LAKE COUNTY COMMISSION MINUTES
January 16, 2018

The Board of Lake County Commissioners met in regular session on January 16, 2018 at 9 a.m. in the commission meeting room at the Lake County courthouse. Vice Chair Roger Hageman called the meeting to order. Auditor Janke called roll call: Vice Chair Roger Hageman, Commissioner Aaron Johnson, Commissioner Deb Reinicke, and Commissioner Dennis Slaughter all present. Absent: Chair Kelli Wollmann. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Auditor Janke told the board the December Sheriff's report was received after the agendas were printed. Motion by Johnson, second by Slaughter, to approve the agenda of January 16, 2018 as amended. Motion carried.

MINUTES APPROVED:

Auditor Janke told the board she was made aware today the new part-time correctional officer, Kathryn Lembcke, will be paid from the 24/7 fund. Motion by Johnson, second by Slaughter, to approve the January 2, 2018 minutes with the addition of the part-time correctional officer paid from the 24/7 fund. Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Johnson, to approve the payroll of December 18-31, 2017. Motion carried. COMMISSIONERS: $5,025.53; AUDITORS OFC: $5,681.42; TREASURERS OFC: $4,039.90; STATES ATTORNEY OFC: $3,975.85; GOVT BLDGS: $4,238.24; DIR EQUALIZATION OFC: $5,645.40; REGISTER DEEDS OFC: $3,111.38; VSO: $237.36; SHERIFF OFC: $13,031.35; JAIL: $15,423.77; CORONER: $622.32; EMA: $1,494.64; 911 COMM CENTER: $9,705.66; 24/7: $984.21; ROAD & BRIDGE: $16,906.61; WELFARE: $54.08; CHN: $992.33; WIC: $219.68; EXTENSION: $1,492.01; ZONING; $1,458.44. GRAND TOTAL $94,340.18.

ACCOUNTS PAYABLE APPROVED:

Auditor Janke told the board a correction was needed to the bill for Creative Prod Source/911 Dept. The bill should be $688.76 instead of $668.76. Motion by Slaughter, second by Reinicke, to approve the accounts payable including the correction. Motion carried.

Accounts Payable 1-5-18 General Withholding: Dakotaland Fed Cr Union, Cu $75.00, Lake Co Treasurer, withholding, $16,136.45, **Hwy Rd-Br:** Dakotaland Fed Cr Union, Cu $325.00, Lake Co Treasurer, withholding, $4,275.70, **911 Comm:** Lake Co Treasurer, withholding, $2,397.15, **EMA:** Lake Co Treasurer, withholding, $332.97, **24/7:** Lake Co Treasurer, withholding, $192.60, **LEPC:** First Bank & Trust, Key Rings, $19.98, **Flex Spending:** One Recipient, $160.00, Grand Total: $23,914.85

Accounts Payable 1-12-18 Gvt Bldg: Verizon Wireless, Service, $31.41, **Sheriff:** SD Dept Of Revenue, Bl Alcohols/Tox Screen, $305.00, **CHN:** SD Dept Of Revenue, 1st Qtr Chn Pymt, $2,575.00, **Weed:** Verizon Wireless, Service, $31.41, **Hwy Rd-Br:** Xcel Energy, Util/Ramona, $59.58, Verizon Wireless, Service, $62.84, **911 Comm:** Itc, Service, $115.55, Triotel Communication, Service, $169.53, Verizon Wireless, Service, $61.41, **EMA:** Verizon Wireless, Service/Hotspot, $106.72, **St Remittance:** SD Dept Of Revenue, Dec Fees, $223,006.91, **M&P Fund:** SDACO, Dec Rod Fees, $330.00, Grand Total: $226,855.36

Accounts Payable 1-17-18 Judicial System: WITNESS-JUROR-APPEARANCE FEES/MILEAGE: Asmus, Joleen $22.60, Basler, Craig, $16.72, Brown, Roy, $10.84, Byrd, Dawn, $14.20, Clark, Roger, $31.00, Cross, Diane, $10.84, Delvecchio, Matthew, $24.28, Hansen, Albert, $10.84, Hauck, Timothy, $18.40, Kearin, Dennis, $12.52, Larsen, Anna, $22.60, Plack, Myron, $16.72, Potter, Mark, $24.28, Robertson, Devin, $11.68, Roling, Doreen, $18.40, Schmidt, James, $21.76, Schuldt, Tina, $10.84, Simet, Kenneth, $10.84, Simonsen, Jodi, $23.44, Stewart, Linda R, $20.08, Stults, Warren, $10.84, VandenBosch, Karla, $11.68, Vanhove, Robert, $19.24, Ward, Michael, $10.84, Will, Kristyn, $20.08, Dixon, Regina, $50.84, Doblar, Shelly, $55.04, Fedeler, Adam, $59.24, Heyn, Jodi, $64.28, Jensen, Ashley, $61.76, Mohr, Robert, $56.72, Palmer, Deanna, $50.84, Siemonsma, Daniel, $64.28, JS, $20.84, MS, $20.84, SM, $23.36, Grand Total: $953.60

Accounts Payable 1-17-18 Commissioner: SDML Workers Comp Fund, Workers Comp Renewal, $272.96, Madison Daily Leader, Publishing, $450.87, Janke, Roberta, cups/coffee, $9.57, Infotech Solutions, Email, $3.00, Cole's Petroleum, Gas/Dst Mtg-Johnson, $3.99, **Election:** Infotech Solutions, Maint, $60.00, **Judicial:** Dawson, Jacob D, Crt Appt Atty, $314.90, Gr Plains Psychological, Psych Testing, $5,617.43, De Castro, Manuel J Jr, Jan Public Defender Contract, $2,875.00, Jencks & Jencks Pc, Jan Public Defender Contract/mileage, $2,937.00, Deya Thorin Spanish Interpreter, Interpreter service, $228.00, US Postal Service, Postage Meter Refill, $500.00, **Auditor:** SDML Workers Comp Fund, Workers Comp Renewal, $382.12, Infotech Solutions, Email/Maint, $99.00, Central Business, supplies, $25.45, Janke, Roberta, Clerp postage, $18.85, Lake County Treasurer, Dec Ach Chg, $37.44, US Postal Service, Postage Meter Refill, $400.00, Cole's Petroleum, Gas/Dst Mtg, $3.99, Bureau of Adm, Nov Long Distance Calls, $6.05, **Treasurer:** SDML Workers Comp Fund, Workers Comp Renewal, $288.56, Infotech Solutions, Maint/Desktop App, $29.85, US Postal Service, Postage Meter Refill, $300.00, Bureau of Adm, Nov Long Distance/Fax Calls, $15.33, Cole's Petroleum, Gas/Dst Mtg, $3.99, Bureau of Adm, Nov Long Distance/Fax Calls, $14.53, **St Atty:** SDML Workers Comp Fund, Workers Comp Renewal, $374.34, Frantzen Reporting, transcripts, $248.88, Infotech Solutions, Email/Maint, $169.50, US Postal Service, Postage Meter Refill, $225.00, Bureau of Adm, Nov Long Distance Calls, $14.53, Thomson Reuters-West, Dec Online Service, $773.96, **Gvt Bldg:** SDML Workers Comp Fund, Workers Comp Renewal, $3,669.34, Infotech Solutions, Email/Maint, $33.00, Kone Inc, Elev Maint, $1,388.04, Cole's Petroleum, Gas, $65.79, Campbell Supply, supplies, $24.21, F & M Coop, Diesel/Skid Loader, $13.80, Hare, David, Housekeeping Cart/Wet Flr Signs, $35.00, Hillyard/Sioux Falls, supplies, $439.33, Home Service Water Cond, Salt, $66.56, Timmer Supply, supplies, $20.51, City of Madison, Utilities, $2,246.35, **DOE:** SDML Workers Comp Fund, Workers Comp Renewal, $452.33, Infotech Solutions, Email/Maint, $195.00, US Postal Service, Postage Meter Refill, $2,000.00, Cole's Petroleum, Gas, $21.93, Bureau of Adm, Nov Long Distance Calls, $7.56, **ROD:** SDML Workers Comp Fund, Workers Comp Renewal, $237.86, Infotech Solutions, Email/Maint, $96.00, Cole's Petroleum, Gas/Dst Mtg, $3.99, Bureau of Adm, Nov Long Distance/Fax Calls, $5.44, **VSO:** SDML Workers Comp Fund, Workers Comp Renewal, $46.79, Infotech Solutions, Email/Maint, $54.75, Bureau of Adm, Nov Long Distance/Fax Calls, $10.53, **GIS:** Infotech Solutions, Maint, $30.00, **IT:** Infotech Solutions, Backup/Maint, $575.00, **Sheriff:** SDML Workers Comp Fund, Workers Comp Renewal, $6,340.42, Infotech Solutions, Email/Maint, $231.00, Great Western Bank, Gun Case, $37.49, Office Peeps, supplies, $29.69, US Postal Service, Postage Meter Refill, $400.00, Mocic, Dues/Walburg, Timothy, $100.00, National Sheriffs' Assn, Dues/Walburg, Timothy, $115.00, Cole's Petroleum, Gas, $1,184.44, Div Of Motor Vehicles, Title Trsfr/Plate Reassignment, $15.00, Sturdevant's, Battery/Capsule, $248.69, Tire Motive Service Center, parts/Alignment, $812.95, Wash & Ride, Car Washes, $22.00, Prostrollo Auto Plaza Co, 2017 Ford Explorer, $26,367.00, **Jail:** SDML Workers Comp Fund, Workers Comp Renewal, $7,221.69, Madison Reg Health System, prisoner care, $635.43, Infotech Solutions, Email/Maint, $246.00, Fully Promoted-Sioux Falls, Wind shirts, $256.72, Moore Medical, supplies, $168.87, Office Peeps, supplies, $49.46, Phoenix Supply, supplies, $697.85, Bureau of Adm, Nov Long Distance/Fax Calls, $48.95, City of Madison, Utilities, $1,588.78, Sunshine Foods, Prisoner Meals, $7,315.26, **Coroner:** SDML Workers Comp Fund, Workers Comp Renewal, $7.80, **SAR:** SDML Workers Comp Fund, Workers Comp Renewal, $70.19, **Support of Poor:** SDML Workers Comp Fund, Workers Comp Renewal, $3.90, Infotech Solutions, Email/Maint, $33.00, US Postal Service, Postage Meter Refill, $28.19, Bureau of Adm, Nov Long Distance Calls, $2.13, **CHN:** SDML Workers Comp Fund, Workers Comp Renewal, $70.19, SmileMakers, Sticker Asst, $69.90, US Postal Service, Postage Meter Refill, $146.81, **WIC:** SDML Workers Comp Fund, Workers Comp Renewal, $15.60, **MI Board:** Dean Schaefer, MI Transcripts, $120.00, Lewis & Clark Bhs, MI Service, $160.00, Lincoln County Treasurer, MI Service, $492.95, Oftedal, Abby, MI Hearing, $188.00, Yankton County Treasurer, MI Hearing, $118.75, **Extension:** SDML Workers Comp Fund, Workers Comp Renewal, $97.49, Infotech Solutions, Email, $3.00, Bureau of Adm, Nov Long Distance Calls, $.36, **Weed:** Infotech Solutions, Email, $3.00, **Zoning:** SDML Workers Comp Fund, Workers Comp Renewal, $105.29, Aldrich, Joseph, Mtg/Mileage, $38.44, Anderson, Gene,

Mtg/Mileage, $43.48, Bickett, Donald, Mtg/Mileage, $43.48, Jerlow, Douglas, Mtg/Mileage, $35.08, Johannsen, Craig, Mtg/Mileage, $25.84, Infotech Solutions, Email, $3.00, Bureau of Adm, Nov Long Distance Calls, $10.29, **Hwy Rd-Br:** SD Retirement System, Sp Pay Fee, $90.00, SDML Workers Comp Fund, Workers Comp Renewal, $18,110.81, Banner Associates, Engineering/#40-189-210, $588.50, Overhead Door, Labor/Travel, $450.00, Aramark Uniform, Service, $44.28, Builders First Source, Acryl Glaze/Boards, $115.18, Campbell Supply, supplies, $94.78, Carquest, Lamp/Jack Oil, $10.17, Dakota Fluid Power, Cylinder Repair, $588.58, Dci, Background Check, $24.00, Krug Products, Bushing/Hose Assy, $34.29, Lake County Intl, parts/supplies, $424.36, Madison Ace Hardware, supplies, $46.95, Nebraska Salt & Grain, Ice Control Salt, $3,577.66, Overhead Door, Torsion Springs/Cable/Hinge, $668.27, Resykle, Hitch, $30.00, Sturdevant's, parts/supplies, $743.60, United Laboratories, supplies, $298.59, F & M Coop, oil, $230.40, Central Business, supplies, $56.59, Reinicke Construction, Crushed Asphalt, $225.00, Cole's Petroleum, Gas/Diesel, $9,424.68, SD Assn Co Hwy Supts, Fedeler, Dave/Regs, $50.00, Bureau of Adm, Nov Long Distance/Fax Calls, $13.09, Infotech Solutions, Email/Maint, $66.00, **911 Comm:** SDML Workers Comp Fund, Workers Comp Renewal, $549.82, Language Line Service, Dec Service, $90.00, Infotech Solutions, Email/Maint, $126.00, Racom Corporation, Equip Contract, $10,860.60, Infotech Solutions, Microsoft Software, $224.99, Creative Prod Source, supplies, $688.76, Madison Daily Leader, Subscription, $95.77, Bureau of Adm, Nov Long Distance Calls, $13.29, **EMA:** SDML Workers Comp Fund, Workers Comp Renewal, $284.66, Infotech Solutions, Email/Maint, $81.75, Tri-State Ema, Huntrods, Doug/Dues, $40.00, Bureau of Adm, Nov Long Distance Calls, $22.10, Cole's Petroleum, Gas, $125.70, Sturdevant's, Blower Assy, $49.99, **24/7:** SDML Workers Comp Fund, Workers Comp Renewal, $393.84, Intoximeters Inc, Breath Testers, $855.25, Pharmchem Inc, Patch Kit/Overlay, $843.20, Satellite Tracking, Gps Bracelets, $429.00, **M&P Fund:** Infotech Solutions, 5 Port Switch/Cable/Labor, $285.48, **Adv Taxes:** Costlow, James, Adv Taxes Refund, $28.60, Lake Co Treasurer, Adv Taxes, $1,764.93, Long, Todd, Adv Taxes Refund, $322.00, **Flex Spending:** One Recipient, $532.00, Grand Total: $139,225.56

ADDED TAX 2018-3:

Auditor Janke told the board the tax deed parcel sold in Wentworth, 19100-00300-05010, had exempt status when the tax notices were printed. Jordan Youngberg will need to be billed for 6-month taxes of $67.94. Motion by Reinicke, second by Slaughter, to approve added tax 2018-3, Jordan Youngberg $67.94. Motion carried.

FUEL QUOTE:

The board reviewed the fuel quote of 12-22-17 of Cole's Petroleum: ethanol 1.994, #1 diesel fuel 2.2770 and #2 diesel fuel 2.0450. Motion by Reinicke, second by Slaughter, to approve the only quote of Cole's Petroleum. Motion carried.

2018 JAIL CONTRACTS:

Sheriff Tim Walburg discussed the returned jail contracts with Miner and McCook counties for inmate housing. Motion by Reinicke, second by Johnson, to approve the 2018 jail contract with McCook County. Motion carried. Motion by Johnson, second by Slaughter, to approve the 2018 jail contract with Miner County. Motion carried.

PUBLIC SAFETY BLDG/OPTIONS:

Steven Davis, Shive Hattery, and Sheriff Walburg met with the board to discuss options for the jail/public safety building project. Davis reviewed the agenda items from the Lake County Public Safety Building Advisory Committee meeting held on January 15th. Items on the agenda included what's being heard on the streets, inmate projections and facility assessment, options to continue to use the public safety building, and option diagrams. The project is for 60 beds with possible expansion to 72 beds. He reviewed 4 options with the board. Option 1—jail addition north and east of PSB. Option 2—jail addition north and west of PSB. Option 3—new jail in the northwest corner of courthouse square. Options 4 & 4A—new jail, LEC (could be a "Greenfield" site) and remodel PSB. Option 4A—new jail and LEC (could include P.D.) The project costs range from 10.69 million dollars to 12.48 million dollars. The board discussed the following with Davis: geothermal well field, using the parking lot, handicap accessibility to the north door of the courthouse, variance needed for Option

1, county owned land at hwy department possible building site, city owned land near the hwy dept land, and is the county and city property buildable. Sheriff Walburg told the board Julie Wegener, 911 Comm Supr., still wants a second console in the downstairs in the public safety building. Davis told the board the public safety building is solid.

RESIGNATION/HWY DEPT:

Dave Fedeler, Hwy Supt., told the board Kelly Hyland, Heavy Equipment Operator, has resigned his position. Motion by Johnson, second by Reinicke, to approve the resignation of Kelly Hyland effective 1-5-2018. Motion carried. Fedeler told the board he has interviewed one applicant for a heavy equipment operator and will return to the board on February 6th with that information.

SURPLUS SIGNS/HWY DEPT:

Fedeler told the board there are many signs on the Hwy Dept inventory that do no meet the minimum retro reflectivity requirements and need to be declared surplus. There are 487 signs with a value of $8,001.85 listed on the highway inventory to surplus. Motion by Reinicke, second by Slaughter, to declare surplus property 487 signs that do not meet the state signing requirements. Motion carried.

CHN QTRLY REPORT:

Maria Haider and Kayla Miller, Community Health Nurses, met with the board for the 4th quarter report (October-December 2017). Haider discussed the following: WIC numbers are steady, flu clinics held at the schools, E-WIC system going well, pledge to be a Breastfeeding Friendly Business, all-staff family planning training held in November, and providing school services this winter.

SOLID WASTE HAULER LICENSES:

Mandi Anderson, Zoning Officer, presented the three applications for commercial solid waste hauler. Each application had a certificate of liability insurance.

Motion by Johnson, second by Reinicke, to approve the application of Dawson Construction Inc. Motion carried.

Motion by Reinicke, second by Slaughter, to approve the application of Waste Connections of SD Inc dba Cook's Wastepaper and Recycling. Motion carried.

Motion by Reinicke, second by Johnson, to approve the application of Garbage-N-More LLC. Motion carried.

PLAT/ZONING:

Zoning Officer Anderson presented the following plat to the board.

Plat of Lot 1 of B. Price Addition in government Lot 4 of Section 10, Township 106 north, range 53 west of the 5th principal meridian, Lake County SD. Motion by Reinicke, second by Johnson, to approve the vice chair sign the plat based on staff recommendation and taxes paid in full. Motion carried.

MEETINGS ATTENDED:

Commissioner Johnson attended county planning meeting. Vice Chair Hageman attended public safety building committee meeting.

STATES ATTY/HIRE DATE:

Shelli Gust, Human Resource Specialist, told the board Wendy Kloeppner will begin her states attorney duties on February 5th. She will take her oath of office at 8:30 a.m. that day in the courtroom.

COUNTY SITE ANALYSIS DESIGNEE:

Commissioner Administrative Officer Gust told the board the new LAIC Executive Director, Rory Maynard, will be the county site analysis designee. Motion by Reinicke, second by Slaughter, to appoint Rory Maynard, county site analysis designee. Motion carried.

AT-LARGE FIRST DISTRICT MEMBER:

CAO Gust told the board Jeff Bloom, Lake County International, has accepted the position of at-large First District member. Motion by Johnson, second by Slaughter, to approve Jeff Bloom, at-large First District member. Motion carried.

MENTAL HEALTH BOARD MEMBER:

CAO Gust told the board Jan Weber has volunteered to be on the mental health board. Motion by Reinicke, second by Slaughter, to approve Jan Weber, Mental Health Board member. Motion carried.

SIOUX VALLEY COMM ASSN:

The next meeting of the Sioux Valley Commissioners Association will be held on March 21st at Brookings County.

ANNUAL TOWNS/TWP MEETING:

The annual meeting of the Towns/Townships/Lakes Assn. will be held on March 12th at Nicky's at 6 p.m.

DRAINAGE BOARD:

Motion by Reinicke, second by Johnson, to enter into a board of drainage. Motion carried. Mandi Anderson, Drainage Officer, told the board Edward Becker is not present for the hearing.

#18-01 Edward Becker drainage hearing—Motion by Reinicke, second by Johnson, to reschedule the Edward Becker drainage hearing as Mr. Becker did not appear for the hearing. Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Slaughter, to adjourn as a drainage board and return to the regular session. Motion carried.

RECESS:

Motion by Reinicke, second by Johnson, to recess until 10:45 a.m. Motion carried.

DRAINAGE BOARD:

Motion by Reinicke, second by Slaughter, to enter into a drainage board. Motion carried.
Mandi Anderson, Drainage Officer, presented the following application to the board.

#18-02 Darrell Greenhoff (applicant and property owner) and Roger Moose (property owner)— land being drained-S1/2 of NE1/4 ex S26 rods E37 rods, Section 34-106-52, Lakeview Twp and tile location and outlet E330' NW1/4NE1/4 Section 34-106-52, Lakeview Twp. Roger Moose was present and told the board the solid pipe will go through his land. Anderson told the board the GF&P sent a letter stating opposition to wetland drainage onto WPAs. Anderson told the board this project would move existing water to the waterway. Motion by Reinicke, second by Slaughter, to approve drainage permit application #18-02. Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Johnson, to adjourn as a drainage board and return to the regular session. Motion carried.

REPORTS RECEIVED:

The following reports for December 2017 were reviewed and placed on file: Register of Deeds fees collected $8,938, Sheriff fees collected $12,799.51, Auditor's account with the Treasurer $5,838,960.08 and Treasurer $5,838,938.66 variance of ($21.42), and Zoning/Drainage $1,568.00. The December 2017 General Fund Surplus Analysis with fund balance percentage of 14% was received.

TRAVEL REQUEST:

Dave Fedeler to attend the Short Course at Deadwood on March 20-22, 2018.

ADJOURNMENT:

Motion by Reinicke, second by Johnson, at 10:55 a.m. to adjourn. Motion carried. The next meeting will be held on February 6, 2018 at 9 a.m.

/s/Roberta Janke	/s/Roger Hageman
ROBERTA JANKE	ROGER HAGEMAN
Lake County Auditor	Vice Chair, Lake County Commission

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