LAKE COUNTY COMMISSION MINUTES
January 15, 2019

The Board of Lake County Commissioners met in regular session on January 15, 2019 at 9 a.m. in the commission meeting room at the Lake County courthouse. Chair Kelli Wollmann called the meeting to order. Auditor Janke called roll call: Commissioner Roger Hageman, Commissioner Aaron Johnson, Commissioner Deb Reinicke, Commissioner Dennis Slaughter, and Commissioner Kelli Wollmann all present. The Pledge of Allegiance was recited.

AGENDA APPROVED:

Motion by Reinicke, second by Johnson, to approve the agenda of January 15, 2019. Motion carried.

MINUTES APPROVED:

Auditor Janke asked the board to include Debbie Rowley, Hwy Dept Office Manager, on the IT committee. Motion by Hageman, second by Slaughter, to approve the unapproved minutes of January 2, 2019 with the addition of Debbie Rowley to the IT committee. Motion carried.

COMMUNITY COMMENTS: Auditor Janke told the board 4 state auditors from the Department of Legislative Audit have begun the 2016 and 2017 audit.

PAYROLL APPROVED:

Motion by Slaughter, second by Reinicke, to approve the payroll of December 17-30, 2018. Motion carried. COMMISSIONERS: $5,752.20; AUDITORS OFC: $5,316.33; TREASURERS OFC: $4,160.60; STATES ATTORNEY OFC: $7,840.56; GOVT BLDGS: $4,365.12; DIR EQUALIZATION OFC: $5,795.69; REGISTER DEEDS OFC: $3,204.59; VSO: $354.58; SHERIFF OFC: $16,310.06; JAIL: $13,306.66; CORONER: $628.19; EMA: $1,622.25; 911 COMM CENTER: $10,984.03; 24/7: $973.45; ROAD & BRIDGE: $17,134.32; WELFARE: $55.73; CHN: $1,120.13; WIC: $84.98; EXTENSION: $1,536.80; ZONING; $1,502.52. GRAND TOTAL $102,048.79.

Motion by Reinicke, second by Johnson, to approve the payroll of December 31, 2018-January 13, 2019. Motion carried. COMMISSIONERS: $2,611.35; AUDITORS OFC: $5,312.40; TREASURERS OFC: $4,160.56; STATES ATTORNEY OFC: $7,956.27; GOVT BLDGS: $4,365.12; DIR EQUALIZATION OFC: $5,824.80; REGISTER DEEDS OFC: $3,204.66; VSO: $717.91; SHERIFF OFC: $20,734.79; JAIL: $14,819.15; EMA: $1,627.40; 911 COMM CENTER: $10,697.21; 24/7: $1,139.91; ROAD & BRIDGE: $18,270.10; WELFARE: $55.72; CHN: $1,035.15; WIC: $200.85; EXTENSION: $1,536.81; ZONING; $1,502.52 GRAND TOTAL $105,772.68.

ACCOUNTS PAYABLE APPROVED:

Motion by Slaughter, second by Reinicke, to approve the accounts payable of January 2, 4, 14 and 16, 2019. Motion carried.

Accounts Payable Void 1-2-19 Other, Void Claim 2018 2084, ($766.00), Grand Total: ($766.00)

Accounts Payable 1-4-19 General: Dakotaland Fed Cr Union, Cu, $75.00, Lake Co Treasurer, Withholding, $16,613.47, **Hwy Rd-Br:** Dakotaland Fed Cr Union, Cu, $200.00, Lake Co Treasurer, Withholding, $3,982.35, **911 Comm:** Lake Co Treasurer, Withholding, $2,722.10, **EMA:** Lake Co Treasurer, Withholding, $384.01, **24/7:** Lake Co Treasurer, Withholding, $155.78, Grand Total: $24,132.71

Accounts Payable 1-14-19 Commissioner: SDML Workers Comp Fund, Workers Comp Renewal, $163.70, **Election:** SDML Workers Comp Fund, Workers Comp Renewal, $3.09, **Auditor:** SDML Workers Comp Fund, Workers Comp Renewal, $302.68, CenturyLink, Jan Service, $46.33, **Treasurer:** SDML Workers Comp Fund, Workers Comp Renewal, $247.10, CenturyLink, Jan Service, $32.88, **St Atty:** SDML Workers Comp Fund, Workers Comp Renewal, $308.87, CenturyLink, Jan Service, $46.32, **Gvt Bldg:** SDML Workers Comp Fund, Workers Comp Renewal, $3,048.55, CenturyLink, Jan Service, $33.14, **DOE:** SDML Workers Comp Fund, Workers Comp Renewal, $416.97, CenturyLink, Jan Service, $32.88, **ROD:** SDML Workers Comp Fund, Workers Comp Renewal, $191.50, CenturyLink, Jan Service, $19.44, **VSO:** SDML Workers Comp Fund, Workers Comp Renewal, $37.06, CenturyLink, Jan Service, $7.89, **Sheriff:** SDML Workers Comp Fund, Workers Comp Renewal, $6,022.97, **Jail:** SDML Workers Comp Fund, Workers Comp Renewal, $5,924.13, CenturyLink, Jan Service, $73.19, **Support of Poor:** SDML Workers Comp Fund, Workers Comp Renewal, $3.09, CenturyLink, Jan Service, $19.70, **CHN:** SDML Workers

Comp Fund, Workers Comp Renewal, $49.42, SD Ofc of Child & Family, CHN Pymt, $2,606.00, **WIC:** SDML Workers Comp Fund, Workers Comp Renewal, $12.35, **Dev Disabled:** SD Dept of Revenue, Hsc Fee, $600.00, **Extension:** SDML Workers Comp Fund, Workers Comp Renewal, $86.48, CenturyLink, Jan Service, $58.32, **Weed:** Verizon Wireless, Service, $35.28, **Zoning:** SDML Workers Comp Fund, Workers Comp Renewal, $80.31, CenturyLink, Jan Service, $32.88, **Hwy Rd-Br:** SDML Workers Comp Fund, Workers Comp Renewal, $12,777.95, Verizon Wireless, Service, $70.58, CenturyLink, Jan Service, $46.32, **911 Comm:** SDML Workers Comp Fund, Workers Comp Renewal, $509.64, Itc, Service, $115.55, Triotel Communication, Service, $169.53, Verizon Wireless, Service, $65.28, CenturyLink, Jan Service, $371.90, **EMA:** SDML Workers Comp Fund, Workers Comp Renewal, $95.75, Verizon Wireless, Svc/Hotspot, $110.51, CenturyLink, Jan Service, $58.13, **24/7:** SDML Workers Comp Fund, Workers Comp Renewal, $596.12, **Dive Team:** SDML Workers Comp Fund, Workers Comp Renewal, $9.27, **Adv Taxes:** Lake Co Treasurer, Adv Taxes, $150.12, **St Remittance:** SD Dept of Revenue, Dec Fees, $119,285.11, **M&P Fund:** SDACO, Dec 18 Rod Fees, $328.00, Grand Total: $155,302.28

Accounts Payable 1-16-19 Commissioner: Madison Daily Leader, Publishing, $268.26, Hageman, Roger, Mileage/Brookings, $39.65, **Election:** Bureau of Adm, Nov Long Distance Calls, $.69, **Judicial:** Daniel Feldhaus Report, Transcripts, $327.40, Dawson, Jacob, Juv CAA, $3,139.60, Oftedal, Abby, Juv CAA, $628.86, WITNESS-JUROR-APPEARANCE FEES/MILEAGE: Case, Douglas, $50.84, Feistner, Lou, $50.84, Jarman, Patricia, $50.84, Martin, Jason, $50.84, Podhradsky, Nicholas, $50.84, Roemen, Peityn, $50.84, Schultz, Janine, $50.84, Vosberg, Moriah, $50.84, Boes-Wingen, Natalie, $20.08, Brown, Dennis, $22.60, Dinges, Nancy, $20.08, Dudley, Valerie, $10.84, Flying Horse, Donna, $11.68, Graff, Matt, $21.76, Grover, David, $10.84, Johns, Patricia, $14.20, Johnson, Jody, $10.84, Keller, Rodrick, $18.40, Kvasnicka, Daniel, $10.84, Maurer, Thomas, $10.84, Opdahl, Jordan, $10.84, Paulsen, Jess, $10.84, Riedel, Nancy, $10.84, Rook, Ryan, $11.68, Vanhove, Kathy, $10.84, Wagner, Linda, $17.56, Wright, Thresea, $20.08, **Auditor:** Software Services, Dec Services, $180.00, Marco Technologies, Copier Usage, $8.45, Connecting Point, Repair Printer, $800.00, Janke, Ron, Transport Printer-SF, $63.98, First Bank & Trust-Madison, Safety Dep Box, $15.00, Ramkota Hotel-Pierre, Janke Lodging, $203.98, Bureau of Adm, Nov Long Distance Calls, $3.57, **Treasurer:** Bureau of Adm, Nov Long Distance/Fax Calls, $10.57, Ramkota Hotel-Pierre, Walburg Lodging, $203.98, Bureau of Adm, Nov Long Distance/Fax Calls, $5.14, **St Atty:** Frantzen Reporting, Depositions, $103.25, Yellow Robe, Luke, Expert Witness, $3,000.00, Bureau of Adm, Nov Long Distance Calls, $6.62, Relx Inc. Dba Lexis Nexis, Dec Subscription Fee, $190.00, **Gvt Bldg:** Campbell Supply, Supplies, $11.37, Kone Inc, Elev Maint, $1,388.04, Campbell Supply, Supplies, $4.98, Hillyard/Sioux Falls, Supplies, $272.71, Home Service Water Cond, Salt, $25.41, Lewis Drug, Supplies, $42.94, Timmer Supply, Supplies, $8.44, Bud's Clean Up Service, Dec Service, $191.84, City of Madison, Utilities, $1,982.43, **DOE:** McLeods Office Supply, Supplies, $325.10, Bureau of Adm, Nov Long Distance Calls, $1.61, **ROD:** Marco Technologies, Copier Maint, $75.38, Office Peeps, Supplies, $14.15, Ramkota Hotel-Pierre, Ebsen Lodging, $203.98, Bureau of Adm, Nov Long Distance Calls, $3.72, **VSO:** Bureau of Adm, Nov Long Distance/Fax Calls, $6.02, **Sheriff:** Pennington County Jail, Prisoner Transport, $132.65, Lake Veterinary Clinic, Rocco Care, $86.49, A & B Business, Copier Maint/Usage, $44.88, Atlas Consulting Group, Armor Carrier/Access, $434.00, Office Peeps, Supplies, $177.38, Mocic, Dues/Officers, $100.00, SD Sheriffs' Association, Dues/Walburg, $836.00, Sturdevant's, Parts, $32.53, Wash & Ride, Car Washes, $23.50, Graham Tire SF North, Tires, $1,064.16, **Jail:** Lewis Drug, Prisoner Meds, $446.42, Office Peeps, Supplies, $169.47, City of Madison, Utilities, $2,307.15, Bureau of Adm, Nov Long Distance/Fax Calls, $46.78, Sunshine Foods, Meals, $9,750.51, **Coroner:** NMS Labs, Return Specimen, $50.00, Rustand, Mark, Mileage/Fees, $148.92, **Support of Poor:** Bureau of Adm, Nov Long Distance Calls, $2.17, **CHN:** Marco Inc, Copier Lease, $62.54, **MI Board:** Lewis & Clark Bhs, MI Service, $495.00, Yankton Co Sheriff's Ofc, MI Service, $50.00, Katterhagen, Mark, MI Hearing, $15.00, Lewno, Lucy, MI Hearing, $164.97, Lockwood, Darcy, MI Hearing, $15.00, Dean Schaefer, Transcripts, $120.00, Brandt, Nikki, MI Crt Apt Atty, $229.60, **Recreation:** Bud's Clean Up Service, Dec Service, $15.00, **Extension:** Madison Daily Leader, Subscription, $95.77, Bureau of Adm, Nov Long Distance Calls, $4.63,

Zoning: Anderson, Gene, Mtg/Mileage, $43.48, Bickett, Donald, Mtg/Mileage, $43.48, Johannsen, Craig, Mtg/Mileage, $25.84, Schaefer, Alan, Mtg/Mileage, $37.60, Office Peeps, Supplies, $297.30, Bureau of Adm, Nov Long Distance Calls, $10.31, **Hwy Rd-Br:** F & M Coop, Supplies, $426.90, Aramark Uniform Services, Service, $50.93, Madison Ace Hardware, Supplies, $27.32, Sturdevant's, Parts, $2,073.19, Tran-Source, Parts, $87.59, All States Ag Parts, Parts, $512.50, Campbell Supply, Supplies, $93.66, F & M Coop, Trans Fluid/Oil, $1,379.80, Office Peeps, Supplies, $13.00, Sturdevant's, Tire Repair Kit, $45.00, Ramkota Hotel-Pierre, Fedeler & Rowley Lodging, $203.98, Xcel Energy, Util/Ramona, $37.22, Bureau of Adm, Nov Long Distance/Fax Calls, $7.94, Madison Ace Hardware, Stihl Blower, $139.95, **911 Comm:** First District Assn, E-911 Maintenance, $3,500.00, Racom Corporation, Equip Contract, $11,946.66, Madison Daily Leader, Subscription, $95.77, Bureau of Adm, Nov Long Distance Calls, $5.26, **EMA:** Peterson, Scott, Training, $1,300.00, **24/7:** Satellite Tracking, Dec Gps, $477.75, **Adv Taxes:** Lake Co Treasurer, Adv Taxes, $310.34, **St Treasurer:** SD State Treasurer, Sales/Excise Tax, $1,916.20, **Flex Spending:** One Recipient, $200.00, One Recipient, $840.00, Other: Court Ordered Services, $24,365.38, Grand Total: $82,074.39

BLDGS & GROUNDS/REPORT:

Dave Hare, Bldgs and Grounds Dept., presented his quarterly report to the board. He discussed the following: repairs have been completed to courtroom walls and fourth floor walls and ceiling, painted ceiling and walls in the courtroom, painted fourth floor hallway, painted third floor hallway ceiling, replaced brush assembly on the broom on the skid steer, and stripped and waxed second and third floor hallways. He discussed problems with the air compressor system.

EM/REPORT:

Shelli Gust, Commission Administrative Officer, presented the 1st Quarter (October 1st-December 31, 2018) report for Emergency Manager Keefer who is attending training. She discussed the following: we are where we need to be for the 1st quarter, reviewed the new format for the State and Local Agreement signature sheet and work plan. Motion by Reinicke, second by Johnson, to approve the 1st quarter SLA and authorize the chair to sign. Motion carried.

MEETINGS ATTENDED:

Commissioner Slaughter attended two LAIC meetings. Commissioner Hageman attended a meeting on tru Shrimp coming to Madison. Commissioner Wollmann attended two meetings on tru Shrimp coming to Madison. Commissioner Reinicke attend one meeting on tru Shrimp coming to Madison and attended legislative days with another organization at Pierre. Commissioner Johnson attended two meetings on tru Shrimp coming to Madison and planning and zoning meeting.

HOLIDAY SCHEDULE/GOVERNOR NOEM:

Commissioner Reinicke requested the county follow the state's holiday/administrative leave schedule for any additional days granted by Governor Noem that are not already listed in the county employee handbook. CAO Gust told the board the personnel policy committee will be working on the policy this year and this could be added to the handbook. Commissioner Slaughter would like a blanket statement added to the personnel policy. Motion by Johnson, second by Slaughter, to follow the holiday schedule per Governor Noem for those days not listed in the handbook for 2019. Motion carried.

FIRST DISTRICT ASSN:

Todd Kays, Executive Director First District Association of Local Governments, reviewed the 2018 activities of First District for Lake County. He reviewed the First District governing body, FY 2019 district funding, staff of First District, planning district work areas, district results, and Lake County results. Commissioner Reinicke asked Kays questions about the comprehensive land use plan for the City of Brant Lake. Chair Wollmann asked about the three-mile jurisdiction. Kays said all entities are different with the number they use for jurisdiction. The county drainage board was also discussed.

WELFARE/INDIGENTS:

Mandi Anderson, Welfare Director, presented the following indigent applications made by Avera McKennan Hospital to the board.

INDIGENT 19-01: Motion by Johnson, second by Slaughter, to deny application 19-01 because at this time we were unable to determine medical indigency as that term is defined in SDCL 28-13-1.3. Motion carried.
INDIGENT 19-02: Motion by Hageman, second by Reinicke, to deny application 19-02 because at this time the patient is not medically indigent as that term is defined in SDCL 28-13-1.3(1). Motion carried.
INDIGENT 19-03: Motion by Slaughter, second by Reinicke, to deny application 19-03 because at this time we were unable to determine medical indigency as that term is defined in SDCL 28-13-1.3. Motion carried.
INDIGENT 19-04: Motion by Reinicke, second by Slaughter, to deny application 19-04 because at this time we were unable to determine medical indigency as that term is defined in SDCL 28-13-1.3. Motion carried.
INDIGENT 19-05: Motion by Johnson, second by Reinicke, to deny application 19-05 because establishing residency is a requirement for assistance as that term is defined in SDCL 28-13-1.3. Motion carried.
INDIGENT 19-06: Motion by Hageman, second by Slaughter, to deny application 19-06 because the patient has shown the ability to pay a debt for hospitalization and is defined in SDCL 28-13-1.3(2). Motion carried.

ZONING/PLAT:

Mandi Anderson, Zoning Officer, presented the following plat to the board.
Plat of Tract 1 of Kern's Addition in the southwest quarter of Section 33, Township 108 North, Range 53 west of the 5th principal meridian, Lake County SD. Motion by Reinicke, second by Johnson, to approve the plat as taxes have been paid in full, it meets county regulations and recommended by staff. Motion carried.

SOLID WASTE HAULER LICENSES:

Mandi Anderson, Zoning Officer, presented three applications for 2019 commercial solid waste hauler license & permit. Each application had a certificate of liability insurance attached.
Motion by Reinicke, second by Slaughter, to approve the application of Dawson Construction Inc. for 2019. Motion carried.
Motion by Johnson, second by Slaughter, to approve the application of Waste Connections of SD Inc dba Cook's Wastepaper and Recycling for 2019. Motion carried.
Motion by Reinicke, second by Johnson, to approve the application of Garbage-N-More LLC for 2019. Motion carried.

CITY OF BRANT LAKE/LAND USE PLAN:

Zoning Officer Anderson was present for discussion on the comprehensive land use plan and major street plan for the City of Brant Lake. Brant Lake is required per SDCL 11-6-26 to file a copy of adopted comprehensive land use plan with the County Commission. Motion by Slaughter, second by Reinicke, to acknowledge receipt of the Brant Lake Comprehensive Land Use Plan and Major Street Plan. Motion carried.

CHN/REPORT:

Maria Haider, Community Health Nurse, presented the 4th quarter report (Oct-Dec 2018) for the CHN office. She discussed the following: 2018 POD exercise, WIC, family planning, Cribs for Kids program, and upcoming events.

911 COMM CENTER/PERSONNEL:

April Denholm, 911 Communications Center Director, met with the board to discuss the county certification of Kathleen Petersen. Motion by Slaughter, second by Hageman, to acknowledge that Kathleen Petersen is county certified and approve the status change from 911 Comm Dispatcher-Trainee, Grade 3 at $15.45/hr to 911 Comm Dispatcher-county certified, Grade 4 at $15.95 per hour effective January 10, 2019. Motion carried.
Motion by Reinicke, second by Hageman, to authorize Shelli Gust to advertise for the vacant full-time 911 Comm Dispatcher position. Motion carried.

4-H ADVISOR/POSITION:
HR Gust told the board Jennifer Hayford has accepted the SDSU 4-H Youth Program Advisor position in Lake and Moody counties. She will begin her duties on January 24th.

DECEMBER 2018 REPORTS RECEIVED: Register of Deeds fees collected $16,440.00, Auditor's account with the Treasurer $6,336,217.56 treasurer's adjusted balance $6,336,479.60 variance $262.04 and balance book $6,336,290.57, Zoning/Drainage fees collected $1,054.00, Sheriff fees collected $25,313.63, and December 2018 General Fund Surplus Analysis-fund balance 20.7%.

EXECUTIVE SESSION:
Motion by Reinicke, second by Johnson, to enter into executive session for personnel SDCL 1-25-2(1). Motion carried.

REGULAR SESSION:
Motion by Reinicke, second by Slaughter, to return to the regular session. Motion carried. Chair Wollmann announced that one personnel matter was discussed in executive session.

SHERIFF DEPT/PERSONNEL:
Motion by Johnson, second by Reinicke, to acknowledge the termination of Eric Natwick, Jailer, effective January 10, 2019. Motion carried. Motion by Reinicke, second by Hageman, to approve HR Gust and Sheriff Walburg advertise for a full-time jailer. Motion carried.

ADJOURNMENT:
Motion by Johnson, second by Reinicke, to adjourn at 10:37 a.m. Motion carried. The next commission meeting will be held on February 5, 2019 at 9 a.m.

/s/Roberta Janke	/s/Kelli Wollmann
ROBERTA JANKE	KELLI WOLLMANN
Lake County Auditor	Chair, Lake County Commission

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