LAKE COUNTY COMMISSION MINUTES
DECEMBER 15, 2015

The Board of Lake County Commissioners met in regular session on December 15, 2015 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Ronald Golden, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Hageman, second by Bohl, to approve the agenda of December 15, 2015. Motion carried.

MINUTES APPROVED:

Motion by Golden, second by Wollmann, to approve the minutes of December 1, 2015. Motion carried.

CORRECTION/NOVEMBER 17 MINUTES:

Auditor Janke told the board the location for the culvert replacement in Concord Twp should be section 27 instead of section 24 in the November 17 minutes. Motion by Golden, second by Wollmann, to correct the minutes of November 17, 2015. Motion carried.

PAYROLL APPROVED:

Motion by Bohl, second by Wollmann, to approve the payroll of November 23-December 6, 2015. Motion carried. COMMISSIONERS: $4,291.21; AUDITORS OFC: $5,196.30; TREASURERS OFC: OFC: $5,701.37; REGISTER DEEDS OFC: $3,485.63; VSO: $210.13; SHERIFF OFC: $12,081.42; JAIL: $7,244.32; EMA: $1,330.77; 911 COMM CENTER: $10,493.46; ROAD & BRIDGE: $19,628.07; CHN: $1,153.60; WIC: $474.00; EXTENSION: $1,392.81; WATER QUALITY: $1,371.20; ZONING; $1,640.80. GRAND TOTAL $91,372.32.

2015 LONGEVITY PAYROLL:

Motion by Hageman, second by Bohl, to approve the 2015 longevity payroll. Motion carried. AUDITORS OFC: $1,740.00; TREASURERS OFC: $1,620.00; STATES ATTORNEY OFC: $1,380.00; GOVT BLDGS: $900.00; DIR EQUALIZATION OFC: $2,220.00; REGISTER DEEDS OFC: $1,800.00; SHERIFF OFC: $1,320.00; JAIL: $900.00; 911 COMM CENTER: $1,680.00; ROAD & BRIDGE: $6,420.00; EXTENSION: $900.00; ZONING: $900.00. GRAND TOTAL $21,780.00.

APPROVE ACCOUNTS PAYABLE:

Auditor Janke told the board the 2015 witness fees printout is on their desk. Motion by Wollmann, second by Hageman, to approve the following accounts payable (2). Motion carried.

Accounts Payable 12-11-15 General Withholding: Dakotaland Fed Cr Union, withholding, $247.00, Lake Co Treasurer, withholding, $14,249.96, **Gvt Bldg:** Verizon Wireless, Service, $28.46, **Sheriff:** City of Madison, SRO Pymt, $12,500.00, SD Dept of Revenue, Bl Alcohols, $210.00, **Dev Disabled:** SD Dept of Revenue, HSC pymt, $1,200.00, **Weed:** Verizon Wireless, Service, $28.46, **Water Quality:** Verizon Wireless, Service, $38.88, **Hwy Rd-Br:** Dakotaland Fed Cr Union, withholding, $325.00, Lake Co Treasurer, withholding, $5,067.96, Verizon Wireless, Service, $56.91, **911 Comm:** Lake Co Treasurer, withholding, $2,720.35, Itc, Service, $115.55, Verizon Wireless, Service, $58.88, **EMA:** Lake Co Treasurer, withholding, $263.45, Verizon Wireless, Service, $63.88, **St Remittance:** SD Dept of Revenue, Nov Fees, $265,063.30, **Flex Spending:** One Recipient, Dependent Care, $200.00, **M&P Fund:** SDACO, Rod Fees, $296.00, Grand Total: $302,734.04

Accounts Payable 12-16-15 Commissioners: One Recipient, Deductible Reimb, $750.00, Pizza Ranch, Safety luncheon, $183.87, Madison Daily Leader, publishing, $464.31, Infotech Solutions, Email, $3.00, **Elections:** First Bank & Trust, Tvl-Pierre, $90.00, Infotech Solutions, Maint, $60.00, **Judicial:** Pesall, Noel Robert, Crt Apt Atty fees, $1,101.00, Stanford, Lori, Crt Apt Atty fees, $2,994.36, Parent, Philip R, Crt Apt Atty fees, $909.00, Nipe, Chris A, Crt Apt Atty fees, $1,749.66, O'Kane, Angela, Crt Apt Atty fees, $180.98, A To Z World Languages, Interpreter Service, $150.00, Kolda, Kyle, Witness Fee/Mileage, $67.88, Sexton, Angie, Witness Fee/Mileage, $25.04, First Bank & Trust, Cables/Microphones-Phone Sys, $56.57, **Auditor:** Software Services, Service, $400.00, Marco Inc, Copier Maint, $54.99, Infotech Solutions, Email/Maint, $99.00, Lake County Treasurer, Ach Chg, $44.88, Bureau of Adm, Long Distance/Fax Calls, $1.91, **Treasurer:** Software Services, Service,

$540.00, First Bank & Trust-Madison, Deposit Slips, $105.05, Office Peeps, supplies, $87.52, Bureau of Adm, Long Distance/Fax Calls, $8.23, Office Peeps, supplies, $73.40, Bureau of Adm, Long Distance/Fax Calls, $3.12, Office Peeps, supplies, $100.90, **St Atty:** Jencks, David, St Atty Fee, $751.50, Infotech Solutions, Email/Maint, $163.50, Office Peeps, supplies, $468.50, de Castro, Manuel, cell phone reimb, $120.00, Bureau of Adm, Long Distance/Fax Calls, $7.68, **Gvt Bldg:** Infotech Solutions, Email/Maint, $33.00, Campbell Supply, supplies, $4.00, First Bank & Trust, Battery Candles, $86.35, Grainger, parts, $15.92, Hillyard/Sioux Falls, supplies, $358.86, Kolorworks, Paint, $94.77, Lake County Intl, parts, $26.54, Madison Ace Hardware, supplies, $283.64, Timmer Supply, supplies, $66.33, Bud's Clean Up Service, Service, $172.13, City of Madison, Utilities, $1,540.75, Shred-It USA, Service, $93.65, Carquest Auto Parts, parts, $3.52, Sturdevant's Auto Parts, part, $17.46, **DOE:** Software Services, Service, $120.00, Infotech Solutions, Email/Maint, $192.00, Campbell Supply, supplies, $19.99, Bureau of Adm, Long Distance Calls, $.25, Pulford's Auto Parts, part, $6.10, **ROD:** Infotech Solutions, Email/Maint, $66.00, Bureau of Adm, Long Distance Calls, $.35, **VSO:** First Bank & Trust, USB Card Reader, $251.13, Bureau of Adm, Long Distance/Fax Calls, $4.35, Infotech Solutions, Email/Maint, $9.90, **IT:** Infotech Solutions, Backup/Maint, $670.00, **Sheriff:** Madison Community Hosp, Bl Alcohols, $680.00, Steve's Tire & Service, towing service, $103.50, Lake Veterinary Clinic, service, $86.00, Infotech Solutions, Email/Maint, $399.75, Gall's Llc, uniforms, $93.56, Office Peeps, supplies, $47.90, Great Western Bank, Gas/Training-Pierre, $60.71, Carquest Auto Parts, parts, $44.09, Sturdevant's Auto Parts, parts, $82.40, Wash & Ride, service, $5.50, **Jail:** Madison Community Hosp, prisoner care, $128.00, Minnehaha Co Regional, Juv Housing, $4,335.00, Infotech Solutions, Email/Maint, $141.00, Madison Ace Hardware, supplies, $30.77, Timmer Supply, supplies, $146.92, City of Madison, Utilities, $1,406.29, Bureau of Adm, Long Distance/Fax Calls, $49.92, Sunshine Foods, Prisoner Meals, $4,287.07, **Coroner:** Sanford Health Service, Autopsies, $4,522.02, **SAR:** Infotech Solutions, Email, $3.00, Classic Corner, Diesel, $90.25, **Support of Poor:** Infotech Solutions, Email/Maint, $33.00, Senior Companions of SD, 4th Qtr Allotment, $500.00, Lake Co Food Pantry, 4th Qtr Allotment, $618.00, **CHN:** Marco Inc, Copier Maint, $66.30, **Ambulance:** Madison Community Hosp, 4th Qtr Allotment, $5,500.00, **Care of Aged:** Interlakes Comm Action, 4th Qtr Allotment, $2,500.00, East Dakota Transit, 4th Qtr Allotment, $3,000.00, **Dev Disabled:** Ecco Inc, 4th Qtr Allotment, $625.00, **Drug Abuse:** Community Counseling Svc, 4th Qtr Allotment, $2,092.50, **Mental Health:** Community Counseling Svc, 4th Qtr Allotment, $2,092.50, **MI Board:** Lewis & Clark Bhs, MI Service, $640.00, Lewno, Lucy, MI Service, $148.99, Oftedal, Abby, MI Hearing, $180.00, Andersen, Norma, MI Hearing, $15.00, Swanda, Karen, MI Hearing, $15.00, Larson, Dana J, MI Crt Apt Atty fee, $186.00, Mikelson, Gary, MI Crt Apt Atty fee, $185.96, Youngberg, Luci, MI Crt Apt Atty fee, $187.32, **Public Library:** Madison Public Library, 4th Qtr Allotment, $3,750.00, **Historical Museum:** Smith-Zimmermann Museum, 4th Qtr Allotment, $750.00, **Extension:** US Post Office, Stamps, $217.00, SDSU Extension Service, Mileage-Huron, $72.52, Stade, Amanda, Mileage, $203.66, Bureau of Adm, Long Distance/Fax Calls, $9.56, Infotech Solutions, Email, $3.00, Bud's Clean Up Service, Service, $172.32, First Bank & Trust, Day with Santa Supplies, $299.40, Daisy Outdoor Products, Training Kits, $469.75, Stade, Amanda, Clipboards, $30.72, **Cons Dst:** Lake County Cons District, 4th Qtr Allotment, $16,773.75, **Weed:** Graham Tire Sf North, Tires, $1,872.00, City of Madison, Water, $403.77, Cummins Central Power, parts, $314.02, SD Assn Weed/Pest Supr, Regs, $50.00, Infotech Solutions, Email, $3.00, **Water Quality:** Infotech Solutions, Email/Maint, $33.00, Bureau of Adm, Long Distance Calls, $1.40, First Bank & Trust, Mapping License, $1,519.95, **Zoning:** First District Assn, 4th Qtr Allotment, $4,495.56, Aldrich, Joseph, Mtg/Mileage, $38.44, Anderson, Gene, Mtg/Mileage, $43.48, Bickett, Donald, Mtg/Mileage, $43.48, Jerlow, R Douglas, Mtg/Mileage, $35.08, Madison Daily Leader, publishing, $12.20, Infotech Solutions, Email/Maint, $70.50, Bureau of Adm, Long Distance Calls, $6.44, Infotech Solutions, LED Monitors, $399.98, **Economic Dev/Tourism:** Lake Area Improvement Corp, 4th Qtr Allotment, $6,250.00, Prairie Historical Society, 4th Qtr Allotment, $750.00, **Hwy Rd-Br:** One Recipient, Deductible Reimb, $750.00, Avera Occupational, Cdl Testing, $109.80, Madison Daily Leader, publishing, $20.24, Carquest Auto Parts, Labor, $2.00, Lake County Intl, Labor, $310.51, Aramark Uniform Services, Service, $60.78, Butler Machinery Co, parts, $12.81, Carquest Auto

Parts, parts, $75.47, F & M Coop, O-ring, $32.00, Helena Chemical Co, Tordon, $130.00, Lake County Intl, service/part, $101.95, Madison Ace Hardware, supplies, $24.49, Michael Johnson Const, Snow Sand, $1,203.54, Pulford's Auto Parts, parts, $48.46, Sturdevant's Auto Parts, parts, $10.49, Timmer Supply, supplies, $21.92, Aramark Uniform Services, Service, $60.78, Campbell Supply, supplies, $113.98, City of Madison, Water, $338.11, John Deere Financial, parts, $147.78, Cole's Petroleum, oil, $315.20, Truenorth Steel, Culverts, $2,924.12, Ww Tire Service, Tires, $3,900.00, Xcel Energy, Util/Ramona, $14.02, Bureau of Adm, Long Distance/Fax Calls, $6.30, Infotech Solutions, Email/Maint, $66.00, Lyle Signs, Post/Bolt/Rivets, $636.50, SD Dept of Transportation, Pavement Markings, $21,801.28, **911 Comm:** Madison Community Hosp, Physical Exam, $128.00, Infotech Solutions, Email/Maint, $66.00, Triotel Communication, Service, $169.53, Bureau of Adm, Long Distance Calls, $4.40, First Bank & Trust, Wireless Keyboard w/Mouse, $366.86, **EMA:** Infotech Solutions, Email, $59.10, First Bank & Trust, Toner, $80.79, Madison Ace Hardware, supplies, $9.99, Cedar Shore Resort, Lodging, $101.95, First Bank & Trust, Tvl Exp, $60.21, Bureau of Adm, Long Distance Calls, $12.43, **Domestic Abuse:** Domestic Violence Network, 4th Qtr Allotment, $885.00, **24/7:** Pharmchem, supplies, $743.20, Grand Total: $126,302.03

Accounts Payable 12-16-15 Judicial: WITNESS-JUROR-APPEARANCE FEES/MILEAGE: Aldridge, Michael, $10.74, Anderberg, Todd, $19.62, Anderson, William, $24.80, Caldwell, Terissa, $10.74, Callies, Ladonna, $15.18, Fischer, Michael, $19.62, Hegdahl, Arnold, $10.74, Hegdahl, Burnell, $11.48, Henry, Jeffrey, $11.48, Hueners-Nelson, Deana, $10.74, Ingalls, Jacqulyn, $15.18, Laisy, Marilyn, $13.70, Leighton, Brian, $12.96, Lewis, Kristi, $18.88, Lund, Theresa, $10.74, Olson, Dennis, $10.74, Parks, Stanley, $10.74, Reagle, Tracy, $13.70, Richter, William, $10.74, Seitz, Brian, $11.48, Simmer, Tasha, $10.74, Slaughter, Freda, $10.74, Smith, Joyce, $22.58, Summerer, Robert, $15.92, Thrun, Kathy, $10.74, Vandenhemel, Genevieve, $10.74, Wettlaufer, William, $26.28, Williams, Todd, $10.74, Wolff, Robin, $10.74, Grand Total: $403.22

BUDGET SUPPLEMENT 2015-10:

Auditor Janke told the board the grant reimbursement of $2,374.80 was received for the juvenile justice and delinquency prevention Title II grant program. This money needs to be supplemented to the jail budget/juvenile line (10100X4242212) of the expense budget and other Federal grants (10100R3319900) in the revenue budget. Motion by Golden, second by Bohl, to approve Automatic budget supplement 2015-10. Motion carried.

BUDGET SUPPLEMENT 2015-11:

Auditor Janke told the board the grant reimbursement of $59,119.82 was received for the HLS grant records management system. This money needs to be supplemented to the sheriff budget/grant line (10100X4351211) and FEMA Grant/public assistance (10100R3310200) in the revenue budget. Motion by Golden, second by Wollmann, to approve Automatic budget supplement 2015-11. Motion carried.

2016 CHS CONTRACT:

The board reviewed the 2016 consultant contract/letter of agreement for the provision of community health services between Lake County and the SD Dept of Health. The county will pay $10,300 for community health nursing services. Motion by Hageman, second by Bohl, to approve the chairman sign the contract. Motion carried.

FUEL QUOTES:

The board reviewed the following fuel quotes of 12-9-15: Cole’s Petroleum ethanol 1.5370, #1 diesel fuel 1.5480 and #2 diesel fuel 1.2740; F&M Coop ethanol 1.513, #1 diesel fuel 1.540, and #2 diesel fuel 1.294; Stern Oil ethanol 1.4971, #1 diesel fuel $1.5653 and #2 diesel fuel 1.2815. Motion by Bohl, second by Hageman, to approve the low quote of Stern Oil. Motion carried.

ASPHALT TANDEM DRUM ROLLER:

As per advertisement, the bids for a 2014 or newer asphalt tandem drum roller with less than 50 hours on machine were opened on December 7, 2015 at 9:30 a.m. Dave Fedeler, Hwy Supt., was

present for bid opening and for this awarding. The board reviewed the following bids: RDO Equipment Co., $94,500, Butler Machinery Co., $80,967, and Titan Machinery $84,082.
Motion by Golden, second by Bohl, to approve the bid of Butler Machinery Co., $80,967. Motion carried.

MEETINGS ATTENDED:

Commissioner Bohl attended City and County planning meetings and the County Christmas luncheon. Commissioner Hageman attended a jail building committee meeting and EDWDD meeting.

EM/VSO-MONTHLY REPORT:

Doug Huntrods, Emergency Manager and Veterans Service Officer, met with the board for his monthly report. He discussed the following for VSO: painted the sign at Towles Cemetery and a few monuments need repair or replacement, assisted 10 Veterans, the Korean War medals will be presented on January 12, 2016 at 2:30 p.m. at Pierre and a similar ceremony will take place in Lake County, and attended the Veterans Legislative Review. He discussed the following for Emergency Management: attended Tri-State and regional meetings where siren policies and SLA objectives concerning radio security were discussed, wants to be included in the reorganization of office space on the 4th floor, attended two house fires where light sets were used, attended the safety conference, and researching details of eligibility for HMGP/Predisaster grants.

VETERANS SERVICE OFFICER:

The current appointment of our Veterans Service Officer is about to expire. In accordance with SDCL 33A-1-22, re-appointment will need to be for a period of four years, through the first Monday in January 2019. Motion by Golden, second by Wollmann, to approve Douglas Huntrods, VSO, for a four year appointment. Motion carried.

BLDGS & GROUNDS:

Shane Fry, Bldgs and Grounds Supt., met with the board for his monthly report. He discussed the following: plumbing repairs done at Hwy Dept., deep cleaning at the extension office, 3rd floor waxed at the courthouse, main sani line coming into the courthouse was augured, the engineering for the 2016 plumbing project at the courthouse will cost $10,000, sani line in public safety building backed up, and preparing for the electrical 911 Next Gen project.

ENVIRONMENTAL & CODE ENFORCEMENT:

John Maursetter, Environmental & Code Enforcement Officer, met with the board for his last monthly report. He discussed the following: 2 active nuisance complaints, and 1 active zoning complaint, organized files with Zoning Officer, lidar moved to external hard drive, maps and files moved to laptop all categorized, wrote GIS explanations of files on drive, hard copies lying next to GIS computer, prepared a chart (lidar data) what the data blocks are named. Commissioner Golden discussed a drainage complaint at Sunset Harbor with Maursetter. Chairman Pedersen thanked Maursetter for his years of service to Lake County.

ZONING/PLATS & COND USE/VARIANCE:

Debra Reinicke, Zoning Officer, presented the following plats to the board.
Commissioner Golden asked that the Plat of Alphabit Acres be tabled until December 30th.
Plat of Lot 1 of Alphabit Acres Addition in the NW1/4 of Section 12, Township 105 north, Range 51 west of the 5th p.m. in Lake County, SD. Motion by Golden, second by Bohl, to table the plat until December 30th. Motion carried.
Plat of Wentworth Line Addition located in Line Tract 4 in Govt Lots 3 and 4 and the Southeast ¼ of the Northeast ¼, Section 30, T106N, R51W of the 5th p.m., Lake County SD, excepting therefrom Tracts A, B, and C in Line Tract 4; also excepting therefrom Tract K of Block 14 of Wentworth Park; also excepting therefrom Lot A, McCleerey's Wentworth Park Addition and also excepting therefrom Lot H-1 lying in Line Tract 4, all lying in Section 30, T106N, R51W of the 5th p.m., Lake County SD. Motion by Golden, second by Hageman, to approve the plat. Motion carried.

Plat of Lot 2B Black's Addition a subdivision of Lot 2 of Black's addition in the NW ¼ of Section 6, T106N, R53W, 5th p.m. Lake County SD. Motion by Bohl, second by Hageman, to approve the plat. Motion carried.

BOARD OF ADJUSTMENT:

Motion by Hageman, second by Wollmann, to enter into a board of adjustment. Motion carried.

CAMRIDGE COLONY/COND USE-VARIANCE:

Reinicke presented the applications of Camridge Colony for a conditional use and variance. Legal description—E1/2 section 12-108-51, Summit Twp., Lake County SD. Gary Hofer and Bryan Friedrichsen, PE Dakota Environmental Inc. were present to discuss starting a CAFO (confined animal feeding operation), Class B (cattle)**.** Timothy Harvey and Daniel Beinhorn brought concerns to the planning board on the distance from the CAFO and a private well on their property. A landowner agreement between Harvey, Beinhorn, and Cambridge Colony has been prepared but not signed by the parties. Friedrichsen told the board this is an open lot with full containment. This project is subject to DENR standards. Friedrichsen stated there is a great deal of separation between surface and aquifer that the neighbors well is on. Hofer stated they looked for the best feasible place for this CAFO and didn't know this well was there. Motion by Wollmann, second by Bohl, to approve the variance application for Camridge Colony. Motion carried. Motion by Hageman, second by Bohl, to approve the conditional use for Cambridge Colony contingent upon DENR approval. Motion carried.

REGULAR SESSION:

Motion by Golden, second by Wollmann, to adjourn as a board of adjustment and return to the regular session. Motion carried.

CANINE PROGRAM AWARD:

Sheriff Tim Walburg met with the board to thank a business that supports the Lake County canine program. He presented an award to Bill Ouverson, Lake Veterinary Clinic. Ouverson donates his veterinary service, any labor related expense, for Rocco's care. Grant Lanning, Deputy Sheriff, was also present with Rocco. Another award to Campbell Supply will be presented in the future.

2015 SALES RATIO/YEAREND REPORT:

Shirley Ebsen, Director of Equalization, met with the board to present a power point on 2015 yearend sales ratios and productivity data. For 2015 pay 2016 assessments, projected top dollar cropland value is $3,664 an acre and grassland is $2,224.34. She has contacted the Dept of Revenue requesting a grassland easement adjustment. She did have a sale in 2015 with a grassland easement on the property. There were 187 non ag sales in Lake County with an overall median of 75.5%. The Director is required to have the median level of assessment at eighty-five percent of market value. She stated many adjustments will be needed. In analyzing depreciation, she told the board she has depreciated property more than the sales support.

COUNTY WELFARE/INDIGENTS:

Sierra Heppler, Welfare Director, and Amanda Anderson, WIC Assistant, presented the following applications to the board.

INDIGENT 15-26: Motion by Wollmann, second by Bohl, to deny medical assistance to Indigent 15-26 based on unable to determine medical indigency as defined by SDCL 28-13-1.3. Motion carried.

INDIGENT 15-36: Motion by Golden, second by Hageman, to approve burial costs for Indigent 15-36 with Weiland Funeral Home for $895. Motion carried.

JAIL ADMINISTRATOR POSITION:

Sheriff Walburg discussed the new hire for the jail administrator position. This is a new position in the jail. Motion by Wollmann, second by Hageman, to approve the hire of Darci Gebers at $20.00 per hour effective January 4, 2016. Motion carried. This position needs to be added to the wage scale.

NOVEMBER 2015 REPORTS:

The following reports for November 2015 were reviewed and placed on file: Register of Deeds fees collected $7,479.50, Auditor's account with the Treasurer $8,062,847.85 in all accounts, Zoning & Drainage fees collected $1,247.00, and Sheriff fees collected $17,755.69.

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen at 10:56 a.m. adjourned the meeting until December 30, 2015 at 9 a.m. for yearend business only.

/s/Roberta Janke	/s/Scott Pedersen
ROBERTA JANKE	SCOTT PEDERSEN
Lake County Auditor	Chairman, Lake County Commission

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