

LAKE COUNTY COMMISSION MINUTES

January 2, 2019

The Board of Lake County Commissioners met in regular session on January 2, 2019 at 9 a.m. in the commission meeting room at the Lake County courthouse. Auditor Roberta Janke called the meeting to order. Auditor Janke called roll call: Commissioner Roger Hageman, Commissioner Aaron Johnson, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. The Pledge of Allegiance was recited. The elected officials took their oath of office at 8:30 a.m. in the courtroom.

AGENDA APPROVED:

Motion by Reinicke, second by Slaughter, to approve the agenda of January 2, 2019. Motion carried.

2019 REORGANIZATION:

Auditor Janke asked for nominations for Chair of the Lake County Commission for 2019. Commissioner Reinicke nominated Commissioner Wollmann. Janke called for any additional nominations. There being no further nominations, motion by Reinicke, second by Johnson, to approve Commissioner Wollmann as 2019 Chair of the Lake County Board of Commissioners. Motion carried. Janke asked for nominations for Vice Chair. Commissioner Johnson nominated Commissioner Hageman. Janke called for any additional nominations. There being no further nominations, motion by Johnson, second by Slaughter, to approve Commissioner Hageman as 2019 Vice Chair of the Lake County Board of Commissioners. Motion carried. Janke turned the meeting over to Chair Wollmann.

MINUTES APPROVED:

Motion by Reinicke, second by Johnson, to approve the unapproved minutes of December 27, 2018. Motion carried.

COMMUNITY COMMENTS: none

ACCOUNTS PAYABLE APPROVED:

Auditor Janke told the board the SDML work comp bill of \$30,887 needs to be paid as soon as possible but the breakdown by department is not ready at this time. Motion by Johnson, second by Reinicke, to approve the following accounts payable of January 3, 2019 including the work comp bill. Motion carried.

Accounts Payable 1-3-19 Commissioner: Madison Daily Leader, Subscription, \$95.77, Chamber of Commerce, Membership Dues, \$578.00, SDACC, Membership Dues, \$2,630.00, **Judicial:** Verley, Micheal, Witness Fee/Mileage, \$155.50, **Auditor:** Money Handling Machine, Maint Contract, \$325.00, SDACO, Dues/Janke, Roberta, \$436.34, **Treasurer:** SDACO, Dues/Walburg, Debra, \$436.33, **St Atty:** A & B Business Solutions, Copier Maint/Usage, \$66.11, SD States Atty Assn, Dues/Kloepfner, Wendy, \$926.00, SD Paralegal Assn, Dues/Gust, Shelli, \$65.00, **Gvt Bldg:** Lake County Intl Inc, Brushes/Sweeper Parts, \$500.50, **DOE:** SDAAO, Dues (3), \$225.00, **ROD:** SDACO, Dues/Ebsen, Shirley, \$436.33, **Hwy Rd-Br:** SD Assn Co Hwy Supts, Dues/Fedeler, Dave, \$275.00, **911 Comm:** Apco International, Membership Dues, \$92.00, Nena, Dues/Denholm, April, \$142.00, Zuercher Technologies, Insight Maint/May, \$721.23, **Bldgs:** Lake County Intl Inc, Skid Loader Pymt, \$5,154.00, Prostrullo Motor Co, 2008 GMC Pickup, \$16,950.00, **M&P Fund:** Microfilm Imaging Sys, Services, \$6,800.00, Grand Total: \$ 37,010.11

2019 COMMISSION MEETING DATES AND TIMES:

The Board of County Commissioners meet on the 1st and 3rd Tuesday of each month. The first meeting in 2019 will be held on Wednesday, January 2nd. The September 17th meeting will be changed to September 19th due to county convention. The yearend meeting will be held on December 26th. The meetings begin at 9 a.m. Motion by Reinicke, second by Slaughter, to approve the commission meetings on the 1st and 3rd Tuesday of the month, the September 17th meeting changed to September 19th, yearend meeting on December 26th and all meetings begin at 9 a.m. Motion carried.

COUNTY DEPOSITORIES:

Deb Walburg, Treasurer, lists the following for county depositories: First Bank & Trust, Great Western Bank, Wells Fargo Bank. Motion by Johnson, second by Slaughter, to approve the county depositories for 2019. Motion carried.

LAKE COUNTY ANNUAL SALARY LISTING FOR 2019:

Auditor Janke told the board everyone received a 3% increase except Stephanie Ryan who will receive a 3% increase after completing 6 months of employment. In compliance with SDCL 6-1-10, motion by Reinicke, second by Johnson, to approve and publish the following rates/salaries for fiscal year 2019. Motion carried. The 2019 payroll year begins on December 17, 2018. Amanda Anderson welfare 5% \$13.93 and Zoning 95% \$19.77; Paula Barrick \$20.25; Rick Becker \$23.67; Debra Blanchette \$18.98; Glenda Blom \$19.21; Sam Boecker \$18.99; April Denholm \$22.15; Shirley Ebsen \$51,755; David Fedeler \$27.21; Brian Gilman \$18.25; Gabrielle Grindeland \$14.42, Shelli Gust \$25.72; Hannah Haak \$14.56; Roger Hageman \$13,339; Larry Hand \$17.51; Jan Hansen \$14.56; David Hare \$21.97; Shannon Hoffman \$16.81; Micah Hofman \$18.73; Megan Houser \$18.54; Roberta Janke \$53,496; Aaron Johnson \$13,339; Robert Johnson \$20.07; Dustin Jung \$17.67; Kody Keefer EMA 95% \$20.60 and VSO 5% \$17.51; Wendy Kloepner \$102,641; Grant Lanning \$19.98; Jennie Larsen \$15.60, Lisa Lee \$14.56; Katherine Lembcke \$14.42, Ryan McVey \$18.03; Vicki Menor \$17.93; Eric Natwick \$15.42; Sean Nielsen \$15.00, Carol Nordling \$18.97; Michael O'Connell \$17.60; Laura Olson \$15.45; Jeff Poncelet \$17.00; Kathleen Petersen \$15.45; Austin Powell \$14.42; Deb Reinicke \$13,339; Erin Reinicke \$14.56; Hanna Reinicke \$14.56; Wayne Reynolds \$19.76; Steve Rowe \$21.17; Debbie Rowley \$22.43, Mark Rustand \$628.19 per month (single health insurance premium); Stephanie Ryan \$16.75, Dennis Slaughter \$13,339; Debra Stamm-Gartner \$21.22; Sarina Talich \$22.35; Jennie Thompson \$22.94; Timothy Tolley \$23.56; Justin Tvedt \$17.00, Timothy Van Den Hemel \$20.49; Courtney VanZanten VSO \$17.51 and EM \$15.60; Margaret Vickmark \$19.72; Debra Walburg \$47,605; Timothy Walburg \$57,556; Linda Walker \$19.17; Craig Williams \$18.03; Betty Wise \$14.56; Shawn Wise \$15.42; Kelli Wollmann \$14,539. **LONGEVITY PAY:** The rate/salary figures do not include longevity that may be due some employees.

WAGE SCALE BY GRADE/2019:

Shelli Gust, Human Resource Specialist, changed the minimum rate on the wage scale to \$9.10. She told the board the wage scale committee wants to make updates to the wage scale a priority in 2019. Motion by Reinicke, second by Hageman, to approve the 2019 wage scale by grade and continue to work on the wage scale. Motion carried.

RESOLUTION 2019-1/ELECTIONS:

Chair Wollmann read Resolution 2019-1. Auditor Janke told the board she did add a section to this resolution dealing with hand counting ballots in a county-wide election. Motion by Slaughter, second by Hageman, to approve the chair sign Resolution 2019-1. Motion carried.

RESOLUTION 2019-1

WHEREAS, SDCL 12-15-11 provides that the Board of Commissioners shall by annual resolution at the first regular commission meeting establish the rate of compensation to be paid the precinct superintendents and precinct deputies of a necessary election;

THEREFORE, BE IT RESOLVED that the rate of compensation for superintendents and deputies for any county-wide election in 2019 be established at \$175.00 for superintendents, \$150.00 for deputies, information table workers, resolution board members and automark assistants, \$25.00 for election school attendance, \$12.50 per hour for absentee precinct workers and election office workers. For any county-wide election where ballots are hand-counted, the superintendent shall be paid \$200 and deputies \$175.

Voting aye: Hageman, Johnson, Reinicke, Slaughter and Wollmann

Voting nay: none

Approved this 2nd day of January 2019.

/s/Kelli Wollmann
Chair, Lake County Commission

ATTEST:

/s/Roberta Janke
Lake County Auditor

RESOLUTION 2019-2/OFFICIALS TRAINING-TRAVEL:

Chair Wollmann read Resolution 2019-2. Commissioner Reinicke wanted other county officials added to this resolution. Janke told the board the county officials in this resolution are taken from state statute. Motion by Hageman, second by Johnson, to approve the chair sign Resolution 2019-2. Motion carried.

RESOLUTION 2019-2

WHEREAS, SDCL 7-7-25 states that the Board of County Commissioners, by resolution, may authorize county officials to attend educational conferences, meetings, and conventions held and conducted within or without the state of South Dakota pertaining to the betterment and advancement of county government;

THEREFORE, BE IT RESOLVED that the county commissioners, county highway superintendent, auditor, treasurer, register of deeds, state's attorney, sheriff, county assessing officer, and coroner be authorized to attend conferences, meetings, and conventions called for the purpose set forth in SDCL 7-7-25 and that the mileage and necessary expenses to attend such be allowed. This resolution shall be in force for the year 2019.

Voting aye: Hageman, Johnson, Reinicke, Slaughter, and Wollmann

Voting nay: none

Approved this 2nd day of January, 2019.

/s/Kelli Wollmann
Chair, Lake County Commission

ATTEST:

/s/Roberta Janke
Lake County Auditor

RESOLUTION 2019-3/CLAIMS:

Chair Wollmann read Resolution 2019-3. Auditor Janke told the board this resolution is needed to pay utility and credit card bills timely. Motion by Johnson, second by Hageman, to approve the chair sign Resolution 2019-3. Motion carried.

RESOLUTION 2019-3

WHEREAS, certain entities require the payment of funds by the 15th of the month or payment by a deadline,

WHEREAS many of these claims are received after the Board of Commissioners meet,

WHEREAS interest or penalties may apply if these claims are not paid timely

NOW THEREFORE BE IT RESOLVED the County Auditor is hereby given the authority to pay such claims without the Commissioners approval provided the claims are presented at the next regular meeting of the Board of County Commissioners.

Voting aye: Hageman, Johnson, Reinicke, Slaughter, and Wollmann

Voting nay: none

Approved this 2nd day of January 2019.

/s/Kelli Wollmann
Chair, Lake County Commission

ATTEST:

/s/Roberta Janke
Lake County Auditor

2019 BOARD APPOINTMENTS/DEPT LIAISONS:

Motion by Reinicke, second by Johnson, to approve the 2019 board appointments and department liaisons. Motion carried.

1. 911 Communications Board – Slaughter and Wollmann
2. 911 - Slaughter
3. Bypass Committee – Hageman and Reinicke
4. Buildings and Grounds – Reinicke
5. Chamber of Commerce – Wollmann and alternate Johnson
6. Community Counseling Services--Reinicke
7. County Government Day – Wollmann and Reinicke
8. County Health Nurse - Johnson
9. Dive Team—Wollmann and alternate Slaughter
10. Domestic Violence Network—Reinicke
11. East Dakota Transit – Slaughter
12. East Dakota Water Development -Hageman
13. Emergency Management Agency – Wollmann
14. Equalization – Reinicke
15. Extension and Extension Board – Wollmann
16. First District Planning – Hageman
17. GIS - Johnson
18. Highway – Hageman
19. Human Resources – Johnson
20. Insurance - Johnson and Reinicke
21. Interlakes Community Action Board - Slaughter
22. IT Support/Website/Social Media - Johnson
23. Lake Area Improvement Corp – Slaughter
24. Lake County Access - Hageman
25. Lake County Public Safety Building Advisory Committee – Hageman and Wollmann
26. Lake Madison Development Association - Hageman
27. Lake Moody County Joint Ditch No. 1 - Wollmann
28. LEPC (Local Emergency Planning Committee) – Wollmann
29. Minnehaha County Regional Juvenile Detention – Reinicke, State’s Attorney and Sheriff
30. Personnel Policy – Johnson and Reinicke
31. Planning, Zoning, Drainage, and Natural Resources and Planning Commission - Johnson
32. Public Library Board - Wollmann
33. Register of Deeds—Reinicke
34. Safety Committee - Wollmann
35. Site Analysis--Johnson and LAIC Executive Director
36. Sheriff / Jail – Hageman and alternate Reinicke
37. Solid Waste – Reinicke and alternate Zoning Officer
38. State’s Attorney – Reinicke
39. Task Force on Flood Prevention / Protection and FEMA Risk Map Project - Johnson
40. Treasurer – Hageman
41. Vermillion Basin Water Development District—Johnson and Hageman
42. Veterans Services – Wollmann and alternate Slaughter
43. Wage Scale by Grade – Johnson and Slaughter
44. Weed Department and Weed and Pest Board – Hageman
45. Welfare - Johnson

OTHER APPOINTMENTS:

Motion by Hageman, second by Reinicke, to approve the various appointments contingent upon acceptance of board appointments by the individuals. Motion carried.

1. 911 Communication Center Supervisor: April Denholm
2. Commission Administrative Officer/Human Resource Specialist: Shelli Gust
3. Director of Equalization: Rick Becker
4. Emergency Management: Kody Keefer
5. First District at large representative—Jeff Bloom
6. GIS citizen member—Ronald Golden
7. Health Board: B.F. Heilman, M.D.; Robert Summerer, D.O.; Madison City Atty; Lake County State's Atty; Madison City Police Chief; and Sheriff
8. Highway Superintendent: David Fedeler
9. Lake County Public Safety Building Advisory Committee: Tim Salmen and Ray Johnson, Commissioners Hageman and Wollmann, Buildings and Grounds Superintendent, Sheriff, Emergency Manager, State's Attorney, 911 Director, and two non-voting ex-officio members include City of Madison Police Chief and Jail Administrator
10. Legal Newspaper: Madison Daily Leader
11. Mental Health Board: **one vacancy**, Robert Bergstrom (term 2017-2019), Jan Weber (term 2018-2020) and Attorneys Richard Ericsson and Abby Oftedal, Commissioner Reinicke volunteers if no one is found for vacancy.
12. Planning, Zoning, Drainage, and Natural Resources: Amanda Anderson
13. Safety Committee: Hwy Supt, CAO/HRS, Bldgs & Grounds Supt, Sheriff, Emergency Manager, States Attorney, Mandi Anderson, Sam Boecker, Glenda Blom, Micah Hofman, and Commissioner Wollmann
14. Sale of Property location: Courthouse 1st floor lobby
15. Veterans Service Officer: Courtney VanZanten (first term ends 1st Monday in 2020)
16. Weed & Pest Board: James Hildebrandt (term ends 2019), Roger Abraham (term ends 2021), Pat Schut (term ends 2019), Deb Stamm-Gartner (term ends 2020), and Dan Wyatt (term ends 2020), Mike McGillivray (term ends 2021) and Commissioner Hageman
17. Welfare Director: Amanda Anderson
18. Planning & Zoning Board: Planning & Zoning Board: Gene Anderson (Term 2018-2020), Donald Bickett (Term 2017-2019), R Doug Jerlow (Term 2018-2020), Craig Johannsen (Term 2017-2019), Alan Schaefer (Term 2019-2021) Dale Thompson (Term 2019-2021), and Commissioner Johnson

The **IT Committee** needed to be added to the list. The current IT members are: States Attorney, Commissioner Johnson, Sheriff, Bldgs & Grounds Supt., and Deputy Auditor Paula Barrick. Commissioner Reinicke told members since there are younger people working for the county more employees should be added to this committee and they should look into new programs. She suggested adding Jennie Larson from the DOE office, one employee from the treasurer's office, one employee from the Register of Deeds' office, the employee from the zoning office, and the Hwy Dept Office Manager. Commissioner Slaughter suggested a sub-committee of the IT committee work on specific programs.

FUEL QUOTE APPROVED:

The board reviewed the only fuel quote of Cole's Petroleum: ethanol 1.7360, #1 diesel fuel 2.23 and #2 diesel fuel 1.8525. Motion by Johnson, second by Reinicke, to approve the quote of Cole's Petroleum. Motion carried.

EM/PERSONNEL ACTION FORM:

Shelli Gust, HR Specialist, presented the personnel action form for Kody Keefer, Emergency Manager. This form must be completed whenever there is a change in the hourly rate for the Emergency Manager. Motion by Reinicke, second by Johnson, to approve and authorize the chair sign the form of Kody Keefer. Motion carried.

UTILITY OCCUPANCY APPLICATION/PERMIT:

CAO Gust presented the following utility occupancy applications/permits.

2019-1 Sioux Valley Energy, Jim Kuyper, P.O Box 216, Colman SD 57017. Work to be done—retiring overhead powerline crossing hwy, installing underground across 464th Ave and along highway in Chester. Motion by Reinicke, second by Slaughter, to approve 2019-1 utility occupancy application/permit for Sioux Valley and authorize the chair to sign. Motion carried.

2019-2 Sioux Valley Energy, Jim Kupyier, P.O. 216, Colman SD 57017. Work to be done—due to overhead power line moving to east side road need to replace wire into farm. Location—464th Ave and north of 243rd St. Motion by Johnson, second by Slaughter, to approve 2019-2 utility occupancy application/permit for Sioux Valley Energy and authorize the chair to sign. Motion carried.

MEETINGS ATTENDED:

Commissioner Slaughter attended LAIC and East Dakota Transit meeting. Commissioner Hageman attended East Dakota Water Dev Dst meeting.

STATES ATTY OFC/OVERTIME:

HR Gust told the board overtime may be necessary in the state's attorney office for the jury trial beginning January 7th. Jennie Thompson, States Attorney Paralegal, will be assisting the Attorney General's office for the duration of the trial. Motion by Reinicke, second by Slaughter, to approve overtime for staff in the State's Attorney's office from January 2, 2019 through the duration of the jury trial scheduled to end approximately February 15, 2019. Motion carried.

ICAC JOINT POWERS AGREEMENT:

The board reviewed the joint powers agreement South Dakota Internet Crimes Against Children Task Force. This is the first year participating in the joint power's agreement. Walburg told the board Chief Deputy Sarina Talich has interest in this task force. This is funded through federal grant funds. Motion by Slaughter, second by Reinicke, to approve the Joint Powers Agreement SD Internet Crimes Against Children Task Force and authorize the chair to sign. Motion carried.

COURTROOM SECURITY/PERSONNEL:

Chair Wollmann recuses herself from the courtroom security/personnel matter. Sheriff Walburg told the board Darwin Wollmann has been hired to assist with the jury trial beginning January 7th. The trial is expected to last approximately six weeks. Motion by Reinicke, second by Hageman, to acknowledge the hire of Darwin Wollmann, full-time temporary Deputy Sheriff, at a rate of \$20.00 per hour effective January 7, 2019 and through the end of the trial. Motion carried.

CORRECTIONAL OFFICER/RESIGNATION:

Sheriff Walburg told the board Kathryn Lembcke, part-time correctional officer, resigned her position effective January 13, 2019. Motion by Reinicke, second by Hageman, to accept with regret the resignation of Kathryn Lembcke effective January 13, 2019. Motion carried.

TRAINING/SHERIFF DEPT:

Sheriff Walburg told the board Micah Hofman will be attending drug recognition training in Sioux Falls and Tucson, AZ. The only cost to the county will be his wages.

TAX DEED PROPERTY:

Deb Walburg, Treasurer, told the board the county became owner and holder of a certificate of tax sale on December 22, 2014. The legal description for the property is: Lots One (1), Two (2), and Three (3) of Croisant's outlots from Ramona, Lake County SD, parcel #18600-10853-03010. The treasurer took tax deed on June 28, 2018 and the 180-day waiting period has expired. Motion by Reinicke, second by Hageman, to approve selling by public auction this property on February 5, 2019. Motion carried.

TRAVEL REQUEST:

Laura Olson to attend WIC-IT training for clerical on January 14 and 15 at Pierre.

Micah Hofman to attend drug recognition expert training at Sioux Falls on January 21-February 1, 2019 and at Tucson, Arizona on February 17-23, 2019.

Kody Keefer to attend MGT 310 Jurisdictional THIRA on January 14-15 at Mitchell, Campus

Emergencies-Prevention-Response-Recovery for Healthcare Facilities on January 17th at Redfield,

and EM 101 on January 30th at Aberdeen.

ADJOURNMENT:

Motion by Johnson, second by Reinicke, to adjourn at 10:09 a.m. Motion carried. The next commission meeting will be held on January 15, 2019 at 9 a.m.

/s/Roberta Janke
ROBERTA JANKE
Lake County Auditor

/s/Kelli Wollmann
KELLI WOLLMANN
Chair, Lake County Commission

Published at the total approximate cost of \$

LAKE COUNTY COMMISSION MINUTES

January 15, 2019

The Board of Lake County Commissioners met in regular session on January 15, 2019 at 9 a.m. in the commission meeting room at the Lake County courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Janke called roll call: Commissioner Roger Hageman, Commissioner Aaron Johnson, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Johnson, to approve the agenda of January 15, 2019. Motion carried.

MINUTES APPROVED:

Auditor Janke asked the board to include Debbie Rowley, Hwy Dept Office Manager, on the IT committee. Motion by Hageman, second by Slaughter, to approve the unapproved minutes of January 2, 2019 with the addition of Debbie Rowley to the IT committee. Motion carried.

COMMUNITY COMMENTS: Auditor Janke told the board 4 state auditors from the Department of Legislative Audit have begun the 2016 and 2017 audit.

PAYROLL APPROVED:

Motion by Slaughter, second by Reinicke, to approve the payroll of December 17-30, 2018. Motion carried. COMMISSIONERS: \$5,752.20; AUDITORS OFC: \$5,316.33; TREASURERS OFC: \$4,160.60; STATES ATTORNEY OFC: \$7,840.56; GOVT BLDGS: \$4,365.12; DIR EQUALIZATION OFC: \$5,795.69; REGISTER DEEDS OFC: \$3,204.59; VSO: \$354.58; SHERIFF OFC: \$16,310.06; JAIL: \$13,306.66; CORONER: \$628.19; EMA: \$1,622.25; 911 COMM CENTER: \$10,984.03; 24/7: \$973.45; ROAD & BRIDGE: \$17,134.32; WELFARE: \$55.73; CHN: \$1,120.13; WIC: \$84.98; EXTENSION: \$1,536.80; ZONING: \$1,502.52. GRAND TOTAL \$102,048.79.

Motion by Reinicke, second by Johnson, to approve the payroll of December 31, 2018-January 13, 2019. Motion carried. COMMISSIONERS: \$2,611.35; AUDITORS OFC: \$5,312.40; TREASURERS OFC: \$4,160.56; STATES ATTORNEY OFC: \$7,956.27; GOVT BLDGS: \$4,365.12; DIR EQUALIZATION OFC: \$5,824.80; REGISTER DEEDS OFC: \$3,204.66; VSO: \$717.91; SHERIFF OFC: \$20,734.79; JAIL: \$14,819.15; EMA: \$1,627.40; 911 COMM CENTER: \$10,697.21; 24/7: \$1,139.91; ROAD & BRIDGE: \$18,270.10; WELFARE: \$55.72; CHN: \$1,035.15; WIC: \$200.85; EXTENSION: \$1,536.81; ZONING: \$1,502.52 GRAND TOTAL \$105,772.68.

ACCOUNTS PAYABLE APPROVED:

Motion by Slaughter, second by Reinicke, to approve the accounts payable of January 2, 4, 14 and 16, 2019. Motion carried.

Accounts Payable Void 1-2-19 Other, Void Claim 2018 2084, (\$766.00), Grand Total: (\$766.00)

Accounts Payable 1-4-19 General: Dakotaland Fed Cr Union, Cu, \$75.00, Lake Co Treasurer, Withholding, \$16,613.47, **Hwy Rd-Br:** Dakotaland Fed Cr Union, Cu, \$200.00, Lake Co Treasurer, Withholding, \$3,982.35, **911 Comm:** Lake Co Treasurer, Withholding, \$2,722.10, **EMA:** Lake Co Treasurer, Withholding, \$384.01, **24/7:** Lake Co Treasurer, Withholding, \$155.78, Grand Total: \$24,132.71

Accounts Payable 1-14-19 Commissioner: SDML Workers Comp Fund, Workers Comp Renewal, \$163.70, **Election:** SDML Workers Comp Fund, Workers Comp Renewal, \$3.09, **Auditor:** SDML Workers Comp Fund, Workers Comp Renewal, \$302.68, CenturyLink, Jan Service, \$46.33, **Treasurer:** SDML Workers Comp Fund, Workers Comp Renewal, \$247.10, CenturyLink, Jan Service, \$32.88, **St Atty:** SDML Workers Comp Fund, Workers Comp Renewal, \$308.87, CenturyLink, Jan Service, \$46.32, **Gvt Bldg:** SDML Workers Comp Fund, Workers Comp Renewal, \$3,048.55, CenturyLink, Jan Service, \$33.14, **DOE:** SDML Workers Comp Fund, Workers Comp Renewal, \$416.97, CenturyLink, Jan Service, \$32.88, **ROD:** SDML Workers Comp Fund, Workers Comp Renewal, \$191.50, CenturyLink, Jan Service, \$19.44, **VSO:** SDML Workers Comp Fund, Workers Comp Renewal, \$37.06, CenturyLink, Jan Service, \$7.89, **Sheriff:** SDML Workers Comp Fund, Workers Comp Renewal, \$6,022.97, **Jail:** SDML Workers Comp Fund, Workers Comp Renewal, \$5,924.13, CenturyLink, Jan Service, \$73.19, **Support of Poor:** SDML Workers Comp Fund, Workers Comp Renewal, \$3.09, CenturyLink, Jan Service, \$19.70, **CHN:** SDML Workers

Comp Fund, Workers Comp Renewal, \$49.42, SD Ofc of Child & Family, CHN Pymt, \$2,606.00, **WIC:** SDML Workers Comp Fund, Workers Comp Renewal, \$12.35, **Dev Disabled:** SD Dept of Revenue, Hsc Fee, \$600.00, **Extension:** SDML Workers Comp Fund, Workers Comp Renewal, \$86.48, CenturyLink, Jan Service, \$58.32, **Weed:** Verizon Wireless, Service, \$35.28, **Zoning:** SDML Workers Comp Fund, Workers Comp Renewal, \$80.31, CenturyLink, Jan Service, \$32.88, **Hwy Rd-Br:** SDML Workers Comp Fund, Workers Comp Renewal, \$12,777.95, Verizon Wireless, Service, \$70.58, CenturyLink, Jan Service, \$46.32, **911 Comm:** SDML Workers Comp Fund, Workers Comp Renewal, \$509.64, Itc, Service, \$115.55, Triotel Communication, Service, \$169.53, Verizon Wireless, Service, \$65.28, CenturyLink, Jan Service, \$371.90, **EMA:** SDML Workers Comp Fund, Workers Comp Renewal, \$95.75, Verizon Wireless, Svc/Hotspot, \$110.51, CenturyLink, Jan Service, \$58.13, **24/7:** SDML Workers Comp Fund, Workers Comp Renewal, \$596.12, **Dive Team:** SDML Workers Comp Fund, Workers Comp Renewal, \$9.27, **Adv Taxes:** Lake Co Treasurer, Adv Taxes, \$150.12, **St Remittance:** SD Dept of Revenue, Dec Fees, \$119,285.11, **M&P Fund:** SDACO, Dec 18 Rod Fees, \$328.00, Grand Total: \$155,302.28

Accounts Payable 1-16-19 Commissioner: Madison Daily Leader, Publishing, \$268.26, Hageman, Roger, Mileage/Brookings, \$39.65, **Election:** Bureau of Adm, Nov Long Distance Calls, \$.69, **Judicial:** Daniel Feldhaus Report, Transcripts, \$327.40, Dawson, Jacob, Juv CAA, \$3,139.60, Oftedal, Abby, Juv CAA, \$628.86, **WITNESS-JUROR-APPEARANCE FEES/MILEAGE:** Case, Douglas, \$50.84, Feistner, Lou, \$50.84, Jarman, Patricia, \$50.84, Martin, Jason, \$50.84, Podhradsky, Nicholas, \$50.84, Roemen, Peityn, \$50.84, Schultz, Janine, \$50.84, Vosberg, Moriah, \$50.84, Boes-Wingen, Natalie, \$20.08, Brown, Dennis, \$22.60, Dinges, Nancy, \$20.08, Dudley, Valerie, \$10.84, Flying Horse, Donna, \$11.68, Graff, Matt, \$21.76, Grover, David, \$10.84, Johns, Patricia, \$14.20, Johnson, Jody, \$10.84, Keller, Rodrick, \$18.40, Kvasnicka, Daniel, \$10.84, Maurer, Thomas, \$10.84, Opdahl, Jordan, \$10.84, Paulsen, Jess, \$10.84, Riedel, Nancy, \$10.84, Rook, Ryan, \$11.68, Vanhove, Kathy, \$10.84, Wagner, Linda, \$17.56, Wright, Thresea, \$20.08, **Auditor:** Software Services, Dec Services, \$180.00, Marco Technologies, Copier Usage, \$8.45, Connecting Point, Repair Printer, \$800.00, Janke, Ron, Transport Printer-SF, \$63.98, First Bank & Trust-Madison, Safety Dep Box, \$15.00, Ramkota Hotel-Pierre, Janke Lodging, \$203.98, Bureau of Adm, Nov Long Distance Calls, \$3.57, **Treasurer:** Bureau of Adm, Nov Long Distance/Fax Calls, \$10.57, Ramkota Hotel-Pierre, Walburg Lodging, \$203.98, Bureau of Adm, Nov Long Distance/Fax Calls, \$5.14, **St Atty:** Frantzen Reporting, Depositions, \$103.25, Yellow Robe, Luke, Expert Witness, \$3,000.00, Bureau of Adm, Nov Long Distance Calls, \$6.62, Relx Inc. Dbx Lexis Nexis, Dec Subscription Fee, \$190.00, **Gvt Bldg:** Campbell Supply, Supplies, \$11.37, Kone Inc, Elev Maint, \$1,388.04, Campbell Supply, Supplies, \$4.98, Hillyard/Sioux Falls, Supplies, \$272.71, Home Service Water Cond, Salt, \$25.41, Lewis Drug, Supplies, \$42.94, Timmer Supply, Supplies, \$8.44, Bud's Clean Up Service, Dec Service, \$191.84, City of Madison, Utilities, \$1,982.43, **DOE:** McLeods Office Supply, Supplies, \$325.10, Bureau of Adm, Nov Long Distance Calls, \$1.61, **ROD:** Marco Technologies, Copier Maint, \$75.38, Office Peeps, Supplies, \$14.15, Ramkota Hotel-Pierre, Ebsen Lodging, \$203.98, Bureau of Adm, Nov Long Distance Calls, \$3.72, **VSO:** Bureau of Adm, Nov Long Distance/Fax Calls, \$6.02, **Sheriff:** Pennington County Jail, Prisoner Transport, \$132.65, Lake Veterinary Clinic, Rocco Care, \$86.49, A & B Business, Copier Maint/Usage, \$44.88, Atlas Consulting Group, Armor Carrier/Access, \$434.00, Office Peeps, Supplies, \$177.38, Mocic, Dues/Officers, \$100.00, SD Sheriffs' Association, Dues/Walburg, \$836.00, Sturdevant's, Parts, \$32.53, Wash & Ride, Car Washes, \$23.50, Graham Tire SF North, Tires, \$1,064.16, **Jail:** Lewis Drug, Prisoner Meds, \$446.42, Office Peeps, Supplies, \$169.47, City of Madison, Utilities, \$2,307.15, Bureau of Adm, Nov Long Distance/Fax Calls, \$46.78, Sunshine Foods, Meals, \$9,750.51, **Coroner:** NMS Labs, Return Specimen, \$50.00, Rustand, Mark, Mileage/Fees, \$148.92, **Support of Poor:** Bureau of Adm, Nov Long Distance Calls, \$2.17, **CHN:** Marco Inc, Copier Lease, \$62.54, **MI Board:** Lewis & Clark Bhs, MI Service, \$495.00, Yankton Co Sheriff's Ofc, MI Service, \$50.00, Katterhagen, Mark, MI Hearing, \$15.00, Lewno, Lucy, MI Hearing, \$164.97, Lockwood, Darcy, MI Hearing, \$15.00, Dean Schaefer, Transcripts, \$120.00, Brandt, Nikki, MI Crt Apt Atty, \$229.60, **Recreation:** Bud's Clean Up Service, Dec Service, \$15.00, **Extension:** Madison Daily Leader, Subscription, \$95.77, Bureau of Adm, Nov Long Distance Calls, \$4.63,

Zoning: Anderson, Gene, Mtg/Mileage, \$43.48, Bickett, Donald, Mtg/Mileage, \$43.48, Johannsen, Craig, Mtg/Mileage, \$25.84, Schaefer, Alan, Mtg/Mileage, \$37.60, Office Peeps, Supplies, \$297.30, Bureau of Adm, Nov Long Distance Calls, \$10.31, **Hwy Rd-Br:** F & M Coop, Supplies, \$426.90, Aramark Uniform Services, Service, \$50.93, Madison Ace Hardware, Supplies, \$27.32, Sturdevant's, Parts, \$2,073.19, Tran-Source, Parts, \$87.59, All States Ag Parts, Parts, \$512.50, Campbell Supply, Supplies, \$93.66, F & M Coop, Trans Fluid/Oil, \$1,379.80, Office Peeps, Supplies, \$13.00, Sturdevant's, Tire Repair Kit, \$45.00, Ramkota Hotel-Pierre, Fedeler & Rowley Lodging, \$203.98, Xcel Energy, Util/Ramona, \$37.22, Bureau of Adm, Nov Long Distance/Fax Calls, \$7.94, Madison Ace Hardware, Stihl Blower, \$139.95, **911 Comm:** First District Assn, E-911 Maintenance, \$3,500.00, Racom Corporation, Equip Contract, \$11,946.66, Madison Daily Leader, Subscription, \$95.77, Bureau of Adm, Nov Long Distance Calls, \$5.26, **EMA:** Peterson, Scott, Training, \$1,300.00, **24/7:** Satellite Tracking, Dec Gps, \$477.75, **Adv Taxes:** Lake Co Treasurer, Adv Taxes, \$310.34, **St Treasurer:** SD State Treasurer, Sales/Excise Tax, \$1,916.20, **Flex Spending:** One Recipient, \$200.00, One Recipient, \$840.00, Other: Court Ordered Services, \$24,365.38, Grand Total: \$82,074.39

BLDGS & GROUNDS/REPORT:

Dave Hare, Bldgs and Grounds Dept., presented his quarterly report to the board. He discussed the following: repairs have been completed to courtroom walls and fourth floor walls and ceiling, painted ceiling and walls in the courtroom, painted fourth floor hallway, painted third floor hallway ceiling, replaced brush assembly on the broom on the skid steer, and stripped and waxed second and third floor hallways. He discussed problems with the air compressor system.

EM/REPORT:

Shelli Gust, Commission Administrative Officer, presented the 1st Quarter (October 1st-December 31, 2018) report for Emergency Manager Keefer who is attending training. She discussed the following: we are where we need to be for the 1st quarter, reviewed the new format for the State and Local Agreement signature sheet and work plan. Motion by Reinicke, second by Johnson, to approve the 1st quarter SLA and authorize the chair to sign. Motion carried.

MEETINGS ATTENDED:

Commissioner Slaughter attended two LAIC meetings. Commissioner Hageman attended a meeting on tru Shrimp coming to Madison. Commissioner Wollmann attended two meetings on tru Shrimp coming to Madison. Commissioner Reinicke attend one meeting on tru Shrimp coming to Madison and attended legislative days with another organization at Pierre. Commissioner Johnson attended two meetings on tru Shrimp coming to Madison and planning and zoning meeting.

HOLIDAY SCHEDULE/GOVERNOR NOEM:

Commissioner Reinicke requested the county follow the state's holiday/administrative leave schedule for any additional days granted by Governor Noem that are not already listed in the county employee handbook. CAO Gust told the board the personnel policy committee will be working on the policy this year and this could be added to the handbook. Commissioner Slaughter would like a blanket statement added to the personnel policy. Motion by Johnson, second by Slaughter, to follow the holiday schedule per Governor Noem for those days not listed in the handbook for 2019. Motion carried.

FIRST DISTRICT ASSN:

Todd Kays, Executive Director First District Association of Local Governments, reviewed the 2018 activities of First District for Lake County. He reviewed the First District governing body, FY 2019 district funding, staff of First District, planning district work areas, district results, and Lake County results. Commissioner Reinicke asked Kays questions about the comprehensive land use plan for the City of Brant Lake. Chair Wollmann asked about the three-mile jurisdiction. Kays said all entities are different with the number they use for jurisdiction. The county drainage board was also discussed.

WELFARE/INDIGENTS:

Mandi Anderson, Welfare Director, presented the following indigent applications made by Avera McKennan Hospital to the board.

INDIGENT 19-01: Motion by Johnson, second by Slaughter, to deny application 19-01 because at this time we were unable to determine medical indigency as that term is defined in SDCL 28-13-1.3. Motion carried.

INDIGENT 19-02: Motion by Hageman, second by Reinicke, to deny application 19-02 because at this time the patient is not medically indigent as that term is defined in SDCL 28-13-1.3(1). Motion carried.

INDIGENT 19-03: Motion by Slaughter, second by Reinicke, to deny application 19-03 because at this time we were unable to determine medical indigency as that term is defined in SDCL 28-13-1.3. Motion carried.

INDIGENT 19-04: Motion by Reinicke, second by Slaughter, to deny application 19-04 because at this time we were unable to determine medical indigency as that term is defined in SDCL 28-13-1.3. Motion carried.

INDIGENT 19-05: Motion by Johnson, second by Reinicke, to deny application 19-05 because establishing residency is a requirement for assistance as that term is defined in SDCL 28-13-1.3. Motion carried.

INDIGENT 19-06: Motion by Hageman, second by Slaughter, to deny application 19-06 because the patient has shown the ability to pay a debt for hospitalization and is defined in SDCL 28-13-1.3(2). Motion carried.

ZONING/PLAT:

Mandi Anderson, Zoning Officer, presented the following plat to the board.

Plat of Tract 1 of Kern's Addition in the southwest quarter of Section 33, Township 108 North, Range 53 west of the 5th principal meridian, Lake County SD. Motion by Reinicke, second by Johnson, to approve the plat as taxes have been paid in full, it meets county regulations and recommended by staff. Motion carried.

SOLID WASTE HAULER LICENSES:

Mandi Anderson, Zoning Officer, presented three applications for 2019 commercial solid waste hauler license & permit. Each application had a certificate of liability insurance attached.

Motion by Reinicke, second by Slaughter, to approve the application of Dawson Construction Inc. for 2019. Motion carried.

Motion by Johnson, second by Slaughter, to approve the application of Waste Connections of SD Inc dba Cook's Wastepaper and Recycling for 2019. Motion carried.

Motion by Reinicke, second by Johnson, to approve the application of Garbage-N-More LLC for 2019. Motion carried.

CITY OF BRANT LAKE/LAND USE PLAN:

Zoning Officer Anderson was present for discussion on the comprehensive land use plan and major street plan for the City of Brant Lake. Brant Lake is required per SDCL 11-6-26 to file a copy of adopted comprehensive land use plan with the County Commission. Motion by Slaughter, second by Reinicke, to acknowledge receipt of the Brant Lake Comprehensive Land Use Plan and Major Street Plan. Motion carried.

CHN/REPORT:

Maria Haider, Community Health Nurse, presented the 4th quarter report (Oct-Dec 2018) for the CHN office. She discussed the following: 2018 POD exercise, WIC, family planning, Cribs for Kids program, and upcoming events.

911 COMM CENTER/PERSONNEL:

April Denholm, 911 Communications Center Director, met with the board to discuss the county certification of Kathleen Petersen. Motion by Slaughter, second by Hageman, to acknowledge that Kathleen Petersen is county certified and approve the status change from 911 Comm Dispatcher-Trainee, Grade 3 at \$15.45/hr to 911 Comm Dispatcher-county certified, Grade 4 at \$15.95 per hour effective January 10, 2019. Motion carried.

Motion by Reinicke, second by Hageman, to authorize Shelli Gust to advertise for the vacant full-time 911 Comm Dispatcher position. Motion carried.

4-H ADVISOR/POSITION:

HR Gust told the board Jennifer Hayford has accepted the SDSU 4-H Youth Program Advisor position in Lake and Moody counties. She will begin her duties on January 24th.

DECEMBER 2018 REPORTS RECEIVED: Register of Deeds fees collected \$16,440.00, Auditor's account with the Treasurer \$6,336,217.56 treasurer's adjusted balance \$6,336,479.60 variance \$262.04 and balance book \$6,336,290.57, Zoning/Drainage fees collected \$1,054.00, Sheriff fees collected \$25,313.63, and December 2018 General Fund Surplus Analysis-fund balance 20.7%.

EXECUTIVE SESSION:

Motion by Reinicke, second by Johnson, to enter into executive session for personnel SDCL 1-25-2(1). Motion carried.

REGULAR SESSION:

Motion by Reinicke, second by Slaughter, to return to the regular session. Motion carried. Chair Wollmann announced that one personnel matter was discussed in executive session.

SHERIFF DEPT/PERSONNEL:

Motion by Johnson, second by Reinicke, to acknowledge the termination of Eric Natwick, Jailer, effective January 10, 2019. Motion carried. Motion by Reinicke, second by Hageman, to approve HR Gust and Sheriff Walburg advertise for a full-time jailer. Motion carried.

ADJOURNMENT:

Motion by Johnson, second by Reinicke, to adjourn at 10:37 a.m. Motion carried. The next commission meeting will be held on February 5, 2019 at 9 a.m.

/s/Roberta Janke
ROBERTA JANKE
Lake County Auditor

/s/Kelli Wollmann
KELLI WOLLMANN
Chair, Lake County Commission

Published at the total approximate cost of \$