LAKE COUNTY COMMISSION MINUTES
DECEMBER 16, 2014

The Board of Lake County Commissioners met in regular session on December 16, 2014 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Roger Hageman, Scott Pedersen and Kelli Wollmann. Absent: Ronald Golden. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Wollmann, second by Bohl, to approve the agenda of December 16, 2014 with the additions of approve 2014 longevity payroll, and collection of 9-1-1 GIS data. Motion carried.

MINUTES APPROVED:

Motion by Bohl, second by Hageman, to approve the minutes of December 2, 2014. Motion carried.

PAYROLL APPROVED:

Motion by Hageman, second by Wollmann, to approve the payroll of November 24-December 7, 2014. Motion carried.

Payroll of November 24-December 7, 2014 COMMISSIONERS: $4,097.45; AUDITORS OFC: $5,039.01; TREASURERS OFC: $4,491.27; STATES ATTY OFC: $6,469.01; GOVT BLDGS: $3,693.92; DIR EQUALIZATION OFC: $4,592.51; REGISTER DEEDS OFC: $3,378.19; VSO: $204.00; SHERIFF OFC: $9,919.78; JAIL: $6,464.28; EMA: $1,320.50; 911 COMM CENTER: $9,100.83; ROAD & BRIDGE: $15,929.37; CHN: $1,120.00; WIC: $288.00; EXTENSION: $1,352.00; WATER QUALITY: $1,331.20; ZONING: $1,592.80. GRAND TOTAL $80,384.12.

Motion by Wollmann, second by Bohl, to approve the 2014 longevity payroll. Motion carried.

LONGEVITY PAYROLL 2014 AUDITORS OFC: $1,680.00; TREASURERS OFC: $1,260.00; STATES ATTORNEY OFC: $1,260.00; GOVT BLDGS: $780.00; DIR EQUALIZATION OFC: $2,100.00; REGISTER DEEDS OFC: $1,800.00; SHERIFF OFC: $1,200.00; JAIL: $540.00; 911 COMM CENTER: $1,620.00; ROAD & BRIDGE: $6,120.00; EXTENSION: $900.00; ZONING: $900.00. GRAND TOTAL $20,160.00.

ACCOUNTS PAYABLE APPROVED (2):

Motion by Wollmann, second by Hageman, to approve the following accounts payable (2). Motion carried.

Accounts Payable 12-12-14 General Withholding: Lake Co Treasurer, withholding, $12,720.89, Dakotaland Fed Cr Union, withholding, $247.00, **St Atty:** New Hanover Co Sheriff, service, $100.00, **Gvt Bldg:** Verizon Wireless, Service, $28.45, **Sheriff:** SD Dept of Revenue, Bl Alcohols, $210.00, **Coroner:** SD Dept of Revenue, Tox Screening, $170.00, **Weed:** Verizon Wireless, Service, $28.45, **Water Quality:** Verizon Wireless, Service, $38.87, **Hwy Rd-Br:** Lake Co Treasurer, withholding, $4,132.66, Dakotaland Fed Cr Union, withholding, $325.00, Verizon Wireless, Service, $56.89, **911 Comm:** Lake Co Treasurer, withholding, $2,516.10, Office Child Support Enf, Ch Support, $154.15, Itc, Service, $115.55, Triotel Communication, Service, $177.53, Verizon Wireless, Service, $28.45, **EMA:** Lake Co Treasurer, withholding, $261.47, Verizon Wireless, Service, $63.67, **St Remittance:** SD Dept of Revenue, St Fees, $165,109.73, **M&P Fee:** SDACO, Rod Fees, $338.00, Grand Total: $186,822.86

Accounts Payable 12-17-14 Commissioner: Infotech Solutions, service, $131.25, Madison Daily Leader, publishing, $493.02, Infotech Solutions, Email, $3.00, **Elections:** DSU, Rent, $500.00 Election Sys & Software, service, $2,484.23, Marco Inc, Copier Usage, $35.30, Bureau of Adm, Oct Long Distance/Fax Calls, $1.02, Infotech Solutions, Maint, $60.00, **Judicial:** Kleibacker, Wilson, Crt Appt atty, $804.67, Parent, Philip, Dec Public Defender Contract, $5,000.00, Central Business, supplies, $108.12, Beck, Jolon, Witness Fee/Mileage, $20.74, Guzman, Sandra, interpreter service, $171.00, Sunshine Foods, supplies, $33.43, Thomson Reuters-West, Nov Online Service, $668.57, **Auditor:** Software Services, Nov Service, $120.00, Marco Inc, Copier Maint, $48.08, Infotech Solutions, Email/Maint, $99.00, Central Business, supplies, $241.57, Empire Business Systems,

supplies, $132.85, Lake County Treasurer, Nov Ach Chg, $44.88, Universal Services, supplies, $115.00, Davis Typewriter Co, supplies, $491.15, Centurylink, Dec Service, $46.17, Bureau of Adm, Oct Long Distance/Fax Calls, $5.47, **Treasurer:** Software Services, Nov Service, $20.00, Mastel, Bruce, Host Database/Updates, $35.00, Office Peeps, supplies, $38.99, Bureau of Adm, Oct Long Distance/Fax Calls, $5.60, Davis Typewriter, supplies, $27.65, Centurylink, Dec Service, $32.78, Bureau of Adm, Oct Long Distance/Fax Calls, $19.30, **IT:** Stadel, Brenda, Nov Website updates, $100.00, CPS Technology, Maint, $8,684.57, Infotech Solutions, Backup Maint, $819.99, **St Atty:** Infotech Solutions, Email/Maint, $182.25, Office Peeps, supplies, $605.20, Davis Typewriter, supplies, $27.65, Centurylink, Dec Service, $46.17, Bureau of Adm, Oct Long Distance/Fax Calls, $6.49, **Gvt Bldg:** SD Public Assurance, addition premium, $111.00, ND State University, service, $18.00, Infotech Solutions, Email/Maint, $33.00, Campbell Supply, supplies, $55.35, F & M Coop, #1 Fuel, $46.50, Hillyard/Sioux Falls, supplies, $230.91, Home Service Water Cond, Salt, $52.64, Outer World, Sign, $15.00, Pro-Build, supplies, $9.87, Bud's Clean Up Service, Nov 14 Service, $167.12, Centurylink, Dec Service, $33.04, City of Madison, Utilities, $1,633.35, Shred-It Usa-Sioux Falls, Service, $99.94, **DOE:** Software Services, Nov Service, $200.00, The Schneider Corporation, service, $8,928.00, Infotech Solutions, Email/Maint, $189.00, Central Business, supplies, $9.98, Madison Instant Printing, supplies, $47.25, Pheasantland Industries, supplies, $79.19, Davis Typewriter, supplies, $72.24, Centurylink, Dec Service, $32.78, Bureau of Adm, Oct Long Distance Calls, $1.14, **ROD:** Infotech Solutions, Email/Maint, $103.50, Centurylink, Dec Service, $19.39, Bureau of Adm, Oct Long Distance Calls, $8.74, **VSO:** Central Business, supplies, $24.68, Davis Typewriter, supplies, $27.65, Centurylink, Dec Service, $7.87, Bureau of Adm, Oct Long Distance/Fax Calls, $3.99, Infotech Solutions, Email/Maint, $31.95, **Sheriff:** Madison Community Hosp, Bl Alcohols, $850.00, Great Western Bank, Pet Food, $44.51, Pro-Build, supplies, $3.03, Infotech Solutions, Email/Maint, $418.50, Office Peeps, supplies, $106.99, Davis Typewriter, supplies, $55.30, Carquest Auto Parts, parts, $51.76, Fastenal Co, Hardware, $3.00, Pulford's Auto Parts, parts, $42.48, Splash & Dash, Car Wash, $25.00, Sturdevant's Auto Parts, parts, $22.57, **Jail:** Brookings Co Sheriff, female service, $325.00, Infotech Solutions, Email/Maint, $139.50, Bob Barker Co, supplies, $354.49, Centurylink, Dec Service, $72.95, City of Madison, Utilities, $1,060.95, Bureau of Adm, Oct Long Distance/Fax Calls, $23.43, Sunshine Foods, Meals, $2,444.00, **Coroner:** Weiland, Ted, coroner fee, $58.50, **SAR:** Infotech Solutions, Email, $3.00, M & T Fire & Safety, Windshield Cutter, $721.99, Centurylink, Dec Service, $13.39, Campbell Supply, Impact Drill, $299.99, SD Wheat Growers, Grain Rescue Auger, $380.87, **Support of Poor:** City of Madison, Util Service, $79.40, Dakotacare Cobra Service, Ins Prem, $2,933.76, F & M Rentals, Rent, $350.00, Lewis Drug, Nov Meds, $23.12, Northwestern Energy, Service, $185.74, Infotech Solutions, Email/Maint, $33.00, Centurylink, Dec Service, $19.65, Bureau of Adm, Oct Long Distance Calls, $.05, Senior Companions of SD, 4th Qtr Allotment, $500.00, Lake Co Food Pantry, 4th Qtr Allotment, $600.00, Central Business, Chair, $175.00, **CHN:** Marco Inc, Copier Maint, $57.65, **Ambulance:** Madison Community Hosp, 4th Qtr Allotment, $5,000.00, **Care of Aged:** Interlakes Comm Action, 4th Qtr Allotment, $2,416.00, East Dakota Transit, 4th Qtr Allotment, $3,000.00, **Dev Disabled:** Ecco Inc, 4th Qtr Allotment, $625.00, **Drug Abuse:** Community Counseling Svc, 4th Qtr Allotment, $2,092.50, **Mental Health:** Community Counseling Svc, 4th Qtr Allotment, $2,092.50, **M I Board:** Oftedal, Abby, Mi Hearing, $217.50, Andersen, Norma, Mi Hearing, $33.00, Dean Schaefer, Mi Transcripts, $96.00, Knoff, David D, Mi Hearing, $99.00, Lewno, Lucy, Mi Hearing, $254.48, Swanda, Karen, Mi Hearing, $48.00, Yankton Co Sheriff's Ofc, Mi Service, $25.00, Cody, Denise, Mi Hearing, $15.00, **Public Library:** Madison Public Library, 4th Qtr Allotment, $3,000.00, **Historical Museum:** Smith-Zimmermann Museum, 4th Qtr Allotment, $750.00, **Recreation:** Doug's Rentals, Remove Dock/Lk Access, $150.00, **Extension:** Central Business Supply, supplies, $35.50, Econ-O-Wash, Laundry, $7.00, Davis Typewriter, supplies, $55.30, US Post Office, Stamps, $256.00, Centurylink, Dec Service, $58.17, Bureau of Adm, Oct Long Distance Calls, $13.99, Infotech Solutions, Email, $3.00, Bud's Clean Up Service, Service, $129.24, Daisy Outdoor Products, supplies, $1,000.00, First Bank & Trust, Supplies, $220.22, Lewis Drug, supplies, $10.35, Shopko Stores, supplies, $20.15, **Cons Dist:** Lake County Cons District, 4th Qtr Allotment, $16,563.75, **Weed:** Campbell Supply, supplies, $34.98,

Infotech Solutions, Email, $3.00, C & R Supply, parts/Labor, $8,116.92, **Water Quality:** Infotech Solutions, Email/Maint, $33.00, Best Western Ramkota, Lodging, $97.99, First Bank & Trust, Tvl Exp-Pierre, $9.17, Maursetter, John, Mileage/Tvl Exp, $187.16, Centurylink, Dec Service, $13.39, Bureau of Adm, Oct Long Distance Calls, $1.83, **Zoning:** First District Assn, 4th Qtr Allotment, $4,364.50, Aldrich, Joseph, Mtg/Mileage, $36.84, Anderson, Gene, Mtg/Mileage, $41.28, Bickett, Donald, Mtg/Mileage, $41.28, Jerlow, Douglas, Mtg/Mileage, $33.88, Madison Daily Leader, publishing, $29.30, Infotech Solutions, Email/Maint, $51.75, Office Peeps, supplies, $105.45, Davis Typewriter, supplies, $6.91, Centurylink, Dec Service, $19.39, Bureau of Adm, Oct Long Distance Calls, $3.23, **Economic Dev/Tourism:** Lake Area Improvement, 4th Qtr Allotment, $6,250.00, Prairie Historical Society, 4th Qtr Allotment, $750.00, **Hwy Rd-Br:** One Recipient, Reimb, $750.00, GeoTek Engineering, service, $2,299.00, Madison Community Hosp, Physical, $181.43, Avera Queen of Peace, service, $109.80, Klawonn, Brant, Clothing Reimb, $84.78, Van Den Hemel, Timothy, Clothing Reimb, $54.43, Johnson Bros Excavation, Remove-Replace Culverts, $3,675.17, T & H Welding, Labor-Container, $260.00, Aramark Uniform Services, Service, $51.76, Blackstrap, Snow Salt, $1,801.81, Butler Machinery, parts, $1,667.92, Campbell Supply, supplies, $363.45, Carquest Auto Parts, parts, $152.71, Continental Research, parts, $194.85, Detco, supplies, $1,873.73, GlyEco, Anti-Frz Recycling, $145.00, Krug Products, Hose Asy, $30.06, Lake County Intl, Hept Oil, $80.80, Madison Ace Hardware, supplies, $86.06, Michael Johnson Const, Sand, $3,630.55, Northland Chemical, supplies, $115.66, Pro-Build, supplies, $19.50, Pulford's Auto Parts, parts, $383.44, Resykle, supplies, $122.80, Sturdevant's Auto Parts, parts, $343.40, T & H Welding, Stainless Container, $493.97, F & M Coop, Labor/Misc, $77.95, Xcel Energy, Util/Ramona, $19.34, Centurylink, Dec Service, $46.17, Bureau of Adm, Oct Long Distance/Fax Calls, $9.14, Infotech Solutions, Email, $33.00, Lg Everist Inc, Crushed Quartzite, $10,611.87, **911 Comm:** Language Line Services, Nov Service, $90.00, Infotech Solutions, Email/Maint, $95.25, Campbell Supply, supplies, $29.75, Office Peeps, supplies, $99.82, Davis Typewriter, supplies, $27.65, First Bank & Trust, Credit, ($4.50), Centurylink, Dec Service, $371.70, Bureau of Adm, Oct Long Distance/Fax Calls, $6.12, **EMA:** Joel Brick, Dues/supplies, $1,168.99, Infotech Solutions, Email/Maint, $181.05, Graham Tire Sf North, Tires, $611.28, First Bank & Trust, Tvl Exp, $138.92, Centurylink, Dec Service, $44.56, Bureau of Adm, Oct Long Distance Calls, $.90, **Domestic Abuse:** Domestic Violence Network, 4th Qtr Allotment, $880.00, **Bldgs:** C B P Inc, service, $308.95, **24/7:** Intoximeters, supplies, $1,000.00, Pharmchem, supplies, $568.20, **LEPC:** First Bank & Trust, supplies, $1,070.54, Grand Total: $142,258.43

SHERIFF/JAIL-PERSONNEL:

Sarina Talich, Chief Deputy Sheriff, met the board to discuss the new hire of Crystal Pooler, part-time no benefits detention officer position. She told the board Micah Hofman was being promoted to Deputy Sheriff certified and Steve Rowe will be the School Resource Officer. Motion by Bohl, second by Hageman, to approve Crystal Pooler, part-time no benefits Detention Officer, at $13 per hour, Grade 3 effective December 22, 2014. Motion carried. When hired Deputy Sheriff at Lake County, Micah Hofman has met the requirements to be a certified Deputy Sheriff. Motion by Hageman, second by Wollmann, to approve Micah Hofman, Deputy Sheriff, Grade 10 at $16 per hour effective December 22, 2014. Motion carried.

2015 CHN CONTRACT:

Auditor Janke told the board the 2015 State of SD CHN contract remains at $10,300 per year. Motion by Hageman, second by Bohl, to approve the chairman sign the 2015 contract for community health nursing services with the State of SD. Motion carried.

LAKE MOODY DITCH #1:

Chairman Pedersen stated the Lake Moody County Joint Ditch No. 1 committee was formed on December 16th at the Moody County courthouse. Members include: Commissioner Golden, John Maursetter, Moody County Commissioners Dan Miles and Jerry Doyle, and Moody County Emergency Manager/Drainage Officer Terry Albers. Pedersen told the board the Hwy Dept Supt and

Hwy Dept equipment will need to be available to work with this committee as needed. Commissioner Hageman told the board in Minnesota when ditches are being cleaned the Corp of Engineers doesn't require the material be removed within 24 hours. Motion by Hageman, second by Bohl, to authorize the County Highway Superintendent to work with the Lake Moody County Ditch Board #1 and to use County Highway Department equipment and labor to assist the Lake Moody County Ditch Board #1 in its efforts to complete maintenance work on Lake Moody County Ditch #1. Motion carried.

EMA/VSO-MONTHLY REPORT:

Doug Huntrods, Emergency Manager and Veteran's Service Officer, presented his monthly report to the board. For Emergency Management he discussed the following: hauled the automarks for election, attended Tea elevator burn-off, attended Safety Benefits conference, attended Tri-State and regional managers meeting, spent two days at the Ramona School, assisted the Sheriff's office when the state radio tower went down, worked on LEPC grants and is planning a hazmat course in Madison in 2015. For the Veteran's office he discussed the following: 15 Veteran's assisted, 2nd in-person RAV event was held at DSU, attended Ramona American Legion meeting, attended a Sioux Falls town meeting dealing with choice cards, and almost finished with online training to assist Veteran's with their claims.

ASSIGNMENT OF TID#2:

Lake Area Townhouses LLC borrowed funds from BankWest for the completion of TID#2. Bankwest has required an assignment of the TID funds signed by Lake County, Lake Area Townhouses LLC and Bankwest. Motion by Wollmann, second by Hageman, to approve the chairman sign the agreement. Motion carried.

ENVIRONMENTAL/MONTHLY REPORT:

John Maursetter, Environmental and Code Enforcement Officer, presented his monthly report for the board. He discussed the following: two nuisance complaints, 6 drainage permits, one drainage complaint resolved, one zoning complaint resolved, working on maps for Joint Ditch #1, attended the Regional Watershed task force meeting, preparing for water quality meeting with presenters lined up, Dale Droge and Maursetter are working on a grant proposal, discussed a Global learning and observations to benefit the environment program, met with Leadership Madison group, working on lidar data and maps, and adjoining offices for zoning and drainage are working well. Commissioner Hageman asked John about cleaning out ditches in Minnesota and not having to remove material in 24 hours. Maursetter told him DENR and EPA insist on it being moved away.

BLDGS DEPT/MONTHLY REPORT:

Shane Fry, Bldgs & Grounds Supt., presented his monthly report to the board. He discussed the following: Maursetter assisted him with the soil sampling results, and working on the floors and woodwork in the courthouse. He has met with Reliance concerning camera placement on the 1st-2nd and 3rd floors of the courthouse. A handicapped accessible door will be installed on the north door on the courthouse early in 2015. Options for the generator are being discussed and boiler training he attended was very beneficial.

SURPLUS LISTING 12-16-2014:

Fry discussed the items on the 12-16-2014 surplus property listing. Many of the items are broken or not usable. Motion by Wollmann, second by Hageman, to declare the 12-6-14 listing surplus property. Motion carried.

SURPLUS/MUSEUM:

Motion by Hageman, second by Bohl, to give Smith-Zimmermann museum three items from the 12-16-14 surplus listing, one green 5 drawer file cabinet, one green metal-book rollers 23-29, and one green metal 8 drawer 5 drawer files. Motion carried.

ZONING/PLATS:

Debra Reinicke, Zoning Officer, presented the following plats to the board.

Plat of Lot 100A and 101A of Cliff Island Park being a part of government Lot 1 of section 31-T106N-R51W and a part of government Lot 3 of section 36-T106N-R52W of the 5th p.m., all in Lake County SD. Motion by Bohl, second by Wollmann, to approve the plat. Motion carried.

Plat of Nugent's Addition in the NW1/4 of Section 22, Township 105 north, range 52 west of the 5th p.m. in Lake County, SD. Motion by Hageman, second by Bohl, to approve the plat. Motion carried.

MEETINGS ATTENDED:

Commissioner Wollmann attended the joint meeting at Moody County, and Dakota 38+2. Commissioner Bohl attended ICAP, City Planning and County Planning. Commissioner Hageman attended the joint meeting at Moody County and a meeting in Mitchell on planning for road repairs with Supt Fedeler. Chairman Pedersen attended the joint meeting in Moody County, toured Global Polymer, and toured an entity in Iowa looking to expand in South Dakota with Julie Gross, LAIC Executive Director.

MULTI-USE TRAIL/CITY OF MADISON:

Chad Comes, Madison City Engineer, met with the board to update them on CR#38 and South Tenth Street multi-use trail, Project EM 8040 (16) PCN 02J1, City of Madison. He presented drawings of the project. Comes has coordinated with Chris Giles, States Attorney, and Supt Fedeler. He stated this is the only safe pedestrian access to the hospital. He is working with adjacent landowners, Cole's Petroleum and the Schultz family. Some curb reinforcing will need to be done for the larger trucks. Giles told the board the plan is appropriate. Motion by Dan, second by Hageman, to approve the drawings as presented by Comes today. Motion carried.

911 GIS DATA:

Julie Wegener, 911 Comm Supt., was called to the board to discuss the letter from the State 9-1-1 Coordination Board concerning the collection of 9-1-1 GIS Data. This board approved contracts to procure the SD Next Generation 9-1-1 (NG911) system. That system requires statewide GIS dataset for 9-1-1 call routing and caller location validation. Wegener told the board the State needs just the 9-1-1 GIS layers. Motion by Bohl, second by Wollmann, to authorize release of GIS data to Geo-Comm., Inc., acting as an agent of South Dakota 9-1-1 Coordination Board, in support of the Next Generation 9-1-1 System. Motion carried.

TAX DEED PROPERTIES:

Linda Fischer, Treasurer, met with the board to discuss 3 tax deed properties. The properties described as: #18200-00600-16010-David W. Cook (deceased), Lots 14 to 16 Blk 6 Milwaukee Land Company First Addition, Ramona Village, #01000-10551-17230-David Christensen and Elizabeth Christensen (deceased), S400'W1089' NW1/4 17-105-51, Chester Twp, and #21120-01600-00040, Margaret M. Hammer (deceased), W1/2N100'W1/2 Blk 16 Kennedy's Extension, Madison City. Motion by Hageman, second by Wollmann, to direct the Treasurer to file the deeds with the Register of Deeds today. Motion carried.

YEAREND SALES/DOE:

Shirley Ebsen, Director of Equalization, met with the board to discuss yearend sales for Lake County assessments. Yearend for assessments is October 31st. She told the board for 2015 assessments the top dollar for cropland is $3,340.81 and non cropland is $1,779.48. All residential property in Lake

County will be using the 2012 cost table for 2015 assessments. She told the board as of July 1, 2014 the rule of 150% will not be used. Those sales will now be figured into their sale data. She told the board there may be bigger changes in assessments that will be in the mail by March 1st.

EXECUTIVE SESSION:

Motion by Hageman, second by Wollmann, to enter into executive session for personnel SDCL 1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Hageman, second by Wollmann, to return to the regular session. Motion carried. Chairman Pedersen announced that one personnel matter was discussed in executive session.

REPORTS RECEIVED:

The board reviewed and placed on file the following reports for November 2014: Register of Deeds fees collected $11,933.50, Auditor's account with the Treasurer, $7,385,721.28 in all accounts, Sheriff fees collected $5,701.75, Zoning & Drainage fees collected $2,103.00.

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen adjourned the meeting at 11:20 a.m. The next meeting will be held on December 30, 2014 at 9 a.m. for yearend business.

/s/Roberta Janke	/s/Scott Pedersen
ROBERTA JANKE	SCOTT PEDERSEN
Lake County Auditor	Chairman, Lake County Commission

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