LAKE COUNTY COMMISSION MINUTES
FEBRUARY 4, 2014

The Board of Lake County Commissioners met in regular session on February 4, 2014 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Ronald Golden, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Absent: Dan Bohl. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Golden, second by Hageman, to approve the agenda of February 4, 2014. Motion carried.

MINUTES APPROVED:

Motion by Wollmann, second by Hageman, to approve the minutes of January 21, 2014. Motion carried.

PAYROLL APPROVED:

Motion by Wollmann, second by Golden, to approve the payroll of January 20-February 2, 2014. Motion carried.

COMMISSIONERS: $4,107.65; AUDITORS OFC: $5,041.55; TREASURERS OFC: $4,360.55; STATES ATTY OFC: $6,466.51; GOVT BLDGS: $3,955.52; DIR EQUALIZATION OFC: $4,742.65; REGISTER DEEDS OFC: $3,380.73; VSO: $204.00; SHERIFF OFC: $9,533.62; JAIL: $6,451.94; EMA: $1,292.00; 911 COMM CENTER: $7,334.39; ROAD & BRIDGE: $18,066.52; CHN: $1,500.64; WIC: $427.44; EXTENSION: $1,352.01; WATER QUALITY: $1,331.20; ZONING: $1,592.80. GRAND TOTAL $81,141.72.

ACCOUNTS PAYABLE APPROVED:

Motion by Hageman, second by Wollmann, to approve the following accounts payable (3). Motion carried.

Accounts Payable 1-24-14 General Withholding: Dakotaland Fed Cr Union, withholdings, $372.00, Lake Co Treasurer, withholdings, $11,748.77, **Commissioner:** Pitney Bowes, Postage Lease, $.80, Midcontinent Comm, Service, $9.56, **Election:** Pitney Bowes, Postage Lease, $13.25, **Judicial:** Pitney Bowes, Postage Lease, $17.76, **Auditor:** Pitney Bowes, Postage Lease, $45.58, Midcontinent Comm, Service, $28.68, **Treasurer:** Pitney Bowes, Postage Lease, $61.45, **St Atty:** Pitney Bowes, Postage Lease, $10.87, Midcontinent Comm, Service, $38.24, **Gvt Bldg:** Midcontinent Comm, Service, $9.56, Northwestern Energy, Service, $11.34, **DOE:** Pitney Bowes, Postage Lease, $45.32, Midcontinent Comm, Service, $28.68, **ROD:** Pitney Bowes, Postage Lease, $15.37, Midcontinent Comm, Service, $19.12, **VSO:** Pitney Bowes, Postage Lease, $1.06, **Sheriff:** Pitney Bowes, Postage Lease, $19.08, Dept of Revenue, Plates/Title Fees, $14.00, **Jail:** Midcontinent Comm, Service, $105.12, Northwestern Energy, Service, $941.05, **SAR:** Midcontinent Comm, Service, $9.56, Northwestern Energy, Service, $125.46, **Support of Poor:** Pitney Bowes, Postage Lease, $1.33, Midcontinent Comm, Service, $9.56, **CHN:** Pitney Bowes, Postage Lease, $19.08, **Extension:** Midcontinent Comm, Service, $9.56, Northwestern Energy, Service, $352.34, **Weed:** Midcontinent Comm, Service, $9.56, **Water Quality:** Midcontinent Comm, Service, $9.56, **Zoning:** Pitney Bowes, Postage Lease, $10.60, Midcontinent Comm, Service, $9.56, **Hwy Rd-Br:** Dakotaland Fed Cr Union, withholdings, $360.00, Lake Co Treasurer, withholdings, $4,557.89, Northwestern Energy, Service, $888.76, Midcontinent Comm, Service, $9.56, **911 Comm:** Lake Co Treasurer, withholdings, $1,815.32, Office Child Support Enf, Ch Support, $154.15, Pitney Bowes, Postage Lease, $1.59, Centurylink, Jan Service, $825.15, Midcontinent Comm, Service, $9.56, **EMA:** Lake Co Treasurer, withholdings, $254.45, Pitney Bowes, Postage Lease, $1.86, Midcontinent Comm, Service, $9.56, **Flex Spending:** One Recipient, $100.00, One Recipient, $120.00, Grand Total: $23,230.68

Accounts Payable 1-31-14 General Withholding: Aflac, Cancer/Int Care Premium, $1,337.00, Johnson Rodenburg, wage assignment, $300.00, Lake County Treasurer, Adv Taxes, $125.00, Optilegra, Feb 14 Upgrade Premium, $322.80, SD Retirement System, Jan 14 Collections, $6,521.45, SD Supp Retirement Plan, Jan 14 Collections, $770.00, Wellmark Bcbs of SD, Feb 14 Emp/Sp Ins Premium, $2,437.66, **Commissioner:** Assurant Employee Benefit, Feb 14 Life Ins Premium, $31.36, Optilegra, Feb 14 Vision Premium, $35.76, Wellmark Bcbs of SD, Feb 14 Health

Ins Premium, $457.15, **Auditor:** SD Retirement System, Jan 14 Collections, $579.17, Assurant Employee Benefit, Feb 14 Life Ins Premium, $22.05, Optilegra, Feb 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $914.30, **Treasurer:** SD Retirement System, Jan 14 Collections, $526.22, Assurant Employee Benefit, Feb 14 Life Ins Premium, $18.13, Optilegra, Feb 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $1,371.45, **St Atty:** SD Retirement System, Jan 14 Collections, $743.40, Assurant Employee Benefit, Feb 14 Life Ins Premium, $22.05, Optilegra, Feb 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $457.15, **Gvt Bldg:** SD Retirement System, Jan 14 Collections, $474.68, Assurant Employee Benefit, Feb 14 Life Ins Premium, $22.05, Optilegra, Feb 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $914.30, **DOE:** SD Retirement System, Jan 14 Collections, $534.72, Assurant Employee Benefit, Feb 14 Life Ins Premium, $22.05, Optilegra, Feb 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $1,371.45, **ROD:** SD Retirement System, Jan 14 Collections, $378.27, Assurant Employee Benefit, Feb 14 Life Ins Premium, $12.74, Optilegra, Feb 14 Vision Premium, $17.88, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $457.15, **VSO:** SD Retirement System, Jan 14 Collections, $14.79, Assurant Employee Benefit, Feb 14 Life Ins Premium, $1.10, Optilegra, Feb 14 Vision Premium, $1.34, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $68.57, **Sheriff:** SD Retirement System, Jan 14 Collections, $1,585.43, Assurant Employee Benefit, Feb 14 Life Ins Premium, $44.10, Optilegra, Feb 14 Vision Premium, $53.64, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $2,285.75, **Jail:** SD Retirement System, Jan 14 Collections, $838.84, Assurant Employee Benefit, Feb 14 Life Ins Premium, $29.40, Optilegra, Feb 14 Vision Premium, $35.76, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $1,828.60, **Coroner:** Assurant Employee Benefit, Feb 14 Life Ins Premium, $7.35, Optilegra, Feb 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $457.15, **CHN:** SD Retirement System, Jan 14 Collections, $148.68, Assurant Employee Benefit, Feb 14 Life Ins Premium, $7.35, Optilegra, Feb 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $457.15, **Extension:** SD Retirement System, Jan 14 Collections, $162.24, Assurant Employee Benefit, Feb 14 Life Ins Premium, $7.35, Optilegra, Feb 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $457.15, **Water Quality:** SD Retirement System, Jan 14 Collections, $159.74, Assurant Employee Benefit, Feb 14 Life Ins Premium, $7.35, Optilegra, Feb 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $457.15, **Zoning:** SD Retirement System, Jan 14 Collections, $191.14, Assurant Employee Benefit, Feb 14 Life Ins Premium, $7.35, Optilegra, Feb 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $457.15, **Hwy Rd-Br:** Aflac, Cancer/Int Care Premium, $430.02, Lake County Treasurer, Adv Taxes, $87.00, Optilegra, Feb 14 Upgrade Premium, $175.52, SD Retirement System, Jan 14 Collections, $2,333.07, SD Supp Retirement Plan, Jan 14 Collections, $730.00, Wellmark Bcbs of SD, Feb 14 Emp/Sp Ins Premium, $951.23, SD Retirement System, Jan 14 Collections, $2,245.71, Assurant Employee Benefit, Feb 14 Life Ins Premium, $88.20, Optilegra Inc, Feb 14 Vision Premium, $107.28, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $5,028.65, Sioux Valley Energy, Hwy 34 St Lights, $140.80, **911 Comm:** Aflac, Cancer/Int Care Premium, $66.86, Optilegra, Feb 14 Upgrade Premium, $46.52, SD Retirement System, Jan 14 Collections, $784.93, SD Supp Retirement Plan, Jan 14 Collections, $30.00, Wellmark Bcbs of SD, Feb 14 Emp/Sgl Ins Premium, $65.76, SD Retirement System, Jan 14 Collections, $733.57, Assurant Employee Benefit, Feb 14 Life Ins Premium, $29.40, Optilegra, Feb 14 Vision Premium, $35.76, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $1,828.60, Sioux Valley Energy, Service, $112.82, **EMA:** Optilegra, Feb 14 Upgrade Premium, $39.00, SD Retirement System, Jan 14 Collections, $107.70, SD Supp Retirement Plan, Jan 14 Collections, $25.00, SD Retirement System, Jan 14 Collections, $92.91, Assurant Employee Benefit, Feb 14 Life Ins Premium, $6.25, Optilegra, Feb 14 Vision Premium, $7.60, Wellmark Bcbs of SD, Feb 14 Health Ins Premium, $388.58, Sioux Valley Energy, Brant Lk Sirens, $150.64, **LEPC:** Sioux Valley Wireless, Web Hosting, $19.95, Grand Total: $48,037.14

Accounts Payable 2-5-14 Judicial: Callies, Kim, Transcripts, $362.80, Klapperich, Brice, Witness Fee/Mileage, $25.18, **Auditor:** Marco, Copier Maint, $40.40, Central Business, Binder, $3.49, Janke, Roberta, supplies/mileage, $64.05, **Treasurer:** Century Business Prod, Copier Maint, $31.25, Office

Peeps, supplies, $6.27, Qualified Presort Service, Tax Notice Service, $1,484.02, Retail Data Systems, supplies, $39.00, Bureau of Adm, Dec 13 Service, $15.00, **St Atty:** SD Paralegal Assoc, 2014 Dues, $75.00, **Gvt Bldg:** Kone Inc, Elev Maint, $1,293.27, B&B Appliance, Repairs, $97.00, Chemco, supplies, $196.27, Grainger, supplies, $204.18, Hillyard/Sioux Falls, Rugs/supplies, $266.00, Kolorworks, Paint/Supplies, $204.32, Madison Ace Hardware, Paint/Supplies, $20.77, Timmer Supply, supplies, $27.14, Hillyard/Sioux Falls, supplies, $322.64, City of Madison, Utilities, $14.78, **DOE:** Marshall & Swift, annual fee, $1,779.15, Century Business Prod, Copier Maint/Usage, $38.48, **ROD:** Marco, Copier Maint, $38.00, Bureau of Adm, Dec 13 Bit Service, $5.00, **Sheriff:** MES Home Theatre, Camera/install, $470.00, Office Peeps, Folder, $7.29, Weibrecht, Mark, Shelves/Gun Racks, $219.94, Cardmember Service, Canon Cameras, $396.00, Sioux Falls Two Way Radio, Antenna/ Repairs, $181.93, Cardmember Service, Gas-Pierre, $161.00, VSP Marketing Graphic, Graphics Pkg, $573.00, **Jail:** Bob Barker Company, supplies, $751.00, Brown's Cleaning, Jan Laundry, $575.00, **SAR:** City of Madison, Utilities, $255.13, **MI Board:** Lincoln County Auditor, Mi Services, $119.33, Yankton County Treasurer, Mi Service, $233.50, **Extension:** City of Madison, Utilities, $455.88, **Zoning:** Century Business Prod, Copier Maint/Usage, $38.48, Office Peeps, supplies, $67.03, **Hwy Rd-Br:** SD DOT, bridge inspection, $1,022.38, Aramark Uniform Services, Service, $84.74, Boyer Trucks-Sioux Falls, parts, $362.95, Brock White Company, parts, $472.50, Continental Safety Equip, Gloves, $127.31, Craig's Welding, parts, $190.00, Etterman Enterprises, parts, $246.43, Fastenal Co, Hardware, $2.28, I-State Truck Center, Pressure Cap, $16.87, Krug Products, Hose Assy, $35.62, Madison Ace Hardware, supplies, $2.99, Meridian Grain, Salt, $1,544.03, Timmer Supply, supplies, $5.69, Wheelco, parts, $603.85, Central Business, supplies, $8.16, City of Madison, Utilities, $540.73, MidAmerican Energy, Util/Ramona, $305.05, **911 Comm:** Bureau Information, TTY Service, $2,250.00, RDJ Specialties, supplies, $234.67, Racom Corp, Equipment, $645.00, **EMA:** Office Peeps, supplies, $71.45, SDEMA, 2014 Dues, $70.00, **Law Library:** Thomson Reuters-West, law book, $191.50, **LEPC:** SDEMA, 2014 Dues, $30.00, Grand Total: $20,222.17

FUEL QUOTES APPROVED:

The board reviewed the following fuel quotes: Cole's Petroleum, ethanol 2.804, #1 diesel fuel 3.4570 and #2 diesel fuel 3.042 and F&M Coop, ethanol 2.84, #1 diesel fuel 3.53 and #2 diesel fuel 3.07. Motion by Hageman, second by Wollmann, to approve the low quote of Cole's Petroleum. Motion carried.

ELECTION POLLING PLACE/RAMONA:

Auditor Janke told the board she only wants the polling place for Concord, Badus, Wayne Twps and Town of Ramona at the Oldham-Ramona School for the Primary election on June 3, 2014 due to construction at the St Williams Parish Hall.

ADDED TAX:

The board reviewed the added tax for Christopher & Renae Palmlund, 115 West Ave N., Madison SD, parcel #21090-00900-03010, S1/2 LOTS 1-2-3 BLK 9, Madison City of $1,362.02. A tax bill for the special maintenance fee of $72 has already been generated. The deed for this property was filed February 2013. Motion by Golden, second by Wollmann, to approve the added tax. Motion carried.

USDA FARM SERVICE AGENCY:

The board reviewed the letter from the USDA Farm Service Agency regarding the cropland near the gravel pit at the lake access area. The gravel pit on farm number 3786, Section 22-106-52 has been determined to be Non-Ag, and the calculated cropland acres have decreased 11.99 acres. The total cropland on this farm is now 95.43 acres. Motion by Golden, second by Hageman, to approve the chairman sign the voluntary permanent base acres reduction form. Motion carried.

SAFETY COMMITTEE:

Auditor Janke told the board the safety committee, Douglas Huntrods, Bobbi Janke, Scott Mathison, Derrick Shoenrock, and Tim Walburg, met with Doug Kirkus, Safety Benefits, on January 30, 2014. He discussed what a safety committee could accomplish. Huntrods was designated the Safety Coordinator. The committee will meet on March 12, 2014 to define goals and work towards the bronze level award with the SD Public Assurance Alliance.

SDACC WORKSHOP:
The SDACC County Commissioners and Welfare Officials workshop will be held on March 19-20, 2014 at Pierre SD. Auditor Janke asked Commissioners to respond by March 4, 2014 if they plan to attend.

4-H EXHIBIT BLDG & BARN APPLICATIONS:
The board reviewed the 4-H exhibit building and barn agreements for the Relay for Life. The event will be held on June 7, 2014. Motion by Hageman, second by Wollmann, to approve both applications. Motion carried.

SD DOT STRIPING AGREEMENT:
The board reviewed the agreement to provide for the striping and continuing maintenance for county roads within Lake County. The county will participate in the project for striping of approximately 55 miles of county roads at an estimated cost of $42,764.37. Motion by Wollmann, second by Hageman, to approve the chairman sign the agreement. Motion carried.

EPA EDUCATION GRANT:
John Maursetter, Environmental and Code Enforcement Officer, presented the completed EPA Grant Education grant application. Motion by Golden, second by Wollmann, to approve the chairman sign the grant application. Motion carried.

EMA/VSO-MONTHLY REPORT:
Douglas Huntrods, Emergency Manager and Veterans Service Officer, presented the following report. He discussed the following: one incident in the City of Madison, EM101 course completed, county shelter survey, county contacts updated, working on inventory, full scale exercise in April, flood mitigation, safety committee, Search & Rescue meeting, pipeline safety meeting, and has assisted 14 Veterans.

RESOLUTION 14-4/ELECTRONIC COPY CHARGE:
Penny Boatwright, Register of Deeds, met with the board to discuss her recommendation for a 20 cents electronic copy charge for licensed abstractors. Motion by Hageman, second by Golden, to approve Resolution 14-4. Motion carried.

RESOLUTION #14-4

A RESOLUTION ESTABLISHING FEES TO BE PAID BY LICENSED ABSTRACTORS FOR UNCERTIFIED COPIES OF RECORDED DOCUMENTS IN THE REGISTER OF DEEDS OFFICE

WHEREAS, SDCL 7-9-15 sets the fees to be charged in the Register of Deeds Office; and

WHEREAS, SDCL 7-9-15(6) states that the County Commission shall by resolution fix the fees to be paid by licensed abstracters of the county or by any person who has passed the written examination established by the Abstracters' Board of Examiners pursuant to SDCL 36-13-11 for uncertified copies of recorded instruments; and

WHEREAS, SDCL 7-9-15(6) further states that those fees may not exceed the actual cost to the county for providing such copies; and

WHEREAS, the County Commission has determined the following fees cover the actual cost of providing these copies:

Electronic copies provided $.20 / page

THEREFORE, BE IT RESOLVED, that the above listed fees for uncertified copies of recorded documents in the Register of Deeds Office are hereby approved.

Voting aye: Golden, Hageman, Pedersen, and Wollmann Voting nay: none

Adopted this 4th day of February, 2014.

/s/Scott Pedersen
Scott Pedersen, Chairperson
Lake County Commission

ATTEST:

/s/Roberta Janke
Roberta Janke
Lake County Auditor

SHERIFF/YEAREND REPORT:

Tim Walburg, Sheriff, presented the following report to the board. He discussed the following: joint powers agreement with the city, critical updates done in the jail, Miner County contract for housing prisoners, deputies certified, significant drug dealings in Lake County, meal and laundry contracts in March, possibly doing laundry in-house, and the warnings sirens for Lake Madison.

FIRST READING ORDINANCE 14-55:

Debra Reinicke, Zoning Officer, told the board the planning board met on January 8, 2014 and reviewed Ordinance 13-54. This being the time and day as per advertisement, the 1st reading of Ordinance 14-55 amending Ordinance 06-44 an ordinance establishing comprehensive zoning regulations for Lake County, SD, and providing for the administration, enforcement, and amendment thereof, pursuant to SDCL 11-2, 1967, and amendments thereof and for the repeal of all ordinances in conflict herewith. Chris Giles, States Attorney, explained the intent to allow more business opportunities on acreages in the county in the AG zoning district. The goal is to allow property owners more options with their property than is currently allowed. Charles Scholl asked questions concerning the definition of open spaces 1101.01 Purpose and 1101.04 Area Regulations c(d) the additional single-family farm dwelling shall be removed in the event the structure becomes a non-farm dwelling. Giles responded to Scholl's questions. Motion by Hageman, second by Golden, to approve 1st reading of Ordinance 14-55. Motion carried. Motion by Wollmann, second by Hageman, to approve 2nd reading of Ordinance 14-55 on February 18, 2014 at 10 a.m. Motion carried.

2014 VALUATIONS/MEETINGS:

Shirley Ebsen, Director of Equalization, discussed the following with the board: staff has spent time explaining the special maintenance fee assessed by the City of Madison which was on the 2014 tax notices, another big factor in tax increases for 2014 was the increase in the taxable factor from 91.3% to 100% for Nonag property, staff is working to get assessment notices out by March 1st, updated cost table was applied to property in Chester, Wentworth, and Lakeview Twps, dates for local and county board of equalization, and the percentage of increase allowed each year on property assessments.

SAR TRAILER:

Commissioner Wollmann told the board Search & Rescue would like the 2005 Drsn 7X14 trailer with the fold down ramp door known as the CERT trailer. Motion by Golden, second by Hageman, to approve the 2005 Drsn trailer moved from the EMA inventory to SAR inventory. Motion carried.

MEETINGS ATTENDED:

Commissioners Golden and Wollmann attended the Madison hosts the Legislature in Pierre. Commissioner Golden attended the Chamber meeting. Commissioner Wollmann attended the SD Dot meeting at city hall, water quality meeting, SAR meeting, and Friends of 4H meeting. Chairman Pedersen attended the Hwy 34 project meeting.

EXECUTIVE SESSION:

Motion by Hageman, second by Golden, to enter into executive session SDCL 1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Hageman, second by Wollmann, to return to the regular session. Motion carried. Chairman Pedersen announced that one personnel issue was discussed in executive session.

TRAVEL REQUESTS:

Doug Huntrods to attend Pipeline Awareness training on February 4, 2014 at Brookings SD, ICS300 training on Feb 14-15, 2014 at Armour, SD (replaces Long Valley, SD) G393 Mitigation for Emergency Managers at Huron SD on March 5-6, 2014, Staging Area Course on March 28, 2014 at Sioux Falls SD.

Debra Reinicke to attend a tiling clinic at Brookings SD on February 11, 2014.

REPORTS RECEIVED:

The board reviewed the 2013 Annual Weed Department Report.

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen at 11:35 a.m. adjourned the meeting until February 18, 2014.

/s/Roberta Janke	/s/Scott Pedersen
ROBERTA JANKE	SCOTT PEDERSEN
Lake County Auditor	Chairman, Lake County Commission

Published at the total approximate cost of $