LAKE COUNTY COMMISSION MINUTES
SEPTEMBER 4, 2018

The Board of Lake County Commissioners met in regular session on September 4, 2018 at 9 a.m. in the commission meeting room at the Lake County courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Janke called roll call: Commissioner Roger Hageman, Commissioner Aaron Johnson, Commissioner Deb Reinicke, Commissioner Dennis Slaughter and Chair Wollmann all present. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the agenda of September 4, 2018. Motion carried.

MINUTES APPROVED:

Motion by Slaughter, second by Johnson, to approve the minutes of August 21, 2018. Motion carried.

PAYROLL APPROVED:

Motion by Reinicke, second by Hageman, to approve the payroll of August 13-26, 2018. Motion carried. COMMISSIONERS: $2,536.55; AUDITORS OFC: $5,059.23; TREASURERS OFC: $4,032.95; STATES ATTORNEY OFC: $7,611.95; GOVT BLDGS: $4,238.24; DIR EQUALIZATION OFC: $5,656.01; REGISTER DEEDS OFC: $3,111.50; VSO: $1,181.50; SHERIFF OFC: $13,955.17; JAIL: $10,117.09; EMA: $1,450.00; 911 COMM CENTER: $8,991.98; 24/7: $790.10; ROAD & BRIDGE: $17,644.69; WELFARE: $54.08; CHN: $931.73; WIC: $280.28; EXTENSION: $1,557.28; ZONING; $1,458.44 GRAND TOTAL $90,658.77.

ACCOUNTS PAYABLE APPROVED:

Motion by Hageman, second by Slaughter, to approve the accounts payable of August 31st and September 5th. Motion carried.

Accounts Payable 8-31-18 General Withholding: Aflac, Aug Cancer/Int Care Premium, $2,300.16, Lake Co Treasurer, Withholding, $14,970.42, Optilegra Inc, Sept 18 Upgrade Vision Prem, $239.96, SD Retirement System, Aug 18 Collections, $11,607.97, SD Supp Retirement Plan, Aug 18 Collections, $3,487.50, Wellmark Bcbs of SD, Sept 18 Emp/Sp Health Ins, $2,326.50, **Commissioner:** Optilegra Inc, Sept 18 Vision Premium, $35.76, Unum Life Insurance, Sept 18 Life Ins Premium, $20.46, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $628.19, Midcontinent Comm, Service, $8.15, **Auditor:** SD Retirement System, Aug 18 Collections, $551.10, Optilegra Inc, Sept 18 Vision Premium, $26.82, Unum Life Insurance, Sept 18 Life Ins Premium, $13.11, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $1,884.57, Midcontinent Comm, Service, $24.45, **Treasurer:** SD Retirement System, Aug 18 Collections, $728.80, Optilegra Inc, Sept 18 Vision Premium, $26.82, Unum Life Insurance, Sept 18 Life Ins Premium, $14.40, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $1,884.57, **St Atty:** SD Retirement System, Aug 18 Collections, $1,370.16, Optilegra Inc, Sept 18 Vision Premium, $26.82, Unum Life Insurance, Sept 18 Life Ins Premium, $14.40, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $1,256.38, Midcontinent Comm, Service, $32.60, **Gvt Bldg:** SD Retirement System, Aug 18 Collections, $796.31, Optilegra Inc, Sept 18 Vision Premium, $26.82, Unum Life Insurance, Sept 18 Life Ins Premium, $14.40, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $1,256.38, Midcontinent Comm, Service, $8.15, **DOE:** SD Retirement System, Aug 18 Collections, $1,018.05, Optilegra Inc, Sept 18 Vision Premium, $26.82, Unum Life Insurance, Sept 18 Life Ins Premium, $19.20, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $1,884.57, Midcontinent Comm, Service, $40.75, **ROD:** SD Retirement System, Aug 18 Collections, $560.07, Optilegra Inc, Sept 18 Vision Premium, $17.88, Unum Life Insurance, Sept 18 Life Ins Premium, $7.35, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $628.19, Midcontinent Comm, Service, $16.30, **VSO:** SD Retirement System, Aug 18 Collections, $29.08, Optilegra Inc, Sept 18 Vision Premium, $.45, Unum Life Insurance, Sept 18 Life Ins Premium, $.24, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $31.41, Midcontinent Comm, Service, $16.30, **Sheriff:** SD Retirement System, Aug 18 Collections, $3,243.62, Optilegra Inc, Sept 18 Vision Premium, $71.52, Unum Life Insurance, Sept 18 Life Ins Premium, $37.11, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $3,769.14, Verizon Wireless, Car Jetpack Svc, $255.66, **Jail:** SD Retirement System, Aug 18 Collections, $2,387.62, Optilegra Inc, Sept 18 Vision Premium, $62.58,

Unum Life Insurance, Sept 18 Life Ins Premium, $38.40, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $3,769.14, Midcontinent Comm, Service, $154.95, **Coroner:** Optilegra Inc, Sept 18 Vision Premium, $8.94, Unum Life Insurance, Sept 18 Life Ins Premium, $4.80, **Support of Poor:** SD Retirement System, Aug 18 Collections, $9.75, Optilegra Inc, Sept 18 Vision Premium, $.45, Unum Life Insurance, Sept 18 Life Ins Premium, $.24, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $31.41, Midcontinent Comm, Service, $8.15, **CHN:** SD Retirement System, Aug 18 Collections, $170.89, Unum Life Insurance, Sept 18 Life Ins Premium, $3.36, **WIC:** SD Retirement System, Aug 18 Collections, $47.27, Unum Life Insurance, Sept 18 Life Ins Premium, $1.44, **Extension:** SD Retirement System, Aug 18 Collections, $294.30, Optilegra Inc, Sept 18 Vision Premium, $8.94, Unum Life Insurance, Sept 18 Life Ins Premium, $3.51, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $628.19, Midcontinent Comm, Service, $8.15, **Weed:** Midcontinent Comm, Service, $8.15, **Zoning:** SD Retirement System, Aug 18 Collections, $262.50, Optilegra Inc, Sept 18 Vision Premium, $8.49, Unum Life Insurance, Sept 18 Life Ins Premium, $4.56, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $596.78, Midcontinent Comm, Service, $8.15, **Hwy Rd-Br:** Aflac, Aug Cancer/Int Care Premium, $138.08, Lake Co Treasurer, Withholding, $4,216.10, Optilegra Inc, Sept 18 Upgrade Vision Prem, $84.10, SD Retirement System, Aug 18 Collections, $3,090.10, SD Supp Retirement Plan, Aug 18 Collections, $1,282.50, Wellmark Bcbs of SD, Sept 18 Emp/Sgl Health Ins, $860.34, SD Retirement System, Aug 18 Collections, $2,949.15, Optilegra Inc, Sept 18 Vision Premium, $89.40, Unum Life Insurance, Sept 18 Life Ins Premium, $46.71, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $5,025.52, Sioux Valley Energy, Hwy 34 St Lights, $166.40, Midcontinent Comm, Service, $16.30, **911 Comm:** Aflac, Aug Cancer/Int Care Premium, $266.08, Lake Co Treasurer, Withholding, $2,159.41, Optilegra Inc, Sept 18 Upgrade Vision Prem, $62.68, SD Retirement System, Aug 18 Collections, $1,704.19, SD Supp Retirement Plan, Aug 18 Collections, $107.50, Wellmark Bcbs of SD, Sept 18 Emp/Sgl Health Ins, $195.60, SD Retirement System, Aug 18 Collections, $1,627.40, Optilegra Inc, Sept 18 Vision Premium, $53.64, Unum Life Insurance, Sept 18 Life Ins Premium, $28.80, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $3,769.14, Midcontinent Comm, Service, $16.30, Sioux Valley Energy, Service, $85.62, **EMA:** Aflac, Aug Cancer/Int Care Premium, $28.08, Lake Co Treasurer, Withholding, $396.57, SD Retirement System, Aug 18 Collections, $308.07, SD Supp Retirement Plan, Aug 18 Collections, $37.50, SD Retirement System, Aug 18 Collections, $278.99, Optilegra Inc, Sept 18 Vision Premium, $8.49, Unum Life Insurance, Sept 18 Life Ins Premium, $4.56, Wellmark Bcbs of SD, Sept 18 Health Ins Premium, $596.78, Sioux Valley Energy, Lake Sirens, $464.84, Midcontinent Comm, Service, $8.15, **24/7:** Lake Co Treasurer, Withholding, $134.66, SD Retirement System, Aug 18 Collections, $80.56, Grand Total: $96,175.26

Accounts Payable 9-5-18 Commissioner: Nicky's, Meals/Host Dst Mtg, $441.00, Hageman, Roger, Mileage/EDWDD-Brookings, $39.06, Nicky's, Meals/Dst Mtg, $52.50, **Election:** Central Business, Supplies, $78.60, **Judicial:** Callies, Kim, Transcripts, $21.60, SDACC-Clerp, 3rd Qtr Assessment Pymt, $4,728.00, WITNESS-JUROR-APPEARANCE FEES/MILEAGE: Hernandez, Julian, $62.60, Hoff, Dana, $57.56, Johnson, Brenda, $50.84, Oleson, Sheila, $52.52, Olson, Ann, $55.88, Rozeboom, Jerilyn, $54.20, Stratton, Scott, $59.24, **Auditor:** Marco Technologies, Copier Usage, $9.38, Central Business, Supplies, $1,258.16, US Postal Service, Postage Meter Refill, $500.00, Nicky's, Meal/Dst Mtg, $10.50, **Treasurer:** A & B Business, Printers Maint, $159.30, Lake County Treasurer, Certified Mail, $13.40, US Postal Service, Postage Meter Refill, $100.00, Office Peeps, Supplies, $17.64, US Postal Service, Postage Meter Refill, $500.00, Nicky's, Meal/Dst Mtg, $10.50, **St Atty:** Hartsel, Patricia, Transcripts, $64.60, A & B Business, Copier Maint/Usage, $61.98, Office Peeps, Supplies, $50.90, **Gvt Bldg:** Madison Ace Hardware, Supplies, $15.97, Menards-Sioux Falls West, Supplies, $167.20, Cole's Petroleum, Gas, $250.27, Timmer Supply, Supplies, $27.05, City of Madison, Util/FOD, $118.64, Porta Pros Inc, Rental 4H Grds, $127.00, Shred-It USA, Service, $143.56, **DOE:** Marshall & Swift/Boeckh, Programming, $3,164.10, Century Business Prod, Copier Maint/Usage, $44.35, Central Business, Supplies, $24.04, Cole's Petroleum, Gas, $56.14, **ROD:** Marco Technologies, Copier Maint, $75.38, Office Peeps, Supplies, $21.38, Nicky's, Meal/Dst Mtg, $10.50, **VSO:** VanZanten, Courtney, Mileage/Meals-Pierre, $207.49, **Sheriff:** Feistner, Matthew, Security/Prairie Village, $500.00, Reif, Mark W, Security/Prairie Village, $500.00, Talich, Aaron,

Security/Prairie Village, $500.00, Urrutia, Casey, Security/Prairie Village, $500.00, Central Business, Supplies, $69.99, Power Promotions, Sew Patches/Embroidery-Shirts, $45.13, US Postal Service, Postage Meter Refill, $500.00, Office Peeps, Supplies, $43.63, Cole's Petroleum, Gas, $1,457.20, **Jail:** Office Peeps, Supplies, $68.36, **Coroner:** Rustand, Mark, Coroner Fee-Mileage, $102.18, **CHN:** Marco Inc, Copier Lease, $58.40, US Postal Service, Postage Meter Refill, $104.13, **MI Board:** Lincoln County Treasurer, MI Hearing, $202.50, Ericsson, Richard, MI Hearing, $188.00, Oftedal, Abby, MI Hearing, $188.00, Yankton Co Sheriff's Ofc, MI Hearing, $50.00, Lincoln County Treasurer, MI Crt Apt Atty, $130.40, **Extension:** Marco Inc, Copier Lease, $295.74, Econ-O-Wash, Laundry, $8.00, Leader Printing, Supplies, $102.50, Madison Booster Club, Ad/Booster Club Program, $100.00, Shopko, Supplies, $21.40, US Post Office, Asst Stamps, $290.00, Blom, Glenda, Mileage/Colman, $15.96, Lee, Heather, Tvl-Meal/Huron, $82.00, Blom, Glenda, Tvl-Meal/Huron, $82.00, Bud's Clean Up Service, Jul-Sept Service, $144.03, City of Madison, Utilities, $656.68, Complete Septic Service, Drain Cleaning, $200.00, Madison Ace Hardware, Paint/Display Brd, $69.98, Blom, Glenda, Shelving, $45.77, **Weed:** Lake County Treasurer, Certified Mail, $12.40, **Zoning:** First Madison Insurance, Anderson, Amanda/Notary, $80.00, US Postal Service, Postage Meter Refill, $195.87, Office Peeps, Supplies, $46.35, **Hwy Rd-Br:** Geotek Engineering, Replace Culverts, $1,900.00, Roger's Service & Exhaust, Labor, $310.00, Aramark Uniform Services, Service, $50.93, Lake County Treasurer, Return/Metro Count, $36.95, Roger's Service & Exhaust, Parts, $701.70, Aramark Uniform Services, Service, $50.93, Baldwin Supply, Belt, $698.62, Diesel Machinery, Poly/Wire, $813.55, Fastenal Co, Hardware, $6.00, Share Corporation, Supplies, $164.43, Truenorth Steel, Galv Culverts/Bands, $1,213.80, Central Business, Supplies, $12.69, Concrete Materials, G-2 Asphalt, $1,848.00, Cole's Petroleum, Gas/Diesel, $7,717.92, Flint Hills Resources, Road Oil, $34,997.62, Nicky's, Meal/Dst Mtg, $21.00, City of Madison, Utilities, $472.99, MidAmerican Energy, Util/Ramona, $8.94, Xcel Energy, Util/Ramona, $9.63, Lyle Signs, Signs, $169.91, 3D Specialties Inc, Parts, $106.93, Dakota Traffic Services, Yellow Tabs, $215.00, LG Everist, Crushed Quartzite, $1,468.63, **911 Comm:** Petersen, Kathleen, Mileage/SF, $39.48, Stanford Hearing Aids, Petersen, Kathleen/Hearing Test, $75.00, Office Peeps, Supplies, $87.54, Madison Ace Hardware, Supplies, $37.98, Menards-Sioux Falls West, Roofing Supplies, $235.94, **EMA:** Madison Ace Hardware, Funnels/Gas Can, $41.57, US Postal Service, Postage Meter Refill, $100.00, Office Peeps, Supplies, $12.62, City of Madison, Utilities, $178.65, Cole's Petroleum, Gas, $77.19, Pheasant Country Fools, Regs/Motivation Training Class, $35.00, **Bldgs:** Barger Electric, Bal/York Chiller, $5,000.00, Geotek Engineering, Jail Project Borings/Test, $2,458.00, Other: Court Ordered Services, $24,700.38,Grand Total: $106,695.15

4-H CENTER RENTAL:

The board reviewed the 4-H Center application of Janet Haak, Barrels for Beth and Becky, on September 15 and 16, 2018 for a benefit to raise money for "All Women Count". This event is hosted by the 4-H Leaders and is exempt from rental fees. The 4-H policy through American Income Life covers 4-H age youth (8-19). CAO Shelli Gust told the board because this event will be attended by all ages the applicant did obtain additional insurance coverage. Motion by Reinicke, second by Slaughter, to approve the chair sign the application. Motion carried.

2019 PROVISIONAL BUDGET:

Auditor Janke reviewed the utility valuation received from the SD Dept of Revenue. There was zero growth on utilities but overall utility valuation increased by 3 million dollars. The changes made at the August 21st meeting to the 2019 budget were discussed. The Building Fund budget increased $3,000 and the Emergency Management budget increased by $2,000. The 2019 final budget numbers and means of finance were reviewed. Motion by Reinicke, second by Johnson, to adopt the 2019 Provisional Budget. Motion carried.

4TH FLOOR OFFICES/COURTHOUSE:

Dave Hare, Bldgs and Grounds Supt., and Shelli Gust, Human Resource Specialist, met with the board to discuss moving the Veterans Service office to the GIS office on the 4th floor of the courthouse. This space would provide better accessibility and more privacy for Veterans needing

services of the Veterans Service Officer. The GIS computer/printer would be moved to the conference room and eventually to a room in the Emergency Management office. Motion by Reinicke, second by Johnson, to move forward with renovation of the 4th floor for a Veterans Service Officer office. Motion carried.

911 COMM DIRECTOR/JOB DESCRIPTION:

HR Gust told the board she contacted several counties for copies of their 911 Communication Center Director job descriptions. Julie Wegener, 911 Comm Director, has reviewed the updated 911 Communication Center Director job description. Motion by Johnson, second by Slaughter, to approve the 911 Communication Director job description. Motion carried.

WEED AND PEST BOARD/VACANCY:

CAO Gust told the board Ted LaFleur has resigned from the Weed and Pest board. Motion by Slaughter, second by Reinicke, to acknowledge the resignation of Ted LaFleur and thank him for his years of service on the board. Motion carried.

MEETINGS ATTENDED:

Commissioner Slaughter attended a LAIC meeting. Commissioner Hageman attended Public Safety building subcommittee and advisory board meetings. Commissioner Wollmann attended Public Safety building subcommittee and advisory board meetings and Chamber Educators reception. Commissioner Reinicke attend a Domestic Violence special meeting.

PERSONNEL ACTION FORM:

HR Gust told the board a personnel action form for Emergency Management is required for Courtney VanZanten, Assistant Emergency Manager. Motion by Reinicke, second by Slaughter, to approve and authorize the chair to sign the form. Motion carried. Auditor Janke told the board VanZanten and Kody Keefer, Emergency Manager, will be recording actual hours worked for both VSO and EM on their timecards.

2019 STATE AND LOCAL AGREEMENT:

CAO Gust reviewed the 2019 State and Local Agreement and three Exhibits with the board. The county will be eligible for reimbursement of 50% of salary, benefits, and required training costs for the Emergency Manager. Motion by Reinicke, second by Slaughter, to approve the State and Local Agreement and accompanying exhibits and authorize the chair to sign. Motion carried.

SIOUX VALLEY ENERGY:

Jay Buchholz, Sioux Valley Energy Key Account and Community Relations Executive, met with the board to introduce himself. He explained his job duties to the board. He presented a PowerPoint on Sioux Valley Energy services.

SD DOT/MAINTENANCE AGREEMENT:

Dave Fedeler, Hwy Supt., met with the board to discuss the State of SD Joint Powers Agreement between the Department of Transportation and Lake County. This state project is located on SD Hwy 34 from the Washington Ave/2nd Street NE intersection south to the start of the divided highway. The state project consists of urban grading, storm sewer, curb and gutter, sidewalk, roadway lighting, ADA, and PCC Surfacing. It will extend asphalt overlay approximately 180' to accommodate the left turn lane. The SD Federal Aid Construction Project number is NH 0034(163)387 PCN 03TC. Motion by Slaughter, second by Reinicke, to approve the chair sign the agreement. Motion carried.

TRAVEL REQUESTS:

David Hare to attend the Safety and Loss Control Training workshop on November 7-8, 2018 at Pierre.

ADJOURNMENT:

Motion by Reinicke, second by Johnson, at 10 a.m. to adjourn. Motion carried. The next meeting will be held on September 18, 2018 at 9 a.m.

/s/Roberta Janke	/s/Kelli Wollmann
ROBERTA JANKE	KELLI WOLLMANN
Lake County Auditor	Chair, Lake County Commission

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