LAKE COUNTY COMMISSION MINUTES
MARCH 18, 2014

The Board of Lake County Commissioners met in regular session on March 18, 2014 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Absent: Ronald Golden. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Wollmann, second by Hageman, to approve the agenda of March 18, 2014. Motion carried.

MINUTES APPROVED:

Motion by Bohl, second by Wollmann, to approve the minutes of March 4, 2014. Motion carried.

PAYROLL APPROVED:

Motion by Hageman, second by Bohl, to approve the payroll of March 3-16, 2014. Motion carried. COMMISSIONERS: $2,279.05; AUDITORS OFC: $4,584.40; TREASURERS OFC: $4,360.55; STATES ATTY OFC: $5,953.87; GOVT BLDGS: $5,124.60; DIR EQUALIZATION OFC: $4,802.42; REGISTER DEEDS OFC: $2,923.59; VSO: $204.00; SHERIFF OFC: $9,609.89; JAIL: $5,230.56; EMA: $1,292.00; 911 COMM CENTER: $6,637.26; ROAD & BRIDGE: $18,141.08; CHN: $1,319.68; WIC: $361.92; EXTENSION: $1,352.00; WATER QUALITY: $1,331.20; ZONING: $1,592.80. GRAND TOTAL $77,100.87.

ACCOUNTS PAYABLE APPROVED:

Motion by Hageman, second by Bohl, to approve the following accounts payable (3). Motion carried.
Accounts Payable 3-7-14 General Withholdings: Dakotaland Fed Cr Union, withholding, $372.00, Lake Co Treasurer, withholding, $12,961.64, **Hwy Rd-Br:** Dakotaland Fed Cr Union, withholding, $360.00, Lake Co Treasurer, withholding, $5,009.43, **911 Comm:** Lake Co Treasurer, withholding, $1,999.08, Office Child Support Enf, Ch Support, $154.15, **EMA:** Lake Co Treasurer, withholding, $254.45, **Flex Spending:** One Recipient, $100.00, One Recipient, $120.00, Grand Total: $21,330.75
Accounts Payable 3-14-14 Commissioner: Brookings Co Finance Ofc, Regs, $20.00, **Auditor:** Brookings Co Finance Ofc, Reg, $10.00, **Treasurer:** Brookings Co Finance Ofc, Reg, $10.00, **Gvt Bldg:** Verizon Wireless, Service, $26.48, **DOE:** Verizon Wireless, Service, $26.48, **Sheriff:** SD Dept of Revenue, Bl Alcohols, $140.00, **Dev Disabled:** SD Dept of Revenue, HSC, $1,200.00, **Extension:** First Bank & Trust, supplies, $391.55, **Weed:** Verizon Wireless, Service, $26.48, **Water Quality:** Verizon Wireless, Service, $38.90, **Hwy Rd-Br:** Brookings Co Finance Ofc, Regs, $10.00, Verizon Wireless, Service, $52.92, **911 Comm:** Itc, Service, $115.55, Triotel Communication, Service, $171.53, Verizon Wireless, Service, $26.48, **EMA:** Verizon Wireless, Service, $31.71, **St Remittance:** SD Dept of Revenue, Feb Fees, $240,339.29, **ROD:** SDACO, Feb Fees, $322.00, Grand Total: $242,959.37
Accounts Payable 3-19-14 Commissioner: Madison Daily Leader, publishing, $419.87, Janke, Roberta, supplies, $1.42, Pitney Bowes, supplies, $.43, Infotech Solutions, Email, $3.00, US Postal Service, Postage Meter Refill, $10.11, **Election:** A & B Business, chair mat, $60.00, McLeods, supplies, $426.87, Madison Instant Printing, Ballot Stamps, $83.20, Pitney Bowes, supplies, $7.25, Bureau of Adm, Long Distance Calls, $5.19, Infotech Solutions, Maint, $30.00, A & B Business, Counter Tops/Panels, $1,350.00, **Judicial:** Brown, Daniel, Crt Apt Atty fee, $299.12, Parent, Philip, Mar Public Defender Contract, $5,000.00, Johnson, Robert, Juror Fee/Mileage, $50.74, Pitney Bowes, supplies, $9.71, Thomson Reuters-West, Feb Online Service, $636.73, **Auditor:** Software Services, Feb Service, $360.00, Madison Daily Leader, publishing, $237.60, Infotech Solutions, Email/Maint, $136.50, Brown & Saenger, supplies, $26.75, Lake County Treasurer, Feb Ach Chg, $45.36, Pitney Bowes, supplies, $24.94, Centurylink, Mar Service, $46.17, Bureau of Adm, Long Distance/Fax Calls, $5.27, **Treasurer:** Mastel, Bruce, Host Database, $35.00, Software Services, Feb Service, $360.00, Infotech Solutions, Labor, $487.50, Brown & Saenger, supplies, $53.50, Madison Instant Printing, Env, $103.82, Office Peeps, supplies, $82.59,

Pitney Bowes, supplies, $14.06, US Postal Service, Postage Meter Refill, $600.00, Brown & Saenger, supplies, $107.00, Madison Instant Printing, Env, $100.00, Office Peeps, supplies, $165.22, Pitney Bowes, supplies, $19.59, Bureau of Adm, Long Distance/Fax Calls, $3.16, Centurylink, Mar Service, $32.78, Bureau of Adm, Long Distance/Fax Calls, $3.74, **IT:** Stadel, Brenda, Feb Service, $137.50, Infotech Solutions, Backup/Maint, $920.00, **St Atty:** Frantzen Reporting, service, $47.65, Patient Financial Service, service, $523.50, Redwood Toxicology Lab, service, $11.80, Infotech Solutions, Email/Maint, $238.50, A & B Business, service, $31.65, Brown & Saenger, supplies, $53.50, Pitney Bowes, supplies, $5.94, Centurylink, Mar Service, $46.17, Bureau of Adm, Long Distance Calls, $3.40, **Gvt Bldg:** Dakota Plbg, service, $248.98, Infotech Solutions, Email/Maint, $33.00, Campbell Supply, supplies, $67.43, F & M Oil, Gas, $78.73, Pro-Build, supplies, $6.46, Bud's Clean Up Service, Feb Service, $167.12, Centurylink, Mar Service, $33.04, City of Madison, Utilities, $2,257.15, Shred-It Usa-Sioux Falls, Service, $87.69, **DOE:** Software Services, Feb Service, $200.00, Infotech Solutions, Email/Maint, $264.00, Brown & Saenger, supplies, $20.06, Central Business, supplies, $136.15, Century Business Prod, Copier Maint/Usage, $31.76, Pitney Bowes, supplies, $24.79, Infotech Solutions, supplies, $65.97, Centurylink, Mar Service, $32.78, Bureau of Adm, Long Distance/Fax Calls, $11.44, Infotech Solutions, Dell Laptop, $947.05, **ROD:** Infotech Solutions, Email/Maint, $66.00, Brown & Saenger, supplies, $26.75, Office Peeps, supplies, $2.99, Pitney Bowes, supplies, $8.41, Centurylink, Mar Service, $19.39, Bureau of Adm, Long Distance Calls, $3.21, **VSO:** Madison Instant Printing, supplies, $67.50, Pitney Bowes, supplies, $.58, Centurylink, Mar Service, $7.87, Bureau of Adm, Long Distance/Fax Calls, $5.33, Infotech Solutions, Email/Maint, $17.89, **Sheriff:** Madison Community Hosp, Bl Alcohols, $476.00, A & B Business, Copier Maint, $25.66, Infotech Solutions, Email/Maint, $643.50, Brown & Saenger, supplies, $107.00, Office Peeps, supplies, $104.03, Pitney Bowes, supplies, $10.44, US Postal Service, Postage Meter Refill, $200.00, F & M Oil, Gas, $1,792.58, Sturdevant's, parts, $48.23, Office Peeps, service, $271.00, Mobile Electronic Svc, service, $1,650.00, **Jail:** Interlakes Medical Center, prisoner service, $114.00, Madison Community Hosp, prisoner Er services, $1,969.45, Madison Family Dental, prisoner service, $239.00, Lewis Drug, prisoner meds, $13.89, Infotech Solutions, Email/Maint, $108.00, Office Peeps, supplies, $6.31, Centurylink, Mar Service, $72.95, City of Madison, Utilities, $816.35, Bureau of Adm, Long Distance/Fax Calls, $30.35, Lakebrook LLC, Washer/Base/Dryer/Install, $11,072.00, Sunshine Foods, Prisoner Meals, $3,057.00, **SAR:** Infotech Solutions, Email, $3.00, Centurylink, Mar Service, $13.39, **Support of Poor:** Avera Health Plans, Apr Ins Prem, $451.35, Lewis Drug, Feb Meds, $65.39, Infotech Solutions, Email/Maint, $33.00, Pitney Bowes, supplies, $.72, Centurylink, Mar Service, $19.65, Senior Companions of SD, 1st Qtr Allotment, $500.00, Lake Co Food Pantry Inc, 1st Qtr Allotment, $600.00, **CHN:** Pitney Bowes, supplies, $10.44, **Ambulance:** Madison Community Hosp, 1st Qtr Allotment, $5,000.00, **Care of Aged:** Interlakes Comm Action, 1st Qtr Allotment, $2,416.00, East Dakota Transit, 1st Qtr Allotment, $3,000.00, **Dev Disabled:** Ecco Inc, 1st Qtr Allotment, $625.00, **Drug Abuse:** Community Counseling Svc, 1st Qtr Allotment, $2,092.50, **Mental Health:** Community Counseling Svc, 1st Qtr Allotment, $2,092.50, **M I Board:** Lewis & Clark Bhs, MI Hearing, $160.00, Yankton County Treasurer, MI Hearing, $131.75, **Public Library:** Madison Public Library, 1st Qtr Allotment, $3,000.00, **Historical Museum:** Smith-Zimmermann Museum, 1st Qtr Allotment, $750.00, **Extension:** Marco, Copier Lease, $259.70, Brown & Saenger, supplies, $53.50, Centurylink, Mar Service, $58.17, Bureau of Adm, Long Distance/Fax Calls, $12.60, Infotech Solutions, Email, $3.00, Bud's Clean Up Service, Jan-Feb Service, $86.16, Lewis Drug, supplies, $15.95, **Conservation Dst:** Lake County Cons Dst, 1st Qtr Allotment, $16,563.75, **Weed:** Weed & Pest Conference, Dues, $150.00, Pulford's Auto Parts, parts, $221.79, Sturdevant's, Parts, $226.70, Infotech Solutions, Email, $3.00, **Water Quality:** Infotech Solutions, Email/Maint, $33.00, Centurylink, Mar Service, $13.39, Bureau of Adm, Long Distance Calls, $.76, **Zoning:** First District Assn, 1st Qtr Allotment, $4,364.50, Anderson, Gene, Mtg/Mileage, $41.28, Jerlow, R Douglas, Mtg/Mileage, $33.88, Johannsen, Craig, Mtg/Mileage, $25.74, Madison Daily Leader, publishing, $25.36, Century Business Prod, Copier Maint/Usage, $31.76, Infotech Solutions, Email/Maint, $33.00, Brown & Saenger, supplies, $6.69, Office Peeps, supplies, $15.11, Pitney Bowes, supplies, $5.80, Reinicke, Debra, Mileage, $8.88,

Centurylink, Mar Service, $19.39, Bureau of Adm, Long Distance Calls, $1.26, **Economic Dev/Tourism:** Lake Area Improvement, 1st Qtr Allotment, $6,250.00, Prairie Historical Society, 1st Qtr Allotment, $750.00, **Hwy Rd-Br:** Johannsen, Kelly, Refund, $234.74, Madison Daily Leader, publishing, $11.88, Aramark Uniform, Service, $84.74, C & R Supply, pump, $460.00, Butler Machinery, parts, $13.45, Campbell Supply, supplies, $40.27, Colonial Research, supplies, $497.40, Fastenal Co, Hardware, $17.19, Hillyard/Sioux Falls, supplies, $97.42, Interstate Powers Sys, Labor/Mileage, $651.50, Madison Ace Hardware, supplies, $55.80, Pulford's Auto Parts, parts, $215.28, Resykle, supplies, $155.22, Sturdevant's, parts, $103.87, Titan Access Account, parts, $109.89, Brown & Saenger, supplies, $53.50, Central Business, supplies, $2.95, F & M Oil, Diesel/gas, $12,768.51, Xcel Energy, Util/Ramona, $23.72, Centurylink, Mar Service, $46.17, Bureau of Adm, Long Distance/Fax Calls, $7.09, Software Services, service, $250.00, Infotech Solutions, Email, $295.50, **911 Comm:** Powerphone Inc, Emd Recertification $258.00, Infotech Solutions, Email/Maint, $36.00, Brown & Saenger, supplies, $26.75, Pitney Bowes, supplies, $.87, Centurylink, Mar Service, $371.70, Bureau of Adm, Long Distance Calls, $1.89, **EMA:** Infotech Solutions, Email/Maint, $101.36, Madison Instant Printing, supplies, $33.50, Pitney Bowes, supplies, $1.01, Centurylink, Mar Service, $44.56, Bureau of Adm, Long Distance Calls, $3.22, **Domestic Abuse:** Domestic Violence Network, 1st Qtr Allotment, $425.00, **Building:** Bob's Elec of Madison, Heater/Install, $367.91, **24/7:** Pharmchem Inc, service, $84.00, **Adv Taxes:** Lake Co Treasurer, $819.03, **Flex Spending:** One Recipient, $107.50, Grand Total: $110,388.26

911 PERSONNEL:

Julie Wegener, 911 Supr., met with the board to discuss personnel within the 911 Communication Department. She told the board that Danese Johannsen has resigned her part-time position. Motion by Hageman, second by Bohl, to accept the resignation of Danese Johannsen effective May 1, 2014. Motion carried. Wegener told the board she would like Kathryn Haak to become full-time and advertise for two additional part-time dispatchers. Auditor Janke is to research the hours worked between Johannsen and Haak's positions. Motion by Hageman, second by Wollmann, to authorize Wegener to advertise for two part-time positions. Motion carried.

HWY DEPT/SURPLUS TRUCKS:

This being the time and date as per advertisement, the sealed bids for two surplus trucks were opened and read. Scott Mathison, Hwy Supt., was in attendance.

Truck #1-TR031 FA#04163: Vander Haag's Inc. $17,585, Sioux Falls Kenworth $6,599, and Steve Jaton $7,800. **Truck #2—TR033 FA#04163** Vander Haag's Inc. $18,585, Sioux Falls Kenworth $10,125, and Steve Jaton $9,500. Motion by Bohl, second by Wollmann, to approve the bids of Vander Haag's Inc for truck #1 $17,585 and truck #2 $18,585. Motion carried.

HWY DEPT/RESIGNATION:

Mathison told the board that Kelly Johannsen has resigned his position at the Hwy Dept. Motion by Hageman, second by Bohl, to accept the resignation of Kelly Johannsen, Heavy Equipment Operator I, effective March 14, 2014. Motion carried. Motion by Bohl, second by Wollmann, to allow Mathison to advertise for a job opening in the Hwy Dept. Motion carried.

HWY DEPT/DUMP BOXES & HOISTS:

This being the time and date as per advertisement, the sealed bids for two (2) new dump boxes and hydraulic hoists were opened and read. Mathison was in attendance.

Bidder #1—Northern Truck Equipment Corp., $47,598 and add Option #1, add to run hoses to rear with couplers for sander add $591 each and Option #2 add to run hose to front with couplers for one way plow add $255 each and Option #3 add for color in lieu of black spray on bed liner $58 each. Total with options $49,406. Bidder #2—Custom Truck Equipment Equipment Inc, $56,746 and Option #1 sloped tailgate in lieu of straight add $409 each. Total with option $57,564. Bidder #3—Sanitation Products Inc., $59,991.68. Steven Bentele, Northern Truck Equipment Corp. was present to discuss the options with the board. He also discussed spin on filters and a valve mounted between the frame rails. Motion by Bohl, second by Wollmann, to approve the bid of Northern Truck Equipment Corp including the 3 options for $49,406. Motion carried.

MEETINGS ATTENDED:

Commissioners Pedersen and Bohl attended the Sioux Valley Commissioners Assn meeting at Brookings County. All commissioners attended the Annual Towns, Twps and Lakes Assn meeting at Nicky's. Commissioner Bohl attended an ICAP meeting.

WELFARE/INDIGENT:

Peggy Young, Welfare Manager, met with the board to discuss the emergency medical bills for Indigent #14-01 in the amount of $30,377.52. Motion by Bohl, second by Hageman, to approve payment at the medicaid rate to the Madison Community Hospital for Indigent #14-01. Motion carried.

BOARD OF ADJUSTMENT:

Motion by Wollmann, second by Hageman, to enter into a Board of Adjustment. Motion carried.

ZONING/PLATS:

Debra Reinicke, Zoning Officer, presented the following plats to the board.

Lots 7A, 7B, 8A, 8B, 9A and 9B of Sunset Harbor Addition of Government Lot 5 in Section 22, Township 106 North, Range 52 West of the 5th principal meridian, Lake County, SD. Motion by Bohl, second by Hageman, to approve plat. Motion carried.

Lewis-Coomes Addition in the N1/2S1/2NW1/4 of Section 28, Township 106 North, Range 54 west of the 5th p.m. in Lake County, SD. Motion by Hageman, second by Wollmann, to approve plat. Motion carried.

Minnaert's Addition SW1/4 of Section 15, Township 105 North, Range 52 West of the 5th p.m. in Lake County, South Dakota. Motion by Hageman, second by Bohl, to approve the chairman sign the plat when it is available. Motion carried.

REGULAR SESSION:

Motion by Hageman, second by Bohl, to adjourn as a board of adjustment and return to the regular session. Motion carried.

SHERIFF/PERSONNEL:

Tim Walburg, Sheriff, met with the board to discuss a personnel change in the jail dept. Allen Schroeder, Detention Officer, will go from full-time to part-time with no benefits. Micah Hofman, Detention Officer, will go from part-time to full-time with benefits. Motion by Hageman, second by Wollmann, to approve the change in status for Schroeder and Hofman effective March 31, 2014. Motion carried.

SHERIFF/CANINE PROGRAM:

Sheriff Walburg discussed a grant program available that would fund a canine program. The grant would cover all costs including a vehicle, equipment, and training.

SDSU EXTENSION/MOU:

Amanda Stade, 4H Advisor, met with the board to discuss the memorandum of understanding between SDSU Extension and Lake County. She explained the agreement. Commissioner Wollmann recently did a performance review of Stade. The agreement for 2014 increased by 3%. Motion by Bohl, second by Hageman, to approve the chairman sign the MOU with SDSU Extension. Motion carried.

BROADWATER/TRANSFER APPLICATIONS:

The board reviewed the transfer applications from the Broadwater Resort Inc., to Broadwater 2014 Inc., Kurt Smith for licenses RL-6186 retail (on-sale) liquor license and RB-2319 retail (on-off) malt beverage. The board talked to Smith via conference call. Motion by Hageman, second by Bohl, to approve the chairman sign both transfer applications. Motion carried.

LAKE MADISON SIRENS/MOU:

Sheriff Walburg and Chris Giles, States Attorney, met with the board to discuss a memorandum of understanding between Lake County, Lakeview Township, and Lake Madison Development Association Inc. Lakeview Township agrees to allow Lake County and Lake Madison Development Association Inc to install a storm siren in the townships road right-of-way along Johnsons Point Road. The siren will be placed in the right-of-way on the east side of Johnsons Point Road, approximately .20 miles south of SD Hwy 34. Motion by Bohl, second by Hageman, to approve the chairman sign the MOU. Motion carried. The siren in the Wentworth Park area has yet to be decided. Steven Kant

was present to show support of this project. He is in contact with the Wentworth Park Association which is in favor of this project.

EM/SURPLUS PROPERTY/REASSIGNMENT:

Doug Huntrods, Emergency Manager, met with the board to discuss property on his inventory list.

#1 EXCESS RADIOS TO STATE—Huntrods told the commission he has excess radios. State radio has asked that excess narrowband compliant radios be turned in to them. The state pays a $14 fee per radio on the state's digital network. Motion by Wollmann, second by Bohl, to declare surplus listing #1 (3-18-2014) surplus and return to state radio. Motion carried.

#2 EXCESS RADIOS/DISPOSED—Huntrods told the board he has a large number of radios that are excess and unusable. These radios are not compliant with FCC narrowband requirements and cannot be brought into compliance. Motion by Hageman, second by Bohl, to declare listing #2 (3-18-2014) surplus and dispose of them. Motion carried.

#3 REASSIGN PROPERTY TO AGENCIES—Huntrods told the board there are many radios and other items that are physically located at and used by other emergency and non-emergency entities within the county. This property would be removed from the Emergency Managers inventory. A SD Dept of Public Safety equipment transfer form will be completed for each entity along with a spreadsheet of their inventory. Accountability, maintenance, repair and scheduled replacement become the responsibility of the receiving entity. Motion by Bohl, second by Wollmann, to approve the transfer of equipment spreadsheet #3 (3-18-2014) from the Emergency Managers inventory to the entity which has the equipment. Motion carried.

#4 MISSING/OBSOLETE/BROKEN ITEMS—Huntrods told the board that are items on his inventory listing that are missing/obsolete or broken. Motion by Hageman, second by Bohl, to declare surplus listing #4 (3-18-2014) surplus and dispose of them. Motion carried.

TRAVEL REQUEST:

Doug Huntrods told the board he would be attending IS-400 course on April 1-2, 2014 at Rapid City SD. The original course was canceled.

TOWING ROTATION SCHEDULE:

Steve and Jody Heyn, Steve's Tire and Service, met with the board to discuss the towing rotation schedule with the board. They would like to see the schedule changed to one week on--one week off for staffing purposes. Currently 911 dispatches wreckers every other call. There are two wrecker services that get the Lake County calls. Jody Heyn stated they are getting many night calls where the other service doesn't pick up. When that service doesn't pick up, they do and believe the next call should be their call also. Currently going every other call, 911 is giving that next call to the service that didn't pick up for the night call. Bill DeKnikker, Hwy 34 Custom Inc, was present and asked to come forward to discuss this matter. DeKnikker has concerns because the Heyn's have more trucks than he has. He does not want the week on—week off schedule. Matt Feistner, 911 Deputy Director, was present and suggested the parties talk to Julie Wegener, 911 Comm Supr. The board suggested all parties meet with the 911 Board in April to further discuss this.

EXECUTIVE SESSION:

Motion by Hageman, second by Wollmann, to enter executive session for personnel matters SDCL 1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Wollmann, second by Hageman, to return to the regular session. Motion carried. Chairman Pedersen announced that one personnel matter was discussed in executive session.

REPORTS RECEIVED:

The following reports for February 2014 were reviewed and placed on file: Register of Deeds fees collected $11,553.00, Auditor's account with the Treasurer $5,576,631.90 in all accounts, Sheriff fees collected $3,979.23, Zoning & Drainage fees collected $611.

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen at 12:26 p.m. adjourned the meeting until April 1, 2014 at 9 a.m.

/s/Roberta Janke
ROBERTA JANKE
LAKE COUNTY AUDITOR

/s/Scott Pedersen
SCOTT PEDERSEN
CHAIRMAN, LAKE COUNTY COMMISSION

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