LAKE COUNTY COMMISSION MINUTES
May 17, 2016

The Board of Lake County Commissioners met in regular session on May 17, 2016 at 8 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Ronald Golden, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Wollmann, second by Golden, to approve the agenda of May 17, 2016 with the addition of 9:55 a.m. Composition of Planning Commission. Motion carried.

MINUTES APPROVED:

Motion by Hageman, second by Bohl, to approve the minutes of May 3, 2016. Motion carried.

PAYROLL APPROVED:

Motion by Hageman, second by Wollmann, to approve the payroll of April 25-May 8, 2016. Motion carried. COMMISSIONERS: $4,361.61; ELECTIONS: $18.75; AUDITORS OFC: $5,337.82; TREASURERS OFC: $5,932.09; STATES ATTORNEY OFC: $7,357.02; GOVT BLDGS: $4,349.60; DIR EQUALIZATION OFC: $5,677.89; REGISTER DEEDS OFC: $3,576.26; VSO: $216.48; SHERIFF OFC: $12,848.00; JAIL: $6,721.72; EMA: $1,370.88; 911 COMM CENTER: $7,020.51; ROAD & BRIDGE: $20,017.58; WELFARE: $260.00; CHN: $1,200.00; WIC: $429.00; EXTENSION: $1,434.40; ZONING; $2,041.40. GRAND TOTAL $90,171.01.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke told the board the bill for the annual renewal of SDPAA, the county's liability insurance, of $66,566.12 will need to be paid as soon as the bill is apportioned to all departments. Motion by Wollmann, second by Golden, to approve the following accounts payable (4) and the bill of SDPAA. Motion carried.

Accounts Payable Void 5-5-16 Sheriff: Sioux Falls Two Way Radio, Void Claim 2016 0280, ($102.49), **Jail:** Sioux Falls Two Way Radio, Void Claim 2016 0280, ($25.00), Grand Total: ($127.49)
Accounts Payable 5-5-16 Sheriff: Sioux Falls Two Way Radio, Battery, $102.49, **Jail:** Sioux Falls Two Way Radio, Program Radio, $25.00, **Hwy Rd-Br:** Dept of Revenue, Replace Plates, $11.20, Grand Total: $138.69
Accounts Payable 5-13-16 General Withholding: Lake Co Treasurer, withholding, $14,815.51, Dakotaland Fed Cr Union, withholding, $247.00, **Gvt Bldg:** Verizon Wireless, Service, $31.32, **Predatory Animal (Gfp):** SD Dept of Revenue, June Pymt, $1,315.63, **Sheriff:** SD Dept of Revenue, Bl Alcohols, $450.00, **Dev Disabled:** SD Dept of Revenue, HSC fees, $1,428.66, **Weed:** Verizon Wireless, Service, $31.32, **Hwy Rd-Br:** Lake Co Treasurer, withholding, $5,240.81, Dakotaland Fed Cr Union, withholding, $325.00, MidAmerican Energy, Util/Ramona, $36.77, Verizon Wireless, Service, $62.62, **911 Comm:** Lake Co Treasurer, withholding, $1,657.87, Verizon Wireless, Service, $68.13, **EMA:** Lake Co Treasurer, withholding, $294.44, Verizon Wireless, Svc/Hotspot, $106.55, **St Remittance:** SD Dept of Revenue, Vr Fees, $263,184.59, Flex Spending: One Recipient, $160.00, **M & P Fund:** SDACO, April 2016 Rod Fees, $314.00, Grand Total: $289,770.22
Accounts Payable 5-18-16 Commissioner: Madison Daily Leader, publishing, $825.29, Infotech Solutions, Email, $3.00, **Election:** Madison Daily Leader, publishing, $12.14, Bureau of Adm, Mar Long Distance/Fax Calls, $.31, McLeods Office Supply, supplies, $45.70, Madison Instant Printing, supplies, $34.12, Infotech Solutions, Maint, $60.00, **Judicial:** Callies, Kim, Transcripts, $204.00, Pesall, Noel Robert, Crt Apt Atty fee, $1,701.40, Stanford, Lori, Crt Apt Atty fee, $205.67, Lammers Kleibacker, May Public Defender Contract, $2,625.00, Shaeffer Law Office, May Public Defender Contract, $2,625.00, Certified Languages, Interpreter Service, $52.80, Thomson Reuters-West, Apr Online Service, $702.00, **Auditor:** Software Services, April Service, $120.00, Infotech Solutions, Email/Maint, $155.25, Marco Technologies, Copier Maint, $54.99, Central Business, supplies, $579.90, Lake County Treasurer, Apr Ach Chg, $44.56, SDACO, Regs, $75.00, Bureau of Adm, Mar

Long Distance Calls, $2.38, Centurylink, May Service, $46.23, **Treasurer:** Software Services, April Service, $260.00, Office Peeps, supplies, $180.66, Bureau of Adm, Mar Long Distance/Fax Calls, $6.05, SDACO, Regs, $150.00, Bureau of Adm, Mar Long Distance/Fax Calls, $2.00, Centurylink, May Service, $32.82, Infotech Solutions, LaserJet Printer, $169.99, **St Atty:** Q-Set Inc, Transcripts, $200.00, Infotech Solutions, Email/Maint, $163.50, Bureau of Adm, Mar Long Distance/Fax Calls, $7.79, Centurylink, May Service, $46.23, **Gvt Bldg:** Infotech Solutions, Email/Maint, $33.00, Barger Electric, repairs, $1,306.39, C B P Inc, service, $100.80, Campbell Supply, supplies, $74.01, F & M Coop, Tires, $98.00, Home Service Water Cond, Salt, $83.20, John Deere Financial, Cable, $8.00, Lake County Intl, parts, $580.36, Pro-Build, supplies, $14.08, Bud's Clean Up Service, April Service, $177.29, Centurylink, May Service, $33.08, City of Madison, Utilities, $1,759.40, **DOE:** Marshall & Swift/Boeckh, supplies, $2,609.85, Software Services, April Service, $440.00, Infotech Solutions, Email/Maint, $192.00, Century Business Prod, Copier Maint/Usage, $28.29, Ibe Inc, Repair Typewriter, $331.90, Bureau of Adm, Mar Long Distance/Fax Calls, $2.88, Centurylink, May Service, $32.82, **ROD:** Infotech Solutions, Email/Maint, $66.00, Bureau of Adm, Mar Long Distance Calls, $1.19, Centurylink, May Service, $19.41, **VSO:** Bureau of Adm, Mar Long Distance Calls, $5.06, Infotech Solutions, Email/Maint, $183.00, Centurylink, May Service, $7.88, **IT:** Stadel, Brenda, Mar-Apr Website Service, $75.00, Infotech Solutions, Backup/Maint, $733.73, **Sheriff:** Gary's Bakery, supplies, $24.98, Lake Veterinary Clinic, supplies, $58.50, Infotech Solutions, Email/Maint, $315.38, Great Western Bank, Tuff Ties Restraints, $96.90, Madison Instant Printing, Business Cards, $51.00, Office Peeps, supplies, $249.66, The Lodge at Deadwood, Lodging, $158.00, Carquest Auto Parts, parts, $682.50, Great Western Bank, Gas, $113.21, Sturdevant's Auto Parts, parts, $134.30, Wash & Ride, Car Wash, $11.00, **Jail:** Lewis Drug, prisoner medication, $177.82, Brookings Co Sheriff, female housing, $130.00, Minnehaha Co Treasurer, female housing, $1,476.32, Minnehaha Co Regional, Juv Housing, $2,145.00, Infotech Solutions, Email/Maint, $150.37, Lewis Drug, supplies, $60.90, Phoenix Supply, supplies, $456.60, Office Peeps, Laundry Soap, $41.86, Bureau of Adm, Mar Long Distance/Fax Calls, $48.97, Centurylink, May Service, $73.05,City of Madison, Utilities, $1,449.74, Sunshine Foods, Meals, $5,569.90, **Coroner:** Weiland, Ted, Fee, $110.58, Rustand, Mark, Mileage, $27.72, **SAR:** Infotech Solutions, Email, $3.00, Centurylink, May Service, $13.41, **Support of Poor:** Infotech Solutions, Email/Maint, $33.00, Office Peeps, supplies, $131.13, Bureau of Adm, Mar Long Distance Calls, $.27, Centurylink, May Service, $19.67, **CHN:** Marco Technologies, Copier Maint, $66.30, Paulson, Joann, Mar-Apr/Pod Contract, $852.50, **M I Board:** Ericsson, Richard, MI Hearing, $230.00, Lincoln County Treasurer, MI Hearings, $611.35, **Recreation:** Flatten Digging, service/bike path, $357.14, Millborn Seeds, supplies/bike path, $230.00, **Extension:** Lewis Drug, supplies, $32.80, Bureau of Adm, Mar Long Distance Calls, $3.88, Infotech Solutions, Email, $21.75, Centurylink, May Service, $58.23, Madison Daily Leader, publishing, $54.00, Campbell Supply, supplies, $59.98, First Bank & Trust, supplies, $142.50, **Weed:** Madison Daily Leader, publishing, $19.65, Infotech Solutions, Email, $3.00, **Zoning:** Aldrich, Joseph, Mtg/Mileage, $38.44, Anderson, Gene, Mtg/Mileage, $43.48, Bickett, Donald, Mtg/Mileage, $43.48, Jerlow, Douglas, Mtg/Mileage, $35.08, Johannsen, Craig, Mtg/Mileage, $25.84, Madison Daily Leader, publishing, $125.02, Infotech Solutions, Email/Maint, $66.00, Century Business Prod, Copier Maint/Usage, $28.28, Bureau of Adm, Mar Long Distance Calls, $9.03, Centurylink, May Service, $32.82, **Hwy Rd-Br:** One Recipient, Ins Deductible Reimb, $750.00, Madison Daily Leader, publishing, $3.85, Flatten Digging, service, $1,102.03, Campbell Supply, supplies, $385.12, Carquest Auto Parts, parts, $394.83, Etterman Enterprises, parts, $102.51, Fastenal Co, supplies, $174.09, John Deere Financial, parts, $382.39, Lake County Intl, parts, $48.92, Madison Ace Hardware, supplies, $89.20, Pro-Build, supplies, $32.85, Pulford's Auto Parts, parts, $247.80, Stan Houston Equipment, parts, $219.95, Sturdevant's Auto Parts, parts, $337.40, Truenorth Steel, Culverts, $7,832.33, Graham Tire Sf North, Tires, $1,270.66, Xcel Energy, Util/Ramona, $15.79, Bureau of Adm, Mar Long Distance/Fax Calls, $7.93, Centurylink, May Service, $46.23, Infotech Solutions, Email/Maint, $66.00, Kinetic Leasing, Paver Pymt, $35,395.78, Lyle Signs, Letters/markers, $411.84, **911 Comm:** Infotech Solutions, Email/Maint, $126.00, Office Peeps, supplies, $35.79, Bureau of Adm, Mar Long Distance Calls, $3.21, Centurylink, May Service, $371.78, Itc, Service, $115.55, Triotel Communication,

Service, $167.53, Infotech Solutions, Equipment, $1,119.80, **EMA:** Infotech Solutions, Email/Maint, $33.00, Madison Instant Printing, supplies, $119.32, Shopko, supplies, $23.97, Bureau of Adm, Mar Long Distance Calls, $4.37, Centurylink, May Service, $44.61, Carquest Auto Parts, parts, $215.29, Prostrollo Motor Co, parts, $21.00, Sturdevant's Auto Parts, parts, $39.40, McCook County Auditor, Training Exp, $214.00, **Bldgs:** Wells Fargo Bank N.A., Pymt Hvac/Elec Project, $50,858.34, **24/7:** Phoenix Supply, supplies, $319.29, Pharmchem, service, $575.00, **M & P Fund:** Microfilm Imaging Sys, service, $420.00, **Beer Lic Fund:** Dept of Revenue, Malt Bev Lic Renewal, $1,150.00, Grand Total: $142,890.44

AUTOMATIC BUDGET SUPPLEMENTS 2016-4:

Auditor Janke told the board the HLS grant for the regional radio project has been received. Motion by Bohl, second by Hageman, to approve the supplement to the expense budget 22600X4351222 and revenue budget 22600R3310200 for $54,461.70. Motion carried.

4-H EXHIBIT BLDG/RENTAL:

The board reviewed the application of Trinity Lutheran Church to rent the 4-H exhibit building from June 13-16, 2016 for day camp. Motion by Hageman, second by Wollmann, to approve the chairman sign the application. Motion carried.

SPECIAL MALT BEV LICENSE/MADISON FD:

As per advertisement the board reviewed the application of the Madison Fire Dept for a special malt beverage license for the Northern Bull Riding tour on June 10, 2016 at Prairie Village. Randy Minnaert, Madison Fire Chief, was present to tell the board the fire department will run the beer garden. Motion by Golden, second by Wollmann, to approve the chairman sign the application. Motion carried.

2016-2017 MALT BEV LICENSE RENEWAL:

The board reviewed the following 2016-2017 malt beverage license renewal applications:
RETAIL (ON-OFF) SALE MALT BEVERAGE: Broadwater 2014 Inc. RB-2319, BluCabana LLC/Hillside Resort Inc. RB-3300, The Lakes Bar & Grill/RC Bothwell Family LLC RB-3103, Shipwreck Bar & Grill/Javers LLC RB-2448, The Point/URBARTHE POINT LLC RB-2000, Hef's RB-2836, Lakes Golf Course LLC RB-19028**, PACKAGE (OFF-SALE) MALT BEVERAGE**: Roadside Convenience Store PB-1465. Motion by Wollmann, second by Hageman, to approve the 2016-2017 malt beverage applications. Motion carried.

4-H GROUNDS APPLICATIONS/RENTAL:

Glenda Blom, Extension Office Manager, presented an application to rent the 4-H Grounds, rental agreement, and rate and use schedule to the board. These agreements are for those who want to rent the 4-H buildings for non 4-H events. Shane Fry, Bldgs and Grounds Supt., was in attendance. Motion by Wollmann, second by Hageman, to approve the agreements. Motion carried.

BLDGS & GROUNDS/MONTHLY REPORT:

Supt. Fry met with the board for his monthly report. He discussed the following: maintenance checks have been done, emergency lighting done at Hwy Dept., Field of Dreams is open, barn clean-up done, grass planting and landscaping done by new concession stand and paid for by Friends of 4-H, plumbing leak in auditor's vault is fixed, roof project is started, and parking lot project scheduled for Friday.

EMA/VSO-MONTHLY REPORT:

Doug Huntrods, Emergency Manager and Veteran's Service Officer, met with the board for his monthly report. He discussed the following for VSO: assisted 12-15 Veteran's/families, attended SD VSO executive council meeting and Veterans Council at Sioux Falls. He discussed the following for EM: safety meeting in April, hosted First District meeting with the City of Madison on Sample Our Flowers building, attended National Weather Service training, hosted 211 meeting, working on confined space training for the fall, working on SLA objectives for Region 1, attended POD meeting, attended mass fatality training, and attended firefighter training.

HWY DEPT/BRIDGES:

Dave Fedeler, Hwy Supt., met with the board to discuss four bridges on the Bridge Improvement Plan. **Structure Number 40-015-110,** 2.3N & 1.2E of Winfred on 231 St over E Fork of the Vermillion River, will not be funded at this time. **Structure 40-189-210,** 3.1W & 0.2S of Chester on 241 St over Buffalo Creek, is approved for survey & hydraulics. Grant cap of $8,792 (80% of total). **Structure 40-190-192,** 6.2S & 6E of Madison on 461 Ave over N Buffalo Creek, is approved for survey & hydraulics. Grant cap of $8,792 (80% of total). **Structure 40-220-223,** 1.6S of Chester on 464 Ave. over Buffalo Creek. Grant cap of $9,188 (80% of total).

SEASONAL HIRE/HWY DEPT:

Fedeler told the board he would like to hire Mike O'Connell, seasonal employee. Motion by Hageman, second by Bohl, to approve Mike O'Connell, Seasonal Hwy employee, at $16.43 effective June 6, 2016. Motion carried.

PAVER/HWY DEPT:

Fedeler told the board the 2016 Weiler P385BT4 paver will be here tomorrow. Six employees have had training on this new piece of equipment. Jesse Rounds, Butler Machinery Co., was also present. The lease with option to purchase No. LAK5074-101 with Kinetic Leasing was reviewed. Cost of the equipment is $198,194.18 financed for six years at 2.85% interest. Motion by Golden, second by Wollmann, to approve the chairman sign the agreement. Motion carried.

ROLLER RENTAL/HWY DEPT:

Fedeler told the board he would like to rent a CAT roller 9 wheel from Butler Machinery Co./North Central Rental and Leasing Co. Buying off a Brookings County rental bid the roller can be picked up at Pierre for a discount rental of $3,735 for 4 weeks. There is also a day rate of $416 and week rate of $1,246. Fedeler told the board he plans to use the roller for 6 weeks. Motion by Hageman, second by Bohl, to authorize the Hwy Supt. to sign the agreement. Motion carried.

ZONING/BRANT LAKE SD:

The board looked at a draft agreement concerning building code for the City of Brant Lake SD.

2014-2015 AUDIT:

Joshua Shellum, SD Dept of Legislative Audits, met with the board to discuss the 2014-2015 audit. He told the board they plan to spend 185 hours on the audit at an hourly rate of $63.50. No travel or training time is included in the county's billing. He advised the board to speak to him if they are aware of any fraud, waste, or abuse in the county.

SECTION 22 STUDY/CORPS OF ENGINEERS:

Lake County entered into an agreement with the Corps of Engineers on May 12, 2014 for a Section 22 Study under the authority of the Water Resources Development Act of 1974. The study was conducted to investigate flood risk management for the waterways and water bodies in Lake County. Lowell Blankers, Hydraulic Engineer, and Jennifer Davis, Hydrologic Engineer, with the Corps of Engineers presented a PowerPoint analysis of the project. Blankers discussed future studies which could be a Phase 2 Section 22 study or a Section 205 study. Some federal funding is available for either study. Blankers told the board the Silver Jacket program should be completed by the end of June. Chairman Pedersen thanked Blankers and Davis for working on this project. The Section 22 Study is available for public review at the auditor's office.

MEETINGS ATTENDED:

Commissioner Bohl attended Community Counseling and County and City Planning meetings.

PICTOMETRY AGREEMENT:

Shirley Ebsen, Director of Equalization, discussed the memorandum of understanding for imagery from Pictometry International Corporation between Lake County and the City of Madison. Ebsen told the board the flight has been completed and delivery should be within 30-60 days. Motion by Bohl, second by Golden, to approve the chairman sign the agreement. Motion carried.

DRAINAGE BOARD:

Motion by Bohl, second by Hageman, to enter into a drainage board. Motion carried.

DRAINAGE HEARING 16-04:

Debra Reinicke, Drainage Officer, present 16-04 application to the board. Mandi Anderson, Zoning Assistant, was also present.

John Ebsen, SE1/4 Section 30-106-53, Herman Twp, new tile. John and Shirley Ebsen were present to discuss their tiling request. Reinicke sent a letter to SD Game, Fish and Parks and there was no response. Ebsen told the board he plans to maintain the existing tile and add tile if it doesn't exist on this project. Scott Leighton, Herman Twp. Supr., was present to discuss a township road near this project. Motion by Golden, second by Bohl, to approve the drainage application #16-04 of John Ebsen. Motion carried.

REGULAR SESSION:

Motion by Golden, second by Wollmann, to adjourn as a drainage board and return to the regular session. Motion carried.

COMPOSITION OF PLANNING COMMISSION:

Shelli Gust, States Attorney Paralegal, explained SDCL 11-2-2 concerning the composition of the planning commission. The law states the board may be made up of five or more members but shall always be an uneven number and should include one county commissioner. She told the board the county commissioner on the planning commission has all the same rights as any other member on that board. The planning commission makes recommendations to the board of county commissioners. Currently the planning commission is made up of six members. Commissioner Golden wants to make sure the composition of the planning commission is based on state law. Motion by Golden, second by Wollmann, to approve Doug Jerlow as the alternate on the planning board. Motion carried.

BOARD OF ADJUSTMENT:

Motion by Golden, second by Hageman, to enter into a board of adjustment. Motion carried. Commissioner Golden asks for a special meeting on Friday, May 20th, so items from today's 10 a.m. appointment may be acted upon. At 8 a.m. the planning board will meet in the commission room to vote on the items on the agenda. There will be no discussion of agenda items. At 8:30 a.m. the county commissioners will meet to act on the agenda items. Commissioner Golden told everyone this matter just came to the board within the last 24 hours and he wants everyone treated fairly. Motion by Golden, second by Wollmann, to remand the matters set to be heard by the Board of Adjustment today back to the Planning Commission for a re-vote. Motion carried.

REGULAR SESSION:

Motion by Wollmann, second by Hageman, to adjourn as a board of adjustment and return to the regular session. Motion carried.

EQUIPMENT TRANSFER/SHERIFF DEPT:

Tim Walburg, Sheriff, told the board they have a K9 cage purchased from Custom Crates for $16,000 with state funds that is surplus property. Rather than return it to the state, the Dewey County Sheriff has use for this K9 cage. Motion by Wollmann, second by Golden, to approve the transfer of Asset #05478, K9 cage, to the Dewey County Sheriff. Motion carried.

PERSONNEL/JAIL DEPT:

Sheriff Walburg told the board that Nicholas Neville, Detention Officer, resigned his job on May 3rd. Motion by Hageman, second by Wollmann, to accept the resignation of Nicholas Neville, Detention Office, effective May 3rd. Motion carried.

Sheriff Walburg hired 3 part-time/temporary no benefits detention officers effective May 23rd at $14 per hour. Motion by Bohl, second by Golden, to approve the temporary hire/no benefits detention officers of Sean Nielsen, Jessica Noriega, and Ryan Rook effective May 23, 2016 at $14 per hour, Grade 3. Motion carried.

911/PERSONNEL:

April Denholm, 911 Deputy Director, met with the board to discuss a new hire in the 911 Department. Motion by Hageman, second by Wollmann, to approve the hire of Ericka Ericksen, part-time no benefits, Grade 3, $13 per hour, effective May 17, 2016. Motion carried.

EXECUTIVE SESSION:
Motion by Golden, second by Bohl, to enter into executive session for personnel SDCL 1-25-2(1). Motion carried.
REGULAR SESSION:
Motion by Golden, second by Hageman, to return to the regular session. Motion carried. Chairman Pedersen announced that one personnel matter was discussed in executive session.
WIC/ZONING/WELFARE:
Motion by Hageman, second by Wollmann, to approve Mandi Anderson, WIC/Zoning Asst/Welfare Director, working where needed in WIC/Zoning Asst/Welfare offices. Motion carried.
Commissioners Bohl and Pedersen left the meeting at 10:50 a.m.
APPOINT CHAIRMAN:
Motion by Golden, second by Wollmann, to appoint Commissioner Hageman as Chairman for the remainder of today's meeting. Motion carried.
LEGISLATIVE UPDATE/REP HEINEMANN:
Leslie Heinemann, District 8 Representative, met with the board to update them on the legislative session. He discussed the summer study task force, prime sponsor of SB2, a portion of the alcohol beverage tax to the counties, part of a sub-committee that worked on county fees and sheriff fees, watershed meeting in June, school funding, and wind farm tax.
REPORTS RECEIVED:
The board reviewed and placed on file the reports for April 2016: Register of Deeds fees collected $8,090.00, Auditor's account with the Treasurer, $12,543,771.26, Zoning and Drainage fees collected $3,382.66, and Sheriff fees collected $23,225.88. The Community Health Nurse Jan-March 2016 report was reviewed and placed on file.
TRAVEL REQUESTS:
Paula Barrick, Kathy Miller, and Nancy Trygstad to attend deputy workshop on June 15th at Pierre.
ADJOURNMENT:
There being no further business to come before the board, Chairman Hageman at 11:30 a.m. adjourned the meeting until May 30, 2016 at 8:30 a.m.

/s/Roberta Janke	/s/Roger Hageman
ROBERTA JANKE	ROGER HAGEMAN
Lake County Auditor	Chairman, Lake County Commission

Published at the total approximate cost of $