LAKE COUNTY COMMISSION MINUTES
July 5, 2016

The Board of Lake County Commissioners met in regular session on July 5, 2016 at 8 a.m. in the commission meeting room at the Lake County courthouse with the following members present: Dan Bohl, Ronald Golden, Roger Hageman, Scott Pedersen, and Kelli Wollmann. Chairman Pedersen called the meeting to order. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Chairman Pedersen requested boat discussion with Sheriff Walburg and Emergency Manager Huntrods be added at 9:45 a.m. Motion by Hageman, second by Bohl, to approve the agenda of July 5, 2016. Motion carried.

MINUTES APPROVED:

Motion by Bohl, second by Hageman, to approve the minutes of June 21, 2016. Motion carried.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke told the board a bill of Safety Shine Technologies for $3,545 for 7 flare light sets for Emergency Management needs to be added to this batch. Motion by Wollmann, second by Golden, to approve the following accounts payable (3). Motion carried.

Accounts Payable 6-24-16 General Withholding: Dakotaland Fed Cr Union, withholding, $247.00, Lake Co Treasurer, withholding, $13,552.19, **Hwy Rd-Br:** Dakotaland Fed Cr Union, withholding, $325.00, Lake Co Treasurer, withholding, $5,445.74, **911 Comm:** Lake Co Treasurer, withholding, $2,119.23, **EMA:** Lake Co Treasurer, withholding, $383.30, **24/7:** Lake Co Treasurer, withholding, $38.72, **Flex Spending:** One Recipient, $160.00, Grand Total: $22,271.18

Accounts Payable 6-30-16 General Withholdings: Aflac, Cancer/Int Care Prem, $1,866.44, Ebsen Shirley, Health Ins Refund, $19.49, Fischer, Linda, Vision Ins Refund, $8.08, Optilegra Inc, July 16 Upgrade Vision Prem, $284.38, SD Retirement System, June 16 Collections, $7,287.96, SD Supp Retirement Plan, June 16 Collections, $1,945.00, Vickmark, Margaret, Health Ins Refund, $19.49, Wellmark Bcbs of SD, July 16 Emp/Sp Health Ins, $3,210.24, **Commissioner** Assurant Employee Benefit, July 16 Life Ins Premium, $32.33, Optilegra Inc, July 16 Vision Prem, $35.76, Wellmark Bcbs of SD, July 16 Health Ins Prem, $565.10, Midcontinent Comm, Service, $10.73, **Auditor:** SD Retirement System, June 16 Collections, $371.17, Assurant Employee Benefit, July 16 Life Ins Premium, $23.85, Optilegra Inc, July 16 Vision Prem, $26.82, Wellmark Bcbs of SD, July 16 Health Ins Prem, $1,130.20, Midcontinent Comm, Service, $32.19, **Treasurer:** SD Retirement System, June 16 Collections, $620.23, Assurant Employee Benefit, July 16 Life Ins Premium, $19.61, Optilegra Inc, July 16 Vision Prem, $17.88, Wellmark Bcbs of SD, July 16 Health Ins Prem, $1,695.30, **St Atty:** SD Retirement System, June 16 Collections, $856.48, Assurant Employee Benefit, July 16 Life Ins Premium, $23.85, Optilegra Inc, July 16 Vision Prem, $26.82, Wellmark Bcbs of SD, July 16 Health Ins Prem, $565.10, Midcontinent Comm, Service, $42.92, **Gvt Bldg:** SD Retirement System, June 16 Collections, $521.94, Assurant Employee Benefit, July 16 Life Ins Premium, $23.85, Optilegra Inc, July 16 Vision Prem, $17.88, Wellmark Bcbs of SD, July 16 Health Ins Prem, $1,130.20, Midcontinent Comm, Service, $10.74, **DOE:** SD Retirement System, June 16 Collections, $697.17, Assurant Employee Benefit, July 16 Life Ins Premium, $31.80, Optilegra Inc, July 16 Vision Prem, $35.76, Wellmark Bcbs of SD, July 16 Health Ins Prem, $2,260.40, Midcontinent Comm, Service, $42.92, **ROD:** SD Retirement System, June 16 Collections, $400.70, Assurant Employee Benefit, July 16 Life Ins Premium, $10.07, Optilegra Inc, July 16 Vision Prem, $17.88, Midcontinent Comm, Service, $21.46, **VSO:** SD Retirement System, June 16 Collections, $25.98, Assurant Employee Benefit, July 16 Life Ins Premium, $1.19, Optilegra Inc, July 16 Vision Prem, $1.34, Wellmark Bcbs of SD, July 16 Health Ins Prem, $84.77, Midcontinent Comm, Service, $10.74, **Sheriff:** SD Retirement System, June 16 Collections, $1,829.09, Assurant Employee Benefit, July 16 Life Ins Premium, $53.53, Optilegra Inc, July 16 Vision Prem, $53.64, Wellmark Bcbs of SD, July 16 Health Ins Prem, $3,390.60, **Jail:** SD Retirement System, June 16 Collections, $1,176.51, Assurant Employee Benefit, July 16 Life Ins Premium, $37.63, Optilegra Inc, July 16 Vision Prem, $44.70, Wellmark Bcbs of SD,

July 16 Health Ins Prem, $2,825.50, Midcontinent Comm, Service, $150.22, Verizon Wireless, Service, $255.66, **Coroner:** Assurant Employee Benefit, July 16 Life Ins Premium, $5.83, Optilegra Inc, July 16 Vision Prem, $8.94, Wellmark Bcbs of SD, July 16 Health Ins Prem, $565.10, **SAR:** Midcontinent Comm, Service, $10.74, **Support of Poor:** SD Retirement System, June 16 Collections, $29.44, Assurant Employee Benefit, July 16 Life Ins Premium, $1.99, Optilegra Inc, July 16 Vision Prem, $2.24, Wellmark Bcbs of SD, July 16 Health Ins Prem, $141.28, Midcontinent Comm, Service, $10.74, **CHN:** SD Retirement System, June 16 Collections, $143.10, Assurant Employee Benefit, July 16 Life Ins Premium, $7.95, Wellmark Bcbs of SD, July 16 Health Ins Prem, $565.10, **WIC:** SD Retirement System, June 16 Collections, $51.48, Assurant Employee Benefit, July 16 Life Ins Premium, $3.18, Optilegra Inc, July 16 Vision Prem, $3.57, Wellmark Bcbs of SD, July 16 Health Ins Prem, $226.03, **Extension:** SD Retirement System, June 16 Collections, $172.12, Assurant Employee Benefit, July 16 Life Ins Premium, $7.95, Optilegra Inc, July 16 Vision Prem, $8.94, Wellmark Bcbs of SD, July 16 Health Ins Prem, $565.10, Midcontinent Comm, Service, $10.74, **Weed:** Midcontinent Comm, Service, $10.74, **Zoning:** SD Retirement System, June 16 Collections, $246.72, Assurant Employee Benefit, July 16 Life Ins Premium, $10.73, Optilegra Inc, July 16 Vision Prem, $12.07, Wellmark Bcbs of SD, July 16 Health Ins Prem, $762.89, Midcontinent Comm, Service, $21.46, **Hwy Rd-Br:** Aflac, Cancer/Int Care Prem, $321.92, Optilegra Inc, July 16 Upgrade Vision Prem, $108.84, SD Retirement System, June 16 Collections, $2,392.71, SD Supp Retirement Plan, June 16 Collections, $255.00, Wellmark Bcbs of SD, July 16 Emp/Ch Health Ins, $656.14, SD Retirement System, June 16 Collections, $2,297.31, Assurant Employee Benefit, July 16 Life Ins Premium, $95.40, Optilegra Inc, July 16 Vision Prem, $107.28, Wellmark Bcbs of SD, July 16 Health Ins Prem, $6,216.10, Sioux Valley Energy, Hwy 34 St Lights, $140.80, Midcontinent Comm, Service, $21.46, **911 Comm:** Aflac, Cancer/Int Care Prem, $260.50, Optilegra Inc, July 16 Upgrade Vision Prem, $54.60, SD Retirement System, June 16 Collections, $1,021.98, SD Supp Retirement Plan, June 16 Collections, $55.00, Wellmark Bcbs of SD, July 16 Emp/Sgl Health Ins, $180.82, SD Retirement System, June 16 Collections, $972.42, Assurant Employee Benefit, July 16 Life Ins Premium, $39.75, Optilegra Inc, July 16 Vision Prem, $44.70, Wellmark Bcbs of SD, July 16 Health Ins Prem, $2,825.50, Midcontinent Comm, Service, $21.46, Sioux Valley Energy, Service, $79.48, **EMA:** Optilegra Inc, July 16 Upgrade Vision Prem, $39.00, SD Retirement System, June 16 Collections, $212.26, SD Supp Retirement Plan, June 16 Collections, $25.00, SD Retirement System, June 16 Collections, $186.28, Assurant Employee Benefit, July 16 Life Ins Premium, $6.76, Optilegra Inc, July 16 Vision Prem, $7.60, Wellmark Bcbs of SD, July 16 Health Ins Prem, $480.33, Sioux Valley Energy, Lake Sirens, $461.81, Midcontinent Comm, Service, $10.74, **24/7:** SD Retirement System, June 16 Collections, $25.29, Grand Total: $59,131.70

Accounts Payable 7-6-16 Judicial: WITNESS-JUROR-APPEARANCE FEES/MILEAGE: Bruns, Daniel, $16.72, Carper, Carly, $60.92, Dahl, Judy, $14.20, Dailing, Dail, $11.68, Dinges, Janelle, $58.40, Flatten, Mary, $18.40, Gerdes, Debra, $54.20, Graff, Robert, $21.76, Grogan, Brenda, $50.84, Hanley, Stephen, $26.80, Harder, Maria, $51.68, Janke, James, $17.56, Jeratowski, Matthew, $10.84, Jerlow, Carolyn, $16.72, Johnson, Clare, $18.40, Johnson, Daniel, $10.84, Lange, Amanda, $58.40, Martens, Brooke, $21.76, Mitchell, Michael, $65.12, Murphy, Marcus, $10.84, Mutzenberger, Leesha, $10.84, Palli, John, $20.08, Patterson, Joan, $10.84, Pearson, Royce, $59.24, Powell, Troy, $58.40, Rhode, Marvin, $16.72, Riedel, Marcia, $61.76, Schneider, Darrel, $21.76, Simonson, Marie, $16.72, Singer-Jackson, Sean, $50.84, Stevens, Devin, $58.40, Trout, Lester, $10.84, Walter, Llewellyn, $15.88, Walters, Timothy, $12.52, Koep, Stephen, $10.84, Grand Total: $1,051.76

Accounts Payable 7-6-16 Election: Election Sys & Software, Programming, $1,287.83, Janke, Roberta, supplies, $61.53, **Judicial:** Parent, Philip, Crt Apt Atty fees, $377.20, Pesall, Noel Robert, Crt Apt Atty fees, $2,630.60, Stanford, Lori, Crt Apt Atty Fees, $1,418.84, Deya Thorin Spanish, interpreter Service, $228.00, Huls, James, Witness Fee/Mileage, $25.04, Loneman, John, Witness Fee/Mileage, $20.84, Thomson Reuters-West, law books, $662.00, **Auditor:** Connecting Point, Service, $204.60, Janke, Roberta, supplies, $2.12, Ramkota Hotel-Pierre, Lodging, $96.99, **Treasurer:** Century Business Prod, Copier Maint, $40.00, Office Peeps, supplies, $225.20, Ramkota

Hotel-Pierre, Lodging, $193.98, **St Atty:** Q-Set Inc, Transcripts, $200.00, Yahoo Accounts Receivable, service, $126.60, A & B Business, Copier Maint/Usage, $42.00, **Gvt Bldg:** Madison Lawn Care, Sprinkler/Start Up, $112.50, Cole's Petroleum, Gas/Diesel, $99.47, Hillyard/Sioux Falls, supplies, $498.61, Madison Ace Hardware, supplies, $63.13, Porta Pros, Rental, $120.00, Timmer Supply, supplies, $35.71, Bob's Elec of Madison, Fixtures, $188.98, City of Madison, Utilities, $73.32, Shred-It USA, Service, $115.62, **DOE:** Century Business Prod, Copier Maint/Usage, $21.15, Cole's Petroleum, Gas, $103.88, **ROD:** Marco Technologies, Copier Maint/Usage, $56.97, Office Peeps, supplies, $44.10, **Sheriff:** City of Madison, SRO Pymt, $12,500.00, A & B Business, Copier Maint/Usage, $50.59, Cole's Petroleum, Gas, $1,278.10, Sioux Falls Two Way Radio, supplies, $8.99, **Jail:** Avera Medical Group, female Service, $570.08, Brookings Co Sheriff, female housing, $455.00, Minnehaha Co Treasurer, female housing, $3,044.91, Minnehaha Co Regional, Startup Cost, $1,001.84, **SAR:** City of Madison, Utilities, $154.50, **M I Board:** Oftedal, Abby, Mi Hearing, $184.00, Yankton County Treasurer, Mi Hearing, $301.50, **Extension:** SD Public Assurance, Liability Ins, $19.00, Marco Inc, Copier Lease, $268.37, City of Madison, Utilities, $425.27, Outer World, Signs/Horse Arena, $108.00, Dakota Fixture, Countertops, $389.05, **Weed:** Cole's Petroleum, Gas, $29.68, C & R Supply, supplies, $94.53, **Zoning:** Century Business Prod, Copier Maint/Usage, $21.14, Office Peeps, supplies, $26.10, **Hwy Rd- Br:** Johnson, Robert, Cdl Renewal Reimb, $5.00, Larsen, Rodney, Cdl Renewal Reimb, $5.00, Fedeler's Glass & Repair, Labor/Windows, $200.00, Aramark Uniform Services, Service, $60.78, Boyer Trucks, parts, $154.12, Fedeler's Glass & Repair, Windows, $988.82, Krug Products, Hose Assy, $65.77, Sheehan Mack, part, $453.77, Wheelco, part, $132.76, Div of Alamo Sales Corp, parts, $200.08, Cole's Petroleum, Oil/gas/diesel, $6,129.58, Flint Hills Resources, Road Oil, $85,856.22, City of Madison, Utilities, $495.92, MidAmerican Energy, Util/Ramona, $10.61, North Central Rental, Roller Rental, $3,735.00, Fastenal Co, supplies, $14.38, **911 Comm:** One Recipient, Ins Deductible Reimb, $750.00, Stanford Hearing Aids, Hearing Test, $75.00, Hoffman, Shannon, Mileage/Pierre, $461.16, **EMA:** Sioux Falls Two Way Radio, service, $25.00, Madison Ace Hardware, supplies, $7.99, Cole's Petroleum, Gas, $100.17, Motorola Solutions, Motorola Radios, $11,308.50, Safety Shine Technologies, equipment, $3,545.00, **Bldgs:** Architecture Incorporate, Architectural Svc/Roof, $3,943.75, Wells Fargo Bank, Annual Fee, $1,550.00, **Law Library:** Thomson Reuters-West, law books, $152.00, Grand Total: $150,733.84

DANCE HALL LICENSE:

The board reviewed the dance hall license application of URBARthePOINT. Shelli Gust, States Attorney Paralegal, told the board dance hall licenses were repealed in 2004. Motion by Bohl, second by Golden, to review this later in the meeting with the States Attorney. Motion carried.

FUEL AGREEMENTS/ECCO & MADISON CITY:

The board reviewed the Lake County fuel agreements with the City of Madison and ECCO for July 1, 2016 to June 30, 2017. The cost per gallon to cover administrative costs for these entities will be 16 cents per gallon. Debbie Rowley, Hwy Office Manager, was present to tell the board the administrative cost per gallon is based on expenses for 2015. Motion by Hageman, second by Bohl, to approve the chairman sign these agreements. Motion carried.

RESOLUTION 2016-12:

Motion by Hageman, second by Bohl, to approve the chairman sign Resolution 2016-12. Motion carried.

RESOLUTION 2016-12
OPERATING TRANSFERS

WHEREAS, Lake County does not have enough cash in the Road and Bridge Fund and the 911 Fund and it is allowable to do an operating transfer of cash from the General Fund to other funds;
THEREFORE BE IT RESOLVED, that $105,715 be transferred to the 911 Fund and $710,000 be transferred to the Road & Bridge Fund,
Voting aye: Bohl, Golden, Hageman, Pedersen Wollmann Voting nay: none
Dated this 5th day of July 2016.

LAKE COUNTY BOARD OF COMMISSIONERS
/s/Scott Pedersen
Scott Pedersen, Chairman
ATTEST:
/s/Roberta Janke
Roberta Janke, Lake County Auditor

4-H BLDGS RENTAL:

The board reviewed the application of Mike Clark to rent the swine pole barn and 4-H shelter on July 10th for a comeback show for 4-H pigs. Motion by Bohl, second by Golden, to approve the chairman sign the agreement. Motion carried.

The board reviewed the application of Madison Public Library to rent the 4-H Center on July 19th with setup on July 18th for a workshop. Motion by Golden, second by Wollmann, to approve the chairman sign the agreement. Motion carried.

CELL PHONE USAGE POLICY:

Auditor Janke told the board that Safety Benefits recently conducted a walk thru survey. Safety Benefits Inc provides the Loss Control training/property valuations for our insurance carrier, South Dakota Public Assurance Alliance. It was recommended the county have a written policy that prohibits making or taking cell phone calls or texting while operating a moving vehicle or piece of equipment. The policy is as follows:

Employees are expected to refrain from using their phones while driving in a county-owned vehicle or while driving in their personal vehicle for a work-related purpose. Safety must come before all other concerns. Employees who are charged with traffic violations resulting from the use of their phone while driving will be solely responsible for all liabilities that result from such actions. NOTE: Employees of the Sheriff's Office are also expected to abide by their department's cell phone usage policy.

Motion by Golden, second by Bohl, to approve the cell phone usage policy be added to the personnel policy. Motion carried.

SNOW REMOVAL POLICY:

Safety Benefits recommended the county have a written snow removal and sanding policy. The policy is as follows:

LAKE COUNTY, SOUTH DAKOTA
SNOW REMOVAL POLICY

Pursuant to SDCL 34-5-4, the board of county commissioners with the county highway superintendent shall be the sole judges as to the necessity, need, and emergencies for snow removal operations and repairs, and shall exercise full discretion with decisions relative thereto.

It is the intent of the County to maintain the county road system in as safe a condition as possible throughout the winter months. The County Highway Superintendent, or their assignee, has the responsibility for initiating all snow removal actions using their best judgment and considering all prevailing weather conditions, amount of snow fall, type of snow fall, and what areas are affected most. The priority of which roads are plowed, and in what sequence, is left up to the County Highway Superintendent, or their assignee, taking into account the reported amounts, type, and areas where the snow falls.

In the event of an emergency, the use of County personnel and equipment to respond to and assist law enforcement or emergency personnel will supersede any or all other snow removal activities. In the event of a declared disaster, the use of County personnel and equipment will be immediately subject to the direction of the Governor or the Board of County Commissioners and will supersede any or all other snow removal activities.

This policy is not intended to create any duty of Lake County to any individual member of the public or to protect any particular or circumscribed class of persons. All or parts of this policy may be affected by at least one or more of the following which will delay all or some of the services provided:

equipment breakdown; vehicles disabled in deep snow; weather so severe as to cause crews to suspend snow removal from County roads; equipment rendered inadequate by the depth of snow or drifts; crew breaks, and breaks required for refueling, refilling of material spreaders and installing chains and new blades; or unforeseen conditions and emergencies.
Motion by Wollmann, second by Bohl, to approve the snow removal policy. Motion carried.

FIRST READING/ORDINANCE 2016-63:

Safety Benefits recommended a documented background check be conducted on finalists before making a job offer. Shelli Gust, Paralegal, researched this and it needs to be done by ordinance.
Motion by Wollmann, second by Bohl, to approve 1st reading of Ordinance 16-63. Motion carried.

ORDINANCE #16-63

AN ORDINANCE FOR STATE AND FEDERAL CRIMINAL BACKGROUND INVESTIGATIONS FOR APPLICANTS FOR COUNTY EMPLOYMENT.

WHEREAS, pursuant to SDCL 7-18A-37 and consistent with legislative intent permitting Counties to conduct state and federal criminal background checks on applicants for county employment;
THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Lake County that Lake County, and/or its Department Heads, may require an applicant who is over eighteen years of age to submit to a state and federal criminal background investigation by means of fingerprint checks by the South Dakota Division of Criminal Investigation and the Federal Bureau of Investigation. This shall include applicants for any budgeted, non-elected position (part-time and full-time) as well as any part-time or temporary positions where the applicant would have the opportunity for theft or would work in close proximity to children. Failure to submit or cooperate with the criminal background investigation is grounds for denial of employment.

Voting aye: Voting nay:

Adopted this ____ day of July, 2016.

_____
Chairman, Lake County Commission

ATTEST:

_____
Lake County Auditor

First Reading: July 5, 2016
Second Reading: July 19, 2016
Adopted: July 19, 2016
Published: July 21, 2016
Effective: August 10, 2016

NATIVE GRASS/BIKE PATH:

Dave Fedeler, Hwy Supt., and Debbie Rowley, Hwy Office Manager, met with the board to discuss the native grass by the county bike path at Lake Madison. Fedeler told the board it will take several years for the native grass to take shape. He showed pictures of the native grass at different stages. He also showed a picture of native grass that had been planted in 2008.

2017 RD-BR BUDGET:

Fedeler and Rowley presented the 2017 budget request for the **Road & Bridge** Department. They discussed the following: a new position has been added to this budget, 3% raises, professional services line increased to begin preliminary bridge work, would like STP monies restricted for bridges, hot mix line increased, could adjust the gravel crushing line if needed, pickup/sander/1 way plow/skid loader/truck with box-hoist equipment requested, rental equipment request packer/backhoe. Fedeler told the board the epoxy striping on the bypass is working well but doubles the striping cost. He told the board the changes for the 2017 budget are tied to the 5 year road plan.

2017 BUDGET REQUESTS:

Auditor Janke reviewed the **Commission** budget. The travel line was increased based on new commissioners taking office in 2017. She supplied history on the **Contingency** budget and asked the board to leave it at $175,000. For the **Information Technology** budget, she told the board the quote from Infotech for two new servers is $12,000 and quote for IBM AS/400 maintenance for 3 years is $8,943.

LAIC/REPORT & BUDGET REQUEST:

Julie Gross, Lake Area Improvement Corporation Executive Director, and Jeff Bloom, LAIC board member, met with the board to discuss the 2017 budget request. Gross updated the board on the following LAIC activities: First Line Funding building will be done mid-August, spec building is available, 4 sessions of English as a Second Language were held, new townhomes construction will be starting, and check out madisonworks.com website. They both thanked the board for their support. The LAIC request is $25,000. The funds will be used towards projects relating to the Forward Madison 3 project. The LAIC Board of Directors and staff are conducting the FM3 campaign.

911/PERSONNEL:

Julie Wegener, 911 Supr., told the board Shannon Hoffman, Dispatcher, is state certified and requested the 50 cents an hour increase for her. Motion by Bohl, second by Hageman, to approve Shannon Hoffman $13.89 to $14.39, Grade 5 effective June 17, 2016. Motion carried. Wegener told the board she still needs one part-time dispatcher.

2017 BUDGET REQUESTS:

Wegener presented the 2017 budget request for the **911 Communication Center**. She discussed the following: would like to see a raise as not all in her department use the county's insurance, budgeted $50,000 in the equipment line but unsure what may need to be purchased, moving the tower depends on the state. She told the board the surcharge money cannot be used to purchase signs/posts after the initial project was completed. Linda Fischer, **Treasurer,** requested a grade change for Kathy Miller. She praised her two dedicated employees. There are unknowns to the 2017 budget as she doesn't know what the new treasurer will want. Nancy Sabbe, **Madison Public Library,** presented the request of $20,000 to the board. The funding is needed to continue to fulfill the mission of providing an array of resources to the residents of Lake County.

3rd QTR SLA:

The board via conference call discussed the 3rd Qtr State and Local Agreement with Doug Huntrods, Emergency Manager. He told the board all projects are on schedule. Motion by Hageman, second by Wollmann, to approve the chairman sign the 3rd qtr SLA. Motion carried.

2017 Budget Requests:

Huntrods discussed the following concerning the **Veterans Service Office** 2017 budget request: many flag holders at the graveyard need to be replaced and demand is up, and needs locking file cabinets. For **Emergency Management** he discussed: including funds for CISD training, software for new laptop, new budget line for 211 Helpline (Madison City will pay half the costs), and a bookcase or stand. Huntrods would like a **GIS** department added for expenses relating to the GIS office on 4th floor. Sheriff Walburg joined the meeting. Walburg and Huntrods asked the board to consider a boat for rescue needs. Huntrods said they are using civilian water craft. It takes GF&P an hour to arrive on the scene. He told the board the SLA is maxed out but he could look at a special project. Commission Hageman told the board Kingsbury County purchased a boat with a grant. Walburg is researching a 50-50 grant. Chairman Pedersen will assist with the search for a suitable boat. **Coroner** Ted Weiland concurred it is time to purchase a boat with more people using the lake. Weiland presented his 2017 budget request. He told the board autopsies are $2,500 each. Any testing is an extra charge. Auditor Janke presented the request for the **Auditor** and **Elections** departments. She asked the board for 3% raises. There are no major elections in 2017. Michelle Goodale and Carolyn Rudebusch, **Lake County Conservation District**, were present to discuss the

request of the conservation district. Tree planting and the life of a shelterbelt were discussed. They thanked the board for their continued support to preserve the natural resources of Lake County.

PERSONNEL/JAIL:

Sheriff Walburg told the board Jessica Noriega is not able to work in the jail. Motion by Golden, second by Bohl, to remove Jessica Noriega from payroll. Motion carried.

UNION COUNTY JAIL AGREEMENT:

Walburg told the board he would like to enter a contract with Union County for adult detention services. The charge is $75 per prisoner day. The agreement shall be in effect for one year from the date of execution. Motion by Hageman, second by Wollmann, to approve the chairman sign the agreement. Motion carried.

MEETINGS ATTENDED:

Commissioner Wollmann attended Codington County jail discussion, 4-H Leaders meeting, Public Safety building meeting, attended documentary for Veterans Project 22. Commissioner Bohl attended Community Counseling and ICAP meetings and county zoning this morning. Commissioner Hageman attended the Public Safety building meeting.

COUNTY ROAD AND BRIDGE LEVY:

Auditor Janke told the board the county may levy up to $.90/thousand taxable valuation for a road & bridge fund. This action must be completed by resolution with 2/3 vote of the governing body before July 15th each year. Auditor Janke discussed the wheel tax collections thru May. The wheel tax increased in January. She also discussed the motor vehicle fees received thru May. The 22.5% MV fees has increased 20%. To date the 54% MV fees have not increased. Effective July 1st there will be an increase in MV fees for titles, liens, boats, and the non-commercial gross weight vehicles will increase 10%. She told the board with the MV fees, $700,000 operating transfer from the general fund, and using the RD&BR reserve the 2017 budget should be achievable. Commissioner Bohl stated he doesn't want to create a reserve fund. All board members agreed they did not need to levy for road & bridge at this time.

PERFORMANCE GRANT SUBAWARD AGREEMENT:

Auditor Janke told the board Emergency Manager Huntrods reviewed the performance grant subaward agreement ending 9-30-2016. The award amount is $23,511.63. Motion by Hageman, second by Wollmann, to approve the chairman sign the agreement. Motion carried.

PAYROLL APPROVED:

Motion by Wollmann, second by Hageman, to approve the payroll of June 20-July 3, 2016. Motion carried. COMMISSIONERS: $4,724.45; AUDITORS OFC: $5,428.54; TREASURERS OFC: $6,187.06; STATES ATTORNEY OFC: $7,528.02; GOVT BLDGS: $4,349.60; DIR EQUALIZATION OFC: $5,798.40; REGISTER DEEDS OFC: $3,666.96; VSO: $216.48; SHERIFF OFC: $11,710.11; JAIL: $8,543.96; EMA: $1,522.08; 911 COMM CENTER: $8,109.33; 24/7: $217.36; ROAD & BRIDGE: $19,634.10; WELFARE: $247.00; CHN: $1,200.00; WIC: $500.50; EXTENSION: $1,497.16; ZONING; $1,982.90. GRAND TOTAL $93,064.01.

DANCE HALL LICENSE:

Manuel de Castro Jr., States Attorney, told the board he and Auditor Janke will discuss the dance hall license.

TRAVEL REQUEST:

Dave Fedeler and Debbie Rowley to attend Statewide Trans Program on July 13th at Sioux Falls.

EXECUTIVE SESSION:

Motion by Bohl, second by Wollmann, to enter into executive session for personnel SDCL 1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Hageman, second by Bohl, to return to the regular session. Motion carried. Chairman Pedersen announced that two personnel matters were discussed in executive session.

TREASURER OFFICE:

Motion by Hageman, second by Golden, to authorize Linda Fischer, Treasurer, to pursue office help from the surrounding county treasurers. Motion carried.

VAC CAP EXTENDED:

Motion by Golden, second by Bohl, to approve the vacation cap of 200 hours be extended to 300 hours on a temporary basis for Nancy Trygstad, Deputy Treasurer. Motion carried.

Resolution 2016-13:

Motion by Golden, second by Bohl, to approve the chairman sign Resolution 2016-13. Motion carried.

RESOLUTION 16-13
ESTABLISH HOURS OF OPERATION
FOR LAKE COUNTY TREASURER'S OFFICE

WHEREAS, SDCL 7-7-2 requires the board of county commissioners to establish the hours of operation for each county government office, except for the offices of the sheriff and state's attorney, and

WHEREAS, the Lake County Treasurer's Office's standard business hours are currently the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday of each week, excluding holidays; and

WHEREAS, the Lake County Board of Commissioners recognizes there is temporary need to give the Lake County Treasurer's Office staff the flexibility to close the office for one hour each day to allow staff a rest period and/or lunch break; and

BE IT FURTHER RESOLVED that the Lake County Treasurer's Office staff has the flexibility to close the office for one hour, between 1 p.m. and 2 p.m., Monday through Friday of each week, excluding holidays, until further resolution of the Board of County Commissioners.

Voting aye: Bohl, Golden, Hageman, Pedersen and Wollmann Voting nay: none

Dated this 5th day of July, 2016.

/s/Scott Pedersen
Chairman, Lake County Commission

ATTEST:
/s/Roberta Janke
Lake County Auditor

NEW POSITION CREATED:

Motion by Golden, second by Bohl, to approve the creation of a new position, Commissioner Administrative Officer/Human Resource Specialist /Paralegal and appoint Shelli Gust to this position at $24 effective July 5th. Motion carried.

ADJOURNMENT:

There being no further business to come before the board, Chairman Pedersen at 11:29 a.m. adjourned the meeting until July 19, 2016 at 8 a.m.

/s/Roberta Janke	/s/Scott Pedersen
ROBERTA JANKE	SCOTT PEDERSEN
Lake County Auditor	Chairman, Lake County Commission

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