LAKE COUNTY COMMISSION MINUTES
SEPTEMBER 1, 2015

The Board of Lake County Commissioners met in regular session on September 1, 2015 at 8 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Ronald Golden, Roger Hageman, and Kelli Wollmann. Absent: Scott Pedersen. Vice Chairman Hageman called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Golden, second by Wollmann, to approve the September 1, 2015 agenda. Motion carried.

MINUTES APPROVED:

Motion by Bohl, second by Golden, to approve the minutes of August 18, 2015. Motion carried.

PAYROLL APPROVED:

Motion by Wollmann, second by Bohl, to approve the payroll of August 17-30, 2015. Motion carried.

COMMISSIONERS: $4,291.21; AUDITORS OFC: $5,196.30; TREASURERS OFC: $4,531.34; STATES ATTORNEY OFC: $5,025.75; GOVT BLDGS: $4,222.40; DIR EQUALIZATION OFC: $5,629.60; REGISTER DEEDS OFC: $3,485.63; VSO: $210.12; SHERIFF OFC: $10,865.10; JAIL: $5,675.62; EMA: $1,330.76; 911 COMM CENTER: $6,359.88; ROAD & BRIDGE: $18,377.29; CHN: $1,153.60; WIC: $474.00; EXTENSION: $1,392.80; WATER QUALITY: $1,371.20; ZONING; $1,640.80. GRAND TOTAL $81,233.40.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke told the board two bills need to be added to this batch of accounts payable. EngineerSupply, laser level, $2,335.50 and Cole's Petroleum, fuel, $7,801.35. Motion by Bohl, second by Wollmann, to approve the following accounts payable (3). Motion carried.

Accounts Payable 8-21-15 General Withholding: Dakotaland Fed Cr Union, withholding, $247.00, Lake Co Treasurer, withholding, $11,505.26, **Treasurer:** Champaign County Sheriff, service, $82.00, **Gvt Bldg:** Northwestern Energy, service, $10.00, **Jail:** Northwestern Energy, service, $75.35, **SAR:** Northwestern Energy, service, $13.99, **Extension:** Northwestern Energy, service, $10.00, **Hwy Rd-Br:** Dakotaland Fed Cr Union, withholding, $325.00, Lake Co Treasurer, withholding, $5,059.11, Northwestern Energy, service, $11.13, **911 Comm:** Lake Co Treasurer, withholding, $1,726.90, Centurylink, service, $826.89, Itc, service, $115.55 **EMA:** Lake Co Treasurer, withholding, $293.69, **Flex Spending:** One Recipient, dependent care, $100.00, Grand Total: $20,401.87

Accounts Payable 8-21-15 Jail: Madison Community Hosp, void claim 2015-1318, ($1,553.46), **911 Comm:** Madison Community Hosp, void claim 2015-1318, ($206.00), **24/7:** Pharmchem Inc, void claim 2015-1244, ($625.00), Grand Total: ($2,384.46)

Accounts Payable 8-31-15 General Withholding: Aflac, Cancer/Int Care Prem, $2,045.22, Optilegra Inc, Sept 15 Upgrade Premium, $273.48, SD Retirement System, Aug 15 Collections, $6,134.47, SD Supp Retirement Plan, Aug 15 Collections, $1,720.00, Wellmark Bcbs of SD, Sept 15 Emp/Sp Ins Prem, $1,943.30, **Commissioner:** Optilegra Inc, Sept 15 Vision Premium, $35.76, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $474.39, Assurant Employee Benefit, Sept 15 Life Ins Premium, $32.33, Midcontinent Comm, service, $9.56, **Auditor:** SD Retirement System, Aug 15 Collections, $342.92, Optilegra Inc, Sept 15 Vision Premium, $26.82, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $948.78, Assurant Employee Benefit, Sept 15 Life Ins Premium, $23.85, Midcontinent Comm, service, $28.68, **Treasurer:** SD Retirement System, Aug 15 Collections, $559.97, Optilegra Inc, Sept 15 Vision Premium, $26.82, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $1,423.17, Assurant Employee Benefit, Sept 15 Life Ins Premium, $19.61, **St Atty:** SD Retirement System, Aug 15 Collections, $402.60, Optilegra Inc, Sept 15 Vision Premium, $17.88, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $474.39, Assurant Employee Benefit, Sept 15 Life Ins Premium, $23.85, Midcontinent Comm, service, $38.24, **Gvt Bldg:** SD Retirement System, Aug 15 Collections, $506.68, Optilegra Inc, Sept 15 Vision Premium, $17.88, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $948.78, Assurant Employee Benefit, Sept 15 Life Ins Premium, $23.85, Midcontinent Comm, service, $9.56, **DOE:** SD Retirement System, Aug 15 Collections, $675.54,

Optilegra Inc, Sept 15 Vision Premium, $35.76, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $1,897.56, Assurant Employee Benefit, Sept 15 Life Ins Premium, $31.80, Midcontinent Comm, service, $28.68, **ROD:** SD Retirement System, Aug 15 Collections, $389.81, Optilegra Inc, Sept 15 Vision Premium, $17.88, Assurant Employee Benefit, Sept 15 Life Ins Premium, $10.07, Midcontinent Comm, service, $19.12, **VSO:** SD Retirement System, Aug 15 Collections, $25.22, Optilegra Inc, Sept 15 Vision Premium, $1.34, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $71.16, Assurant Employee Benefit, Sept 15 Life Ins Premium, $1.19, **Sheriff:** SD Retirement System, Aug 15 Collections, $1,677.69, Optilegra Inc, Sept 15 Vision Premium, $26.82, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $2,846.34, Assurant Employee Benefit, Sept 15 Life Ins Premium, $55.65, **Jail:** SD Retirement System, Aug 15 Collections, $770.34, Optilegra Inc, Sept 15 Vision Premium, $26.82, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $1,897.56, Assurant Employee Benefit, Sept 15 Life Ins Premium, $29.68, Midcontinent Comm, service, $105.12, **Coroner:** Optilegra Inc, Sept 15 Vision Premium, $8.94, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $474.39, Assurant Employee Benefit, Sept 15 Life Ins Premium, $7.95, **SAR:** Midcontinent Comm, service, $9.56, **Support of Poor:** Midcontinent Comm, service, $9.56, **CHN:** SD Retirement System, Aug 15 Collections, $138.44, Optilegra Inc, Sept 15 Vision Premium, $8.94, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $474.39, Assurant Employee Benefit, Sept 15 Life Ins Premium, $7.95, **Extension:** SD Retirement System, Aug 15 Collections, $167.14, Optilegra Inc, Sept 15 Vision Premium, $8.94, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $474.39, Assurant Employee Benefit, Sept 15 Life Ins Premium, $7.95, Midcontinent Comm, service, $9.56, **Weed:** Midcontinent Comm, service, $9.56, **Water Quality:** SD Retirement System, Aug 15 Collections, $164.54, Optilegra Inc, Sept 15 Vision Premium, $8.94, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $474.39, Assurant Employee Benefit, Sept 15 Life Ins Premium, $7.95, Midcontinent Comm, service, $9.56, **Zoning:** SD Retirement System, Aug 15 Collections, $196.90, Optilegra Inc, Sept 15 Vision Premium, $8.94, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $474.39, Assurant Employee Benefit, Sept 15 Life Ins Premium, $7.95, Midcontinent Comm, service, $9.56, **Hwy Rd-Br:** Aflac, Cancer/Int Care Prem, $395.12, Lake County Treasurer, Adv Taxes, $87.00, Optilegra Inc, Sept 15 Upgrade Premium, $128.00, SD Retirement System, Aug 15 Collections, $2,383.65, SD Supp Retirement Plan, Aug 15 Collections, $230.00, Wellmark Bcbs of SD, Sept 15 Emp/Sp Ins Prem, $951.90, SD Retirement System, Aug 15 Collections, $2,291.62, Optilegra Inc, Sept 15 Vision Premium, $107.28, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $5,218.29, Assurant Employee Benefit, Sept 15 Life Ins Premium, $95.40, Sioux Valley Energy, Hwy 34 St Lights, $140.80, Midcontinent Comm, service, $9.56, **911 Comm:** Aflac, Cancer/Int Care Prem, $93.45, Optilegra Inc, Sept 15 Upgrade Premium, $54.60, SD Retirement System, Aug 15 Collections, $807.52, SD Supp Retirement Plan, Aug 15 Collections, $42.50, Wellmark Bcbs of SD, Sept 15 Emp/Sgl Ins Prem, $38.98, SD Retirement System, Aug 15 Collections, $763.46, Optilegra Inc, Sept 15 Vision Premium, $44.70, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $1,423.17, Assurant Employee Benefit, Sept 15 Life Ins Premium, $23.58, Midcontinent Comm, service, $9.56, Sioux Valley Energy, service, $87.38, **EMA:** Optilegra Inc, Sept 15 Upgrade Premium, $39.00, SD Retirement System, Aug 15 Collections, $214.85, SD Supp Retirement Plan, Aug 15 Collections, $25.00, SD Retirement System, Aug 15 Collections, $189.63, Optilegra Inc, Sept 15 Vision Premium, $7.60, Wellmark Bcbs of SD, Sept 15 Health Ins Premium, $403.23, Assurant Employee Benefit, Sept 15 Life Ins Premium, $6.76, Sioux Valley Energy, Lake sirens, $433.11, Midcontinent Comm, service, $9.56, Grand Total: $ 49,111.03

Accounts Payable 9-2-15 Commissioner: Pitney Bowes, postage lease, $1.06, **Election:** Pitney Bowes, postage lease, $13.78, **Judicial:** Leibel, Jay M, Crt Apt Atty Fees, $882.50, Parent, Philip R, Crt Apt Atty Fees, $324.00, Pesall, Noel Robert, Crt Apt Atty Fees, $861.00, De Castro Law Office, Aug/Final Pymt Pd Contract, $3,232.00, Certified Languages, interpreter service, $33.00, Deya Thorin Spanish, interpreter service, $706.00, Pitney Bowes, postage lease, $17.76, **Auditor:** Marco Inc, copier maint, $54.99, Office Peeps, supplies, $13.62, Pitney Bowes, postage lease, $47.17, Office Peeps, supplies, $431.36, **Treasurer:** Century Business Prod, copier maint, $37.50, Office Peeps, supplies, $222.75, Pitney Bowes, postage lease, $56.69, Bureau of Adm, July Bit billing,

$15.00, Office Peeps, supplies, $137.00, **St Atty:** Jencks, David, 1 Day, $120.00, Lewis, Paul M, Aug 12-14/Deputy St Atty, $612.00, Pitney Bowes, postage lease, $9.28, **Gvt Bldg:** Cole's Petroleum, gas, $100.58, Interstate Power Systems, generator repair, $1,679.95, Hillyard/Sioux Falls, supplies, $91.57, Porta Pros, rental, $120.00, Madison Ace Hardware, supplies, $280.33, J & S Tree Service, tree down-grind stump, $225.00, Timmer Supply, supplies, $377.58, City of Madison, util/FOD, $258.66, Shred-It USA, service, $102.03, **DOE:** Cole's Petroleum, gas, $54.80, The Schneider Corporation, parcel updates, $612.00, Century Business Prod, copier maint/usage, $41.48, Pitney Bowes, postage lease, $48.23, Office Peeps, supplies, $107.84, **ROD:** Marco Inc, copier maint, $45.56, Office Peeps, supplies, $1.68, Pitney Bowes, postage lease, $16.70, Bureau of Adm, July Bit billing, $5.00, **VSO:** Pitney Bowes, postage lease, $.53, **Sheriff:** Gall's Llc, supplies, $137.47, Office Peeps, supplies, $31.16, Pitney Bowes, postage lease, $18.55, SD Sheriffs' Association, conf reg, $85.00, Cole's Petroleum, gas, $1,547.99, **Jail:** Davison Co Sheriff's Ofc, female housing, $270.00, Office Peeps, supplies, $77.36, Neve's Uniforms & Equip, uniforms, $41.45, **SAR:** City of Madison, utilities, $162.60, Outer World, vinyl reflection, $260.00, **Support of Poor:** Pitney Bowes, postage lease, $1.06, **CHN:** Marco Inc, copier maint, $66.30, Pitney Bowes, postage lease, $20.67, **M I Board:** Lincoln County Treasurer, MI hearing, $9.00, Oftedal, Abby, MI hearing, $180.00, Minnehaha County Auditor, MI hearings, $162.00, **Extension:** Marco Inc, copier lease, $258.59, Loopy's Dollar Store, supplies, $31.00, Stade, Amanda, mileage/tvl exp, $203.19, City of Madison, utilities, $470.10, Leader Printing, supplies, $90.00, Stade, Amanda, supplies, $42.29, **Weed:** Cole's Petroleum, gas, $48.93, Timmer Supply, supplies, $39.00, **Water Quality:** Pitney Bowes, postage lease, $.53, Maursetter, John, mileage/complaints, $87.78, **Zoning:** Century Business Prod, copier maint/usage, $41.48, Pitney Bowes, postage lease, $10.60, **Hwy Rd-Br:** One Recipient, Cdl reimb, $5.00, Madison Daily Leader, publishing, $113.64, Anderson-Crane Rubber Co, supplies, $107.70, Aramark Uniform Services, service, $51.76, Baldwin Supply Co, supplies, $458.23, Bierschbach Equipment, supplies, $329.40, Cole's Petroleum, solvent, $59.58, Fastenal, supplies, $23.04, Old Dominion Brush, broom/challenger, $667.36, Sheehan Mack Sales, supplies, $448.02, Stan Houston Equipment, marking paint, $80.08, Cole's Petroleum, gas, $5,970.77, City of Madison, utilities, $471.72, Merchants Capital Resource, motor grader lease pymts, $89,158.40, EngineerSupply, laser level, $2,335.50, **911 Comm:** Language Line Services, July service, $90.00, Office Peeps, supplies, $42.42, Pitney Bowes, postage lease, $1.06, **EMA:** Pitney Bowes, postage lease, $1.33, Cole's Petroleum, gas, $78.28, **24/7:** Corrisoft Llc, Gps bracelets, $1,026.00, Intoximeters, mouthpiece, $1,000.00, Pharmchem, Aug supplies, $243.20, **Law Library:** Thomson Reuters-West, NW Reporter, $275.75, **Adv Taxes:** Lake Co Treasurer, $873.36, **Flex Spending:** One Recipient, $289.75, Grand Total: $120,593.43

EXECUTIVE SESSION:

Motion by Golden, second by Wollmann, to enter into executive session for personnel matters SDCL 1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Bohl, second by Wollmann, to return to the regular session. Motion carried.

PERSONNEL MATTERS:

Motion by Golden, second by Wollmann, to table 4 personnel matters discussed in executive session until the executive session later in this meeting. Motion carried.

911/PERSONNEL:

Julie Wegener, 911 Comm Supr., met with the board to discuss the applications received for the full-time and part-time positions in her office. The board suggested including the 911 trainer with the interviewing. The board discussed the 2016 raises suggested by Wegener at the last meeting. Motion by Golden, second by Bohl, to approve 3% plus $1 an hour raises for 911 employees for 2016. Motion carried.

2nd READING/ORDINANCE 15-61:

Vice Chairman Hageman read Ordinance 15-61, an ordinance imposing an increased wheel tax in Lake County and for the repeal of Ordinance #04-42 and all ordinances in conflict herewith. Motion by Bohl, second by Wollmann, to approve second reading and adopt Ordinance 15-61. Motion carried. This ordinance will be published on Sept 3rd and Sept 10th and will become effective on Sept 30th.

RESOLUTION 15-16:

Vice Chairman Hageman read Resolution 15-16, Wheel Tax Apportionment. Motion by Golden, second by Bohl, to approve the vice chairman sign Resolution 15-16. Motion carried.

RESOLUTION 15-16

WHEEL TAX APPORTIONMENT

WHEREAS, the Lake County Board of Commissioners did enact an ordinance, specifically Ordinance #15-61, imposing an increased Wheel Tax in Lake County as provided per SDCL 32-5A-1, and;

WHEREAS, this Wheel Tax will be charged at a rate of Five Dollars ($5.00) per vehicle wheel, not to exceed the maximum Sixty Dollars ($60.00) per vehicle beginning with all vehicles eligible for license renewal in January 2016, and all subsequent months.

WHEREAS, the Wheel Tax may only be assessed and collected once during the calendar year on each registered motor vehicle and a motor vehicle which is licensed for a period of time less than twelve (12) months, and wheel taxes shall be prorated on a monthly basis in Lake County; and

WHEREAS, SDCL 32-5A-2 states the proceeds from the tax created shall be retained by the county and deposited in the County Road and Bridge fund, and the revenue may be used only for highway and bridge maintenance and construction. The Board of County Commissioners shall by resolution, establish a means of distributing the revenue generated among the County and the Municipalities and Townships located within the County.

NOW THEREFORE, BE IT RESOLVED that the Wheel Tax collected for 2016 and each year thereafter, will be apportioned between the municipalities and townships as follows:

Ten Percent (10%) of the total revenue based on the total collections per fiscal year from the Wheel Tax shall be distributed among the townships on a miles of road basis. One Dollar ($1.00) shall be distributed to the municipalities as they are able to gain revenue from sales tax where counties and townships may not.

Lake County shall retain 90% of all Wheel Tax revenue.

Distribution of revenue for the townships shall be based on the total number of maintained miles of road certified to the county auditor by each township located within Lake County. Said Wheel Tax will be distributed monthly by the county auditor.

Voting aye: Bohl, Golden, Hageman, and Wollmann Voting nay: none

Enacted this 1st day of September 2015.

/s/Roger Hageman

Vice Chairman

LAKE COUNTY BOARD OF COMMISSIONERS

ATTEST:

/s/Roberta Janke

LAKE COUNTY AUDITOR

2016 PROVISIONAL BUDGET:

This being the day and time as per advertisement, the board reviewed the 2016 provisional budget. Auditor Janke reviewed the utility values which did not increase the valuation growth percentage for Lake County for 2016. The growth is 1.79% and CPI is 1.5% for 2015 pay 2016 taxes.

MOTOR GRADERS/SEALED BIDS:

Dave Fedeler, Hwy Supt., was present to discuss the sealed bid opening for three motor graders held on August 24th. There were no bids received for the motor graders. A meeting was held with Fedeler, Debbie Rowley, Commissioner Hageman, and Auditor Janke to discuss the balloon payment of $405,000 due and financing these motor graders locally. The details on this loan will be worked out when the payoff is determined. A line for motor grader purchase of $116,000 has been added to the 2016 budget.

2016 PROVISIONAL BUDGET:

Fedeler also discussed the equipment purchases in 2016 for an overlay machine (financed for 5 years), payoff the roller, mower, pup, and payoff the small tractor. Auditor Janke told the board the CHN Dept asked for Sierra Steidl-Jenson 100% Community Health Nurse Office Manager. That Department also requested Mandi Anderson 16 hours WIC and 10 hours Welfare Director each week. The board agreed to $15 an hour for Sierra Steidl-Jenson, full-time CHN office manager. The board agreed to $13 an hour for Amanda Anderson at 16 hours WIC and 10 hours Welfare Director. The board discussed combining the Environmental & Code Enforcement and Zoning office to include one department head and one part-time clerical position. Auditor Janke is to adjust the 6 departments involved with these changes.

WELFARE/INDIGENTS:

Sierra Steidl-Jenson, Welfare Director, met with the board to discuss two indigents.

INDIGENT 15-18: Motion by Wollmann, second by Bohl, to deny medical assistance to Indigent 15-18 based on unable to determine medical indigency as defined by SDCL 28-13-1.3. Motion carried.

INDIGENT 15-19: Motion by Bohl, second by Golden, to deny medical assistance to Indigent 15-19 based on no notice of hospitalization was received SDCL 28-13-34. Motion carried.

SD DOT/CHANGE ORDER:

The board reviewed SD Dept of Transportation construction change order #3 on the county's recreational trail/bike path. The quantity of asphalt concrete composite was adjusted to 40.30 less at $87/ton resulting in a reduction of $3,506.10. Motion by Golden, second by Bohl, to approve the vice chairman sign change order #3. Motion carried.

MEETINGS ATTENDED:

Commissioner Wollmann attended the Library Board meeting and the Chamber Education Mixer. Commissioner Bohl attended the Chamber Education Mixer, ICAP executive meeting, and will be attending the ECCO meeting tonight. Vice Chairman Hageman attended the EDWDD meeting.

PROPOSED BUILDING COMMITTEE:

Shane Fry, Bldgs & Grounds Supt., and Sheriff Tim Walburg met with the board to discuss forming a building committee. Chairman Pedersen has been involved with forming this committee. The primary focus is the public safety building. The P.S. building was built in 1976. The committee would identify problems and prioritize repairs. Commissioners Wollmann and Hageman agreed to be on the committee. One employee from each floor/department was suggested for this committee. Fry will make contacts to see who would like to be on this committee.

EXECUTIVE SESSION:

Motion by Wollmann, second by Golden, to enter into executive session for contractual matters, proposed and pending litigation SDCL 1-25-2(3) and personnel SDCL 1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Wollmann, second by Bohl, to return to the regular session. Motion carried. Vice Chairman Hageman announced that 1 contractual matter, 3 litigation matters, and four personnel matters were discussed in executive session.

TEMP DEPUTY ST ATTY:
Motion by Golden, second by Bohl, to compensation David Jencks at the rate of $90 per hour to finish out and complete conflict cases as a temporary Deputy State's Attorney. Motion carried.

2016 BUDGET ITEMS:

ENVIRONMENTAL & CODE ENFORCEMENT:
Motion by Golden, second by Bohl, to dissolve and eliminate the Environmental & Code Enforcement position held by John Maursetter effective December 19, 2015 and shift those duties to the Planning and Zoning office. Motion carried.

CHN OFFICE MANAGER:
Motion by Golden, second by Wollmann, to approve Sierra Steidl-Jenson as full-time Community Health Nurse Office Manager effective 12-21-15 at $15 per hour. Motion carried.

WIC/WELFARE/ZONING ASSISTANT:
Motion by Wollmann, second by Bohl, to approve Amanda Anderson as 16 hours WIC, 10 hours welfare, and 14 hours zoning assistant each week beginning December 21, 2015 at $13 per hour, full-time position with benefits. Motion carried.

TRAVEL REQUESTS:
Glenda Blom to attend the State Fair for judging/clerk duties on September 2 and 4 at Huron SD.
John Maursetter to attend the Mayors Big Sioux River Water Summit on September 10th at Brookings SD.
Debra Reinicke to attend FEMA's LOMA/LOMR workshop on September 15 at Sioux Falls.

ADJOURNMENT:
There being no further business to come before the board, Vice Chairman Hageman at 11:25 a.m. adjourned the meeting until September 22, 2015 at 8 a.m.

/s/Roberta Janke	/s/Roger Hageman
ROBERTA JANKE	ROGER HAGEMAN
Lake County Auditor	Vice Chairman, Lake County Commission

Published at the total approximate cost of $