LAKE COUNTY COMMISSION MINUTES
MARCH 4, 2014

The Board of Lake County Commissioners met in regular session on March 4, 2014 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Ronald Golden, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Hageman, second by Bohl, to approve the agenda of March 4, 2014. Motion carried.

MINUTES APPROVED:

Motion by Bohl, second by Golden, to approve the minutes of February 18, 2014. Motion carried.

PAYROLL APPROVED:

Motion by Wollmann, second by Golden, to approve the payroll of February 17-March 2, 2014. Motion carried. COMMISSIONERS: $4,107.65; AUDITORS OFC: $5,041.55; TREASURERS OFC: $4,371.56; STATES ATTY OFC: $6,471.55; GOVT BLDGS: $3,955.52; DIR EQUALIZATION OFC: $5,452.40; REGISTER DEEDS OFC: $3,380.73; VSO: $204.00; SHERIFF OFC: $10,005.67; JAIL: $5,916.84; EMA: $1,292.00; 911 COMM CENTER: $7,448.52; ROAD & BRIDGE: $19,641.13; CHN: $1,233.13; WIC: $386.88; EXTENSION: $1,352.00; WATER QUALITY: $1,331.20; ZONING: $1,592.80. GRAND TOTAL $83,185.13.

ACCOUNTS PAYABLE APPROVED:

Motion by Wollmann, second by Hageman, to approve the following accounts payable (3). Motion carried.

Accounts Payable 2-21-14 General Withholding: Dakotaland Fed Cr Union, withholdings, $372.00, Lake Co Treasurer, withholdings, $11,565.33, **Commissioner:** Pitney Bowes, Postage Lease, $.80, Midcontinent Comm, Service, $9.56, **Elections** Pitney Bowes, Postage Lease, $13.25, **Judicial:** Pitney Bowes, Postage Lease, $17.76, **Auditor:** Pitney Bowes, Postage Lease, $45.58, Midcontinent Comm, Service, $28.68, **Treasurer:** Pitney Bowes, Postage Lease, $61.45, **St Atty:** Pitney Bowes, Postage Lease, $10.87, Midcontinent Comm, Service, $38.24, **Gvt Bldg:** Midcontinent Comm, Service, $9.56, Northwestern Energy, Service, $14.95, **DOE:** Pitney Bowes, Postage Lease, $45.32, Midcontinent Comm, Service, $28.68, **ROD:** Pitney Bowes, Postage Lease, $15.37, Midcontinent Comm, Service, $19.12, **VSO:** Pitney Bowes, Postage Lease, $1.06, **Sheriff:** Pitney Bowes, Postage Lease, $19.08, **Jail:** Midcontinent Comm, Service, $105.12, Northwestern Energy, Service, $867.90, Verizon Wireless, Service, $215.25, **SAR:** Midcontinent Comm, Service, $9.56, Northwestern Energy, Service, $138.82, **Support of Poor:** Pitney Bowes, Postage Lease, $1.33, Midcontinent Comm, Service, $9.56, **CHN:** Pitney Bowes, Postage Lease, $19.08, **Extension:** Midcontinent Comm, Service, $9.56, Northwestern Energy, Service, $344.62, **Weed:** Midcontinent Comm, Service, $9.56, **Water Quality:** Midcontinent Comm, Service, $9.56, **Zoning:** Pitney Bowes, Postage Lease, $10.60, Midcontinent Comm, Service, $9.56, **Hwy Rd-Br:** Dakotaland Fed Cr Union, withholdings, $360.00, Lake Co Treasurer, withholdings, $4,946.16, Northwestern Energy, Service, $835.15, Midcontinent Comm, Service, $9.56, **911 Comm:** Lake Co Treasurer, withholdings, $1,857.03, Office Child Support Enf, Ch Support, $154.15, Pitney Bowes, Postage Lease, $1.59, Centurylink, Feb Service, $825.85, Midcontinent Comm, Service, $9.56, **EMA:** Lake Co Treasurer, withholdings, $254.45, Pitney Bowes, Postage Lease, $1.86, Midcontinent Comm, Service, $9.56, **Flex Spending:** One Recipient, $100.00, One Recipient, $120.00, Grand Total: $23,561.66

Accounts Payable 2-28-14 General Withholdings: Aflac, Cancer/Int Care Premium, $1,337.00, Johnson Rodenburg, wage assignment, $300.00, Lake County Treasurer, Adv Taxes, $125.00, Optilegra, Mar 14 Upgrade Premium, $465.90, SD Retirement System, Feb 14 Collections, $6,325.62, SD Supp Retirement Plan, Feb 14 Collections, $770.00, Wellmark Bcbs of SD, Mar 14 Emp/Sp Ins Premiums, $2,437.68, **Commissioner:** Assurant Employee Benefit, Mar 14 Life Ins Premium, $31.36, Optilegra, Mar 14 Vision Premium, $35.76, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $457.15, **Auditor:** SD Retirement System, Feb 14 Collections, $577.57, Assurant Employee Benefit, Mar 14 Life Ins Premium, $22.05, Optilegra, Mar 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $914.30, **Treasurer:** SD Retirement System, Feb

14 Collections, $524.59, Assurant Employee Benefit, Mar 14 Life Ins Premium, $18.13, Optilegra, Mar 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $1,371.45, **St Atty:** SD Retirement System, Feb 14 Collections, $748.85, Assurant Employee Benefit, Mar 14 Life Ins Premium, $22.05, Optilegra, Mar 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $457.15, **Gvt Bldg:** SD Retirement System, Feb 14 Collections, $474.68, Assurant Employee Benefit, Mar 14 Life Ins Premium, $22.05, Optilegra, Mar 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $914.30, **DOE:** SD Retirement System, Feb 14 Collections, $538.58, Assurant Employee Benefit, Mar 14 Life Ins Premium, $22.05, Optilegra, Mar 14 Vision Premium, $26.82, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $1,371.45, **ROD:** SD Retirement System, Feb 14 Collections, $378.26, Assurant Employee Benefit, Mar 14 Life Ins Premium, $12.74, Optilegra, Mar 14 Vision Premium, $17.88, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $457.15, **VSO:** SD Retirement System, Feb 14 Collections, $24.48, Assurant Employee Benefit, Mar 14 Life Ins Premium, $1.10, Optilegra, Mar 14 Vision Premium, $1.34, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $68.57, **Sheriff:** SD Retirement System, Feb 14 Collections, $1,450.45, Assurant Employee Benefit, Mar 14 Life Ins Premium, $44.10, Optilegra, Mar 14 Vision Premium, $53.64, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $2,285.75, **Jail:** SD Retirement System, Feb 14 Collections, $770.26, Assurant Employee Benefit, Mar 14 Life Ins Premium, $29.40, Optilegra, Mar 14 Vision Premium, $35.76, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $1,828.60, **Coroner:** Assurant Employee Benefit, Mar 14 Life Ins Premium, $7.35, Optilegra, Mar 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $457.15, **CHN:** SD Retirement System, Feb 14 Collections, $149.38, Assurant Employee Benefit, Mar 14 Life Ins Premium, $7.35, Optilegra, Mar 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $457.15, **Extension:** SD Retirement System, Feb 14 Collections, $162.24, Assurant Employee Benefit, Mar 14 Life Ins Premium, $7.35, Optilegra, Mar 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $457.15, **Water Quality:** SD Retirement System, Feb 14 Collections, $159.74, Assurant Employee Benefit, Mar 14 Life Ins Premium, $7.35, Optilegra, Mar 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $457.15, **Zoning:** SD Retirement System, Feb 14 Collections, $191.14, Assurant Employee Benefit, Mar 14 Life Ins Premium, $7.35, Optilegra, Mar 14 Vision Premium, $8.94, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $457.15, **Hwy Rd-Br:** Aflac, Cancer/Int Care Premium, $430.02, Lake County Treasurer, Adv Taxes, $87.00, Optilegra, Mar 14 Upgrade Premium, $175.52, SD Retirement System, Feb 14 Collections, $2,345.56, SD Supp Retirement Plan, Feb 14 Collections, $730.00, Wellmark Bcbs of SD, Mar 14 Emp/Sp Ins Premium, $951.24, SD Retirement System, Feb 14 Collections, $2,254.27, Assurant Employee Benefit, Mar 14 Life Ins Premium, $88.20, Optilegra, Mar 14 Vision Premium, $107.28, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $5,028.65, Sioux Valley Energy, Hwy 34 St Lights, $140.80, **911 Comm:** Aflac, Cancer/Int Care Premium, $66.86, Optilegra, Mar 14 Upgrade Premium, $46.52, SD Retirement System, Feb 14 Collections, $786.26, SD Supp Retirement Plan, Feb 14 Collections, $30.00, Wellmark Bcbs of SD, Mar 14 Emp/Sgl Ins Premium, $65.76, SD Retirement System, Feb 14 Collections, $734.58, Assurant Employee Benefit, Mar 14 Life Ins Premium, $29.40, Optilegra, Mar 14 Vision Premium, $35.76, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $1,828.60, Sioux Valley Energy, Service, $118.98, **EMA:** Optilegra, Mar 14 Upgrade Premium, $39.00, SD Retirement System, Feb 14 Collections, $179.52, SD Supp Retirement Plan, Feb 14 Collections, $25.00, SD Retirement System, Feb 14 Collections, $155.04, Assurant Employee Benefit, Mar 14 Life Ins Premium, $6.25, Optilegra, Mar 14 Vision Premium, $7.60, Wellmark Bcbs of SD, Mar 14 Health Ins Premium, $388.58, Sioux Valley Energy, Brant Lk Sirens, $151.16, **LEPC:** Sioux Valley Wireless, Web Hosting, $19.95, Grand Total: $47,961.36

Accounts Payable 3-5-14 Commissioner: Madison Daily Leader, publishing, $20.24, **Election:** Election Sys & Software, equip maint, $3,966.00, **Judicial:** Sdacc-Clerp, Qtrly Assessment Fee, $2,589.76, Central Business, supplies, $3.78, WITNESS-JUROR-APPEARANCE FEES/MILEAGE: Ahlgrim, Nicole, $50.74, Cunningham, Donald, $61.84, Flying Horse, Donna, $51.48, Fritz, Brian, $57.40, Neville, Sandra, $54.44, Palmlund, Christopher, $50.74, Presuhn, Nancy, $50.74, Thomson

Reuters-West, law book, $229.75, **Auditor:** Marco, Copier Maint/Usage, $41.76, Universal Services, supplies, $115.00, **Treasurer:** Century Business Prod, Copier Maint, $31.25, Office Peeps, supplies, $252.03, Bureau of Adm, Jan 14 Bit Service, $15.00, **Gvt Bldg:** Craig's Welding, thaw water pipes, $400.00, Central Business, sign, $41.64, Chemco, supplies, $271.58, Hillyard/Sioux Falls, supplies, $28.60, Kolorworks, Paint, $67.97, Madison Ace Hardware, supplies, $239.47, Physio Control, Batteries, $198.00, Superior Lamp, Bulbs, $123.27, Timmer Supply, supplies, $484.93, City of Madison, Utilities, $43.91, **ROD:** Marco, Copier Maint, $38.00, Bureau of Adm, Jan 14 Bit Service, $5.00, **VSO:** Huntrods, Douglas, tvl exp, $91.01, **Sheriff:** Century Business Prod, Copier Repair, $100.00, Sioux Falls Two Way Radio, Program Radio, $25.00, Great Western Bank, Checks, $82.47, Office Peeps, supplies, $12.82, SD Police Chiefs' Assoc, Conf Regs, $75.00, Cardmember Service, Gas, $228.00, A & B Business, Ricoh Copier, $2,051.34, Office Peeps, Desk, $1,416.00, **Jail:** Minnehaha Co Treasurer, female housing, $401.00, Brown's Cleaning, Feb Laundry, $575.00, **Coroner:** Johnson, T Kelly, coroner fee, $67.75, **SAR:** City of Madison, Utilities, $265.05, **Support of Poor:** SDACC-Ccpr Fund, Annual Fee, $3,263.00, **CHN:** Marco, Copier Maint, $43.76, **M I Board:** Shepherd Reporting, Mi Hearing, $45.00, **Extension:** City of Madison, Utilities, $466.09, Madison Ace Hardware, supplies, $23.06, **Weed:** Best Western Ramkota Inn, Lodging, $419.95, City of Madison, Conf Mtg, $75.00, Johnson, Robert, Tvl Exp, $161.23, LaFleur, Ted, Tvl Exp, $37.00, **Water Quality:** Johannsen, Craig, Postcards/Ag Forum, $58.87, **Zoning:** Office Peeps, supplies, $64.09, **Hwy Rd-Br:** Craig's Welding, service, $289.00, Aramark Uniform Services, Service, $84.74, Barger Electric, Repairs, $391.57, Craig's Welding, parts, $158.00, Etterman Enterprises, supplies, $45.51, Fastenal Co, supplies, $37.19, Hyland Machining, parts, $250.00, Timmer Supply, Pipe, $113.88, Titan Access Account, parts, $3,014.75, City of Madison, Utilities, $562.80, MidAmerican Energy, Util/Ramona, $327.43, **911 Comm:** Racom Corp, Annual Contract, $7,836.00, **EMA:** Huntrods, Douglas, Feb Mileage/Tvl Exp, $321.92, **Bldg:** Northland Securities, annual fee, $435.00, **24/7:** Pharmchem Inc, supplies, $242.32, **Rod:** Microfilm Imaging Sys, Scanning, $10,015.00, **Law Library:** Thomson Reuters-West, law book, $229.75, **Adv Taxes:** Lake Co Treasurer, $1,113.41, Grand Total: $45,100.08

FUEL QUOTE APPROVED:

The board reviewed the following fuel quotes: Cole's Petroleum-ethanol 3.0075, #1 diesel fuel not available, #2 diesel fuel 3.1675 and F&M Coop-ethanol 3.028, #1 diesel fuel 3.56 and #2 diesel fuel 3.22. Motion by Hageman, second by Bohl, to approve the fuel quote of F&M Coop based on #1 diesel fuel availability. Motion carried.

RESOLUTION 14-6/TRANSFERS:

Motion by Hageman, second by Wollmann, to approve Resolution 14-6 Operating Transfers. Motion carried.

RESOLUTION 14-6

OPERATING TRANSFERS

WHEREAS, Lake County does not have enough cash in the Emergency Management Fund, 911 Communications Fund, and Road & Bridge Fund and it is allowable to do an operating transfer of cash from the General Fund to other funds;

THEREFORE BE IT RESOLVED, that $17,283.00 be transferred to the Emergency Management Fund, that $86,765.50 be transferred to the 911 Communications Fund, and $391,159.00 be transferred to the Road & Bridge Fund for general operating purposes.

Voting aye: Bohl, Golden, Hageman, Pedersen, Wollmann Voting nay: none

Dated this 4th day of March 2014.

LAKE COUNTY BOARD OF COMMISSIONERS

/s/Scott Pedersen

Scott Pedersen, Chairman

ATTEST:

/s/Roberta Janke

Roberta Janke, Lake County Auditor

LAKE MADISON SANI DST:

Chairman Pedersen told the board he attended the Lake Madison Sanitary District meeting on February 18th and the county will not receive a bill for $36 each month for the lake access area.

NEW SAR MEMBER:

Commissioner Wollmann told the board Adam Klein is a new Search & Rescue member. Motion by Wollmann, second by Bohl, to approve Adam Klein, SAR, for insurance purposes. Motion carried.

SIOUX VALLEY DST MTG:

Auditor Janke told the board the Sioux Valley Commissioners Assn meeting will be held on March 17, 2014 at Brookings County. The RSVP is needed by March 10, 2014.

WIC CONTRACT AMENDMENT:

The board reviewed an amendment to the WIC contract of $2,300 for 2014. The total contract amount not to exceed $11,579. Motion by Wollmann, second by Hageman, to approve the chairman sign the Fiscal Year 2014 WIC contract amendment. Motion carried.

SURPLUS LISTING 3-4-14:

The board reviewed the surplus listing dated 3-4-2014: FA04457, Compaq computer, FA04406 Compaq computer, FA04743 HP printer, FA04742 HP printer, FA04765 HP printer, FA02154 Linea chair, FA04136 HP laserjet printer, FA04134 HP laserjet printer, FA04328 laptop computer, FA04874 Canon Imagerunner copier, FA04163 2000 Sterling Ford Trucks(2), FA04164 Truck boxes & hoists (2), FA0537 and 0538 steel desks, FA00476 united side arm chairs (10), FA04977 Kyocera copier, FA01203 Bell & Howell projector, FA#01202 FE Nikon camera w/zoom lens, FA04578 gateway monitor, FA04704 HP1100 printer, FA02161 Brother fax machine, FA04516 Toshiba projector, and a Brinkman's adding machine. Motion by Golden, second by Bohl, to declare property on the 3-4-2014 listing surplus. Motion carried.

EXECUTIVE SESSION:

Motion by Hageman, second by Bohl, to enter into executive session for personnel SDCL1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Golden, second by Hageman, to return to the regular session. Motion carried. Chairman Pedersen announced that two personnel matters were discussed in executive session. Motion carried.

PRISONER MEALS/ BID OPENING:

This being the time and date as per advertisement, Auditor Janke opened the only bid of Sunshine Foods for prisoner meals from March 16, 2014 to March 16, 2016. Sunshine Foods submitted a bid of $4.00 a meal or $12 per day (breakfast, lunch & dinner) per inmate for the inmate's nutrition program. Sheriff Walburg was present. Motion by Golden, second by Wollmann, to approve the only bid of Sunshine Foods. Motion carried.

CERTIFIED DEPUTY SHERIFF:

Sheriff Tim Walburg told the board Grant Lanning, Deputy Sheriff, graduated from basic law enforcement training Friday and is now certified. He asked the board to approve Lanning at $16.64 per hour. Motion by Bohl, second by Wollmann, to approve Grant Lanning, Certified Deputy Sheriff, Grade 10 at $16.64 per hour effective March 3, 2014. Motion carried.

FIRST DISTRICT/2013 ACTIVITIES:

Todd Kays, Executive Director First District, reviewed the 2013 activities of First District for Lake County. The activities include: 911 database management, county road centerline and address

range GIS data set maintenance, Brant Lake Sanitary Sewer District loan and grant management, Lake Herman Sanitary Sewer District grant, ICAP grant, Community health needs assessment for Madison Community hospital, Safe Routes to Schools grant application for the City of Madison, and other miscellaneous activities. Kays is currently assisting Lake County with revising the personnel policy. He provided copies for the commissioners to review. Discussion included: employees being at-will, employees can be discharged or they can leave for any reason, and grievance section is being removed. Chris Giles, States Atty., stated the personnel policy hasn't been reviewed in its entirety in many years and changes have occurred.

SURPLUS TRUCKS/HWY DEPT:

Scott Mathison, Hwy Supt., met with the board to discuss FA04163 2000 Sterling Ford Trucks(2) and FA04164 2000 Truck boxes & hoists (2) declared surplus earlier in the meeting. The trucks will be sold at the meeting of March 18, 2014 with a bid opening at 9:15 a.m. Motion by Golden, second by Wollmann, to appoint Commissioner Hageman, Kelly Johannsen, and Tim Tolley as appraisers for the trucks. Motion carried.

WATER QUALITY-MONTHLY REPORT:

John Maursetter, Environmental & Code Enforcement Officer, met with the board for his monthly report. He discussed the following: EPA Grant submitted and received, attended the Lake Madison Development Assn meeting, the AG forum on February 18th was well attended, and received a few nuisance complaints around Brant Lake.

EM/VSO-MONTHLY REPORT:

Douglas Huntrods, Emergency Manager and Veterans Service Officer, met with the board for his monthly report. He discussed the following: attend IS300 training, IS400 training was canceled, will attend Hazard Mitigation course at Huron on Wednesday and Thursday this week, working on inventory, attended quarterly Emergency Managers meeting, a tornado scenario will be planned for April, attended the Lake Madison Development Assn meeting where the warning sirens around Lake Madison were discussed, working with Sheriff Walburg on placement of the sirens around Lake Madison, discussed a grant received for (2) small Honda generators for the Madison Fire Dept, and has received the Durango from the Sheriff's Dept for his emergency vehicle. He has assisted 10 Veterans or families of Veterans. He is working with a rep from DSU on services available for Veterans and attended the Madison VFW meeting. Motion by Wollmann, second by Hageman, to designate the 2004 Durango, 1D4HB38N54F141036, as the official Emergency Management vehicle. Motion carried.

ENCROACHMENT SURVEY:

Chris Giles, States Atty., met with the board to discuss an encroachment survey needed as part of the Recreational Trail to be constructed on 10th St/bypass. Chad Comes, City Engineer, will coordinate completion of the survey. The survey is needed because State and Federal dollars are involved with the project. Giles doesn't see any major problems but two signs may need to be moved that are in the right-of-way. The States Attorney's office will address any concerns with landowners affected. Motion by Bohl, second by Hageman, to approve the encroachment survey with the States Attorney working as needed with the City Engineer. Motion carried.

MEETINGS ATTENDED:

Commissioner Wollmann attended the Library Board meeting, Search and Rescue meeting, and AG forum. Commissioner Bohl attended the Open House at Bethel Home, retirement party for Jeff Nelson, and attended an ICAP meeting. Commissioner Pedersen attended the Lake Madison Sanitary District meeting.

EXECUTIVE SESSION:
Motion by Hageman, second by Bohl, to enter into executive session. Motion carried.
REGULAR SESSION:
Motion by Hageman, second by Golden, to return to the regular session. Motion carried. Chairman Pedersen announced that one personnel matter was discussed in executive session.
BLDGS & GROUNDS/TERMINATE:
Motion by Golden, second by Bohl, to terminate the employment of Derrick Shoenrock, Bldgs & Grounds, Supt., effective immediately. Motion carried.
TRAVEL REQUESTS:
The Hwy Dept employees will attend a MSHA training at the Madison Fire Hall on March 6, 2014.
Dave Fedeler to attend a Joint Regional Training at Sioux Falls SD on March 26, 2014.
ADJOURNMENT:
There being no further business to come before the board, Chairman Pedersen at 11:30 a.m. adjourned the meeting until March 18, 2014 at 9 a.m.

/s/Roberta Janke	/s/Scott Pedersen
ROBERTA JANKE	SCOTT PEDERSEN

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