LAKE COUNTY COMMISSION MINUTES
February 20, 2018

The Board of Lake County Commissioners met in regular session on February 20, 2018 at 9 a.m. in the commission meeting room at the Lake County courthouse. Vice Chair Roger Hageman called the meeting to order. Auditor Janke called roll call: Vice Chair Roger Hageman, Commissioner Aaron Johnson, Commissioner Deb Reinicke, and Commissioner Dennis Slaughter all present. Absent: Chair Kelli Wollmann. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Auditor Janke told the board the 10:15 a.m. appointment with Doug Huntrods is canceled for today and the Moody County jail contract has not arrived yet. Motion by Reinicke, second by Slaughter, to approve the amended agenda of February 20, 2018. Motion carried.

MINUTES APPROVED:

Motion by Johnson, second by Slaughter, to approve the minutes of February 6, 2018. Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Johnson, to approve the payroll of January 29-February 11, 2018. Motion carried. COMMISSIONERS: $2,536.55; AUDITORS OFC: $5,059.22; TREASURERS OFC: $4,040.02; STATES ATTORNEY OFC: $5,804.14; GOVT BLDGS: $4,238.24; DIR EQUALIZATION OFC: $5,447.45; REGISTER DEEDS OFC: $3,111.50; VSO: $237.36; SHERIFF OFC: $11,356.81; JAIL: $11,360.08; EMA: $1,494.64; 911 COMM CENTER: $7,625.90; 24/7: $1,553.47; ROAD & BRIDGE: $13,131.07; WELFARE: $54.08; CHN: $984.75; WIC: $166.65; EXTENSION: $1,501.33; ZONING; $1,458.44 GRAND TOTAL $81,161.70.

ACCOUNTS PAYABLE APPROVED:

Motion by Johnson, second by Reinicke, to approve the accounts payable of February 12, 14, 16 and 21, 2018. Motion carried.

Accounts Payable 2-12-18 Void Hwy Rd-Br: DCI, Void Claim 2018 0057, ($24.00), Grand Total: ($24.00)

Accounts Payable 2-14-18 Election: First Bank & Trust, Dymo Address/Shpg Labels, $225.33, **Gvt Bldg:** Verizon Wireless, Service, $31.49, **VSO:** First Bank & Trust, Topaz Siglite Slim Hid-Usb, $125.48, **Sheriff:** SD Dept of Revenue, Bl Alcohols, $815.00, **Coroner:** SD Dept of Revenue, Bl Alcohol, $35.00, **Dev Disabled:** SD Dept of Revenue, Hsc, $600.00, **Extension:** First Bank & Trust, Lego Ed/WeDo Set, $189.95, **Weed:** Verizon Wireless, Service, $31.49, **Hwy Rd-Br:** DCI, Background Check, $26.75, Xcel Energy, Util/Ramona, $40.25, Verizon Wireless, Service, $62.96, **911 Comm:** Itc, Service, $115.55, Triotel Communication, Service, $169.53, Verizon Wireless, Service, $61.49, **EMA:** First Bank & Trust, Heat Vent/Command Trlr, $30.11, Verizon Wireless, Service/Hotspot, $107.62, **St Remittance:** SD Dept of Revenue, Jan Fees, $334,255.21, **M&P Fund:** SDACO, Jan 18 Rod Fees, $314.00, Grand Total: $337,237.21

Accounts Payable 2-16-18 General Withholdings: Dakotaland Fed Cr Union, Cu, $75.00, Lake Co Treasurer, Withholdings, $12,808.86, **Hwy Rd-Br:** Dakotaland Fed Cr Union, Cu, $200.00, Lake Co Treasurer, Withholdings, $3,082.07, **911 Comm:** Lake Co Treasurer, Withholdings, $1,678.05, **EMA:** Lake Co Treasurer, Withholdings, $311.39, **24/7:** Lake Co Treasurer, Withholdings, $289.29, **Flex Spending:** One Recipient, $160.00, Grand Total: $18,604.66

Accounts Payable 2-21-18 Judicial: WITNESS-JUROR-APPEARANCE FEES/MILEAGE: Backus, Bonnie, $17.56, Balogh, Donita, $15.88, Bergheim, Gerald, $10.84, Bickett, Tory, $10.84, Bothwell, Todd, $20.08, Breuer, Marlene, $10.84, Buchholz, Mary, $10.84, Callahan, Charla, $11.68, Conover, Susan, $10.84, Feldmann, Carrie, $10.84, Frey, Rhonda, $457.56, Fuerst, Troy, $22.60, Giles, Winifred, $11.68, Grimm, Timothy, $17.56, Hamilton, Sharon, $465.12, Hanson, Barbara, $25.12, Henry, Jeffrey, $10.84, Hexom, Edward, $18.40, Hoeft, Ron, $13.36, Hoff, Barbara, $15.04, Hoff, Peggy, $10.84, Hogrefe, Donald, $24.28, Hovrud, Glen, $10.84, Hueners-Nelson, Deana, $10.84, Jacobs, Cindy, $10.84, Janke, Kathleen, $10.84, Johannsen, Danese, $24.28, Johnson, Brandon, $11.68, Johnson, Kirstin, $20.08, Johnson, Sandra, $10.84, Johnson, Sharon, $457.56, Kearin, Brian,

$15.04, Kearin, Dennis, $472.68, Klein, William, $20.08, Knuths, Elizabeth, $11.68, Larson, Janice, $10.84, Leighton, Sandra, $10.84, Little, Lawrence, $13.36, Main, Susan, $25.12, Malcomb, Pam, $540.72, Malsom, Elijah, $10.84, McDonald, Molly, $16.72, McGinnis, Leann, $11.68, Palmlund, Renae, $10.84, Paulsen, Scott, $457.56, Raad, Deborah, $21.76, Raethz, Kelvin, $10.84, Rollins, Nate, $457.56, Scott, Margaret, $21.76, Sharp, Rita, $11.68, Stewart, Courtney, $18.40, Sudenga, Laura, $10.84, Sunde, William, $14.20, Swenson, Darren, $10.84, Thayer, Beverly, $11.68, Weiss, Anne, $11.68, Winter, Bethany, $10.84, Wire, Carol, $465.12, Wise, Betty, $10.84, Zens, Kevin, $13.36, Zingmark, Donna, $13.36, Grand Total: $4,533.20

Accounts Payable 2-21-18 Commissioner: Infotech Solutions, Email, $3.00, SDACC, Conf Regs (4), $400.00, **Election:** Infotech Solutions, Email/Maint, $60.00, **Judicial:** De Castro, Manuel, Feb Public Defender Contract, $2,875.00, Jencks & Jencks Pc, Feb Public Defender Contract, $2,875.00, Gonzales, Carlos, Interpreter Service, $35.00, Thomson Reuters-West, Jan Online Service, $500.00, **Auditor:** Software Services, Jan Service, $200.00, Infotech Solutions, Email/Maint, $165.25, Lake County Treasurer, Jan Ach Chg, $39.12, Universal Services, supplies, $239.40, Bureau of Adm, Dec Long Distance/Fax Calls, $5.38, CenturyLink, Credit/Late Pymt Fee, $23.64, Infotech Solutions, Hp Printer/wireless keyboard & mouse, $519.98, **Treasurer:** Software Services, Jan Service, $200.00, Infotech Solutions, Maint/Desktop App (3), $29.85, Central Business, Drop Box, $104.10, Bureau of Adm, Dec Long Distance/Fax Calls, $27.33, CenturyLink, Feb Service, $32.86, A & B Business, Ricoh Copier, $750.00, **St Atty:** Frantzen Reporting, Transcripts, $354.00, Infotech Solutions, Email/Maint, $133.50, Kloeppner, Wendy, Planner, $44.73, SDACC, Gust, Shelli/Regs, $100.00, Bureau of Adm, Dec Long Distance Calls, $17.78, CenturyLink, Feb Service, $46.29, SD States Atty Assn, Dues/Kloeppner, Wendy, $926.00, Thomson Reuters-West, Jan Online Svc Bal & NW Reporter, $748.96, **Gvt Bldg:** Infotech Solutions, Email/Maint, $33.00, Goth Electric, Auger Toilet, $333.90, Campbell Supply, supplies, $65.43, F & M Coop, Diesel/Skid Loader, $45.91, Hillyard/Sioux Falls, supplies, $715.17, Home Service Water Cond, Salt, $66.56, Sturdevant's, parts, $23.92, Superior Division, bulbs, $208.10, Bureau of Adm, Dec Long Distance Calls, $2.14, Bud's Clean Up Service, Jan Service, $186.25, CenturyLink, Feb Service, $33.12, Northwestern Energy, Service, $10.00, Sturdevant's, parts/Pickup, $19.09, **DOE:** Infotech Solutions, Email/Maint, $195.00, Bureau of Adm, Dec Long Distance Calls, $2.95, CenturyLink, Feb Service, $32.86, **ROD:** Infotech Solutions, Email/Maint, $114.75, Lake Co Register of Deeds, Deposit Slips/Ach Reimburse, $58.43, Bureau of Adm, Dec Long Distance Calls, $7.59, CenturyLink, Feb Service, $19.43, **VSO:** Bureau of Adm, Dec Long Distance/Fax Calls, $7.14, CenturyLink, Feb Service, $7.89, Infotech Solutions, Email/Maint, $167.25, **GIS:** Infotech Solutions, Maint, $30.00, **IT:** Infotech Solutions, Backup/Maint, $575.00, **Sheriff:** Infotech Solutions, Email/Maint, $231.00, Great Western Bank-Madison, Check Blanks, $126.15, Office Peeps, supplies, $68.57, SD Police Chiefs' Assn, Walburg-Talich/Regs, $170.00, F & M Coop, Gas, $1,846.75, Sturdevant's, parts, $52.65, Wash & Ride, Car Washes, $16.50, **Jail:** Madison Chiropractic Center, prisoner Svc, $85.00, Lewis Drug, prisoners Prescriptions, $172.94, Infotech Solutions, Email/Maint, $246.00, Lewis Drug, supplies, $26.45, Fully Promoted-Sioux Falls, uniforms, $183.11, Bureau of Adm, Dec Long Distance/Fax Calls, $47.69, CenturyLink, Feb Service, $73.15, Northwestern Energy, Service, $814.72, **Coroner:** Sanford Health Service, Autopsy, $2,192.00, **SAR:** CenturyLink, Correct/Jan Service, ($13.43), Northwestern Energy, Correct/Jan Service, ($86.77), **Support of Poor:** Infotech Solutions, Email/Maint, $33.00, SDACC, Anderson, Mandi/Regs, $50.00, CenturyLink, Feb Service, $19.69, **CHN:** Shopko Stores, supplies, $21.97, **M I Board:** Ericsson, Richard, Mi Hearing, $188.00, Oftedal, Abby, Mi Hearing, $752.00, Katterhagen, Mark, Mi Hearing, $15.00, Lewis & Clark Bhs, Mi Service, $160.00, Lewno, Lucy, Mi Hearing, $164.96, Lincoln County Treasurer, Mi Hearing, $264.40, Lockwood, Darcy, Mi Hearing, $15.00, Yankton County Treasurer, Mi Hearing, $118.75, Mikelson, Gary, Mi Crt Apt Atty, $757.73, **Extension:** Blom, Glenda, Netgear Router, $101.16, Madison Daily Leader, Subscription, $95.77, Bureau of Adm, Dec Long Distance/Fax Calls, $4.16, CenturyLink, Feb Service, $58.29, Infotech Solutions, Email, $3.00, Northwestern Energy, Service, $253.67, Hp Inc, Hp Laptop & Docking Station, $1,138.00, **Weed:** Infotech Solutions, Email, $3.00, **Zoning:** Aldrich, Joseph, Mtg/Mileage, $38.44, Anderson, Gene, Mtg/Mileage, $43.48, Bickett, Donald, Mtg/Mileage, $43.48, Jerlow,

Douglas, Mtg/Mileage, $35.08, Johannsen, Craig, Mtg/Mileage, $25.84, Thompson, Dale, Mtg/Mileage, $29.20, Infotech Solutions, Email, $3.00, Office Peeps, supplies, $26.24, Bureau of Adm, Dec Long Distance Calls, $5.33, CenturyLink, Feb Service, $32.86, **Hwy Rd-Br:** Aramark Uniform Services, Service, $44.28, Bob's Elec Of Madison, Halide Lamp (4), $111.20, Boyer Trucks, Spring Bra, $196.58, Campbell Supply, supplies, $12.98, Carquest, supplies, $107.86, F & M Coop, Fuel Pump Hose, $49.95, Fastenal Co,18v Battery/Hardware, $122.99, Lake County Intl Inc, Battery/Def Fluid, $352.75, Master Burn, Fan Switch, $101.38, North American Truck, Ls Pump, $2,333.75, Sturdevant's, parts, $806.62, Software Services, Jan Service, $80.00, Central Business, supplies, $107.34, F & M Coop, Gas/Diesel, $5,037.08, Northwestern Energy, Service, $686.17, Bureau of Adm, Dec Long Distance/Fax Calls, $5.77, CenturyLink, Feb Service, $46.29, Infotech Solutions, Email/Maint, $66.00, **911 Comm:** Infotech Solutions, Email/Maint, $126.00, Quill Corporation, supplies, $258.94, Bureau of Adm, Dec Long Distance Calls, $5.84, CenturyLink, Feb Service, $371.86, Tom's Lock & Key, Keys, $25.00, **EMA:** Infotech Solutions, Email/Maint, $108.00, Bureau of Adm, Dec Long Distance Calls, $31.12, CenturyLink, Feb Service, $71.52, Northwestern Energy, Service, $182.52, F & M Coop, Gas, $95.26, Sturdevant's, Oil/Atf, $8.54, **24/7:** Mlsc, Inc, Drug Test, $1,180.00, Pharmchem, Sweat Patch Analysis/patch kit overlay, $1,018.20, Office Peeps, supplies, $15.94, Other: Court Ordered Services, $10,525.85, Grand Total: $49,463.61

ABATEMENT 2018-3:

Auditor Janke told the board Abatement 2018-3 of $593.13 for SD Game, Fish & Parks is needed because they are a tax-exempt entity. The first half taxes were paid by the seller of the property located at NE120' Lot A Lot 3 Marrs Subdiv, Lakeview Twp., 06600-10652-03020. Motion by Slaughter, second by Reinicke, to approve Abatement 2018-3 for $593.13. Motion carried.

SEALED BID OPENING/SOUND SYSTEM EQUIP:

This being the date and time as per advertisement, Auditor Janke opened the only bid of Interlakes Wireless LLC of $125 for surplus sound system equipment, FA #04448 and FA #04677. Motion by Johnson, second by Reinicke, to approve the bid of Interlakes Wireless LLC for sound system equipment for $125. Motion carried.

MEETINGS ATTENDED:

Commissioner Slaughter attended the pipeline safety meeting and East Dakota Transit. Vice Chair Hageman attended the pipeline safety meeting and East Dakota Water. Commissioner Reinicke attended the pipeline safety meeting. Commissioner Johnson attended planning & zoning.

WEED & PEST BOARD/APPT:

Commission Administrative Officer Shelli Gust told the board Dan Wyatt has volunteered to be on the Lake County Weed and Pest Board. Motion by Reinicke, second by Slaughter, to appoint Dan Wyatt to the Weed and Pest Board for a three-year term of 2018-2020. Motion carried.

SEASONAL LOAD LIMITS:

CAO Gust told the board that Resolution 2016-5 is an on-going resolution establishing Lake County seasonal road restrictions. The restriction period is Feb 15 to April 30 with the option to extend if needed. The load limits become effective when signs are posted.

ALCOHOLIC BEV LICENSES/TRANSFERS:

This being the date and time as per advertisement, Rick Trapp was present to discuss the transfer of the The Lakes Bar and Grill, RB3103 Retail (on-off) sale malt beverage license and RL6313 retail (on-sale) liquor license from RC Bothwell Family LLC to TrappMeyer LLC. Motion by Reinicke, second by Slaughter, to approve the vice chair sign both transfer applications. Motion carried.

SHERIFF DEPT/2017 ANNUAL REPORT:

Sheriff Tim Walburg presented the annual report for the Sheriff and Jail Departments. He discussed civil papers served, accidents investigated, incident reports, jail bookings, female bookings, miles traveled for prisoner transport and the 24/7 Program. He reported on the hours spent by the School Resource Officer Steve Rowe and Empower graduations being held. He discussed the paperwork he

is working on to widen the access on the LAIC land for a proposed jail/law enforcement center. He told the board state permits may take months for approval.

2017 LAKE COUNTY ANNUAL REPORT:

Auditor Janke reviewed the December 31, 2017 Lake County annual report with the board. She reviewed the Combining Balance Sheet for other governmental funds, Exhibit IV statement of revenues, expenditures, and changes in fund balance, Exhibit I Statement of Net Position, schedule of changes in long-term debt, and the annual report for publication.

PLATS/ZONING:

Mandi Anderson, Zoning Officer, presented the following plats to the board.

PLAT OF LOT 2A OF CALLAHAN'S 4TH ADDITION in the southeast quarter (SE1/4) of Section Four (4), Township One Hundred Six (106) north, Range fifty-two (52) west of the 5th p.m. in Lake County, SD. Motion by Johnson, second by Slaughter, to approve the vice chair sign the plat. Motion carried.

PLAT OF TRACT 1 OF HYLAND HOGS ADDITION in the northeast quarter of Section 12, Township 107 north, Range 53 west of the 5th principal meridian, Lake County SD. Motion by Reinicke, second by Johnson, to approve the vice chair sign the plat. Motion carried.

BOARD OF ADJUSTMENT:

Craig Johannsen, Planning & Zoning Board member, joined the meeting for variance application 18-01. Motion by Reinicke, second by Johnson, to enter into a board of adjustment. Motion carried.

VARIANCE APPLICATION 18-01:

Anderson presented the following variance to the board.

VARIANCE 18-01 RODNEY JATON—NW1/4 Section 28-108-52, Nunda Twp. Rodney Jaton and Scott Williams, contractor, were present to discuss the application to build an addition onto the existing house and build in the front yard. Motion by Johnson, second by Slaughter, to approve Variance 18-01 and adopt the findings and specific conditions outlined in the staff report. Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Slaughter, to adjourn as a board of adjustment and return to the regular session. Motion carried.

EXECUTIVE SESSION:

Motion by Slaughter, second by Johnson, to enter into executive session for proposed and pending litigation SDCL 1-25-2(3). Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Slaughter, to return to the regular session. Motion carried. Vice Chair Hageman announced that one proposed and pending litigation matter was discussed in executive session.

JANUARY 2018 REPORTS RECEIVED: Register of Deeds fees received $9,238.00, Auditor's account with the Treasurer $7,397,518.85 and Treasurer $7,397,511.10 variance ($7.75) Sheriff fees $23,698.99 and Zoning/Drainage fees collected $3,571.00.

TRAVEL REQUESTS:

Dave Fedeler and Tim Tolley to attend BHR training courses at Sioux Falls on April 4 and May 2, 2018. Shelli Gust to attend SDACC spring workshop at Pierre on March 13-15, 2018 and Sioux Valley Commissioners Assn meeting at Brookings County on March 21st. Mandi Anderson to attend SDACC welfare workshop at Pierre on March 15, 2018. Sarina Talich to attend Sheriff's conference at Deadwood on April 17-20, 2018.

ADJOURNMENT:

Motion by Johnson, second by Reinicke, at 10:37 a.m. to adjourn. Motion carried. The next meeting will be held on March 6, 2018 at 9 a.m.

/s/Roberta Janke
ROBERTA JANKE
Lake County Auditor

/s/Roger Hageman
ROGER HAGEMAN
Vice Chair, Lake County Commission

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