LAKE COUNTY COMMISSION MINUTES
JULY 17, 2018

The Board of Lake County Commissioners met in regular session on July 17, 2018 at 9 a.m. in the commission meeting room at the Lake County courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Janke called roll call: Commissioner Roger Hageman, Commissioner Aaron Johnson, Commissioner Deb Reinicke, Commissioner Dennis Slaughter and Chair Wollmann all present. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Johnson, to approve the agenda of July 17, 2018 with the addition of personnel for 911. Motion carried.

MINUTES APPROVED:

Motion by Johnson, second by Slaughter, to approve the minutes of July 3, 2018. Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Hageman, to approve the payroll of July 2-15, 2018. Motion carried. COMMISSIONERS: $2,536.55; AUDITORS OFC: $5,059.23; TREASURERS OFC: $4,040.02; STATES ATTORNEY OFC: $7,611.93; GOVT BLDGS: $4,516.80; DIR EQUALIZATION OFC: $5,656.00; REGISTER DEEDS OFC: $3,111.50; VSO: $544.00; SHERIFF OFC: $15,175.85; JAIL: $10,695.52; EMA: $1,600.00; 911 COMM CENTER: $8,502.54; 24/7: $1,353.64; ROAD & BRIDGE: $18,379.86; WELFARE: $54.08; CHN: $992.33; WIC: $219.68; EXTENSION: $1,519.98; ZONING; $1,458.45. GRAND TOTAL $93,027.96

ACCOUNTS PAYABLE APPROVED:

Auditor Janke told the board Bldgs & Grounds Supt. Dave Hare would like the bill for Barger Electric reduced by $5,000 because the project is not complete at this time, $49,347 to $44,347. He also would like the bill for Reverts Concrete, Field of Dreams bleacher repair $2,481.64, paid in the next batch on July 18th. Motion by Reinicke, second by Johnson, to approve the accounts payable of July 6, 13, and 18, 2018 and include the change for Barger Electric to $44,347 and include Reverts Concrete $2,481.64. Motion carried.

Accounts Payable 7-6-18 General Withholdings: Dakotaland Fed Cr Union, Cu, $75.00, Lake Co Treasurer, Withholding, $14,715.49, **Auditor:** First Bank & Trust, Meals/Pierre-Barrick, $19.47, **DOE:** First Bank & Trust, Media Cards, $127.87, **ROD:** First Bank & Trust, Meals/Pierre-Ebsen, $19.46, **Jail:** First Bank & Trust, Lint Door Switch/Dryer, $25.86, **Hwy Rd-Br:** Dakotaland Fed Cr Union, Cu, $200.00, Lake Co Treasurer, Withholding, $4,084.11, **911 Comm:** First Bank & Trust, Hoffman, Shannon/EMD Recertification, $129.00, Lake Co Treasurer, Withholding, $1,664.05, **EMA:** Lake Co Treasurer, Withholding, $408.32, **Bldgs:** First Bank & Trust, Pneumatic Thermostat/Chiller, $339.55, **24/7:** Lake Co Treasurer, Withholding, $131.79, Grand Total: $21,939.97

Accounts Payable 7-13-18 Gvt Bldg: Great Western Bank, Bushnell Trail Camera/SD Card, $154.90, **Sheriff:** SD Dept of Revenue, Bl Alcohols, $650.00, Great Western Bank, Bushnell Trail Camera/SD Card, $154.90, **CHN:** SD Dept of Revenue, 3rd Qtr CHN Pymt, $2,575.00, **Weed:** Verizon Wireless, Service, $35.18, **Hwy Rd-Br:** Verizon Wireless, Service, $70.36, **911 Comm:** Itc, Service, $115.55, Triotel Communication, Service, $169.53, Verizon Wireless, Service, $65.19, **EMA:** Verizon Wireless, Service/Hotspot, $110.42, **St Remittance:** SD Dept of Revenue, June Vr Fees, $376,056.56, **M&P Fund:** SDACO, June ROD Fees, $418.00, Grand Total: $380,575.59

Accounts Payable 7-18-18 Commissioner: Madison Daily Leader, Publishing, $571.71, Hageman, Roger, Mileage, $191.52, **Election:** DSU, Primary Elec Rent, $500.00, Bureau of Adm, May Long Distance Calls, $.04, **Judicial:** D & L Sports, Expert Service, $1,950.00, Gienapp, David, Crt Ordered Service, $508.40, Jencks & Jencks Pc, July Public Defender Contract, $2,875.00, De Castro, Manuel, July Public Defender Contract, $2,875.00, A to Z World Languages, Interpreter Service, $150.00, WITNESS-JUROR-APPEARANCE FEES/MILEAGE: Barnett, Montanna, $50.84, Hernandez, Julian, $62.60, Hoff, Dana, $57.56, Johnson, Brenda, $50.84, Logan, Terry, $50.84, Oleson, Sheila, $52.52, Reck, Kory, $58.40, Rozeboom, Jerilyn, $54.20, Bosma, Joshua, $20.84, Menzel, Cody, $20.84, Alverson, Cynthia, $56.72, Anderson, Paul, $58.40, Falor, Nancy, $52.52, Fischer, Paul, $60.92,

Petersen, Kathleen, $50.84, Schrepel, Roger, $56.72, Wetzbarger, Wayne, $50.84, Wieman, Eldon, $51.68, Woolston, Timothy, $50.84, Zillgitt, Bryan, $50.84, **Auditor:** Software Services, June Service, $100.00, Central Business, Supplies, $80.85, Office Peeps, Supplies, $17.58, Central Business, Supplies, $13.23, Bureau of Adm, May Long Distance/Fax Calls, $4.22, **Treasurer:** Central Business, Supplies, $53.90, Bureau of Adm, May Long Distance/Fax Calls, $103.11, **St Atty:** Central Business, Supplies, $107.80, Bureau of Adm, May Long Distance Calls, $11.35, Thomson Reuters-West, June Online Service, $773.96, **Gvt Bldg:** Campbell Supply, Supplies, $198.29, Heiman Fire Equipment, Buckeye Extinguisher, $118.00, Hillyard/Sioux Falls, Supplies, $67.80, Lewis Drug, Supplies, $33.44, Madison Instant Printing, Supplies, $9.50, Home Service Water Cond, Salt, $50.82, Hillyard/Sioux Falls, Supplies, $20.00, Office Peeps, Supplies, $493.63, Bud's Clean Up Service, June Service, $186.25, City of Madison, Utilities, $1,441.78, **DOE:** Software Services, June Service, $60.00, Madison Instant Printing, Supplies, $88.53, Central Business, Supplies, $26.95, Bureau of Adm, May Long Distance/Fax Calls, $2.21, **ROD:** Madison Instant Printing, Supplies, $88.53, Central Business, Supplies, $26.95, Bureau of Adm, May Long Distance Calls, $1.44, **VSO:** Bureau of Adm, May Long Distance/Fax Calls, $5.05, **Sheriff:** Madison Reg Health System, Bl Alcohol, $723.00, R Place Kennel, Boarding/Rocco, $126.00, SD Sheriffs' Association, Annual Maint Fee, $880.00, Heiman Fire Equipment, Buckeye Extinguisher, $59.00, McLeods Office Supply, Supplies, $120.71, Pulse Technology Partner, Antenna Cable, $133.00, Central Business, Supplies, $107.80, Lake County Treasurer, Postage, $6.91, Prostrollo Motor Co, Keys, $22.50, Sturdevant's, Parts, $85.00, Tire Motive Service Center, Alignment, $69.95, Wash & Ride, Car Wash, $15.75, **Jail:** Madison Reg Health System, Prisoner Service, $323.58, Lewis Drug, Prisoner June Prescriptions, $77.75, Gall's Llc, Uniforms, $60.80, Lewis Drug, Supplies, $31.97, Power Promotions, Remove/Sew Patch, $5.00, Office Peeps, Supplies, $44.06, City of Madison, Utilities, $1,884.04, Bureau of Adm, May Long Distance/Fax Calls, $120.18, Sunshine Foods, Meals, $6,586.58, **Coroner:** Rustand, Mark, Fee/Mileage, $102.18, **Support of Poor:** Bureau of Adm, May Long Distance Calls, $.07, **CHN:** Marco Inc, Copier Lease, $58.40, Shopko Stores, Supplies, $25.57, **M I Board:** Ericsson, Richard, /MI Hearing, $235.00, Oftedal, Abby, MI Hear, $235.00, Dean Schaefer, MI Transcripts, $213.00, Katterhagen, Mark, MI Hearing, $15.00, Larson, Dana, MI Hearing, $50.00, Lewis & Clark BHS, MI Service, $640.00, Lewno, Lucy, MI Hearing, $116.47, Lockwood, Darcy, MI Hearing, $15.00, Avera McKennan Hospital, MI Hold, $700.00, **Recreation:** Bud's Clean Up Service, June Service, $20.66, Builders First Source, Hinges/Restrooms, $72.00, **Extension:** Econ-O-Wash, Laundry, $7.50, Madison Ace Hardware, Supplies, $24.99, Central Business, Supplies, $53.90, State 4-H Ofc-Fair Passes, Sims, Allyssa-Admission/Parking, $30.00, Tangen, Lauri, Mileage, $36.96, Bureau of Adm, May Long Distance Calls, $5.10, Lewis Drug, Supplies, $26.85, Sunshine Foods, Supplies, $61.42, **Weed:** Campbell Supply, Supplies, $33.37, Madison Ace Hardware, Supplies, $34.65, Sturdevant's, Parts, $238.39, Bureau of Adm, May Long Distance/Fax Calls, $8.50, Lake County Treasurer, Postage, $6.70, **Zoning:** Anderson, Gene, Mtg/Mileage, $43.48, Bickett, Donald, Mtg/Mileage, $43.48, Jerlow, R Douglas, Mtg/Mileage, $35.08, Johannsen, Craig, Mtg/Mileage, $25.00, Schaefer, Alan, Mtg/Mileage, $37.60, Thompson, Dale, Mtg/Mileage, $29.20, Madison Daily Leader, Notices, $79.38, Office Peeps, Supplies, $147.23, Bureau of Adm, May Long Distance Calls, $11.12, **Hwy Rd-Br:** Aramark Uniform Services, Service, $50.93, Heiman Fire Equipment, Buckeye Extinguisher, $118.00, Campbell Supply, Supplies, $192.25, F & M Coop, Batteries, $291.90, Farmers Ag Center, Chemicals, $549.07, Madison Ace Hardware, Supplies, $24.85, RDO Equipment Co, Parts, $1,713.55, Sturdevant's, Parts, $462.58, Lake County Intl, Parts, $484.05, Cole's Petroleum, Oil/Drum Deposit, $338.70, F & M Coop, Oil, $405.00, Central Business, Supplies, $84.97, Lake County Treasurer, Postage, $1.84, DMC Wear Parts, Blades, $1,291.25, Equipment Blades, Blades, $128.00, F & M Coop, Supplies, $43.50, Xcel Energy, Util/Ramona, $10.40, **911 Comm:** Madison Daily Leader, Publishing, $89.28, Language Line Service, June Service, $90.03, Central Business, Supplies, $26.95, Bureau of Adm, May Long Distance/Fax Calls, $7.74, **EMA:** Steves Tire & Service, Service Generator/Chester Fire Dst, $563.49, Campbell Supply, Supplies, $15.98, Bureau of Adm, May Long Distance Calls, $1.99, **Bldgs:** Barger Electric, York Chiller/Labor, $44,347.00, Craig's Welding, Braze Contact/Elevator, $30.00, Reverts Concrete, Concrete/rebar top row-FOD, $2,481.64,

Madison Daily Leader, Publishing, $31.70, **24/7:** Mlsc, Inc, Drug Test, $1,180.00, Pharmchem Inc, Supplies/Service, $1,599.85, Satellite Tracking, Gps Bracelets, $630.50, **M&P Fund:** Microfilm Imaging Sys, Service Agreement, $108.00, Other: Court Ordered Services, $20,233.09, Grand Total: $107,456.55

FUEL QUOTES:

The board reviewed the following fuel quotes: Cole's Petroleum ethanol 2.3400 and #2 diesel fuel 2.3172 and F&M Coop ethanol 2.376 and #2 diesel fuel 2.359. Motion by Hageman, second by Slaughter, to approve the low quote of Cole's Petroleum. Motion carried.

Commissioner Johnson recuses himself from the special malt beverage license for St. Peter on the Prairie.

SPECIAL MALT BEV LICENSE/ST PETER ON THE PRAIRIE:

As per advertisement the board reviewed the application of St. Peter on the Prairie for a special malt beverage license for a wine and field dinner. Charlie Johnson was present to discuss the details of the wine and field dinner. Motion by Slaughter, second by Reinicke, to approve the chair sign the application. Motion carried.

MEETINGS ATTENDED:

Commissioner Slaughter attended a wage committee meeting. Commissioner Hageman attended public safety building subcommittee interviews (2 days) for a construction manager at risk. Chair Wollmann attended public safety building subcommittee interviews (2 days) for a construction manager at risk and POD meeting. Commissioner Reinicke attended two Domestic Violence Network meetings. Commissioner Johnson attended a wage committee meeting.

TAX DEED PROPERTY:

Deb Walburg, Treasurer, met with the board to discuss the property described as Lot Four (4) except the east 150 feet and except the west 166 feet of Block 2, John L. Williams Addition to Winfred, Lake County SD, #14320-00200-04030. The 180-day waiting period will expire on July 19th. Motion by Hageman, second by Reinicke, to proceed with the public auction on August 7th. Motion carried.

CORONER/BUDGET REQUEST:

Mark Rustand, Coroner, presented the 2019 budget request for the coroner department. He told the board the coroner averages 20 calls a year.

3RD QTR SLA:

Kody Keefer, Emergency Manager, told the board Adam Frerichs, OEM Regional Coordinator, has been assisting him with the 3rd quarter State and Local Agreement. Motion by Reinicke, second by Slaughter, to approve the chair sign the 3rd qtr (April-June 2018). Motion carried**.**

QTRLY REPORT/EM:

Kody Keefer, Emergency Manager, discussed the following with the board for his quarterly report: worked on SLA, Civil Disturbance Plan, LEOP reviewed, PDM being reviewed and finalized, met with fire chiefs, attended a tabletop at Alexandria, and attended Dive Team training with Minnehaha County Dive Team at Lake Madison.

PDM QTRLY REPORT:

CAO Shelli Gust presented the 3rd quarter (April-June 2018) 404 Mitigation Project work schedule and performance report prepared by First District. The chair signed the document on July 3rd to meet the July 13th deadline. Motion by Reinicke, second by Johnson, to ratify the 3rd qtr PDM and acknowledge its timely submission to the State OEM. Motion carried.

2019 BUDGET REQUESTS:

Kody Keefer, Emergency Manager, presented the budget requests for Emergency Management and the Dive Team. He discussed quotes for a truck he is requesting. Linda Klosterman, Clerk of Courts, presented the budget request for the Judicial department. She told the board Judge Pardy is requesting an integrated phone sharing system for the courtroom for $10,000. Julie Wegener, 911

Comm Supr. and Deputy Director April Denholm presented the request for the 911 Communication Center.

PERSONNEL/911:

911 Comm Supr. Wegener told the board she would like to hire Kathleen R. Petersen, full-time 911 Dispatcher, at $15 per hour based on prior experience effective August 6th. Motion by Reinicke, second by Johnson, to approve Kathleen R. Petersen, full-time 911 dispatcher, at $15 per hour effective August 6, 2018. Motion carried.

BOARD OF ADJUSTMENT:

Motion by Johnson, second by Slaughter, to enter into a board of adjustment. Motion carried.

VARIANCE #18-07:

Mandi Anderson, Zoning Officer, presented the following variance application.

#18-07 Deanna & Gary Junso variance application—Lot 27 Hilde's Addition Section 23-106-52, Lakeview Twp. Deanna & Gary Junso and their contractor, Nathan Goehring, were present to discuss their request to rebuild a portion of the main floor, building a side patio and an upper level addition onto the existing single-family dwelling. Motion by Reinicke, second by Slaughter, to approve the Junso variance permit and adopt the findings and specific conditions in the staff report. Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Johnson, to adjourn as a board of adjustment and return to the regular session. Motion carried.

ZONING/PLAT:

Zoning Officer Anderson presented the following plat to the board.

Plat of Lot 10 in Block 8 of Lakes Community Addition in the NE1/4 of Section 32-T106N-R51W of the 5th p.m., Lake County SD. Motion by Reinicke, second by Johnson, to approve the chair sign the plat as it meets all county regulations and taxes are paid in full. Motion carried.

DRAINAGE BOARD:

Motion by Hageman, second by Slaughter, to enter into a drainage board. Motion carried.

DRAINAGE APPLICATION #18-04:

Drainage Officer Anderson presented drainage application #18-04 to the board. Paul & Kevin Hoff, property owner and applicant. Tile location and outlet: Lots 1 & 2 & S1/2NE1/4 exc hwy and exc Habegers 1st addition, Lots 3 & 4 and S1/2NW1/4 and N1/2SE1/4 exc hwy & exc Habegers 1st Addition Section 1-108-53. James Rensch Trust—property owner of solid tile location, SW1/4 1-108-53. Paul and Kevin Hoff were present to discuss their drainage application. James Rensch signed the waiver for performing the drainage work. A letter was received by Steve VanderBeek, Regional Habitat Manager on April 4th objecting to the drainage work. Ryan Wendinger, SD Game, Fish and Parks Habitat Resource Biologist, was present to state objection to the drainage work based on the following: will pull more existing water onto their property, more nutrients, water temp changes, and neonicotinoids studies. Commissioner Johnson told Wendinger he is an organic farmer and has not seen negative effects of tiling projects. Motion by Reinicke, second by Hageman, to approve drainage application #18-04 and adopt the findings listed in the staff report and based on all signatures were obtained except SD GF&P. Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Hageman, to adjourn as a drainage board and return to the regular session. Motion carried.

QTRLY REPORT/CHN:

Kayla Miller and Maria Haider, Community Health Nurses, and Kelsey Smith, CHN Office Manager, presented the 3rd qtr (April-June 2018) report. The following was discussed: POD full-scale exercise planned for October 16th, preparing for 2018-2019 flu season, distributed annual WIC participant

surveys, developed a Continuous Quality Improvement (CQI) project with Region 4, STD presentation to junior and senior classes in Chester, SD Family Planning program is in the process of choosing and implementing an electronic health record and attended Mental Health First Aid training. Smith reviewed 2nd quarter stats for the CHN office.

SHERIFF/PRAIRIE VILLAGE:

Tim Walburg, Sheriff, and Faron Wahl, Prairie Village, met with the board to discuss security at Prairie Village for Jamboree Days on August 23-26. The security volunteer at Prairie Village is no longer available. They would like the county to hire 4 temporary certified law enforcement officers to work Friday and Saturday nights from 7 p.m. to 5 a.m. at $25.00 per hour. The county would bill Prairie Village for these costs. Motion by Reinicke, second by Hageman, to approve the sheriff move forward and hire 4 temporary certified officers for the event at Prairie Village. Motion carried.

2019 BUDGET REQUESTS:

Dave Hare, Bldgs and Grounds Supt., presented the requests for the Govt Bldgs and Building Fund departments. Glenda Blom, Extension Office Manager, presented the request for the Extension department. Roberta Janke presented the requests for the Auditor, Recreation, Mental Illness Board and Commission departments. Wendy Kloeppner, States Attorney, discussed a recording system for county meetings and grand jury proceedings to be included in the commission budget. Auditor Janke gave commissioners a handout comparing 2018 to 2019 budget numbers.

BLDGS & GROUNDS/QTRLY REPORT:

Bldgs and Grounds Supt. Hare told the board the chiller in the public safety building is plumbed and running. He told the board the Reverts Concrete bill was for the bleachers at the Field of Dreams. The county will seek reimbursement from the City of Madison and the Baseball Board for a portion of this bill.

SDACC CONVENTION:

CAO Gust told commissioners the SDACC/SDACO convention will be held on September 10 & 11, 2018 at Pierre. She asked commissioners to let her know if they plan to attend.

SIOUX VALLEY DST MTG:

CAO Gust told commissioners the Sioux Valley Association District meeting will be hosted by Lake County on August 15th.

PDM MTG:

CAO Gust reminded commissioners of the PDM planning team final meeting on July 31st at the EOC in the public safety building.

EXECUTIVE SESSION:

Motion by Reinicke, second by Hageman, to enter into executive session for proposed or pending litigation or contractual matters SDCL 1-25-2(3). Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Slaughter, to return to the regular session. Motion carried. Chair Wollmann announced that two items of litigation and two contractual matters were discussed in executive session.

CONSTRUCTION MANAGER AT RISK:

Commissioner Hageman told members a subcommittee of the LCPSBAC has been reviewing proposals and interviewing for the construction manager at risk. Four construction firms were interviewed. The subcommittee recommends Henry Carlson Construction. Motion by Reinicke, second by Slaughter, to approve the recommendation of the subcommittee of Henry Carlson Construction for the Construction Manager at Risk for the proposed law enforcement center and authorize the Sheriff and States Attorney to start negotiating the fees. Motion carried.

REPORTS RECEIVED: Extension qtrly report was received.

June 2018 REPORTS: Register of Deeds fees collected $16,319, Auditor's account with the Treasurer $8,090,414.56 and Treasurer $8,090,411.21 variance of ($3.35) and Treasurer bank balance $8,090,437.64, Sheriff fees collected $19,691.41, and Zoning/Drainage fees collected $3,306.

TRAVEL REQUESTS:

Mandi Anderson to attend FEMA training on July 19th at Sioux Falls.

ADJOURNMENT:

Motion by Reinicke, second by Hageman, at 12:26 p.m. to adjourn. Motion carried. The next meeting will be held on August 7, 2018 at 9 a.m.

/s/Roberta Janke	/s/Kelli Wollmann
ROBERTA JANKE	KELLI WOLLMANN
Lake County Auditor	Chair, Lake County Commission

Published at the total approximate cost of $