper--Madison Daily Leader
Mental Health Board--Jim Baltzer, Carol Nordling & Roger Hartman (effective 1-3-2013 for 3 year term) and Attorney's Richard Ericsson and Abby Oftedal
Planning, Zoning, Drainage & Natural Resources Officer--Debra Reinicke
Sale of Property location—Courthouse 1st floor lobby
Vermillion River Watershed Authority (RC & D)--Craig Johannsen (liaison)
Veterans Service Officer—Douglas Huntrods (4 yr term ending 1-1-2018)
Water Quality Board--Craig Johannsen, Jan Nicolay, Chuck Robbins, Roy Lindsay, Charlie Stoneback, Dale Droge, Terry Ryan, Linda Hilde, Walt Schaefer, Martin Jarrett, Michelle Goodale, Bryan Schultz, Charlie Johnson, Kent Petersen, Cody Symens, Dave Gillespie, Duane Phelps, Ladell Swiden, Todd St. Sauver, Steve Koch, and Kelli Wollmann

Weed & Pest Board—Ted LaFleur (terms ends 2015), Kenneth Goodale term ends 2014),Lyman Laisy (term ends 2015) James Hildebrandt (term ends 2013), Marty Thompson (terms ends 2013), Roger Abraham (term ends 2015)

Welfare Manager--Peggy Young

Planning & Zoning Board—Joseph Aldrich, Gene Anderson, Donald Bickett, R Doug Jerlow, and Craig Johannsen

First District at-large representative—Gene Hexom

Motion by Hageman, second by Wollmann, to approve the various appointments contingent upon acceptance of board appointments by the individuals. Motion carried.

2014 ADDED TAXES:

The following tax deed properties are added to the tax rolls for 2013 pay 2014 taxes:

1. 19100 00900 06010 Backus, Wayne and Bonnie, July-Dec 2013 taxes will be prorated after property is reviewed by the Director of Equalization.
2. 10500 10653 00055 Johnson, Michael Prop LLC, July-Dec 2013 taxes due $4.76
3. 06460 00600 05010 Pater, Rodney & Christine, Aug-Dec 2013 taxes due $35.70
4. 06460 00600 02010 Pater, Rodney & Christine, Aug-Dec 2013 taxes due $72.20
5. 06460 00600 03010 Pater, Rodney & Christine, Aug-Dec 2013 taxes due $35.70

Motion Golden, second by Wollmann, to approve the four added taxes for 2013 pay 2014 taxes with the Backus taxes figured after the Director of Equalization reviews the property. Motion carried.

PAYROLL APPROVED:

Motion by Wollmann, second by Bohl, to approve the payroll of December 23, 2013 to January 5, 2014. Motion carried. COMMISSIONERS: $4,107.35; AUDITORS OFC: $5,068.28; TREASURERS OFC: $4,360.65; STATES ATTY OFC: $6,451.37; GOVT BLDGS: $3,955.52; DIR EQUALIZATION OFC: $4,456.00; REGISTER DEEDS OFC: $3,380.81; VSO: $42.50; SHERIFF OFC: $10,986.67; JAIL: $7,315.16; EMA: $256.50; 911 COMM CENTER: $8,857.05; ROAD & BRIDGE: $19,231.89; CHN: $1,233.13; WIC: $149.76; EXTENSION: $1,352.00; WATER QUALITY: $1,331.20; ZONING: $1,592.80. GRAND TOTAL $84,128.64.

SD BROADBAND INITIATIVE GRANT APPROVED:

Auditor Janke and Kyle Stoebner, Infotech Solutions LLC met with a representative from South Dakota Broadband/South Dakota Bureau of Information and Telecommunications (BIT) on June 19, 2013 for an assessment of the county's current technology environment. A grant application was submitted by November 15, 2013 for equipment amounting to $3,229.80. A 20% match is required of this grant. In-kind match of Infotech installation charges will be used towards the match. Motion by Bohl, second by Golden, to approve the chairman sign the Technology Planning Program, Community Anchor Institution subgrant award agreement. Motion carried.

HAULER LICENSE AND PERMIT APPLICATION:

The board reviewed the application of Dawson Construction for a commercial solid waste hauler license and permit application. Motion by Hageman, second by Bohl, to approve Dawson Construction application. Motion carried.

MOU/CERT TRAILER:

Tim Walburg, Sheriff, met with the board to discuss the free trailer from the South Dakota Department of Public Safety, Office of Emergency Management. He presented a memorandum of understanding for the board to review. The trailer will be used for CERT purposes and will be licensed thru the state but maintenance and insurance costs will be paid by the county. The trailer is described as a 2009 Forest River enclosed trailer, serial #5NHUTS4289W036686. Motion by Golden, second by Bohl, to

approve the chairman sign the memorandum of understanding with the SD Dept of Public Safety, Office of Emergency Management. Motion carried. The Search & Rescue trailer will be discussed at the next commission meeting.

TITLE INSURANCE PLANT:

Mike Rieck met with the board to discuss a Title Insurance Plant in Lake County. He would need a complete set of the records from the Register of Deeds office. He would hire a company to the imaging and indexing of the ROD records. They have used Microfilm Imaging Systems Inc. for this document imaging in other counties. The commission discussed the following: the charge for copying the records, spaced required to set up their equipment for an extended period of time, competition with other abstracting company in Lake County, need for two abstracting companies in Lake County, and will be located in Lake County. The board directed Rieck to meet with Penny Boatwright, Register of Deeds, to work out the details on costs, logistics, and space. The board directed the States Attorney to research this. All parties are to meet with the commission on January 21, 2014.

1ST QTR/SLA-EMA:

Doug Huntrods, Emergency Manager, met with the board to discuss the 1st Qtr (Oct-Dec 2013) State and Local Agreement. The Auditor completed the salary and benefits claims record and personnel and administrative expenses. Huntrods and Tom Welch, Regional Coordinator OEM, completed the activity report. Huntrods explained the training he would be attending in the next two months and the training he had on Vetra Spec with George Arends, Veterans Field Officer. Motion by Wollmann, second by Golden, to approve the chairman sign the 1st Quarter SLA. Motion carried.

WELFARE/INDIGENTS:

Peggy Young, Welfare Manager, met with the board to discuss the following indigents.

INDIGENT 13-18, INDIGENT 13-22 AND INDIGENT 13-23: Motion by Bohl, second by Golden, to deny medical assistant to Indigent 13-18, Indigent 13-22, and Indigent 13-23 based on SDCL 28-13.1.3, unable to determine indigency. Motion carried.

INDIGENT 13-24: Motion by Wollmann, second by Hageman, to deny medical assistance to Indigent 13-24 based on residency requirements per SDCL 28-13-3. Motion carried.

INDIGENT 13-25: Motion by Golden, second by Bohl, to deny medical assistance to Indigent 13-25 based on SDCL 28-13.1.3, unable to determine indigency. Motion carried.

LAIC/QTRLY REPORT:

Julie Gross, Executive Director Lake Area Improvement Corp., met with the board to present her quarterly report. She discussed the following: U.S. Salt coming to Madison, Global Polymer starting up in March, possible construction of spec building, contacts being made with businesses in Minneapolis area, and appreciates Chairman Pedersen serving on the LAIC board.

MEETINGS ATTENDED:

Madison Hosts the Legislature will be on January 28, 2014. The cost will be $60. The auditor asked the commissioners to decide by January 17, 2014 if they plan to attend.

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen at 10:45 a.m. adjourned the meeting until January 21, 2014 at 9 a.m.

/s/Roberta Janke	/s/Scott Pedersen
ROBERTA JANKE	SCOTT PEDERSEN
Lake County Auditor	Chairman, Lake County Commission

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