LAKE COUNTY COMMISSION MINUTES
February 16, 2016

The Board of Lake County Commissioners met in regular session on February 16, 2016 at 9 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Absent: Ronald Golden. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Hageman, second by Bohl, to approve the agenda of February 16, 2016. Motion carried

MINUTES APPROVED:

Motion by Bohl, second by Wollmann, to approve the minutes of February 2, 2016 with the correction to the proposed new municipality section. Motion carried.

ACCOUNTS PAYABLE APPROVED:

Motion by Hageman, second by Wollmann, to approve the following accounts payable (3). Motion carried.

Accounts Payable 2-5-16 General Withholding: Dakotaland Fed Cr Union, withholding, $247.00, Lake Co Treasurer, withholding, $14,697.36, **Hwy Rd-Br:** Dakotaland Fed Cr Union, withholding, $325.00, Lake Co Treasurer, withholding, $4,792.43, MidAmerican Energy, Util/Ramona, $154.18, **911 Comm:** Lake Co Treasurer, withholding, $2,429.25, **EMA:** Lake Co Treasurer, withholding, $273.55, **Flex Spending:** One Recipient, $160.00, Grand Total: $23,078.77

Accounts Payable 2-12-16 Gvt Bldg: Verizon Wireless, Service, $29.29, **Sheriff:** SD Dept of Revenue, Bl Alcohols, $105.00, **CHN:** SD Dept of Revenue, 1st Qtr Pymt, $2,575.00, **Dev Disabled:** SD Dept of Revenue, HSC (3), $1,800.00, **Weed:** Verizon Wireless, Service, $29.29, **Hwy Rd-Br:** Verizon Wireless, Service, $58.56, **911 Comm:** Itc, Service, $115.55 Verizon Wireless, Service, $59.71, **EMA:** Verizon Wireless, Service, $64.71, **St Remittance:** SD Dept of Revenue, Jan Fees, $276,612.56, **M&P Fund:** SDACO, Jan Fees, $282.00, Grand Total: $281,731.67

Accounts Payable 2-17-16 Commissioners: Madison Daily Leader, publishing, $724.19, Claritus, supplies, $.51, Infotech Solutions, Email, $3.00, SDACC, Regs, $100.00, **Election:** Claritus, supplies, $6.75, Infotech Solutions, Email/Maint, $60.00, **Judicial:** Leibel, Jay, Crt Apt Atty fees, $884.00, O'Kane, Angela, Crt Apt Atty fees, $234.00, Pesall, Noel Robert, Crt Apt Atty fees, $3,107.00, O'Kane, Angela, Crt Apt Atty fees, $54.00, Parent, Philip, Crt Apt Atty fees, $480.60, Lammers Kleibacker, Feb Public Defender Contract, $2,625.00, Shaeffer Law Office, Feb Public Defender Contract, $2,625.00, Claritus, supplies, $8.81, Deya Thorin Spanish, Interpreter Svc, $609.00, Thomson Reuters-West, Jan Online Service, $702.00, **Auditor:** Software Services, Jan Service, $280.00, Marco Technologies, Copier Maint, $54.99, Infotech Solutions, Email/Maint, $136.50, Claritus, supplies, $21.45, Lake County Treasurer, Jan Ach Chg, $43.84, Madison Instant Printing, supplies, $2.99, Bureau of Adm, Dec Long Distance/Fax Calls, $2.13, Centurylink, Feb Service, $46.23, **Treasurer:** Software Services, Jan Service, $600.00, Claritus, supplies, $6.64, Madison Instant Printing, supplies, $6.75, Office Peeps, supplies, $57.46,Qualified Presort Service, Tax Notices, $704.84, Bureau of Adm, Dec Long Distance/Fax Calls, $7.21, Claritus, supplies, $21.32, Office Peeps, supplies, $111.26, Bureau of Adm, Dec Long Distance/Fax Calls, $6.93, Centurylink, Feb Service, $32.82, **St Atty:** Madison Daily Leader, publishing, $13.80, Infotech Solutions, Email/Maint, $294.75, A & B Business, Copier Usage, $57.35, Claritus, supplies, $4.09, Bureau of Adm, Dec Long Distance Calls, $3.79, Centurylink, Feb Service, $46.23, **Gvt Bldg:** Infotech Solutions, Email/Maint, $33.00, Campbell Supply, supplies, $92.91, Cole's Petroleum, Diesel, $7.42, First Bank & Trust, supplies, $22.99, Hillyard/Sioux Falls, supplies, $245.35, Centurylink, Feb Service, $33.08, City Of Madison, Utilities, $2,215.69, Bud's Clean Up Service, Jan Service, $177.29, Shred-It USA, Service, $130.72, **DOE:** Software Services, Jan Service, $200.00, Infotech Solutions, Email/Maint, $267.00, Claritus, supplies, $25.28, Infotech Solutions, supplies, $6.99, Cole's Petroleum, Gas, $43.43, Bureau of Adm, Dec Long Distance Calls, $1.97, Centurylink, Feb Service, $32.82, **ROD:** Infotech Solutions, Email/Maint, $66.00, Claritus, supplies, $7.66, Bureau of Adm, Dec Long Distance Calls, $1.17, Centurylink, Feb Service, $19.41, **VSO:** Claritus, supplies, $.26, Bureau

of Adm, Dec Long Distance Calls, $2.22, Centurylink, Feb Service, $7.88, Infotech Solutions, Email/Maint, $33.00, **IT:** Software Services, Jan Service, $180.00, Stadel, Brenda, Website Changes, $225.00, Infotech Solutions, Backup/Maint, $670.00, **Sheriff:** One Recipient, Deductible Reimb, $359.62, Mobile Electronic Svc, Partition-K9, $2,623.75, Infotech Solutions, Email/Maint, $231.00, Claritus, supplies, $9.19, Gall's Llc, supplies, $8.95, Great Western Bank, supplies, $170.80, Office Peeps, supplies, $79.85, Neve's Uniforms & Equip, uniforms, $109.90, Sioux Falls Two Way Radio, Battery/Repair, $102.49, SD Police Chiefs' Assoc, Regs, $85.00, Carquest Auto Parts, parts, $20.55, Cole's Petroleum, Gas, $1,146.83, Sturdevant's Auto Parts, parts, $118.19, Wash & Ride, Car Wash, $11.00, Great Western Bank, Gas-Pierre, $102.81, Graham Tire Sf North, Tires, $500.76, Prostrollo Motor Co, parts, $93.20, Gall's Llc, Metal Detectors, $305.98, Infotech Solutions, supplies, $500.71, Motorola Solutions, Radio, $5,071.50, Vsp Marketing Graphic, Graphics Pkg, $527.00, **Jail:** Lewis Drug, prisoner meds, $24.99, Great Western Bank, supplies, $48.10, SD Police Chiefs' Assoc, Regs, $85.00, Volunteers of America, juv housing, $360.00, Infotech Solutions, Email/Maint, $175.50, Lewis Drug, supplies, $31.94, Office Peeps, supplies, $461.16, Neve's Uniforms & Equip, uniforms, $23.95, Sioux Falls Two Way Radio, Program Radio, $25.00, Bureau of Adm, Dec Long Distance/Fax Calls, $52.26, Centurylink, Feb Service, $73.05, City of Madison, Utilities, $1,455.08, Sunshine Foods, Meals, $5,471.56, **SAR:** Infotech Solutions, Email, $3.00, Campbell Supply, supplies, $17.07, Johnson, Mike, supplies, $64.99, Larson, Travis, Training, $120.11, Centurylink, Feb Service, $13.41, **Support of Poor:** Software Services, Jan Service, $40.00, Lewis Drug, one recipient, $23.92, Infotech Solutions, Email/Maint, $220.50, Claritus, supplies, $.38, Bureau of Adm, Dec Long Distance Calls, $.05, Centurylink, Feb Service, $19.67, Infotech Solutions, supplies, $1,254.94, **CHN:** Marco Technologies, Copier Maint, $66.30, Claritus, supplies, $9.70, **M I Board:** Collison, Jeanne, Mi Hearing, $15.00, Kittelson, Joan, Mi Hearing, $15.00, Lewno, Lucy, Mi Hearing, $150.49, Lincoln County Treasurer, Mi Hearing, $943.00, Yankton Co Sheriff's Ofc, Mi Service, $25.00, Dean Schaefer, Mi Transcripts, $297.00, Ericsson, Richard, Mi Hearing, $322.00, Lewis & Clark BHS, Mi Hearing, $480.00, Yankton County Treasurer, Mi Hearing, $348.75, Mikelson, Gary, Mi Crt Apt Atty fees, $683.30, **Extension:** US Post Office, Stamps, $64.00, Bureau of Adm, Dec Long Distance/Fax Calls, $10.07, Centurylink, Feb Service, $58.23, Infotech Solutions, Email, $3.00, **Weed:** Infotech Solutions, Email, $3.00, **Zoning:** Madison Daily Leader, publishing, $24.40, Infotech Solutions, Email/Maint, $103.50, Claritus, supplies, $4.60, Office Peeps, supplies, $107.38, Bureau of Adm, Dec Long Distance Calls, $3.68, Centurylink, Feb Service, $32.82, Infotech Solutions, supplies, $234.95, **Hwy Rd-Br:** Madison Daily Leader, publishing, $20.24, Aramark Uniform Services, Service, $60.78, Brock White Company, supplies, $52.46, Butler Machinery, Filters, $204.67, Campbell Supply, supplies, $253.58, Carquest, supplies, $504.02, Dakota Fluid Power, parts, $69.88, F & M Coop, supplies, $213.85, I-State Truck Center, Filters, $420.43, Lg Everist, Riprap, $1,473.04, Lake County Intl, Parts, $657.22, Madison Ace Hardware, supplies, $157.24, Pulford's Auto Parts, parts, $224.48, Resykle, supplies, $87.38, Sturdevant's, parts, $582.92, T & H Welding, service, $48.96, Cole's Petroleum, Oil, $3,370.66, F & M Coop, Svc Call/supplies, $88.75, Xcel Energy, Util/Ramona, $51.20, Bureau of Adm, Dec Long Distance/Fax Calls, $11.73, Centurylink, Feb Service, $46.23, Infotech Solutions, Email/Maint, $66.00, Brock White Company, supplies, $8,064.00, **911 Comm:** Infotech Solutions, Email/Maint, $103.50, Claritus, supplies, $.64, Quill Corporation, supplies, $77.38, Bureau of Adm, Dec Long Distance/Fax Calls, $3.61, Centurylink, Feb Service, $371.78, Triotel Communication, Service, $169.53, **EMA:** Infotech Solutions, Email, $36.00, Claritus, supplies, $.38, Carquest, Race Fuel, $25.48, Bureau of Adm, Dec Long Distance Calls, $7.78, Centurylink, Feb Service, $44.61, Cole's Petroleum, Gas, $50.22, Motorola Solutions, Radios, $55,567.65, **Bldgs:** Campbell Supply, supplies, $3.15, Pro-Build, supplies, $292.59, **24/7:** Corrisoft Llc, supplies, $954.00, Intoximeters, supplies, $1,000.00, Pharmchem, Jan Analysis, $650.00, **M&P Fund:** Microfilm Imaging Sys, Scanning, $260.00, **Adv Taxes:** Lake Co Treasurer, $507.00, **Flex Spending:** One recipient, $1,084.34, Grand Total: $123,725.01.

RESOLUTION 2016-6:

Motion by Wollmann, second by Bohl, to approve the chairman sign Resolution 2016-6 Operating Transfer to EMA. Motion carried.

RESOLUTION 2016-6
OPERATING TRANSFERS

WHEREAS, Lake County does not have enough cash in the Emergency Management Fund and it is allowable to do an operating transfer of cash from the General Fund to other funds;
THEREFORE BE IT RESOLVED, that $46,612 be transferred to the Emergency Management Fund,
Voting aye: Bohl, Hageman, Pedersen, Wollmann Voting nay: none
Dated this 16th day of February 2016.
LAKE COUNTY BOARD OF COMMISSIONERS
/s/Scott Pedersen
Scott Pedersen, Chairman
ATTEST:
/s/Paula Barrick
Paula Barrick, Lake County Deputy Auditor

FUEL QUOTES APPROVED:

The board reviewed the following fuel quotes: F&M Coop ethanol 1.005 and #2 diesel fuel 1.148 and Stern Oil ethanol 1.0154 and #2 diesel fuel 1.0694. Motion by Bohl, second by Wollmann, to approve the low quote of Stern Oil. Motion carried.

BLDGS & GROUNDS/MONTHLY REPORT:

Shane Fry, Bldgs & Grounds Supt., met with the board for his monthly report. He discussed the following: painting cabinets in the extension building kitchen, the security entrance to the Clerk of Courts office will be finished by the end of the week, 4 security cameras are being installed in the lobby area of the 1st-2nd-and 3rd floors of the courthouse, public safety building electrical upgrades and cabling done for the 911 upgrade.

LAIC/QTRLY REPORT:

Julie Gross, Lake Area Improvement Corp., met with the board for her quarterly report. She discussed the following: housing study was completed and more housing is needed in the City of Madison, Tech Center will be vacant in September, spec building is not occupied yet, the third class of English for a second language is being held and summer session may be needed, and the LAIC annual meeting will be held on April 7th at Dakota Prairie Playhouse.

LCPSBAC/APPLICATIONS:

Commissioner Wollmann told the board that 12 excellent applications for the Lake County Public Safety Building Advisory Committee were received. Commissioners Hageman and Wollmann and Sheriff Walburg selected Tim Salmen and Raymond Johnson to be the two members of the public to be on the LCPSBAC. The first meeting of the entire committee will be on February 25th.

MEETINGS ATTENDED:

Commissioner Wollmann attended the following meetings: 4H Friends, 4H Leaders, 211, Public Safety Building advisory committee, and met with teachers concerning county government day. Commissioner Bohl attended city planning meeting. Commissioner Hageman and Hwy Supt Fedeler attended a meeting at Huron concerning the pipeline.

4-H BARN AGREEMENT:

The board reviewed the 4-H barn agreement with Lake County Relay for Life and the American Cancer Society, Don Hansen and Chelsey Cox, for June 4, 2016. Motion by Wollmann, second by Hageman, to approve the chairman sign the agreement. Motion carried.

FIRST DISTRICT ASSN:

Todd Kays, Executive Director First District, reviewed the 2015 activities of First District for Lake County. He reviewed the First District governing body, FY 2016 district funding, staff of First District, planning district work areas, district results, and Lake County results. Chairman Pedersen asked Kays about the availability of grants to improve or remodel county buildings. Kays told the board those grants are rare but grants thru homeland security are available for emergency operation centers.

2016 ASSESSMENT NOTICES:

Shirley Ebsen, Director of Equalization, told the board the final proofing is being done and notices will be out on or before March 1st. She told the board AG is figured by productivity-crop land will go up 9.6% and non-crop land will go up 25%. As of July 1, 2014 the rule of 150%, property that sold for more than 150% of the assessed value wasn't used in sales analysis, did sunset. There will be many adjustments made in non-ag property. For the 2016 assessments, the equalization office will be implementing an update to the residential software adjusting the cost table from 2012 to 2015.

HAULER LICENSE AND PERMIT:

Debra Reinicke, Zoning Officer, presented the hauler license and permit application of Waste Connections of SD Inc. dba Cook's Wastepaper and Recycling. Motion by Wollmann, second by Hageman, to approve the chairman sign the application. Motion carried.

HWY DEPT:

Dave Fedeler, Hwy Supt., was present to discuss the following.

2016 Striping Program—Fedeler told the board the striping formula stays the same. They will be striping a few more miles and the bypass will need to be striped yearly. Motion by Hageman, second by Bohl, to approve the chairman sign the striping agreement with the SD Department of Transportation. Motion carried.

Underground construction on county roads right-of-way—Fedeler presented the application for occupancy for underground construction on county roads right-of-way of the Lewis and Clark Regional Water System. Application is made to construct treated water pipeline, and casing pipe to cross under County Route No. 29. Casing pipe most likely installed by jacking operations with advancing and receiving pits. Location—SW1/4 Section 10 to SE1/4 Sec 9 Township T106N Range 52W. Motion by Hageman, second by Wollmann, to approve the chairman sign the application. Motion carried.

Amendment #1—Fedeler discussed the work order with SDDOT for Project PH 8040(17), PCN 02MW, Lake County, LGA-25-13.Civil Design Inc. has submitted an amendment to the SD DOT for this signage project. Motion by Wollmann, second by Bohl, to approve the chairman sign the amendment. Motion carried.

Underground construction on county roads right-of-way—Fedeler presented the applications for occupancy for underground construction on county roads right-of-way of Interstate Telecommunications Cooperative. Applications are made for telephone communications (fiber option cable). First legal description—County Hwy 19 on west edge of Wentworth Section 9-106-51. Second legal description—County Hwy 15 (2nd Street) Chester Section 14-105-51. Motion by Wollmann, second by Bohl, to approve the chairman sign both applications. Motion carried.

Gravel End Dump Pup Trailer bid letting—A bid letting, as per advertisement, was held on February 9, 2016 at 9:30 a.m. with Fedeler and Auditor Janke present for one 2016 or newer gravel end dump pup trailer. One bid of $41,345 from Northern Truck Equipment Corp was received for model #STE SP2012 gravel end dump pup trailer with delivery estimated for June 15, 2016. Motion by Hageman, second by Bohl, to approve the purchase from Northern Truck Equipment Corp for $41,345.00. Motion carried.

Asphalt Paver bid letting—A bid letting, as per advertisement, was held on February 12, 2016 at 9:30 a.m. with Fedeler and Deputy Auditor Barrick present for one 2016 or newer asphalt paver. Five bids were received. Fedeler told the board as the bid letting was just held on Friday he hasn't had enough time to review all bids thoroughly but would like authorization to get the order in when he has made the selection.

BIDDER	BID	Model #	Delivery
RDO Equipment Co	$196,900	2015 Vogel 1300	4 to 6 wks from signed PO date
Titan Machinery	$194,500	Lee Boy 8515D	7/1/2016
Titan Machinery	$199,400	Lee Boy 8616B	4/1/2016
Titan Machinery	$222,500	Lee Boy 8616B	6/1/2016
Butler Machinery Company	$198,195	P385B	5/15/2016

Motion by Bohl, second by Wollmann, to approve Supt Fedeler at his discretion place the order for the asphalt paver. Motion carried.

DETENTION OFFICER:

Tim Walburg, Sheriff, met with the board to discuss the new hire of Eric Natwick for the full-time detention officer position. Commissioners Bohl and Golden had agreed to a $14.39 starting rate before today's meeting. Motion by Hageman, second by Bohl, to approve the hire of Eric Natwick, full-time detention officer with benefits, at $14.39 per hour Grade 3 effective February 16, 2016. Motion carried.

TRAVEL REQUEST:

Doug Huntrods to attend Incident Commanders Course at Rapid City on February 22-25, 2016.

REPORTS RECEIVED:

The following reports for January 2016 were reviewed and placed on file: Register of Deeds fees $8,504.50, Auditor's account with the Treasurer $6,440,617.90 in all accounts, Sheriff fees $10,460.28, Zoning & Drainage fees $932.00.

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen at 10:11 a.m. adjourned the meeting until March 1, 2016 at 9 a.m.

/s/Paula Barrick
PAULA BARRICK
Lake County Deputy Auditor

/s/Scott Pedersen
SCOTT PEDERSEN
Chairman, Lake County Commission

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