LAKE COUNTY COMMISSION MINUTES
February 17, 2015

The Board of Lake County Commissioners met in regular session on February 17, 2015 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Ronald Golden, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Hageman, second by Bohl, to approve the agenda of February 17, 2015. Motion carried.

MINUTES APPROVED:

Motion by Bohl, second by Golden, to approve the minutes of February 3, 2015. Motion carried.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke told the board the bill on their printout for Hyland Machining should be changed from $60 to $50. Motion by Hageman, second by Wollmann, to approve the following accounts payable (4). Motion carried.

Accounts Payable 2-4-15 Water Quality: US Post Office, Bulk Rate/Postcards, $432.14, Grand Total: $432.14

Accounts Payable 2-4-15 Void 911 Comm: Evans, Chuck, Void Claim #2015 0015, ($300.00), Grand Total: ($300.00)

Accounts Payable 2-6-15 General Withholding: Dakotaland Fed Cr Union, withholding, $247.00, Lake Co Treasurer, withholding, $13,361.12, **Hwy Rd-Br:** Dakotaland Fed Cr Union, withholding, $325.00, Lake Co Treasurer, withholding, $4,928.60, **911 Comm:** Lake Co Treasurer, withholding, $2,320.11, **EMA:** Lake Co Treasurer, withholding, $275.52, Grand Total: $21,457.35

Accounts Payable 2-13-15 Auditor: First Bank & Trust, supplies, $.55, **Gvt Bldg:** Verizon Wireless, Service, $28.50, **Sheriff:** SD Dept of Revenue, Bl Alcohols, $280.00, **CHN:** SD Dept of Revenue, 1st Qtr Chn Pymt, $2,575.00, **Weed:** Verizon Wireless, Service, $28.50, **Water Quality:** Verizon Wireless, Service, $38.92, **Hwy Rd-Br:** MidAmerican Energy, Util/Ramona, $264.14, Verizon Wireless, Service, $57.00, **911 Comm:** Itc, Service, $115.55 Triotel Communication, Service, $169.53, Verizon Wireless, Service, $28.50, **EMA:** Verizon Wireless, Service, $63.72, **LEPC:** First Bank & Trust, Mtg Exp, $23.53, **St Remittance:** SD Dept of Revenue, St Remittance, $280,664.33, **ROD:** SDACO, Jan 15 Rod Fees, $254.00, Grand Total: $284,591.77

Accounts Payable 2-18-15 Commissioner: Infotech Solutions, Labor, $18.75, Madison Daily Leader, publishing, $630.90, Infotech Solutions, Email, $3.00, US Marshals Service, refund error, $2,347.03, **Election:** Infotech Solutions, Maint, $60.00, **Judicial:** Parent, Philip, Crt Appt Atty Fees, $531.00, Gr Plains Psychological, Crt Ordered Svc, $1,316.25, De Castro Law Office, Feb Public Defender Contract, $4,250.00, WITNESS-JUROR-APPEARANCE FEES/MILEAGE: Fiedler, Theresa, $40.74, Bowers, Michael, $52.96, Callies, Carrie, $50.74, Dahm, Delaine, $51.48, Hanson, Jeffrey, $50.74, Janke, Erik, $54.44, Pach, Berin, $51.48, Wohlers, Phillip, $50.74, Sunshine Foods, supplies, $51.00, **Auditor:** Software Services, Jan Service, $80.00, Infotech Solutions, Email/Maint, $99.00, Lake County Treasurer, Jan Ach Chg, $44.40, Universal Services, supplies, $115.00, Bureau of Adm, Long Distance Calls, $2.78, Infotech Solutions, Dell PC, $1,149.98, **Treasurer:** Mastel, Bruce, Hosting, $35.00, Software Services, Jan Service, $80.00, Office Peeps, supplies, $82.06, Qualified Presort Service, Tax Notice/Mailings, $1,572.59, Bureau of Adm, Long Distance/Fax Calls, $5.05, Office Peeps, supplies, $242.18, Bureau of Adm, Aug Bit Billing, $18.06, Office Peeps, Calculator, $112.00, **IT:** Software Services, Jan Service, $80.00, Stadel, Brenda, Jan Website, $100.00, Infotech Solutions, Backup Maint, $845.00, **St Atty:** Certified Driver Records, records, $12.00, Infotech Solutions, Email/Maint, $163.50, A & B Business Solutions, Copies, $38.38, Bureau of Adm, Long Distance/Fax Calls, $10.95, **Gvt Bldg:** Infotech Solutions, Email/Maint, $33.00, Bob's Elec of Madison, Labor, $337.50, New England Door Closer, Repair, $245.58, Bob's Elec of Madison, supplies, $29.91, Campbell Supply, supplies, $88.52, Cole's Petroleum, Diesel, $10.92, F & M Coop, Gas, $50.74, Grainger, supplies, $42.75, Lewis Drug, supplies, $1.76, Pro-Build, supplies, $16.21, Pulford's Auto Parts, Battery, $211.13, Bud's Clean Up Service, Jan Service, $172.13, City of

Madison, Utilities, $2,120.28, Carquest Auto Parts, Parts, $68.98, **DOE:** Infotech Solutions, Email/Maint, $339.00, Central Business, supplies, $18.22, Shopko Stores, supplies, $17.17, Cole's Petroleum, Gas, $40.86, Bureau of Adm, Long Distance Calls, $4.03, Carquest Auto Parts, Seat Covers, $19.99, Sturdevant's Auto Parts, Floor liners, $154.00, **ROD:** Infotech Solutions, Email/Maint, $66.00, Bureau of Adm, Aug Bit Billing, $8.13, **VSO:** Infotech Solutions, Email/Maint, $9.45, Bureau of Adm, Long Distance Calls, $4.43, **Sheriff:** Infotech Solutions, Email/Maint, $456.00, Neve's Uniforms & Equip, Radio Holder, $20.95, Office Peeps, supplies, $29.00, MOCIC, Membership Fees, $100.00, Classic Corner, Gas, $939.97, Cole's Petroleum, Gas, $125.86, Great Western Bank, Gas/Carwash, $56.00, Motorola Solutions, Radio, $3,356.25, Sioux Falls Two Way Radio, Pyramid Radio/Programming, $1,567.96, Splash & Dash, Car Wash, $24.50, VSP Marketing Graphic, Graphics Pkg, $240.95, Sturdevant's Auto Parts, Battery, $225.00, Mobile Electronic Svc, Console/Arm Rest/Partition, $3,570.98, **Jail:** Davison Co Sheriff's Ofc, Housing, $86.00, Fouberg, Jennifer, Nursing Assessment, $60.00, Volunteers of America, Juv housing, $3,240.00, Dakota Security Sys, Maint/Inspect Contract, $352.04, Infotech Solutions, Email/Maint, $175.50, Bob Barker Company, supplies, $1,601.94, Office Peeps, supplies, $145.02, Bureau of Adm, Long Distance/Fax Calls, $28.00, City of Madison, Utilities, $1,496.92, Great Western Bank, Phone Setup, $9.99, Sunshine Foods, Meals, $2,732.00, **SAR:** Infotech Solutions, Email, $3.00, SD Firefighters Assn, Dues, $425.00, **Support of Poor:** Lewis Drug, Jan Meds, $107.96, Infotech Solutions, Email/Maint, $33.00, Weiland Funeral Home, county burial, $2,645.00, **M I Board:** Lincoln County Treasurer, MI hearing, $18.00, **Extension:** SDSU Extension Service, 4H Advisor Salary, $10,668.00, Central Business, supplies, $21.34, Lewis Drug, supplies, $28.11, Bureau of Adm, Long Distance/Fax Calls, $9.95, Infotech Solutions, Email, $3.00, **Weed:** Infotech Solutions, Email, $3.00, **Water Quality:** Infotech Solutions, Email/Maint, $33.00, Madison Instant Printing, Copies, $14.40, Bureau of Adm, Long Distance Calls, $.57, **Zoning:** Aldrich, Joseph, Mtg/Mileage, $36.84, Anderson, Gene, Mtg/Mileage, $41.28, Bickett, Donald, Mtg/Mileage, $41.28, Jerlow, R Douglas, Mtg/Mileage, $33.88, Johannsen, Craig, Mtg/Mileage, $25.74, Madison Daily Leader, publishing, $11.88, Infotech Solutions, Email/Maint, $33.00, Bureau of Adm, Long Distance Calls, $3.55, **Hwy Rd-Br:** Madison Community Hosp, service, $248.76, Madison Daily Leader, Bid Notices, $62.43, Johnson Bros Excavation, service, $390.00, Butler Machinery, Labor, $630.40, Sioux Equipment, Labor Pump, $1,322.55, Tire Motive Service Center, service, $75.00, Aramark Uniform Services, Service, $155.28, Brock White Company, supplies, $152.84, Butler Machinery, parts, $1,133.82, Campbell Supply, supplies, $48.56, Carquest Auto Parts, parts, $499.99, Fastenal Co, supplies, $13.61, Grainger, service, $313.00, John Deere Financial, parts, $333.02, Krug Products, Hose Assy, $163.81, Lake County Intl, supplies, $334.04, Madison Ace Hardware, supplies, $48.69, Overhead Door, parts, $79.75, Prostrollo Auto Plaza, parts, $20.63, Pulford's Auto Parts, parts, $202.53, Resykle, Llc, supplies, $112.00, Sheehan Mack Sales, Filters, $87.90, Sioux Equipment, Pump/Hose/Nozzle, $4,201.37, Sturdevant's Auto Parts, parts, $193.00, Wheelco, Headlamp, $54.92, Cole's Petroleum, oils, $10,595.06, F & M Coop, Gas, $68.96, Butler Machinery, Cutting Edge, $1,727.31, Campbell Supply, supplies, $77.50, F & M Coop, supplies, $14.99, Graham Tire Sf North, Tires, $800.00, SD Assn Co Hwy Supts, Reg, $80.00, Xcel Energy, Util/Ramona, $31.64, Bureau of Adm, Long Distance/Fax Calls, $11.97, Infotech Solutions, Email, $967.58, Hyland Machining, service, $50.00, Sturdevant's Auto Parts, Jack, $1,290.00, Lg Everist Inc, Crushed Quartzite, $10,860.87, **911 Comm:** Infotech Solutions, Email/Maint, $387.75, Bureau of Adm, Long Distance/Fax Calls, $4.35, **EMA:** Infotech Solutions, Email/Maint, $53.55, Day's Inn, Lodging, $170.00, F & M Coop, Gas, $40.00, Bureau of Adm, Long Distance Calls, $2.45, Cole's Petroleum, Gas, $53.94, **Bldgs:** Automatic Door Group, Handicap north entrance/Install, $3,969.39, Bob's Elec of Madison, Labor-Doors, $342.33, Craig's Welding, Weld Plate-Doors, $150.00, **24/7:** MedTox Diagnostics, supplies, $88.50, Pharmchem, supplies, $243.20, **Adv Taxes:** Lake Co Treasurer, $477.64, Grand Total: $96,928.36

FUEL QUOTE APPROVED:

The board reviewed the fuel quote of Cole's Petroleum ethanol 1.6345, #1 diesel fuel 1.9255 and #2 diesel fuel 1.7190. F&M Coop did not quote. Motion by Golden, second by Wollmann, to approve the fuel quote of Cole's Petroleum. Motion carried.

4-H EXHIBIT BLDG RENTAL:

The board reviewed the application of Donna Johnson for rental of the 4-H exhibit building on May 10, 2015 for a graduation reception. Motion by Bohl, second by Hageman, to approve the chairman sign the agreement. Motion carried.

AUTOMATIC SUPPLEMENT #2015-1:

The board reviewed automatic supplement #2015-1 for the RD&BR Dept. This is the insurance settlement from the truck accident on December 16, 2014. This will supplement the expense budget 20100X4342311 and revenue budget 20100R3730000 for $68,600 each. Motion by Hageman, second by Golden, to approve automatic supplement #2015-1. Motion carried.

CASH TRANSFER-24/7 TO GENERAL:

Motion by Golden, second by Bohl, to approve the cash transfer of $25,000 from the 24/7 Sobriety fund to the general fund. Motion carried. Sheriff Walburg suggested this transfer when 2015 budget was prepared.

GRANT POLICY/HANDBOOK:

Auditor Janke asked the board to consider the grant policy presented to them. The Dept of Legislative Audits suggests each county have a grant policy. Motion by Wollmann, second by Hageman, to approve the grant policy. Motion carried.

GRANT POLICY

Lake County recognizes that federal, state and other grants can provide significant resources to fund county services. In addition, Lake County is receptive to opportunities to help community agencies access grant money. Because the County Auditor is responsible for reporting federal grant activity on the annual financial statements, full grant documentation must be coordinated with the Auditor's office.

The Commissioners should be briefed on the grant. The commission will need to know if it is a county grant or pass through grant, if bidding is required, if matching funds are required, and if an administrative fee will be included to cover costs. The Auditor's office must be provided copies of the grant application, signed award letter, the terms & conditions agreement, and payment request form. The Department Head completing the application will file the necessary forms for reimbursement. The Auditor's office will automatically supplement the budget when final amounts are determined.

MEETINGS ATTENDED:

Commissioner Wollmann attended an LEPC meeting, SAR meeting & demonstration, District 8 Legislative Cracker Barrel session at the library, and retirement party for her husband, Darwin Wollmann. Commissioner Bohl attended the retirement party for Darwin Wollmann, LEPC, and county planning.

BID AWARDINGS:

Dave Fedeler, Hwy Supt., met with the board to discuss the bid openings. As per advertisement, the bid opening for One (1) new 2015 tandem axle truck and one (1) new 2015 dump body, hoist, electric hydraulics truck portion, wing and installation was held on February 9, 2015 at 9:30 a.m. and 9:45 a.m. Fedeler told the board he would like to purchase the low bid, a Freightliner 114 SD truck, from I State Truck Center which met all specs. Fedeler told the board he preferred the $3,270 option #1—60 months, 200,000 miles extended warranty on the engine. The board reviewed the following Tandem axle truck bids.

	BIDDER	BID	Option #1	Delivery	
1	Boyer Trucks SF	$111,820	$1,630-$2,330-$3,270-$3,650	90 to 120 days ARO	
2	North Central International of SF	$113,291	$1,200	90-120 days	
3	I State Truck Center	$106,844	$1,320-$2,015-$3,270-$3,650	120-180 days ARO	

Motion by Wollmann, second by Bohl, to approve the bid of I State Truck Center of $106,844 and an additional $3,270 for option #1 to extend the warranty to 5 years/200,000 miles. Motion carried. The board reviewed the bids for the dump body, hoist, electric hydraulics truck portion, wing and installation. Fedeler told the board he would like to purchase the low bid of Custom Truck Equipment Inc. with option 1--pup pull plate and option 2--wing which met all specs. The board reviewed the following bids.

	BIDDER	BID	Addendum	Delivery		
1	**Sanitation Products Inc**	$41,294	yes	30-45 days after receipt of chassis		
		Option #1-$2,851				
		Option #2-$11,555				
		Total--$55,700				
2	**Northern Truck Equipment Corp**	$40,475	yes	14-16 weeks ARO/wing 240-260 days ARO		
		Option #1-$2,925				
		Option #2-$9,709				
		Total--$53,109				
3	**Custom Truck Equipment Inc**	$40,384	yes	90-120 days for equip/45 days after receipt		
		Option #1-$2,424		of chassis and equipment		
		Option #2-$8,724				
		Total--$51,532				

Motion by Golden, second by Hageman, to approve the purchase of dump body, hoist, electric hydraulics truck portion, wing, pup pull plate, and installation from Custom Truck Equipment Inc. for $51,532. Motion carried.

LAND USE AGREEMENT/LOISEAU:

Fedeler told the board an extension was needed with Loiseau Construction at the county gravel pit due to the construction project being conducted on SD Hwy 19. Motion by Bohl, second by Hageman, to approve the chairman sign the Second Land Use Agreement with Loiseau Construction. Motion carried. The board reviewed an agreement with Loiseau Construction to strip topsoil and reclaim the site on completion. Motion by Wollmann, second by Hageman, to approve the chairman sign the agreement. Motion carried.

2015 SD DOT STRIPING AGREEMENT:
Fedeler discussed the 2015 striping agreement with the SD DOT, P000S(00)024 PCN 02SR. Motion by Bohl, second by Wollmann, to authorize the chairman to sign the agreement. Motion carried.
WELFARE/INDIGENT 15-4:
Sierra Steidl-Jenson, Welfare Director, and Doug Huntrods, Veterans Service Office, met with the board to discuss the county burial bill of Indigent 15-4. Motion by Bohl, second by Hageman, to approve $2,645 to the Weiland Funeral Chapel with reimbursement to the county from the State VA of $835. Motion carried.
2015 ASSESSMENT NOTICES:
Shirley Ebsen, Director of Equalization, told the board the assessment notices will be on plain paper this year instead of postcards. There will be multiple notices on one sheet. These sheets will be mailed in a sealed envelope. This new process will sort by address not by individual. She told the board AG is figured by productivity-crop land will go up 15% and non-crop land will go up 25%. As of July 1, 2014 the rule of 150%, property that sold for 150% of the assessed value wasn't used in sales, did sunset. There will be many adjustments made in non-ag property. With 2015 assessments the entire county will be using the 2012 cost table. The assessment notices will be mailed by March 1.
TRAVEL REQUEST:
Tim Walburg, Sheriff, met with the board to discuss Grant Lanning, Deputy Sheriff/K9, attending a 3 day interdiction school (Operation Jetway) on May 5-7, 2015 at Minot ND. A deputy from Kingsbury County will also be attending and expenses can be shared. Motion by Wollmann, second by Hageman, to approve Lanning attend this school with Rocco. Motion carried.
U.S. MARSHALS SERVICE/CA:
Walburg told the board he has received an email from the United States Marshals Service Northern District of California requesting an EQS incorrect deposit to the Lake County Sheriff made in October of 2013. The deposit should have gone to Lake County California. States Attorney Giles stated the money should be returned and suggested paying from the contingency budget. Auditor Janke told the board no expenditures are charged against this line item but a transfer could be done at yearend. Motion by Bohl, second by Golden, to approve $2,347.03 be paid out of the commission budget to the U.S. Marshals Service, Northern District of California. Motion carried.
ZONING/PLAT:
Debra Reinicke, Zoning Officer, presented the following plat to the board.
Plat of G. Hemmer's fourth addition in the SW1/4 of section 25-T106N-R52W of the 5th p.m., Lake County SD. Motion by Golden, second by Wollmann, to approve the plat. Motion carried.
BOARD OF ADJUSTMENT/VARIANCE
Motion by Bohl, second by Hageman, to enter into a board of adjustment. Motion carried. Reinicke presented the following variance application to the board.
Thomas Hines/Kimberlee Hefner variance application—Lot 1A of the Peninsula Estates 2nd Addition, Parcel #2228, Lakeview Twp. Hines was present to discuss his variance application requesting a sideyard variance to build an addition/sunroom onto existing home. Motion by Golden, second by Bohl, to approve the variance application. Motion carried.
REGULAR SESSION:
Motion by Hageman, second by Bohl, to adjourn as a board of adjustment and return to the regular session. Motion carried.
MADISON CITY OFFICIALS/BYPASS ROAD:
Madison Mayor Roy Lindsay, Chad Comes, City Engineer, and Commissioner Mike Waldner appeared at the request of the commission to discuss the bypass road/CR#38. Chairman Pedersen stated that many issues have come up over the years on this bypass road and perhaps now is the time to transfer ownership to the city. Mayor Lindsay suggested a committee be formed to research

this. This has not been discussed with all members of the City Commission yet. Motion by Hageman, second by Wollmann, to appoint Dave Fedeler, Chris Giles, Ronald Golden, and Scott Pedersen to this committee to begin discussion on the future of the bypass/CR#38 road. Motion carried. Mayor Lindsay stated they would put this on their next agenda.

PAYROLL APPROVED:

Motion by Hageman, second by Bohl, to approve the payroll of February 2-15, 2015. Motion carried. COMMISSIONERS: $2,393.65; AUDITORS OFC: $4,721.91; TREASURERS OFC: $4,531.34; STATES ATTORNEY OFC: $6,195.60; GOVT BLDGS: $3,804.80; DIR EQUALIZATION OFC: $5,346.69; REGISTER DEEDS OFC: $3,011.25; VSO: $210.12; SHERIFF OFC: $10,629.46; JAIL: $5,431.07; EMA: $1,330.76; 911 COMM CENTER: $8,909.87; ROAD & BRIDGE: $17,981.55; CHN: $1,153.60; WIC: $420.24; EXTENSION: $1,392.81; WATER QUALITY: $1,371.21; ZONING; $1,640.80. GRAND TOTAL $80,476.73.

EXECUTIVE SESSION:

Motion by Wollmann, second by Hageman, to enter into executive session for personnel SDCL1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Hageman, second by Bohl, to return to the regular session. Motion carried. Chairman Pedersen announced that one personnel matter was discussed in executive session.

RESIGNATION/WIC-CHN ASSISTANT:

Motion by Hageman, second by Golden, to accept the resignation of Mary Hofman, WIC-CHN Assistant, effective today. Motion carried. Jen Fouberg, CHN, will contact a previous applicant for this open position.

REPORTS RECEIVED:

The board reviewed the following January 2015 reports and placed on file: Register of Deeds fees collected $8,491.00, Auditor's account with the Treasurer $6,180,248.11, Zoning & Drainage fees collected $417.00, and Sheriff fees collected $7,479.87.

TRAVEL REQUEST:

Dave Fedeler to attend Hwy short course on March 17-19, 2015 at Oacoma.

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen at 11:12 a.m. adjourned the meeting until March 3, 2015 at 9 a.m.

/s/Roberta Janke	/s/Scott Pedersen
ROBERTA JANKE	SCOTT PEDERSEN
Lake County Auditor	Chairman, Lake County Commission

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