

MEETING: LEPC

DATE: JANUARY 18TH, 2017

1. Approval of Agenda.

Agenda was approved with the following additions made from Doug Huntrods, VTTX and LEPC planning workshop. Motion made to approve agenda #1 Myron #2 Randy M. all were ayes.

2. Reading of the Minutes.

Motion to approve minutes as written #1 Joe A. #2 Dan H. All were ayes.

3. Treasurer Report

Doug presented treasurer report with balance of \$4223.84. Motion to approve #1 Randy M. #2 Joe A. All were ayes

4. **Old Business**

AFG Grant -Randy and Doug talked about the AFG Grant and the approximate numbers requested for airpacs, air masks, and extra SCBA bottles. Randy stated that approximate request \$11,000 for Madison and other 3 fire departments, Ramona, Nunda, and Wentworth \$9000.

State Radio P25 Update- Julie stated that the new tower is planned to be up in July 2017? The cabling will be completed by a company from Watertown.

5. **New Business**

LEPC Grant-Doug stated that the grant is \$1216.91. Areas discussed are a commodity flow study, confined space training, and mapping for hazmat materials.

Homeland Security Grant - Mike W. presented information regarding the State Radio and the upgrades that will be necessary for 2020-2023. The Motorola state radio need to be upgraded by the end of 2017 so P25 capable knowing the State will upgrade to 2023. Discussion was had on designating homeland security dollars to upgrading radios in Region 1. It was recommended to do an inventory of radios and wait until March to have an official statement from the State regarding the upgrade. To upgrade the Motorola radios it will cost approximate \$600/radio. The decision was to upgrade 2 radios per fire department. Doug also talked about VHF capability.

Website/Email-Doug stated that the Lake County EM and LEPC have a new website and email.

Commodity Flow Study- Doug stated that they received \$5000 grant with a 20% match for a Commodity Flow Study. 1st Planning District will do the paper work/stats. A motion was made to hire a college student(s) to do the study approximately \$1250. #1 Myron. #2 Dan H.. All ayes.

ISO Rating- Discussion was had on what is a ISO rating and how to raise the rating. Areas identified to improve ISO rating were training/ joint training quarterly, automatic mutual aid and dry hydrants. Doug will contact Rob Holso to talk with the group.

Exercise 2017- Discussion was had for a full-scale exercise in 2017. Tentative exercise will involve small aircraft collision in May.

VTTX- This is a state wide virtual tabletop exercise for tornado. The dates to pick from March 7,8,and 9. Please email Doug if you want to attend.

DNR-Planning committee workshop to keep LEPC operational. This is a free workshop 0830-1230. March 28th in Mitchell.

Open Floor discussion

1st Net-Mike W. talked about 1st Net, a nationwide network, specifically designed for use by Public Safety officials.

CISD- Terry brought up concerns regarding taking care of the mental health of 1st responders, ER staff. He and Myron had attended a workshop regarding CISD and a need for a County Chaplain to care for family members and Emergency Responders. Kelly and Terry will work on finding out options available in the county.

Respectfully Submitted
Kathy Hansen



LAKE COUNTY
Local Emergency Planning Committee / Citizen Corps

200 East Center Street
Madison SD 57042

Phone: 605-256-7611
Fax: 605-256-7613

E-Mail: lakeema@lake.sd.gov

Website: <http://www.lake.sd.gov/custom/lepc>

Note the new
website URL.

Chairperson: Kory Reck

Mark Your Calendars

- AGENDA FOR: Wednesday, April 19 at 7 P.M.**
Public Safety Building Training Room
- * **APPROVAL OF AGENDA** (Additions / Deletions of items)
 - * **INTRODUCTIONS**
 - * **READING OF THE MINUTES:** (Kathy Hansen)
 - * **TREASURERS REPORT:** (Huntrods)
 - * **OLD BUSINESS:**

2017 Meeting Dates

January 18, 2017
April 19, 2017
July 19, 2017
October 18, 2017

Meetings are on the 3rd
Wednesday of the Month

1. AFG Grant (Minnaert)
2. New state antenna tower update – (Wegener)
3. State Radio P25 Update / HLS Grant 2018
4. Commodity Flow Study – Update

*** NEW BUSINESS:**

1. New Secretary – **We are looking for a volunteer**
2. LEPC Training session in Mitchell review / receipts – Reck/Nagel
3. ISO ratings – Group discussion – Robert Holso is the representative who visits fire departments/communities around this region to review their equipment and records in order to determine their ISO score. He is planning to attend the meeting and speak on several topics:
What goes into an ISO rating, what we can do to improve them, What if anything can we do to improve the fire ratings of developments away from town/city limits, and What are his experiences with establishing fire districts.
4. 2017 Exercise
5. Open Floor discussion – (Reck)

Meeting Location: Public Safety Building Training Room

Lake County LEPC/Citizen Corps Website: <http://www.lake.sd.gov>

MEETING: LEPC

DATE: April 19, 2017

1. Approval of Agenda.

Agenda was approved with the following addition made from Doug Huntrods, discussion of the 462nd and Highway 34 HazMat spill. Motion made to approve agenda #1 Myron #2 Dan H. all were ayes. Introduction of Dave Askins, Madison Daily Leader.

2. Reading of the Minutes.

Motion to approve minutes as written #1 Terry R. #2 Randy M. All were ayes.

3. Treasurer Report

D.Huntrods presented treasurer report with balance of \$5440.75. See attached. Motion to approve #1 Wayne B. #2 Dan H. All were ayes

4. **Old Business**

AFGrant –R.Minneart talked about the AFGGrant total amount was \$390,700.

New State antenna tower Update J.Wegener gave an update on the progress of the tower. She state there was going to be a site visit on April 21st, Friday.

State Radio P25 Update-D.Huntrods stated that the State Radio P25 update will not be required till 2023 and the decision was made not to invest in the upgrade and to wait for better options as it is 6 years out.

Commodity Flow Study-D. Huntrods had reported on the commodity flow study. It was completed at One Stop and Classic Corner. It was reported that app 6000 vehicles which included cars, trucks, and some placard trucks were included in the count.

New Business

New Secretary- K.Reck and D. Huntrods had stated that some LEPC groups pay the secretary for their time. K.Hansen volunteered to be secretary with no pay involved.

LEPC Training session in Mitchell K.Reck, M. Nagel, and D. Huntrods attended the training. They reported on “CAMEO”, a SD Hazmat Spill Database, able to look at past spills. M. Nagel reported that attendance at LEPC meeting are not very good in other areas. Motion to reimburse the cost of meal . Approved #1 Wayne B. and #2 Dan H.

ISO ratings-Robert Holso who is the representative for State of SD to measure the effectiveness of public fire protection and to assign a Class, based on point system; the lower the “Class” rating the better it is. The insurance carriers can use this “Class” to assist with setting premium costs. Representatives from Brandt Lake Community and the Madison Lakes Association were present. Discussion was had on some ways to improve the ISO ratings: 1) Training to be completed together 2) Automatic mutual aid 3) Credible water supply 4) hydrant flow testing/ flushing along with documentation 5) dry hydrant, but would need usage rights for use of body of water.

2017 exercise- The exercise had gotten rescheduled to June 14th with the incident occurring at Prairie Village.

Hazmat Spill-462nd/ Highway 34- Incident occurred where a semi was rear-ended and spilled app 40-50 gal diesel fuel. ACE had completed the cleanup. The use of the Hazmat trailer and guzzlers were utilized and fuel pumped into containers. Floor dry was restocked. Wentworth needs to have 5 bags of floor dry to restock supply. D.Huntrods will get that. DOT did excellent job with traffic control.

Open Floor discussion

Next meeting is scheduled for July 19th at the Public Safety building.

Meeting adjourned.

Respectfully Submitted
Kathy Hansen, Secretary

2nd Quarter 2017 LEPC Treasurers Report

LEPC
LOCAL EMERGENCY PLANNING COMM
70600L2090000

CASH BALANCE

WARRANTS:		12/31/2016	4,223.84
Mtg Expense	0.00		
TOTAL WARRANTS	0.00		

RECEIPTS:			
LEPC Grant	0.00		
TOTAL RECEIPTS	0.00		

		1/31/2017	4,223.84
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LEPC
LOCAL EMERGENCY PLANNING COMM
70600L2090000

CASH BALANCE

WARRANTS:		1/31/2017	4,223.84
Mtg Expense	0.00		
TOTAL WARRANTS	0.00		

RECEIPTS:			
LEPC Grant	1,216.91		
TOTAL RECEIPTS	1,216.91		

		2/28/2017	5,440.75
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LEPC
LOCAL EMERGENCY PLANNING COMM
70600L2090000

CASH BALANCE

WARRANTS:		2/28/2017	5,440.75
Mtg Expense	0.00		
TOTAL WARRANTS	0.00		

RECEIPTS:			
LEPC Grant	0.00		
TOTAL RECEIPTS	0.00		

		3/31/2017	5,440.75
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MEETING: LEPC

DATE: October 18, 2017

Meeting called to order at 710pm by K.Reck, Chairperson

- Approval of Agenda.
 - Agenda was approved Motion made to approve agenda #1 J.Aldrich #2 K. Wollman, all were ayes.
- Reading of the Minutes.
 - Motion to approve minutes as written #1 M.Nagel #2W. Backus. All were ayes.
- Treasurer Report
 - D.Huntrods presented treasurer report with balance of \$3408. See attached. Motion to approve #1 T.Walburg #2 J. Schneider. All were ayes.
- **Old Business**
 - AFG Grant –R.Minneart stated that 3 different vendors had submitted bids. He stated that the lowest bid does not need to be accepted.
 - Commodity Flow Study-D. Huntrods stated that the report has been finalized. A copy is available to review, contact D.Huntrods.
- **New Business**
 - All Call pager tone – Julie would like to have number and model of pagers for each agency. Tabled as J. Wegener not present.
 - LEPC Grant Application-D. Huntrods presented the items/cost for the HazMat trailer listed below. Items were approved to purchase #1 M.Nagel #2 J.Aldrich
 - Collapsible cones-2sets-5 cones/set-\$318
 - Battery Pumps- 2-\$560
 - Brooms-4-\$84
 - Tag In/Tag Out accountability System-105 tags - \$840
 - Cart to handle barrels-\$300
 - September 19th Accident Review
D. Huntrods reviewed the accident that occurred on Sept. 19th when a storm went thru and a tractor trailer turned over by Rutland. There was a minor leak, but was able to turnover the trailer. It was not considered a HazMat incident because less than 50 gallons was leaked.
 - 2018 Exercise Ideas
D. Huntrods encouraged everyone to brainstorm ideas for exercise in 2018. Ideas will be discussed at January 2018 meeting.
 - Membership List Review
D. Huntrods presented roster to review. Let Doug know if any revisions/additions need to be made.
 - Hazmat Plan Review- D. Huntrods stated that the HazMat plan needed to be reviewed annually. Plan to review in March-April
 - 2018 Meeting Dates – Proposed dates- January 17, April 18, July 18, and October 17. Dates approved #1 J. Schneider, #2 J. Meyer.
 - Budget & Potential Private Grant
D.Huntrods stated that Dakota Access Pipeline gave a \$20,000 grant to be used by First Responders.
 - HLS grant discussion
Items should reflect needs identified from the Annual Risk Assessment.
 - First Net Update
M.Waldner presented information regarding what First Net is and how it will work to improve communication capabilities throughout the State.

- Open floor discussion
 - Discussion was had on the use of digital radios to be able to communicate with other agencies and standardization of channels.
 - Mark Wolfe, from the Lakes Association, was present and discussed options for additional fire protection needs. M.Nagel had stated he had seen a lined water tank that is heated and has an agitator this might be an another option to explore to have water access.. R. Minnaert stated there will be a fire chief meeting and discuss options available.
- Meeting adjourned at 915pm.
 - #1 D.Huntrods
 - #2 J.Schneider
 - Kathy Hansen, Secretary

Lake County LEPC 3rd QTR Treasurers Report

		LEPC LOCAL EMERGENCY PLANNING COMM 70600L2090000	
CASH BALANCE		<u>3/31/2017</u>	<u>5,440.75</u> ✓
WARRANTS:			
Travel Expense	-21.03		
Traffic Counters	-10.50		
TOTAL WARRANTS	-31.53		
RECEIPTS:			
LEPC Grant	0.00		
TOTAL RECEIPTS	0.00		
		<u>4/30/2017</u>	<u>5,409.22</u> ✕

		LEPC LOCAL EMERGENCY PLANNING COMM 70600L2090000	
CASH BALANCE		<u>4/30/2017</u>	<u>5,409.22</u> ✓
WARRANTS:			
Travel, traffic observation, supplies	-1,438.45		
TOTAL WARRANTS	-1,438.45		
			<div style="border: 1px solid black; padding: 2px; font-size: small;"> Traffic Observers \$1196.00 Traffic counter - 4.99 Meeting Supplies - \$80.36 Travel - \$34.77 Floor Dry - \$123.33 </div>
RECEIPTS:			
	123.42		
TOTAL RECEIPTS	123.42		
		<u>5/31/2017</u>	<u>4,094.19</u> ✕

End of June Report is not yet printed 5/31/2017 4094.19

Warrants

Decon Shower Shelter -250.00

Receipts 0

6/30/2017 3844.19

LEPC Budget Ideas

HAZMAT Water Heater / Shower \$2000 - 2800

HAZMAT Transfer Pump \$300

Fuel Transfer Pump \$300

Body Brushes - \$60

Dawn Soap

Blankets (done) 50 emergency blankets purchased @ \$2 each

Towels???

Scissors –

Bleach

Garbage Bags for contaminated property

Tags for garbage bags

Tools - ???

Wedge Kit

County Wide accountability tags